



ST. JOSEPH CATHOLIC SCHOOL

Minutes March 25, 2025

In attendance: Fran, Phil, Pat, Angela, Yung, Daniel, Erica, Andy, David

Began: 6:30pm

Opening Prayer

Introduction (Andy)

- Approval of March Meeting Minutes – Phil Motions; David 2nds

Principal Report (Ms. Thompson)

- Enrollment Dashboard for 2025-26 – Dashboard is looking good. Tested 27 kids in one day last week. Anticipated to hit target enrollment. 36 applications still open. Open House went well, tours happened with no power

Auction: Saturday – Basham's honorary chairs. Proceeds to fix up the office.

Accreditation Fall 2025 – Either late September or Early October. SAC is keepers of the strategic plan.

There will be a social the night before with the committee. Teachers staff and SAC will be invited to the social. All staff are interviewed as well as a couple members of SAC. Teachers are also observed in the classroom.

Financial Report (Phil):

Running favorable to budget, most of that is in revenue due to how certain fees are collected.

Expenses: Favorable to budget.

Every Sept we review rainy day fund to determine if some funds should be added to the endowment fund.

Discussed and shared ideas to spruce up the school entrance: Possibly an awning, better sign, flag pole, leading signage to the office and school entry

Review of strategic plan:

Strategic Plan: All items have to be measurable. It is a living breathing doc we are all contributing to.

Looking at the 3 year plan:

- Updates to Facilities section:



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- for front entrance and office updates.
- Still Working on camera updates
- Exterior lighting has been completed
- Kitchen is currently receiving a deep cleaning
- Suggestion to add work with food service vendor to better accommodate children's food allergies and improve food storage
- Finance:
 - Determine the current maximum capacity for enrollment and staffing and capacity possible with an increase in building size. Max student limit per classroom.
 - Salary Scale – Continue to build and develop and adjust to pay for years of experience and be as competitive as possible.
- Community Vitality:
 - Implement SMART Families and Build task force

Family Spotlight, Add school to prayers at Mass, Social Media cross reference posts, school events, parish events, Lenten meal, and participation in parish events.

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- Catholic Identity:
 - Add students altar serving at masses and special masses and family spotlight.
 - Add Virtues in Practice program
 - Add Ms. Barrantes work with Grades 3-6 who are Baptized, but not first communion or reconciliation.
- Academics:
 - Title One tutoring program

Closing Prayer

Adjourned: 8:00pm