

GLEN ULLIN SCHOOL DISTRICT NO. 48  
SCHOOL BOARD MEETING MINUTES  
Wednesday, January 10, 2024  
Glen Ullin School Multi-Purpose Room

**1. Call To Order:**

President Marie Bittner called the meeting to order at 7:00 pm in the Glen Ullin School Multi-Purpose Room. A roll call was taken of the board members present: Andrew Jacobson, Travis Thomas, and Janell Morman. Jill Feser appeared via telephone call from 7:00 pm to 7:15 pm when she arrived and was present in the Multi-Purpose Room. Absent was Kim Shafer and Tanna Filibeck. Also present were Principal: Todd Hetler; Minute Taker: Cherish Phaneuf; and Facility/Transportation Manager: John Lawson. Guests present were Nancy Bittner, Shannon Kuntz, and Alice Fitterer.

**2. Student Outcomes:** Marie Bittner informed the board that she had spoken with Mr. Remboldt about this topic. In the Regular Board Meeting in February, Mr. Remboldt hopes to present data from NWEA testing, which will be completed in January.

**3. Guests:** There were no guests at this time.

**4. Approval of Agenda**

Andrew Jacobson made a motion, seconded by Janell Morman, to approve the Agenda with the addition of 7-2 Infant Friendly Workplace and 7-3 Credit Cards. A roll call vote was taken: Travis Thomas – yea, Andrew Jacobson – yea, Janell Morman – yea, and Jill Feser – yea. The motion unanimously carried.

**5. Consent Agenda:**

Andrew Jacobson made a motion, seconded by Travis Thomas, to approve the items on the consent agenda with the addition of 5-5 Approval of the December 2023 Bills. A roll call vote was taken: Travis Thomas – yea, Jill Feser – yea, Andrew Jacobson – yea, and Janell Morman – yea. The motion unanimously carried.

Items approved on the consent agenda include:

1. Approval of the Minutes for December 2023
2. Approval of December 2023 Financial Reports
3. Approval of the Work Agreement for Bob Dietchman
4. Approval of the 2024-2025 School Calendar
5. Approval of the December 2023 Bills

**6. Reports:**

**6-1) Superintendent:** Mrs. Bittner informed the board that Mr. Remboldt is providing her and Mr. Jacobson with progress reports on his daily activities on a weekly basis and that everything is in order for the Girl's District Tournament being hosted in Glen Ullin in February 2024.

**6-2) Principal:** Mr. Hetler provided the board with an overview of upcoming events within the school. January 15 is a scheduled professional development day in which Sarah McFadden from the Roughrider Education Services Program will be joining our teachers to cover teaching vocabulary in the content areas. The School Improvement Team is continuing to prepare for the school Cognia visit in April. Mr. Hetler also informed the board that the Achievement and Instruction Team ordered Math Curriculum for Kindergarten through grade 5. The Achievement and Instruction Team is looking into using eMath for grades 6, 7, and 8; however, the team's goal is to have these three grades all using the same curriculum regardless of which curriculum is chosen. NWEA Map testing is ongoing within the school. The Student Engagement Survey for grades 3 through 12 will begin next week. Mr. Hetler will be attending a Mid-Winter Elementary and Secondary Principal's Conference in Bismarck in February. Mr. Hetler will also be attending the National Association of Elementary and Secondary Principal's Conference in Washington D.C. in March. Mr. Hetler is the president elect of the North Dakota Elementary School Principal Association and this association covers all costs associated with this National Conference.

