

# DEMAREST BOARD OF EDUCATION

## REGULAR MEETING AGENDA

County Road School – Media Center

October 11, 2022

7:00 P.M.

### I. OPENING

- A. Meeting called to order.
- B. Roll Call

### II. ADJOURN TO EXECUTIVE SESSION

- A. The Board has determined it will enter into executive session for the following reasons:

1.

- B. Move to approve the following resolution to enter the executive Session:

**WHEREAS**, in order to protect the personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed;

**WHEREAS**, the length of the closed executive session is estimated to be thirty minutes, after which the Regular Public Meeting will reconvene and proceed with business where formal action may or may not be taken;

**NOW THEREFORE BE IT RESOLVED**, that consistent with the provision of N.J.S.A. 10:4-12(b), the Board of Education will now adjourn to executive session to discuss items stated above; and

**BE IT FURTHER RESOLVED**, that the Board hereby declares that its discussion of the aforementioned subjects will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

- C. Move to enter executive session

### III. REOPEN PUBLIC MEETING

- A. Move to reopen the Regular Meeting to the public.
- B. Board President's Announcement

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

### IV. FLAG SALUTE

### V. ROLL CALL

VI. APPROVAL OF MINUTES OF THE MEETINGS

- September 13, 2022 COW Session Meeting Minutes
- September 20, 2022 Regular Session Meeting Minutes

VII. REVIEW OF CORRESPONDENCE

VIII. BOARD PRESIDENT'S REPORT

IX. SUPERINTENDENT'S REPORT

X. COMMITTEE REPORTS

XI. OTHER REPORTS/PRESENTATIONS

- Principal Reports
- Test Results Report

XII. REVIEW OF AGENDA

- A. Board members review the items.

XIII. PUBLIC COMMENT (AGENDA ITEMS ONLY)

- A. Move to open the meeting to public comment limited to agenda items.  
B. Public comment.  
C. Move to close the meeting to public comment.

XIV. ACTIONS

A. Instruction – Staffing

1. Move to rescind offer of employment for Ronda Sowa substitute teacher for the 2022/2023 school year, as recommended by the Chief School Administrator.
2. Move to rescind the offer of employment for Angelena Shim substitute teacher for the 2022/2023 school year, as recommended by the Chief School Administrator.
3. Move to rescind the offer of employment for Sung Shin substitute teacher for the 2022/2023 school year, as recommended by the Chief School Administrator.
4. Move to approve the resignation of Joseph Polvere as lunch room coordinator at Demarest Middle School effective September 28, 2022, as recommended by the Chief School Administrator.
5. Move to approve Christine Reynolds as lunch room coordinator at Demarest Middle School, effective October 6, 2022, prorated, as recommended by the Chief School Administrator.
6. Move to approve Nicole Petri and Katherine Shaughnessey as co-yearbook coordinators for Luther Lee Emerson School for the 2022/2023 school year, as recommended by the Chief School Administrator.

7. Move to approve Laurie Palagano as substitute teacher for the remainder of the 2022/2023 school year, as recommended by the Chief School Administrator.
8. Move to approve the provisional employment of the following substitute teachers for the 2022/2023 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 19A:6-7.7.

Dounia Hamrani
Alexandra Gude

**B. Instruction – Pupils/Programs**

1. Move to approve the following field trips, as recommended by the Chief School Administrator:

Location	Date	Grade/Group
Bronx Zoo	10/17 (rain date 21)	7th grade
Philadelphia, PA	6/1	7th

2. Move to approve contract #DemarestSoAud2261557 with Bergen County Special Services, for audiological services at a cost not to exceed \$940.00, for SID 1683624460, as recommended by the Chief School Administrator.
3. Move to approve the following out of district placement and tuition, associated related services, transportation and 1:1 aide as applicable, for the 2022/2023 school year, as recommended by the Chief School Administrator:

Student ID	School/Program	Tuition	1:1 aide	Transportation	Term
9210424857	Valley Program	\$85,831	No	Yes	9/6-6/30

**C. Support Services – Staffing**

1. Move to approve Sung Shin, paraprofessional aide, for the 2022/2023 school year, as recommended by the Chief School Administrator.

