

**RECORD OF PROCEEDINGS**  
**Liberty Center Local Schools Regular Board Meeting**  
**July 15, 2024**

The Liberty Center Local Board of Education met in regular session on Monday, July 15, 2024 at 7:00 p.m. in the Board Room. Board members Mr. Neal Carter, Mr. Todd Spangler, Mr. John Weaver, Mrs. Andrea Zacharias, and Mr. Ryan Zeiter were in attendance. The Pledge of Allegiance was recited.

**#61-24 Approve Minutes**

The motion was made by Mr. Weaver and seconded by Mrs. Zacharias to approve the minutes of the regular meeting held on June 24, 2024 of the Liberty Center Board of Education.

VOTE: Ayes: Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Zeiter, Mr. Carter  
Nays: None – Motion Carried

**Treasurer’s Report**

Mrs. Buenger reviewed the regular monthly reports. She noted on the Budget vs. Actual report that the district ended FY24 with a positive balance of \$887,483.00. The forecasted amount was \$589,180.00. The main reasons for the difference include not receiving the CleverTouch screens until July and our Catastrophic Cost reimbursement was higher than anticipated. Mrs. Buenger thanked the very generous donors. She also highlighted the state and federal grants. This year’s allocation is \$460,273.00, which is \$24,655.00 more than last year.

Mrs. Buenger explained the transfer from the Permanent Improvement Fund to the Bond Retirement Fund. It is to repay the Tax Anticipation Note (TAN) we took out in 2021 at 1.39%. The TAN was for the renovations to the Athletic Building, the 1995 building, and the bleachers. We still owe approximately \$806,000.00. The payment comes out of our PI funds each year.

Mrs. Buenger explained the changes to the student fees. There is a flat fee of \$50.00, with 3<sup>rd</sup> and 4<sup>th</sup> grade students being charged an extra \$5.00 to keep their recorders and ukuleles, a \$25.00 FFA fee, and a \$20.00 National Honor Society fee for seniors.

**#62-24 CFO/Treasurer’s Consent Agenda**

Upon the recommendation of the Treasurer, the motion was made by Mr. Weaver and seconded by Mr. Zeiter that the Board approve the Treasurer’s Consent Agenda items as follows:

Approve the financial reports, including the following:

- Monthly Bank Reconciliation
- Cash Summary Report
- Disbursement Summary Report
- Investment Report
- Budget vs. Actual

Approve the following donations:

Anonymous Donor	Donation to High School Principal’s Fund	\$2,500.00
LC Athletic Boosters	Mile Split	\$160.88
LC Athletic Boosters	State Track Hotel Rooms	\$1,454.58
LC Athletic Boosters	Stadium Lights	\$43,000.00
LC Wrestling Club	State Wrestling Hotel Rooms	\$684.69

**RECORD OF PROCEEDINGS**  
**Liberty Center Local Schools Regular Board Meeting**  
**July 15, 2024**

Anonymous Donor                      Stadium Lights                                      \$40,000.00

Approve the participation in the following state and federal grant programs for the 2024-25 school year:

- Title I-A Improving Basic Programs
- Title I-D Neglected
- Title II-A Supporting Effective Instruction
- Title IV-A Student Support and Academic Enrichment
- IDEA-B Special Education
- IDEA Early Childhood Special Education
- National School Lunch Program

Approve the transfer of \$114,945.45 from the Permanent Improvement Fund to the Bond Retirement Fund Tax Anticipation Note.

Approve the following change funds for the 2024-25 school year:

<u>Fund</u>	<u>Amount</u>	<u>Person Responsible</u>
Athletic Fund	\$5,000.00	Kaleb Pohlman and Waverly Rue
Lunchroom Fund	\$100.00	Jillian Kabwata
High School	\$200.00	Heather Garretson

Approve the 2024-25 Elementary Fees for grades Kindergarten, 1 and 2 at \$50.00 per student. Approve grades 3 and 4 at \$55.00 per student, which will allow 3<sup>rd</sup> graders to keep the recorder and 4<sup>th</sup> graders to keep the ukulele they use in their respective music class.

Approve the 2024-25 Middle School Fees at \$50.00 per student.

