

**EL SINBORO BOARD OF EDUCATION  
SPECIAL MEETING MINUTES  
February 7, 2024**

**CALL TO ORDER**

The special meeting of the Elsinboro Township Board of Education was called to order by Board President, Mrs. Kelly Ann Delaney, on Wednesday, February 7, 2024 at 5:30 p.m.

**OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Elsinboro Township Board of Education transmitted notice of this meeting, to be held in the Elsinboro School at 5:30 p.m, to the *South Jersey Times*, Elsinboro Township Municipal Clerk and all board members. A copy is also posted in the lobby of the Elsinboro Township School and on the front door.

**PLEDGE TO THE FLAG**

Mrs. Delaney, Board President, led the Pledge of Allegiance to the flag.

**ROLL CALL OF MEMBERS**

Members Present: Mrs. Kelly Anne Delaney, Ms. Jenna Hogate, Mrs. Kathleen Sheffield, Mr. John Sieber, Mrs. Kay Weber

Absent: Ms. Madinah Thomas

Also in attendance: Mrs. Laural Kretzer, Chief School Administrator; Ms. Melanie M. Allen, Board Secretary/Business Administrator; Public

**PUBLIC COMMENT - AGENDA ITEMS**

None

**EXECUTIVE SESSION**

Motion made by Mrs. Weber, second by Ms. Hogate that the Board enter into Executive Session by Resolution at 5:31 p.m., from which the general public will be excluded:

**EL SINBORO BOARD OF EDUCATION**

**RESOLUTION AUTHORIZING EXECUTIVE SESSION**

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

**WHEREAS**, the Board of Education of the Elsinboro School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of this Board of Education will reconvene at approximately 6:46 p.m.;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Elsinboro School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- Confidential Matters per Statute or Court Order - Student matter - HIB Hearing

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board

of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

**ROLL CALL VOTE: YES: Ms. Hogate, Mrs. Sheffield, Mr. Sieber, Mrs. Weber, Mrs. Delaney**  
**Motion Carried: 5-0-0**

**RESUME PUBLIC SESSION**

Motion made by Ms. Hogate, second by Mrs. Weber to return to the public portion of the meeting at 6:46 p.m.

**ROLL CALL VOTE: YES: Ms. Hogate, Mrs. Sheffield, Mr. Sieber, Mrs. Weber, Mrs. Delaney**  
**Motion Carried: 5-0-0**

**PUBLIC COMMENT - OPEN**

None

**ADJOURNMENT**

Motion made by Ms. Hogate, second by Mrs. Weber that there being no further business to be brought before the Board that the meeting be adjourned at 6:46 p.m.

**VOICE VOTE: Unanimously approved**

***Motion Carried: 5-0-0***

Respectfully submitted,

Melanie M. Allen  
Business Administrator/Board Secretary