

**Sterling Board of Education**  
**Minutes of the Regular Meeting**  
**February 21, 2024**  
**Community Room - 6:00 pm**  
**“EXCELLENCE WITH KINDNESS”**

- I. **Call to Order** - Meeting was called to order by Jenn Mossner, Board Vice Chair at 6:00pm

**Absent from meeting:** Courtney Langlois, Board Chair

**Present at meeting:** Dorothy Capobianco, Treasurer; Victoria Robinson-Lewis, Vice Treasurer; John Brady, Board Member; Catherine Malo, Board Member

**Also present at meeting:** Theodore Friend, Superintendent; Courtney Brannon, Business Manager; Heather Nickerson, Principal; Laura Smith, Clinical Supervisor; Margaret Pearson, Director of Special Education; Christine Chandler, Board Clerk

- II. **Pledge of Allegiance**

- III. **Public Comment**

P. Grillo directed questions regarding Cyber Communications, Donors Choose Grant, and EV Charging Stations to the Board.

- A motion was made by V. Robinson-Lewis and seconded by J. Brady to move agenda item New Business - A. Introduction of CAPSS Recipients

Mrs. Nickerson read the BIOS of this year’s recipients, 8th graders Lily Nolan and Cameron DiMartino.

The Board presented each student with a gift, words of encouragement, and Congratulations. On behalf of the Board, J. Mossner thanked them for coming out, for their commitment, and everything that they do on a daily basis for this school. She noted how proud of them the Board was.

Lily and Cameron will attend the CAPSS Award Ceremony along with T. Friend, H. Nickerson, and their family members at Killingly High School on March 26, 2024.

- IV. **Reports and Communications**

A. **Correspondence**

B. **Consent Agenda**

1. Minutes of Meeting January 17, 2024
2. Minutes of Special Meeting February 6, 2024
3. Superintendent’s Report
4. Special Education Director’s Report

5. Principal's Report
6. Clinical Supervisor's Report
7. Monthly Check Register

- A motion was made by D. Capobianco and seconded by J. Brady to approve the Consent Agenda as presented.

**VOTE:** All in favor

Motion carried

**C. Budget and Expense Report**

C. Brannon gave an update on the Budget and Expense Report. She noted that the Audit for last fiscal year was complete with a budget balance amount of \$49,487.00 which was approved by the Board of Finance and has been moved to the 10-248A 2% non lapsing account.

She is continuing to watch the Maintenance Repair Costs and Transportation Repair Cost lines.

She let the Board know that 2 new buses and 1 new van have been ordered.

Lastly she is closely monitoring where we will be financially at the end of this fiscal year.

- A motion was made by V. Robinson-Lewis and seconded by C. Malo to approve the Budget and Expense Report as presented/with changes.

**VOTE:** All in favor

Motion carried

**D. Plainfield Board of Education Liaison**

Plainfield's Board of Education meeting is being held tonight - February 21, 2024.

A Sterling Board member was not able to attend.

**E. Personnel - Resignation/Retirement**

Paraprofessional - Resignation

**V. Unfinished Business**

None at this time

**VI. New Business**

**A. Introduction of CAPSS Recipients**

A motion was made to move this to before the Consent Agenda.

**B. Review, discussion, and possible approval of the Plan to Increase Educator Diversity**

- A motion was made by D. Capobianco and seconded by J. Brady to submit the Plan to Increase Educator Diversity to the state as presented..

**VOTE:** All in favor

Motion carried

