

INVITATION TO BID

The Marion County Board of Education is accepting bids on **custodial supplies and services**. Interested parties should go to www.marionschools.org or contact the Marion County Board of Education at 423-942-3434 for bid specifications. Bids are to be submitted by 11:00 CST **April 30, 2025**.

Marion County Board of Education
Bid Specification - Custodial Supplies/Services

Note to Bidders: The Board reserves the right to use judgment factors to determine which bid shall be in its best interest. Such judgment by the Board shall be final and binding upon all parties that submit a bid. The Board reserves the right to reject any or all bids submitted. **Dated 4/29/25: Due to there being two dates in error, we will allow bids to be submitted by the later date of 5/2/25.**

Description: Custodial supplies/services for 10 schools and central office

Specifications: The supply list represents items currently used by school and central office custodians. Interested bidders are to complete this list and submit as a part of the official bid. No other format will be considered. A vendor list and pricing will not be accepted

The pricing is for a three year period. Pricing for the first fiscal school year will be “firm and fixed” unless otherwise noted. Pricing for the second and third years containing escalation proposals will be considered.

Delivery costs must be included with pricing, or otherwise fully explained. Delivery will be to each school/central office location.

The vendor must sell and service all types of custodial floor care and cleaning equipment.

The vendor shall provide required OSHA materials safety and training workshops (as needed), an annual in-service training program on products and equipment, two on-site trainings each year, and be available for trouble shooting problems that may arise with products or equipment.

Bid Price: Bid price is “firm and fixed” for the first year period July 1, 2025 thru June 30, 2026 unless otherwise noted. The second (July 1, 2026 – June 30, 2027) and third year (July 1, 2027 – June 30, 2028) prices representing escalating pricing proposals shall be explained and documented in order to be considered.

Bid Deadline: 11:00 CST May 2, 2025.

NOTE: Please send as sealed bids marked “Custodial Supply Bid” to the attention of:

Director of Finance
204 Betsy Pack Drive

Jasper, TN 37347

**CUSTODIAL SUPPLIES/SERVICES
BID SPECIFICATIONS**

THREE YEAR TERM: 7/1/2025 – 6/30/2028

FOR

MARION COUNTY SCHOOL DISTRICT
BOARD OF EDUCATION: GENERAL OPERATIONS

MARION COUNTY SCHOOL DISTRICT
CUSTODIAL SUPPLIES AND SERVICES BID SUMMARY
2025 – 2028

<u>BID SPECIFICATION ITEM</u>	<u>YES</u>	<u>NO</u>
Is the supply list enclosed and completed?	_____	_____
Have you guaranteed a firm and fixed price for the period 7/1/25-6/30/28?	_____	_____
Explain your pricing policy for the 2nd (7/1/26-6/30/27) and 3rd year (7/1/27-6/30/28):		
Do the prices on items include delivery costs?	_____	_____
If not, explain below:		
Do you deliver products to each school location?	_____	_____
Do you sell and service floor care and cleaning equipment?	_____	_____
Do you have personnel that will provide an annual OSHA materials safety workshop to/for all employees using your products, if needed?	_____	_____
Do you provide as part of your service a program of in-service training on products and equipment, including on-site training?	_____	_____
Are you available to trouble shoot problems that may arise?	_____	_____

BID CERTIFICATION:

The undersigned representative of the Bidding Firm hereby certifies that this Bid Proposal to Marion County School District has met specified minimum program requirements.

The undersigned representative recognizes that the inability to meet specs outlined in this proposal disqualifies the submitted bid.

FIRM NAME: _____

SALES REP: _____

ADDRESS: _____

TELEPHONE NO: _____

FAX NO: _____