**6-3) Business Manager:**

GENERAL FUND 1	\$1,013,707.23
LUNCH FUND 5	\$(64,712.70)
ACTIVITY FUND 6	\$83,084.64

**General Fund**

Bachler, Elizabeth	3180	\$106.47
Bound to Stay	3181	\$50.04
Cash-Wa Distributing	3182	\$11,068.98
Christensen, Shelly	3183	\$244.86
City of Glen Ullin	3184	\$762.27
Cole Papers, Inc.	3185	\$1,022.22
Dakota Community Bank Card	3186	\$335.74
D&E Supply Company	3187	\$171.68
Department of Public Instruction	3188	\$383.99
Elliott and McMahon LLC	3189	\$2,000.00
Farmer's Union Oil	3190	\$2,673.49
Glen Ullin Auto Parts	3191	\$533.52
Glen Ullin SuperValu	3192	\$207.06
Glen Ullin Times	3193	\$361.45
H.A. Thompson	3194	\$612.50
Harter, Mariah	3195	\$27.50
I Pass	3196	\$28.90
Interstate Battery	3197	\$76.68
Johnson Controls	3198	\$384.00
Linde Gas & Equipment Inc.	3199	\$355.16
Marshall Lumber	3200	\$317.83

McGraw Hill	3201	\$253.42
MDU	3202	\$6,310.77
Menards	3203	\$35.82
Morton County Auditor	3204	\$697.96
Morton-Sioux SP	3205	\$4,205.37
Napa Auto Part of New Salem	3206	\$2,508.95
ND Dept of Environmental Quality	3207	\$210.00
ND Science Olympiad	3208	\$350.00
NDCEL	3209	\$1,085.00
Petty Cash Fund	3210	\$27.75
Preble Medical	3211	\$371.00
Presort Plus	3212	\$12.85
Roughrider Education	3213	\$1,060.00
RS Jack and Jill	3214	\$21.25
Shred North Dakota	3215	\$268.75
Southwest Grain	3216	\$475.66
Training Room	3217	\$98.28
Vogel Law Firm	3218	\$147.50
WR Telecommunications	3219	\$244.28

#### **Activity Fund**

Bachler, Elizabeth	1546	\$167.37
Bismarck Career Academy	1547	\$283.00
Braun Distributing	1548	\$94.16
Coca-Cola Bottling High Country	1549	\$221.00
Dakota Community Bank Card	1550	\$1,021.12
Farmer's Union Oil	1551	\$83.00
Glen Ullin SuperValu	1552	\$478.50
Logo Magic	1553	\$337.00
Petty Cash Fund	1554	\$17.96
Remboldt, Jennifer	1555	\$346.36
Remboldt, Peter	1556	\$378.23
Shafer, Kim	1557	\$79.25
Utterly Caffeinated	1558	\$134.38

The board was provided with a written update from Mrs. Lawson, which Mrs. Bittner passed around to the board to read and summarized to the public.

**6-4) Facilities/Transportation:** Mr. Lawson informed the board that he is working on getting replacement lights for two areas in the gym. The lights that are currently in the gym in these two areas are out and the style of light has been discontinued. Mr. Lawson is working with Mr. Hertz and will ensure the replacement lights are done before February 8. The elementary is being fogged regularly due to the increase in illness typical with this time of year.

## **7. Discussion Agenda:**

1. Travis Thomas made a motion, seconded by Janell Morman, to hold the Building Levy Authority Vote on Tuesday, April 23, 2024, with adjusting the regular May Board Meeting to May 6, 2024, in order to canvas the ballots at the regular May Board Meeting. A roll call vote was taken: Travis Thomas – yea, Jill Feser – yea, Andrew Jacobson – yea, Janell Morman – yea. The motion unanimously carried.
2. The board discussed information received from Custer Health about a grant program for establishing an infant friendly workplace. Applications for this grant are not due until August 1, 2024. The board will discuss this further after researching and obtaining more information.
3. Mrs. Bittner reviewed information with the board regarding the school credit cards and opened the floor for discussion on credit cards versus debit cards for school use and purchases. This topic will be discussed further after more information is obtained.

## **8. Adjournment:**

Janell Morman motioned to adjourn the meeting at 7:51 pm, seconded by Jill Feser. The motion carried.

The next Regular Board Meeting is scheduled for February 14, 2024, at 7:00 pm.

The preceding minutes were approved the 14 day of February 2024.

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Marie Bittner, School Board President

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Cherish Phaneuf, Minute Taker