

**CORNERSTONE MONTESSORI ELEMENTARY SCHOOL
BOARD OF DIRECTORS MEETING
DECEMBER 17, 2024, TUESDAY - 6:00 P.M.**

Board Members Present: Jess Goff, Julaine Roffers-Agarwal, Jean Melancon, Alyssa Schwartz, Carolyn Ganz, Rachel Droogsma, Rohan Chougule, Sarah Stocco (6:13)

Board Members Absent:

Other Attendees: Chris Bewell

Meeting called to order by Julaine Roffers-Agarwal, Board Chair, at 6:06 pm.

AGENDA

Public Comment Period: Comments limited to 3 minutes per person.

- No guests present

Consent Agenda

- November 2024 Meeting minutes

JEAN MADE A MOTION TO ACCEPT THE CONSENT AGENDA. RACHEL SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. THE MOTION PASSED UNANIMOUSLY. THE VOTES WERE:

Board Member	Aye	Nay
Chougule	x	
Droogsma	x	
Ganz	x	
Goff	x	
Melancon	x	
Roffers-Agarwal	x	
Stocco	A	

Approval of Agenda & Declaration of Conflict of Interest

CAROLYN MADE A MOTION TO APPROVE THE EVENING'S AGENDA. ROHAN SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. THE MOTION PASSED UNANIMOUSLY.

Board Member	Aye	Nay
Chougule	x	
Droogsma	x	
Ganz	x	
Goff	x	

Melancon	x	
Roffers-Agarwal	x	
Stocco	A	

Julaine asked whether, given the approved agenda, there were any conflicts of interest. None were disclosed.

Treasurer’s Report - Carolyn and Julaine

- ADM 132, we are budgeted for 138, paid for 140 which will all be adjusted in January
- Reconciled cash balance is health plus money in CDs
- april 15, 2025 will be the statute of limitations for claw-back for the Employee Retention Credit money that we have in reserve, invested in CDs. Joe will help us get a legal opinion before we use that money. He has seen two schools (of the very many who received money) have issues with the Employee Retention Credit money.
- On track with deadlines
- Discussion of food service funding - state payment is always a little behind our expenditures
- Other info in reports

Additions to financial report

- 1) ESSER grants came to a close
- 2) Mention of the \$30,000 Bigelow Foundation grant for general operating expenses
- 3) Under Donations- "the School received \$1,300 towards its Give to the Max goal.

JEAN MADE A MOTION TO ACCEPT THE NOVEMBER FINANCIALS WITH ABOVE CHANGES TO THE COVER PAGE. RACHEL SECONDED THE MOTION. THERE WAS NO DISCUSSION. THE MOTION PASSED UNANIMOUSLY. THE VOTES WERE:

Board Member	Aye	Nay
Chougule	x	
Droogsma	x	
Ganz	x	
Goff	x	
Melancon	x	
Roffers-Agarwal	x	
Stocco	x	

- Donations in November - \$1300 directly to school to put towards Give to the Max (other monies will show up in December financials from Give to the Max site)

CAROLYN MADE A MOTION TO ACCEPT THE NOVEMBER DONATIONS OF \$1300. ROHAN SECONDED THE MOTION. THERE WAS NO DISCUSSION. THE MOTION PASSED UNANIMOUSLY. THE VOTES WERE:

Board Member	Aye	Nay
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Chougule	x	
Droogsma	x	
Ganz	x	
Goff	x	
Melancon	x	
Roffers-Agarwal	x	
Stocco	x	

Strategic Planning - Julaine

- Thanks for the feedback on the Strategic Planning document through the Google Form!
- Overall plan:
 - This document is for distribution to CMES families and for public distribution to give an update on our just finished planning period and what we are “big picture” planning for the next period.
 - Discuss this document today and accept for distribution.
 - Use the future portion of this document on the website and for potential partners for putting out our plans
 - Determine time frame for short term vs long term actions
 - Determine who owns each action and how to report back
- Discussion of written document - both word-smithing and revisions
- Lots of discussion of the grade level bullet point - kindergarten vs. early childhood vs. all grades - how to make clear that we are looking lower (not middle school) but not make it sound like we are a preschool. Alyssa and Julaine will wordsmith this more after the meeting.
- Goal for distribution - not now! - but fairly early in January
- Would be good to track readership to see who actually engages with this.
- Do we need a motion or just comfortable with distributing? Consensus.
- Chris will share strategic plan on website - highlighting it before tucking it into a tab somewhere

Board Chair Report – Julaine

- Attendance tonight is very much appreciated!
- We will look at forward-looking parts of the strategic plan and start figuring out who does different parts and how we are accountable and timeline and so on.

CAROLYN MADE A MOTION TO ADJOURN THE MEETING AT 7:08 PM. RACHEL SECONDED THE MOTION. THERE WAS NO DISCUSSION. THE MOTION PASSED UNANIMOUSLY. THE VOTES WERE:

Board Member	Aye	Nay
Chougule	x	

Droogsma	x	
Ganz	x	
Goff	x	
Melancon	x	
Roffers-Agarwal	x	
Stocco	x	

The next CMES Board Meeting is Tuesday, January 21, 2025 at 6 p.m.

Respectfully Submitted by Jess Goff, CMES Secretary.