

**AGENDA  
REGULAR MEETING  
LIBERTY CENTER BOARD OF EDUCATION  
MONDAY, JUNE 26, 2023  
7:00 P.M.  
BOARD ROOM**

**1. Call To Order**

**2. Pledge of Allegiance**

**3. Roll Call**

Mr. Benson\_\_\_ Mr. Carter\_\_\_ Mr. Spangler\_\_\_ Mr. Weaver\_\_\_ Mrs. Zacharias\_\_\_

**4. Public Hearing for Re-Employment of a Retired Employee**

**5. Approve Minutes**

\_\_\_\_\_made the motion to accept the minutes of the Regular Meeting held on May 22, 2023 of the Liberty Center Board of Education. \_\_\_\_\_seconded the motion. **(Exhibit A)**

VOTE: Mr. Benson\_\_\_ Mr. Spangler\_\_\_ Mr. Weaver\_\_\_ Mrs. Zacharias\_\_\_ Mr. Carter\_\_\_

This meeting is a meeting of the Board of Education in public for the purpose of conducting the school district's business and is not to be considered a public community meeting.

**6. Recognition Of Visitors/ Public Participation**

**0169.1 Public Participation at Board Meetings**

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. The Board offers public participation to members of the public in accordance with the procedures below. The Board applies these procedures to all speakers and does not discriminate based on the identity of the speaker, the content of the speech, or the viewpoint of the speaker.

The Board is also committed to conducting its meetings in a productive and efficient manner that assures that the regular agenda of the Board is completed in a reasonable period of time, honors the voluntary nature of the Board's time and using that time efficiently, and allows for a fair and adequate opportunity for input to be considered. Consequently, public participation at Board meetings will be governed by this bylaw.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

A. Public participation shall be permitted as indicated on the order of business.

- B. Anyone having a legitimate interest in the actions of the Board may participate during the designated public participation portion(s) of a meeting.
- C. Attendees must register their intention to participate in the public participation portion of the meeting upon their arrival at the meeting.
- D. Individuals may not register others to speak during public participation.
- E. Participants must first be recognized by the presiding officer and may be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- F. Each statement made by a participant shall be limited to three (3) minutes duration unless extended by the presiding officer.
- G. During the portion of the meeting designated for public participation, no participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- H. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- I. Audio or video recordings are permitted. The person operating the recorder should contact the Superintendent prior to the Board meeting to review the possible placement of the equipment, and must agree to abide by the following conditions:
  - 1. No obstructions are created between the Board and the audience.
  - 2. No interviews are conducted in the meeting room while the Board is in session.
  - 3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session and not disrupt the meeting.
- J. The presiding officer may:
  - 1. interrupt, warn, or terminate a participant's session when they make comments that are repetitive, obscene, and/or comments that constitute a true threat (i.e., statements meant to frighten or intimidate one (1) or more specified persons into believing that they will be seriously harmed by the speaker or someone acting at the speaker's behest);
  - 2. request any individual to stop speaking and/or leave the meeting when that person does not observe reasonable decorum or is disruptive to the conduct and/or orderly progress of the meeting;
  - 3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the conduct and/or orderly progress of the meeting;

4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.

The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes unless extended by a vote of the Board.

The Board may permit individuals to attend meetings remotely through live broadcast; however, public participation will be limited to those who are in attendance at the meeting site only. The Board is not responsible for any technology failures that prevent or disrupt any individual from attending remotely.

**7. CFO/Treasurer’s Report/Recommendations**  
**Treasurer’s Report-Mrs. Jenell Buenger**

Consent Items

- a. Approve the financial reports, including the following: **(Exhibit B)**

- Monthly Bank Reconciliation
- Cash Summary Report
- Disbursement Summary Report
- Investment Report
- Budget vs Actual Report

- b. Approve the following donations:

Anonymous Donor	Football Cleats	\$5,624.00
LC Wrestling Club	Wrestling Overnight Trip Expenses	\$3,724.93
LC Athletic Boosters	Fall Sports Patches	\$775.00
LC Athletic Boosters	High Jump Pads	\$9,580.00
Anonymous Donor	LC Art Club	\$300.00
Elementary PTO	Elementary Student in Need – Fees	\$200.00
Elementary PTO	Middle School Student in Need – Fees	\$200.00
Henry County Hospital	Sports Physicals	\$2,380.00

