

DEMAREST BOARD OF EDUCATION

COW and REGULAR MEETING AGENDA

November 20, 2018
6:30 P.M.

I. OPENING

A. Meeting called to order.

II. ADJOURN TO EXECUTIVE SESSION

A. The Board has determined it will enter into Executive Session for the following reasons:

1. Student matter

B. Move to approve the following resolution to enter the Executive Session:

WHEREAS, in order to protect the personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed;

WHEREAS, the length of the closed Executive Session is estimated to be thirty minutes, after which the Regular Public Meeting will reconvene and proceed with business where formal action may or may not be taken;

NOW THEREFORE BE IT RESOLVED, that consistent with the provision of N.J.S.A. 10:4-12(b), the Board of Education will now adjourn to executive session to discuss items stated above; and

BE IT FURTHER RESOLVED, that the Board hereby declares that its discussion of the aforementioned subjects will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

C. Move to enter Executive Session

III. REOPEN PUBLIC MEETING

A. Move to reopen the Regular Meeting to the public.

B. Roll Call: Alevrontas, Cantatore, Governale, Kirtane, Verna, Woods, Holzberg

C. Board President's Announcement

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

IV. FLAG SALUTE

V. ROLL CALL

A. Roll Call: Alevrontas, Cantatore, Governale, Kirtane, Verna, Woods, Holzberg

VI. APPROVAL OF MINUTES OF THE MEETINGS

- October 16, 2018 Special Meeting Minutes
- October 16, 2018 COW and Regular Meeting Minutes

VII. REVIEW OF CORRESPONDENCE

VIII. BOARD PRESIDENT'S REPORT

IX. SUPERINTENDENT'S REPORT

X. COMMITTEE REPORTS

XI. OTHER REPORTS/PRESENTATIONS

- Principal Reports

XII. REVIEW OF AGENDA

- A. Board members review the items.

XI. PUBLIC COMMENT (AGENDA ITEMS ONLY)

- A. Move to open the meeting to public discussion limited to agenda items.
B. Public discussion.
C. Move to close the meeting to public discussion.

XIII. ACTIONS

A. Instruction – Staffing

1. Move to approve the provisional employment of the following, substitute teachers for the remainder of the 2018/2019 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 18A:6-7.7.

- Melanie Fielder
- Mirlinda Rraci

2. Move to approve the following stipend positions for the 2018/2019 school year, as recommended by the Chief School Administrator:

STIPEND	TOTAL AMOUNT	NAME(S)	INDIVIDUAL AMOUNT
Beginning Band	\$ 825	Heather Urban	\$ 825
Band	\$ 6,755	Heather Urban	\$ 6,755

3. Move to approve the extended sick leave of John Zemba from November 16, 2018 through January 1, 2019, as recommended by the Chief School Administrator.

B. Instruction – Pupils/Programs

None at this time.

C. Support Services – Staffing

1. Move to approve the provisional employment of Norma Wolfe, substitute nurse for the remainder of the 2018/2019 school year, at a rate of \$200.00 per day, as recommended by the Chief School Administrator. Employment status would become effective upon candidate’s compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 18A:6-7.7.
2. Move to accept the resignation of Sharry Papparazzo, 1:1 aide at CRS, as recommended by the Chief School Administrator.
3. Move to approve the appointment of the following classroom aide, not to exceed 29 hours per week, for the remainder of the 2018/2019 school year, as recommended by the Chief School Administrator:

School/Position	Staff	Step
OOD HP 1:1 (5345952464)	Mirlinda Rraci	Step 1

D. Support Services – Board of Education

1. Move to adopt the following District Goals for the 2018/2019 school year, as recommended by the Chief School Administrator:
 1. The Demarest School District will increase safety and security by conducting a security audit in consultation with the Demarest Police Department.
 2. A new drama and performing arts center will be created to support new curriculum standards.
 3. The district will continue to build trust and engagement with the community outreach initiatives with the addition of the district Twitter account.
 4. The district will continue to establish ways for students to use social media responsibly. Presentations will be given to parents to educate families on the pros and cons of social media and cell phone use.
2. Move to adopt the following Board Goals for the 2018/2019 school year, as recommended by the Chief School Administrator:
 1. Board members will explore the pathway to Demarest Schools becoming “Sustainable Jersey Certified”.
 2. Board members will select an area of professional development to explore and bring back learnings to the board for presentation and discussion.
3. Move to approve the request for facility use on the following dates, in accordance with policy 7510, as recommended by the Chief School Administrator:

