Hickman County Schools

Job Title: Licensed Practical Nurse

Reports to: Coordinated School Health

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Purpose of Job: Responsibility for providing a variety of administrative and nursing support to students and school personnel and caring for health requirements of the student population.

* Administers first aid to staff/students, medication, and specialized medical treatments for the purpose of providing appropriate care for ill, medically fragile and/or injured children in accordance with State laws and District policies.
* Collaborates with parents, students, teachers, staff, health care providers, and/or public agencies for the purpose of promoting and/or securing student health services, providing information, and complying with legal requirements.
* Assists the registered nurse in the school setting in caring for students.
* Assists with skilled nursing procedures (i.e. tube feedings, catheterizations, ostomy care, medication administration, diabetic treatment, etc.).
* Monitors vital signs, maintains comfort of patients, and assists with basic medical tasks as assigned.
* Assists the Department of Coordinated School Health with health screenings; reviewing required immunizations and physical exam reports; entering school related health data; and organizing and reviewing health information with the supervising nurse and/or Coordinated School Health
* Assists with providing healthcare initiatives within the school setting as assigned.
* Communicates with community agencies, school personnel and parents within district guidelines.
* Knowledge of health practices, standards, and hazards; safety practices and procedures
* Ability to adhere to safety practices; administer first aid; handle hazardous materials/waste; operate equipment used in clinical setting; operate standard office equipment including using pertinent software applications; and prepare and maintain accurate records.
* Ability to adapt to changing work priorities; communicate with diverse groups; maintain confidentiality; work as part of a team; and work with detailed information/data.