- c. Approve the following student activity budgets for the 2023-24 school year: **(Exhibit C)**

- Elementary Principal’s Fund
- Middle School Principal’s Fund
- High School Principal’s Fund
- After Prom
- Art Club
- Future Business Leaders of America
- Spanish Club
- Liberty Center FFA
- High School Student Council
- Elementary Student Council
- Middle School Student Council
- Class of 2030
- Class of 2024

Class of 2025  
 Class of 2026  
 Class of 2027  
 National Honor Society  
 Athletic Team Supporters  
 Boys Basketball Camp Fund  
 Football Camp Fund  
 Football Mom's Group  
 Cross Country Camp Fund  
 Girls Soccer Camp Fund  
 Archery Club  
 Bowling Team Fund  
 High School Cheerleaders  
 Junior High Cheerleaders  
 Tigeron Yearbook  
 Track and Field Camp Fund  
 Girls Basketball Camp Fund  
 LC Bands  
 Volleyball Camp Fund  
 SADD/Stand for the Silent  
 High School Quiz Team  
 Middle School Writer's Club

- d. Approve the Middle School and High School Fee List for the 2023-24 school year as presented. **(Exhibit D)**
- e. Approve the 2023-24 Elementary Fees for grades Kindergarten, 1, 2 and 3 at \$50.00 per student. Approve grade 4 student fees at \$55.00, which will allow students to keep their recorder used in music class.
- f. Approve the 2023-24 preschool transportation rate for typical preschool students at \$100.00 per month, which is an increase of \$20.00 from last year.
- g. Approve the following Cafeteria prices for the 2023-24 school year:

Extra Milk: All Grades	\$0.55 (no change)
Breakfast K-12	\$1.50 (no change)
Breakfast: Reduced K-12	\$0.25 (no change)
Lunch K-8	\$3.10 (no change)
Lunch 9-12	\$3.25 (no change)
Lunch: Reduced K-12	\$0.40 (no change)
Breakfast Adult	\$2.50 (no change)
Lunch Adult	\$4.75 (no change)

- h. Approve the FY24 temporary appropriations in the amount of \$20,968,131.76. **(Exhibit E)**
- i. Approve the following New Funds and Special Cost Centers, Appropriation Modifications and Amended Certificate Modifications:

**New Fund and Special Cost Center**

499 9123 Ohio AG School/Law Enforcement Technology Linking Safety Grant

584 9024 Stronger Connections Grant

**Appropriation Modifications**

006 9123	Food Service – COVID 19 Cash Assistance	\$628.00
499 9123	Ohio AG School/Law Enforcement Technology Linking Safety Grant	\$20,000.00

**Amended Certificate Modifications**

006 9123	Food Service – COVID 19 Cash Assistance	\$628.00
499 9123	Ohio AG School/Law Enforcement Technology Linking Safety Grant	\$20,000.00
019 9108	Wellness Grant – NBEC Even Year	-\$2,580.00
019 9109	Wellness Grant – NBEC Odd Year	\$2,580.00

Move to approve the above consent items:

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

VOTE: Mr. Spangler\_\_\_ Mr. Weaver\_\_\_ Mrs. Zacharias\_\_\_ Mr. Benson\_\_\_ Mr. Carter\_\_\_

