



**School District Annual Budget Calendar Template**

*Please type (do not handwrite) all dates and activities related to your annual budget process  
Save to a PDF and upload into the application*

Meeting/Activity	Date
FY24 Meetings with Administration, Directors and Principals to analyse enrollment, staffing and budgets	February 2023
Board Retreat Reports	March 10, 2023
FY24 Local and State Revenue/Expenditures Projected	March '2023
Public Hearing #1 for FY24 Budget	April 27, 2023
Public Hearing #2 for FY24 Budget	May 11, 2023
Tentative FY24 Budget Advertised for Two Weeks	May '2023
Final FY24 Budget Approved by Board of Education	May 26, 2023
FY24 Budget input and Upload	June '2023
Prepare Proposed Tax Digest and 5-year History	July '2023
Advertise Tax Digest prior to Approval of Millage Rate	July '2023
Approve Millage Rate	August '2023