

RANDOLPH COUNTY BOARD OF EDUCATION
Regular Monthly Meeting
Tuesday, January 16, 2018
Minutes

On Tuesday, January 16, 2018 at 6:30 p.m., the Randolph County Board of Education met for their regular monthly Board of Education meeting in the Central Services Board Room at the 2222-C S. Fayetteville Street Office in Asheboro. Board Members in attendance: Gary Cook (Chairman), Tracy Boyles (Vice-Chair), Brian Biggs, Fred Burgess, Emily T. Coltrane, Sharon Farlow, and Matthew Lambeth. Superintendent Stephen Gainey, Leadership Team, and Attorney Elizabeth Troutman, also were present at the meeting.

Open Session

Call to Order

Chairman Cook called the meeting to order at 6:30 p.m.

Moment of Silence

A moment of silence was observed.

Pledge of Allegiance

The Pledge of Allegiance was led by the Board of Education.

Comments by Superintendent

- December 20 – Attended the annual holiday luncheon for past graduates from the Randolph County School System who received Ferree Scholarships.
- Attended the Courier-Tribune Holiday Tournament.
- January 16 – County Commissioners joined the Board of Education during the work session to discuss budget items for the 2018-2019 school year.

The Superintendent announced that January is School Board Appreciation Month. Dr. Gainey shared his appreciation and thanks to each of the Board members for all they do for the Randolph County School System and for all of their hard work to help him learn the community.

Approval of Minutes

Brian Biggs moved to approve the minutes for the meeting held on 12/18/17. The motion was seconded by Tracy Boyles and the motion passed unanimously.

Recognitions

1. STAR³ Students

The following students were recognized.

- Franklinville Elementary School - Izzy Benbow
- Grays Chapel Elementary School - Aniston Bunnell
- Level Cross Elementary School - Travis Lawson
- Liberty Elementary School - Peyton Noah
- Northeastern Randolph Middle School - Breanna Applewhite

- Providence Grove High School - Sam Booth
- Ramseur Elementary School - Lilly McDuffee
- Randleman Elementary School - Allison Gutierrez Mendoza
- Randleman High School - Joseph Whitaker
- Randleman Middle School - Marian Aguilar Ginez

2. RCSS STAR Employees

- Franklinville Elementary School - Michelle Shaw
- Grays Chapel Elementary School - Christina Wilmoth
- Level Cross Elementary School - Sharon Coats
- LibertyElementary School - Sherri Johnson
- Northeastern Randolph Middle School - Autumn Foust
- Providence Grove High School - Karyle Miller
- Ramseur Elementary School - Anne Ellis
- Randleman Elementary School - Pachovia Lovett
- Randleman High School - Craig Smith
- Randleman Middle School - Ginger Cromer

Public Comments (G.S. 115C-51)

There were no public comments.

Adoption of Agenda

Brian Biggs made a motion and the motion was seconded by Matthew Lambeth to adopt the meeting agenda for the 1/16/18 Board of Education meeting as presented. The motion passed unanimously.

Information Items

Superintendent's Office/Board of Education

1. Addition/Removal of Regulations and Exhibits from School Board Policies

Dr. Gainey reviewed the regulations and exhibits that were added or removed from the school board policy manual.

Finance and Budget

1. Quarterly budget update

Todd Lowe, Finance Officer, presented the budget update for the second quarter.

- State allotments (increase/decreases)
- Charter School reduction
- Best first and second month ADM reductions
- RCSS Enrollment
- Charter School enrollment
- Current Expense budget
- AT Tax budget
- Cash balances
- Areas to watch

Operations

1. Quarterly student assignment update

Marty Trotter, Assistant Superintendent for Operations, presented the following second quarter student assignment update.

- Reassignments = 929
- Releases = 360
- Admissions = 313
- Net transfer = -47

Consent Items

Brian Biggs made a motion and the motion was seconded by Matthew Lambeth to approve the consent items as presented. The motion passed unanimously. The following are the consent items approved by the Board of Education.