**8. Superintendent’s Report/Recommendations**

**Superintendent’s Report – Mr. Richard Peters**

Consent Items

- a. Approve the NBEC NOVA Agreement for the administration of certain virtual courses with Northern Buckeye Education Council from August 1, 2023 through July 31, 2024. **(Exhibit F)**
- b. Approve the FY24 NWOCA Membership Contract at a cost of \$40,315.03 with Northern Buckeye Education Council for the 2023-24 school year. **(Exhibit G)**
- c. Approve the Technical Services Agreement with Northern Buckeye Education Council from July 1, 2023 through June 30, 2024. **(Exhibit H)**
- d. Approve the Memorandum of Understanding for the Hosting of Teacher Education Candidates with Defiance College beginning July 1, 2023 through June 30, 2024. **(Exhibit I)**
- e. Approve the 6<sup>th</sup> grade students (Class of 2030) and teachers to attend Camp Willson from May 6-8, 2024.
- f. Approve the Educational Agreement with the Northwest Ohio Juvenile Detention Training & Rehabilitation Center (NWOJDT&RC) beginning July 1, 2023 through June 30, 2024 at a cost of \$77.00 per student, per week for students assigned to NWOJDT&RC. **(Exhibit J)**
- g. Approve the following handbooks for the 2023-24 school year: **(Exhibit K)**  

Elementary Student-Parent Handbook  
Middle School Student-Parent Handbook  
High School Student-Parent Handbook
- h. Approve the Nursing Services Agreement between Henry County Hospital, Inc. and Holgate Local, Patrick Henry Local and Liberty Center Local School Districts, commencing August 23, 2023 and continuing for one year, at a cost of \$55,423.00. **(Exhibit L)**

- i. Approve the cross country team and coaches for an overnight trip to attend a cross country team camp in Tiffin, Ohio from July 20-24, 2023.
- j. Approve the girls soccer team and coaches for an overnight trip to attend a soccer tournament in Grand Haven, Michigan from July 28-30, 2023.

Move to approve the above consent items:

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

VOTE: Mr. Weaver \_\_\_ Mrs. Zacharias \_\_\_ Mr. Benson \_\_\_ Mr. Spangler \_\_\_ Mr. Carter \_\_\_

## 9. Superintendent’s Personnel Recommendations

### Consent Items

- a. Offer Sara Bateman a one-year probationary contract as a Bus Driver effective at the beginning of the 2023-24 school year, pending completion of all necessary paperwork and certification. She will start at Step 0 on the OAPSE Wage Schedule. All benefits will be per the OAPSE Negotiated Agreement.

- b. Approve the following volunteers for the activity indicated for the 2023-24 school year, contingent upon completion of all necessary paperwork:

Bill Stoner – Archery	Jeremy Kern – Archery
Aimee Naveau – Music	Nadia Rowland – Music
Martie Rowland – Music	Carida Stevens – Music
Rachel Louiselle – Music	Victoria Leatherman – Music
Peter Leatherman – Music	Melanie Martin – Music
Wes Marthin – Music	Rhonda Brown – Music
Jerry Brown – Music	Tim Ordway – Music
Michele Ordway – Music	Tracy Weirich – Music
Julie Schultz – Music	Anna McMaster – Music
Tammy Mays – Music	Josh Huber – Music
Jennifer Huber – Music	Michelle Bailey – Music
Michelle Kunz – Music	Jessica Leatherman Trapp – Music
Andrew Genson – Music	Sarah Genson – Music
Catrina Hopkins – Music	Bryce Trapp – Music
Bonnie McGilvery – Music	

- c. Retroactively approve Renee Ellis, Intervention Specialist, for Extended School Year (ESY) Services for a middle school student for a maximum of three hours per week for nine weeks, beginning June 5, 2023 through August 11, 2023, with no sessions the week of July 4<sup>th</sup>.
- d. Retroactively approve Jan Strauss as a reading tutor for elementary students for a maximum of 15 hours per week for six weeks during the summer, starting July 10, 2023.
- e. Approve Jen Schroeder, Classroom Teacher, as a tutor for an elementary student for a maximum of four hours the week of August 14, 2023.
- f. Approve Merry Giesige, Classroom Teacher, as a tutor for an elementary student for a maximum of four hours the week of August 14, 2023.