**D. Support Services – Board of Education**

1. Move to establish petty cash fund for the 2022/2023 school year in accordance with the NJSA:18A:10-5, as follows and as recommended by the Chief School Administrator:
  - Student Activity Account \$200.00
2. Move to acknowledge the SSDS report for the period January 1, 2022 -June 30, 2022, as recommended by the Chief School Administrator.
3. Move to approve the first reading of the following policies/regulations, as follows and as recommended by the Chief School Administrator:

4. Move to approve the following District Goals for the 2022/2023 school year, as recommended by the Chief School Administrator:
  1. As a result of the Covid-19 Pandemic, identifying gaps in learning will help determine the best support for students. Staff will implement practices that support learning for mastery by regularly analyzing data from benchmark and classroom assessments.
  2. Create an appropriately sized middle school gymnasium to support the health, wellness and athleticism of our student population.
5. Move to approve the following Board Goals for the 2022/2023 school year, as recommended by the Chief School Administrator:
  1. To successfully negotiate a new contract with the DEA, support staff and other administrators.
  2. To become familiar with financial statements and reports (including the audit, monthly statements, and budget).
6. Move to approve the 2022/2023 Safety and Security Plan, as recommended by the Chief School Administrator.
7. Move to approve 2023/2024 budget calendar as attached, as recommended by the Chief School Administrator.

E. Support Services – Fiscal Management

1. Move to confirm the following September 2022 payrolls as recommended by the Chief School Administrator:
 

September 15	\$474,812.71
September 30	\$460,360.78
2. Move to approve the September 2022 in office checks in the amount of \$204,785.04, October 11, 2022 budget checks in the amount of \$166,283.4711, as recommended by the Chief School Administrator, as follows:

<u>Subtotal Per Fund</u>	<u>Amount</u>
11 General Current Expense	\$ 293,436.51
12 Capital Outlay	\$ 125.00
20 Special Revenue Fund	\$ 7,064.88
21 Student Activity Fund	\$ 1,101.84
22 Athletic Fund	\$ 418.00
30 Capital Projects Fund	\$ 30,416.14
60 Cafeteria Fund	\$ 17,937.24
61 Laptop Fund	<u>\$ 20,568.90</u>
Total Bills:	\$ 371,068.51

3. Move to approve the following resolution, as recommended by the Chief School Administrator:
 

Receipt of Certification from Board Secretary  
 Pursuant to N.J.A.C 6:20-2.13 (d), I, Antoinette Kelly certify that as of September 30 ,2022, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

4. Move to approve the following resolution, as recommended by the Chief School Administrator:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of September 30, 2022 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. Move to acknowledge receipt of the September 30, 2022 Report of the Board Secretary, A148 and Report of the Treasurer, A-149, as recommended by the Chief School Administrator.

6. Move to confirm the following budget transfer for September, 2022, as recommended by the Chief School Administrator:

To:

Account Number	Description	Amount
11-000-213-610	Health Services-General Supplies	1,328.65
11-000-218-610	Guidance-General Supplies	327.45
11-000-221-610	Improvement of Instruction Services-General Supplies	470.00
	Total	2,216.10

From:

Account Number	Description	Amount
11-000-213-110	Health Services-Other Salaries	1,328.65
11-000-218-105	Guidance-Secretarial Salaries	327.45
11-000-221-890	Improvement of Instruction Services-Other Objects	470.00
	Total	2,126.10

XV. PUBLIC COMMENT

A. Move to open the meeting to public comment.

B. Move to close the meeting to public comment.

XVI. NEW BUSINESS

XVII. EXECUTIVE SESSION (if necessary)

A. Move to enter the executive session to discuss personnel/legal matters/negotiations.

B. Move to close the executive session and reenter the public session.

XVIII. ADJOURNMENT

A. Move to adjourn.