Superintendent's Office/Board of Education

1. Approved recommendation to revise Board Policy 4040/7310-Staff-Student Relations (First Reading)
2. Approved recommendation to revise Board Policy 4240/7312-Child Abuse-Reports and Investigations (First Reading)
3. Approved recommendation to revise Board Policy 5120-Relationship with Law Enforcement (First Reading)
4. Approved recommendation to revise Board Policy 6125-Administering Medicines to Students (First Reading)
5. Approved recommendation to revise Board Policy 7240-Drug-Free and Alcohol-Free Workplace (First Reading)
6. Approved recommendation to revise Board Policy 1310/4002-Parental Involvement (Second Reading)
7. Approved recommendation to revise Board Policy 1510/4200/7270-School Safety (Second Reading)
8. Approved recommendation to revise Board Policy 1800-Governing Principle-Stewardship of Resources (Second Reading)
9. Approved recommendation to revise Board Policy 2310-Public Participation at Board Meetings (Second Reading)
10. Approved recommendation to revise Board Policy 2400-Board Policies (Second Reading)
11. Approved recommendation to revise Board Policy 3000-Goals and Objectives of the Educational Program (Second Reading)
12. Approved recommendation to revise Board Policy 3100-Curriculum Development (Second Reading)
13. Approved recommendation to revise Board Policy 3110-Innovation in Curriculum and Instruction (Second Reading)
14. Approved recommendation to revise Board Policy 3220-Technology in the Educational Program (Second Reading)
15. Approved recommendation to revise Board Policy 3300-School Calendar and Time for Learning (Second Reading)
16. Approved recommendation to revise Board Policy 3460-Graduation Requirements (Second Reading)

17. Approved recommendation to revise Board Policy 3530-Citizenship and Character Education (Second Reading)
18. Approved recommendation to revise Board Policy 3540-Comprehensive Health Education Program (Second Reading)
19. Approved recommendation to revise Board Policy 4600-Student Fees (Second Reading)
20. Approved recommendation to revise Board Policy 6321-Bus Routes (Second Reading)
21. Approved recommendation to revise Board Policy 6340-Transportation Service/Vehicle Contracts (Second Reading)
22. Approved recommendation to revise Board Policy 6420-Contracts with the Board (Second Reading)
23. Approved recommendation to revise Board Policy 6430-Purchasing Requirements for Equipment, Materials, and Supplies (Second Reading)
24. Approved recommendation to delete Board Policy 6440-Local Purchasing Requirements for Equipment, Materials, and Supplies (Second Reading)
25. Approved recommendation to revise Board Policy 6442-Vendor Lists (Second Reading)
26. Approved recommendation to revise Board Policy 6450-Purchase of Services (Second Reading)
27. Approved recommendation to revise Board Policy 6520-Use of Equipment, Materials, and Supplies (Second Reading)
28. Approved recommendation to revise Board Policy 6560-Disposal of Surplus Property (Second Reading)
29. Approved recommendation to revise Board Policy 7130-Licensure (Second Reading)
30. Approved recommendation to revise Board Policy 7530-Military Leave (Second Reading)
31. Approved recommendation to revise Board Policy 7810-Evaluation of Licensed Employees (Second Reading)
32. Approved recommendation to revise Board Policy 7900-Resignation (Second Reading)
33. Approved recommendation to revise Board Policy 7930-Professional Employees: Demotion and Dismissal (Second Reading)
34. Approved recommendation to revise Board Policy 7940-Classified Personnel: Suspension and Dismissal (Second Reading)
35. Approved recommendation to revise Board Policy 8210-Grants and Funding for Special Projects (Second Reading)
36. Approved recommendation to revise Board Policy 8510-School Finance Officer (Second Reading)
37. Approved recommendation to revise Board Policy 9110-Use and Selection of Architects, Engineers, Surveyors, and Construction Managers at Risk (Second Reading)
38. Approved recommendation to revise Board Policy 9115-Prequalification of Bidders for Construction Projects (Second Reading)
39. Approved recommendation to revise Board Policy 9120-Bidding for Construction Work (Second Reading)
40. Approved recommendation to revise Board Policy 9400-Sale, Disposal, and Lease of Board-Owned Real Property (Second Reading)

Finance and Budget

1. Approved budget amendment #5

Action Items

Human Resources

1. Teacher Contract Plan

Amy Walker, Assistant Superintendent, shared that information was discussed at last month's Board meeting regarding a teacher contract plan. The teacher contract plan is driven by a piece of legislation, G.S. 115C-325.3 (Teacher Contracts). The school system's leadership would like to recommend the provision of one year contracts to teachers employed by the Randolph County Board of Education for less than three consecutive years. For teachers who have been employed by the Randolph County Board of Education as a full-time (100%) teacher for three consecutive years and are in good standing, a renewed contract will be for a term of four school years. After review, Emily T. Coltrane made a motion; motion was seconded by Tracy Boyles to approve the recommendation as presented. Motion passed unanimously. The Superintendent thanked the Board members for providing the maximum support for our teachers.

Operations

1. Eastern Randolph High School Metals Shop Addition Change Orders #1 and #2

Marty Trotter presented two change orders on the Eastern Randolph High School metals shop addition. Change Order #1 \$7,269.00 to temporarily set up equipment in existing space in order to utilize new equipment while the addition is being built. Change Order #2 \$3,685.00 to replace an 800 A Main Breaker. After review, Brian Biggs made a motion; motion was seconded by Emily T. Coltrane to approve change order #1 and change order #2 for the Eastern Randolph High School Metals Shop addition as presented. Motion carried.