- g. Approve Christy Myers, Classroom Teacher, as a tutor for an elementary student for a maximum of four hours the week of August 14, 2023.
- h. Approve Annette Niekamp, Intervention Specialist, as a tutor for elementary students for a maximum of four hours the week of August 14, 2023.
- i. Approve Regina Babcock, Classroom Teacher, as a tutor for an elementary student for a maximum of four hours the week of August 14, 2023.
- j. Approve Ashley Chapa, Intervention Specialist, as a tutor for an elementary student for a maximum of four hours the week of August 14, 2023.
- k. Approve Andrea Panning, Classroom Teacher, as a tutor for a middle school student for a maximum of four hours the week of August 14, 2023.
- l. Approve Renee Ellis, Intervention Specialist, as a tutor for a middle school student for a maximum of four hours the week of August 14, 2023.
- m. Offer Mike Weaver a one-year probationary contract as a Lunchroom Aide effective at the beginning of the 2023-24 school year, pending completion of all necessary paperwork and training. He will start at Step 0 on the OAPSE Wage Schedule. All benefits will be per the OAPSE Negotiated Agreement.
- n. Approve advancing Katherine Bell, Classroom Teacher, to the Masters column on the LCCTA Negotiated Agreement's salary schedule, effective at the beginning of the 2023-24 school year.
- o. Offer Missy Knapp a two-year contract as a custodian beginning July 5, 2023 through July 4, 2025. Salary and benefits will be per the OAPSE Negotiated Agreement.
- p. Offer Amber Wymer a two-year contract as EMIS Coordinator for 210 days beginning August 1, 2023 through July 31, 2025 on the Non-Union Wage Schedule. All insurances, leaves of absence, vacation and holidays will be per Board Policy.
- q. Grant the following individuals extended day contracts for the 2023-24 school year as listed:
  - Pam Righi – 9 days
  - Alexandra Geahlen – 19 days
  - Shelley Ahleman – 19 days
  - Brandon Readshaw – 35 days
  - Katherine Bell – 35 days
  - Lynn Leatherman – 20 days
- r. Approve Allison Postl, Elementary Principal, as the Grants Coordinator for the 2023-24 school year with a stipend of \$4,000.00.
- s. Offer Onalee Pierce a one-year probationary contract as an Educational Aide/Crossing Guard effective at the beginning of the 2023-24 school year, pending completion of all necessary paperwork and certification. Placement on the salary schedule is pending verification of certification and experience. All benefits will be per the OAPSE Negotiated Agreement.

- t. Whereas the Board of Education has offered and advertised the following supplemental position per ORC 3313.53, and received no interested or qualified licensed employees, move to offer the following non-certified individual a one-year supplemental contract for the position indicated for the 2023-24 school year, pending completion of all necessary paperwork with salary as stipulated per the LCCTA Negotiated Agreement:

Paul LaPlante – Head Baseball Coach

Move to approve the above consent items:

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

VOTE: Mrs. Zacharias\_\_\_ Mr. Benson\_\_\_ Mr. Spangler\_\_\_ Mr. Weaver\_\_\_ Mr. Carter\_\_\_

**10. Ohio Facilities Construction Commission Resolution**

Upon the recommendation of the Superintendent, the motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve the Resolution with the Ohio Facilities Construction Commission to close the Project Construction Fund. **(Exhibit M)**

VOTE: Mr. Benson\_\_\_ Mr. Spangler\_\_\_ Mr. Weaver\_\_\_ Mrs. Zacharias\_\_\_ Mr. Carter\_\_\_

**11. Old Business**

**12. New Business**

- a. The next Board meeting is July 17, 2023 at 7:00 p.m. in the Board Room.

**13. Board Members' Committee Reports**

**14. Executive Session**

\_\_\_\_\_ made the motion and \_\_\_\_\_ seconded the motion that the Board adjourn to executive session at \_\_\_\_\_ p.m. for the purpose of considering the employment of a public employee of the School District.

The Board returned from Executive Session at \_\_\_\_\_ p.m.

VOTE: Mr. Benson\_\_\_ Mr. Spangler\_\_\_ Mr. Weaver\_\_\_ Mrs. Zacharias\_\_\_ Mr. Carter\_\_\_

**15. Adjournment**

\_\_\_\_\_ made the motion and \_\_\_\_\_ seconded the motion to adjourn the June 26, 2023 regular meeting of the Liberty Center Local Board of Education at \_\_\_\_\_ p.m.

VOTE: Mr. Spangler\_\_\_ Mr. Weaver\_\_\_ Mrs. Zacharias\_\_\_ Mr. Benson\_\_\_ Mr. Carter\_\_\_