Group/Event	Date(s)Time(s)	Location
Brownies	11/28, 12/12, ‘1/2, 2/6, 3/6, 4/13, 5/1, 6/5	CRS gym
Demarest Recreation Committee	10/27 3:45-5:45	LLE APR and gym

4. Move to approve the attendance of the following workshops, as noted, with all hotel, meals and travel reimbursed at the statutory rates per NJ OMB Guidelines, as recommended by the Chief School Administrator:

Name/Title	Event	Admission Cost
Michelle Terzini-Hollar CST Supervisor/Psychologist	1/12/19 Proactive IEP Preparation Webinar	\$157.00
Michelle Terzini-Hollar CST Supervisor/Psychologist	2/23/18 Research Based Interventions Webinar	\$157.00

5. Move to approve an offer from the Roselle Board of Education to acquire tables/chairs no longer in service to the district for the amount of \$1.00, as recommended by the Chief School Administrator.
6. Move to approve the following personnel to attend CPR/AED training with Englewood Hospital and Medical Center at a cost of \$65.00 per person, as recommended by the Chief School Administrator:

Laura Noel
 Kathleen Forma
 Julia Verno
 Danielle Ruberto
 Gabby Torres
 Danielle Spence

7. Move to approve disposal of, iMacs and miscellaneous technology equipment, as recommended by the Chief School Administrator.
8. Move to approve the in-district tuition rate for Demarest Early Learners preschool at \$10,000.00 for the 2019/2020 school year, as recommended by the Chief School Administrator.
9. Move to approve the Demarest School Safety and Security Plan Annual Review Statement of Assurance, and it's submission to the county, as recommended by the Chief School Administrator.
10. Move to approve Dr. Terzini-Hollar as McKinney-Vento Homeless Liaison for the remainder of the 2018/2019 school year, as recommended by the Chief School Administrator.

E. Support Services – Fiscal Management

1. Move to confirm the October 31, 2018 payroll in the amount of \$406,964.91.
2. Move to confirm November 15, 2018 payroll in the amount of \$421,992.08.
3. Move to approve the October 31, 2018 in office checks in the amount of \$313,268.03 and November 20, 2018 budget checks in the amount of \$132,381.82 as follows:

<u>Subtotal Per Fund</u>	<u>Amount</u>
11 General Current Expense	\$ 400,706.12
12 Capital Outlay	<u>\$ 44,943.73</u>
Total Bills:	\$ 445,649.85

4. Move to approve the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Thomas J. Perez certify that as of October 31, 2018, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds

the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

5. Move to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of October 31, 2018 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Move to acknowledge receipt of the September 2018 Report of the Board Secretary, A148 and Report of the Treasurer, A-149.
7. Move to confirm the following budget transfer for month October 2018:

<u>To:</u>	<u>Account</u>	<u>Amount</u>
11-000-270-890	Student Transportation Other Objects	\$ 164
12-000-400-450	Capital Outlay Construction Services	<u>44,944</u>
		\$45,108

<u>From:</u>	<u>Account</u>	<u>Amount</u>
11-000-270-513	Student transportation b/twn Home/School	\$ 164
12-000-400-721	Capital Outlay Lease Principal	<u>44,944</u>
		\$ 45,108

XIV. PUBLIC COMMENT

- A. Move to open the meeting to public discussion.
B. Move to close the meeting to public discussion.

F. Other

1. Move to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in closed Executive Sessions on Tuesday December 11, 2018 at 6:30 P.M., if necessary, to discuss personnel, student and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

XV. NEW BUSINESS

XVI. EXECUTIVE SESSION (if necessary)

- A. Move to enter the Executive Session to discuss personnel/legal matters/negotiations.
B. Move to close the Executive Session and reenter the public session.

XVII. ADJOURNMENT

- A. Move to adjourn.