Approve the 2024-25 High School Fees as follows:

- General High School Fee per Student: \$50.00
- FFA Fee (All Ag Classes): \$25.00
- National Honor Society (Senior Fee): \$20.00

VOTE: Ayes: Mr. Weaver, Mrs. Zacharias, Mr. Zeiter, Mr. Spangler, Mr. Carter  
 Nays: None – Motion Carried

**Superintendent’s Report**

Mr. Peters provided an update on the Student Wellness and Success Plan. As part of the Department of Education and Workforce’s requirement to outline our plan for using Student Wellness and Success funds, he shared the following information with the Board. In FY24, the district received \$246,332.00 for Student Wellness and Success and \$21,981.00 for Disadvantaged Pupil Impact Aid. The needs of the district were reviewed to determine how to best utilize the funds.

This year, the Student Wellness and Success funds were used to provide nursing services for our students, mental health services through our guidance counselors, and safety of our students through our Student

**RECORD OF PROCEEDINGS**  
**Liberty Center Local Schools Regular Board Meeting**  
**July 15, 2024**

Resource Officer (SRO). We utilized our Disadvantaged Pupil Impact Aid funding on instructional technology by utilizing iReady, IEP Anywhere, and BrainPop.

Mr. Peters also updated the Board on several projects. The issues with the track resurfacing project have been addressed and the track has been striped. The track press box has been painted and the white plastic fence guard has been installed. The additional shot put/discus practice area is nearly completed. Techline Sports Lighting has completed the LED lighting project at the football stadium. The parking lot and asphalt around the football field have both been resealed. Mr. Peters also thanked art teachers Amy Spieth and Emily Hill for repainting the tiger head at the entrance of the school. He also thanked the maintenance and custodial staff for their hard work cleaning and preparing the building and grounds for the upcoming school year. Lastly, Mr. Peters informed the Board he met with Mayor Jay Branson for an update on the State Route 109 project. The storm/sewer project is on schedule to be completed by the start of the school year unless there is an unforeseen issue. The expectation is that State Route 109 will be open when school starts on August 21<sup>st</sup>, but alternate plans will be made in the unlikely event that it is not.

**#63-24 Superintendent's Consent Agenda**

Upon the recommendation of the Superintendent, the motion was made by Mr. Spangler and seconded by Mr. Weaver to board approve the Superintendent's Consent Agenda items as follows:

Approve the Athletic Code of Conduct and Handbook for the 2024-25 school year, as presented.

Approve the 2024-25 Coaching Handbook, as presented.

Retroactively approve the Memorandum of Understanding for the Hosting of Teacher Education Candidates with Defiance College, beginning July 1, 2024 through June 30, 2025.

Approve the College Credit Plus Partnership Agreement with Owens Community College, which shall be effective through June 30, 2025.

VOTE: Ayes: Mrs. Zacharias, Mr. Zeiter, Mr. Spangler, Mr. Weaver, Mr. Carter  
Nays: None – Motion Carried

**#64-24 Superintendent's Personnel Recommendations**

Upon the recommendation of the Superintendent, the motion was made by Mrs. Zacharias and seconded by Mr. Weaver to board approve the Superintendent's Personnel Consent Agenda items as follows:

Approve the NwOESC substitute teacher and paraprofessional list, as presented for the 2024-25 school year, to obtain substitute teachers and paraprofessionals.

Through the passage of HB 583 and ORC 3319.36 and 3319.101 approve the following individuals as Substitute Teachers for the 2024-25 school year with the 1-Year Temporary Non-Bachelors Substitute Teaching license:

Mariah Bostelman  
James Clay  
Danielle McClay

**RECORD OF PROCEEDINGS**  
**Liberty Center Local Schools Regular Board Meeting**  
**July 15, 2024**

Alisha Pieracini  
Maryann Reimund  
Layton Willson  
Sara Lawniczak

Offer Tim Reed, a non-certified individual, a one-year contract as the Concession Manager for the 2024-25 school year, with his hourly rate set at minimum wage, for a maximum of 450 hours per school year, plus mileage, as submitted by timecard and signed by the Athletic Director.

Approve Stacey Dietrich and Hayley Babcock as the District's On-Board Instructors at the rate of \$22.04 per hour for the 2024-25 school year, pending completion of all necessary paperwork.

Offer Chelsea Wiley a one-year probationary contract as a Bus Driver, effective at the beginning of the 2024-25 school year. Placement on the salary schedule is pending verification of certification and experience. All benefits will be per the OAPSE Negotiated Agreement.

