

TRI-TOWNSHIP CONSOLIDATED SCHOOL CORPORATION

POLICY

REGARDING

CRIMINAL HISTORY INFORMATION

To help ensure a safe environment and as required by state law, the Tri-Township Consolidated School Corporation will obtain for each individual hired for employment that is likely to have direct, ongoing contact with children as a result of the individual's position an expanded criminal history check. The expanded criminal history check should be obtained by the Corporation prior to the individual beginning employment with the school corporation, and must be obtained no later than three (3) months after the individual's employment begins. The individual will be responsible for the cost to the School Corporation for obtaining the expanded criminal history check.

Each individual hired will be questioned about the individual's expanded criminal history check. Failure to answer honestly any questions related to the expanded criminal history check may be cause for termination of the applicant.

Any volunteer, who may have direct, ongoing contact with children when performing services for the school, must provide to the Corporation a limited criminal history check prior to beginning volunteer work for the Corporation. The volunteer will be responsible for all costs associated with obtaining the limited criminal history check.

Any entity which has a contract to provide services to the Corporation and whose employees have direct, ongoing contact with children when performing those services for the school, must provide to the Corporation expanded criminal history checks for such employees. The entity and/or the entity's employees are responsible for all costs associated with obtaining the expanded criminal history checks. An individual who is working for such an entity may also be required to provide the individual's expanded criminal history check to the school corporation upon its request to do so or to provide consent to the school corporation for it to request a an expanded criminal history check of the individual.

Any information obtained from any type of criminal history check is confidential and shall not be released or disseminated.

All school employees and individuals or entities that have contracts for services with the Corporation are required by state law to report convictions of certain crimes enumerated in state law to the Corporation. The superintendent or designee is responsible for implementing regulations to notify the employees, including volunteers, and the entities for contracted services of this duty.

LEGAL REFERENCE: I.C. 20-26-5-10
 I.C. 20-26-5-11

Adopted by the Tri-Township Consolidated School Corporation School Board this 11th day of June, 2012.

Reviewed and approved on April 21, 2016