Closed Session

Tracy Boyles moved for the Randolph County Board of Education to enter into closed session to preserve the attorney-client privilege and to discuss confidential matters protected by state law as provided in North Carolina General Statute §143-318.11. The motion was seconded by Brian Biggs and the motion passed unanimously.

Return to Open Session

The Board returned to open session at 7:45 p.m.

Human Resources

1. Action items

Certified Personnel Report

Brian Biggs made a motion and the motion was seconded by Tracy Boyles to approve the following certified personnel employment actions. The motion passed unanimously.

Employment: The Board of Education approve the following employment actions.

NAME	POSITION	WORK LOCATION	DATE EFFECTIVE
<u>Employment</u>			
Kaleigh Ferree	EC Behavior Specialist	Central Services	01/16/2018
Cassidy Kovacicek	Kindergarten Teacher	TES	01/02/2018

Bryson Michael	Grade 4 Teacher	TES	01/02/2018
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Temporary Employment			
Cynthia Koury	Interim EC Coordinator	Central Services	01/16/18 - TBD
Emily Allen	50% EC Resource Teacher	JLE	01/19/18 - TBD
Julie Schlein	Tutor	RES	01/08/18 - 05/18/18

Information Items

NAME	POSITION	WORK LOCATION	DATE EFFECTIVE
<u>Transfer</u>			
Stephanie Leach	Kindergarten to Media Specialist	TES	01/02/2018

Temporary Employment Ending			
Elton Caviness	Science Teacher	RHS	01/23/2018
Martin Collinson	Science Teacher	RHS	01/23/2018

Resignation			
Sandra Johnson	Music Teacher	Farmer	02/02/2018
Caroline Mitchell	Reading Teacher	Level Cross	02/02/2018
Minda Spainhour	Science Teacher	WHS	12/15/2017

Retirement			
Cheryl Cox	EC Resource Teacher	Grays Chapel	04/01/2018

Classified Personnel Report

Tracy Boyles made a motion and the motion was seconded by Emily T. Coltrane to approve the following classified personnel employment actions. The motion passed unanimously.

Employment: The Board of Education approve the following employment actions.

NAME	POSITION	WORK LOCATION	DATE EFFECTIVE
Employment			
Lisa Ingle	Payroll Specialist	Central Services	01/02/18
Amelia Schrimsher	Administrative Assistant Student Services/Testing	Central Services	01/02/18
Mandy Roland	School Nurse	Central Services	01/16/18
Jeremie Hebert	Custodian	Level Cross	01/03/18
Heather Chavis	School Nutrition Assistant	NERMS	01/03/18

Judy Pierce	Custodian/BD	Seagrove	01/04/18
Amber Praytor	Bus Driver	SWRMS	01/03/18

Temporary Employment			
Kristina Decker	EC Teacher Assistant	Trinity Elementary	01/02/18-06/08/18
Kimberly Doane	General Office Assistant	Wheatmore	12/19/17-TBD

Substitute Teachers			
Name	Grades	Schools	Pay Level
Cindy Koury	PreK	AT area PreK schools	Certified
Rylie Petty	K-8	Braxton/Randleman area	Non Certified
Johnny Craven	K-8	Southwestern area	Non Certified
Rosalba Hebert	K-8	Southwestern/AT area	STET
Bobbie Heilig	K-12	Southwestern/AT area	Non Certified
Jane Hoogkamp	K-12	Southwestern/Randleman area	STET
Amber Praytor	6-8	SWRMS	Non Certified

Information Items

NAME	POSITION	WORK LOCATION	DATE EFFECTIVE
Transfer			
Monica Stover	Custodian/BD to Custodian	PGHS	01/09/18
Delano Spears-Inskeep	School Nutrition/BD to EC Safety Assistant	SWRHS to Transportation	01/22/18
Denver Browning, Jr	Custodian to Head Custodian	Tabernacle to Farmer	01/17/18

Resignation			
Annette Hale	School Nutrition/BD	ATMS	01/02/18
Leslie Blackwell	School Nutrition/BD	Level Cross	01/19/18
Jessica Webb	School Nutrition/BD	Level Cross	01/16/18

Retirement			
John Wilson	Custodian/BD	SWRHS	02/01/18

Tracy Boyles made a motion; motion was seconded by Brian Biggs to approve the reorganization plan as presented involving members of the Facilities and Maintenance Department. The motion passed unanimously.

The Superintendent and the Board had a discussion regarding the school calendar in relation to the potential of more inclement weather.

Adjournment

Tracy Boyles made a motion to adjourn the meeting; motion was seconded by Fred Burgess and the motion passed unanimously. The Board adjourned at 7:48 p.m.

Board Chair

Board Secretary