Approve the following individuals as substitutes to the department listed for the 2024-25 school year, pending completion of all necessary trainings and paperwork:

Steven Chapa – Bus Driver  
Mike Clendenin – Bus Driver  
Donna Crozier – Bus Driver  
Kathy Curlis – Bus Driver  
Jennifer Fitzenreiter – Bus Driver  
Norene Keller – Bus Driver  
Terry Miller – Bus Driver  
Deb Nash – Bus Driver  
Maryann Reimund – Bus Driver  
Phil Roseman – Bus Driver  
Karen Savage – Bus Driver  
Bill Sharpe – Bus Driver  
Kevin Sonnenberg – Bus Driver  
Ellen Bockelman – Lunchroom  
Hayley Babcock – Lunchroom  
Stacey Dietrich – Lunchroom  
Sue Garretson – Lunchroom  
Kristi Gyurasics – Lunchroom  
Katelyn Konrad – Lunchroom  
Bernadette Meyer – Lunchroom  
Barb Maunz – Lunchroom  
Alisha Pieracini – Lunchroom  
Karen Savage – Lunchroom  
Gwen Weaver – Lunchroom  
Karlla DeCant - Lunchroom

**RECORD OF PROCEEDINGS**  
**Liberty Center Local Schools Regular Board Meeting**  
**July 15, 2024**

Approve the following volunteer van drivers for the 2024-25 school year, pending completion of all necessary paperwork and trainings:

Chad Ball  
Ken Barnes  
Katherine Bell  
Tim Davis  
Brian Dotson  
Doug Hinton  
Paula Maurer  
Annette Niekamp  
Kaleb Pohlman  
Greg Radwan  
Brandon Readshaw  
Jeff Ressler  
Pam Righi  
Raellen Shadler  
Tyler Short  
Diana Smith  
Amy Spieth  
Kyle Storrer

Approve the 3-year Administrative Salary Schedule for school years 2024-25, 2025-26, and 2026-27.

Approve an addendum to the administrators' contracts for the salary and number of days to match the most recently approved 3-Year Administrative Salary Schedule.

Offer Kathy Bishop a one-year probationary contract effective at the beginning of the 2024-25 school year as a Classroom Teacher. Her salary and benefits will be per the LCCTA Negotiated Agreement.

Offer Kerry Homan a one-year probationary contract effective at the beginning of the 2024-25 school year as a Classroom Teacher. Her salary and benefits will be per the LCCTA Negotiated Agreement.

Accept the resignation of Karlla DeCant, Lunchroom Cashier, effective August 1, 2024.

VOTE: Ayes: Mr. Zeiter, Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Carter  
Nays: None – Motion Carried

Mr. Peters explained the META Solutions Resolution. The district does not anticipate purchasing a bus or van this fiscal year, but if something changes, this resolution will allow the district to receive special pricing.

**#65-24 META Solutions Resolution to Advertise and Receive Bids**

Upon the recommendation of the Superintendent, the motion was made by Mrs. Zacharias and seconded by Mr. Spangler to approve the META Solutions Resolution authorizing META to advertise and receive bids on the Board's behalf for the purchase of school bus(es) and/or van(s).

**RECORD OF PROCEEDINGS**  
**Liberty Center Local Schools Regular Board Meeting**  
**July 15, 2024**

VOTE: Ayes: Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Zeiter, Mr. Carter  
Nays: None – Motion Carried

**New Business**

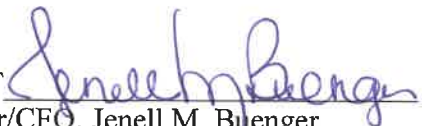
The next Board meeting is August 26, 2024 at 7:00 p.m. in the Board Room.

**#66-24 Adjournment**

It was moved by Mr. Spangler and seconded by Mrs. Zacharias to adjourn the July 15, 2024 regular meeting of the Liberty Center Local Board of Education at 7:13 p.m.

VOTE: Ayes: Mrs. Zacharias, Mr. Zeiter, Mr. Spangler, Mr. Weaver, Mr. Carter  
Nays: None – Motion Carried

  
\_\_\_\_\_  
President, Neal Carter

ATTEST   
Treasurer/CFO, Jenell M. Buenger