

Requirements to drive a school bus for the Alabama State Department of Education (SDE) and Opp City Schools (OCS)

1. Obtain a minimum Class B Commercial Driver's License (CDL)(**at your expense**):
 - a. Successfully completing these 4 tests (at least 2 weeks prior to new driver class):
 - i. General Knowledge
 - ii. Air Brakes
 - iii. Passenger
 - iv. School Bus
 - b. cristcdl.com (practice CDL test)
 - i. <https://www.cristcdl.com/alabama/>
2. Must complete an Entry Level Drivers Training (ELDT) class
3. Must complete Behind the Wheel Training
4. Have a background check conducted (**at your expense**)(before the new driver class):
 - a. Alabama Applicant Processing Service (AAPS)
 - i. Online registration/payment (approximately \$49.00) prior to being fingerprinted
 - ii. https://www.aps.gemalto.com/al/index_adeNew.htm
 - iii. Go to registration procedures
5. Successfully pass Alabama School Bus Driver Physical Examination (**at your expense**) (before driving as a coach, route driver, or sub.):
 - a. D.O.T. Physical accepted, but not required
 - b. Conducted by your personal physician
 - c. Blank Examination Report Form is obtained from the school's Central Office, Transportation Office, or OCS website
6. Create Alabama Identity Management (AIM) Account (**free**)
 - a. <https://aim.alsde.edu/>
 - b. Select "Need an Account"
 - c. Follow Directions
7. Pass background check with the Federal Motor Carrier Safety Administration (FMCSA) (**at school expense**)
 - a. Prospective drivers must give consent in writing.
 - b. The school will conduct a full query with the FMCSA
8. Successfully complete bus driver training (prior to new driver class) (**free**):
 - a. Minimum of 4 hours Administered by OCS designated trainer
 - b. Watch the bus training video
 - i. Google - bus video 1-6-20
 - ii. <https://www.youtube.com/watch?v=O5lxAxilBTU>

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9. Attend an Alabama State Department of Education (SDE) Pupil Transportation New School Bus Driver Certification Class (**free**):
 - a. Must have an active AIM account in order to be enrolled in a class by training supervisor
 - b. 12-hours over 3 days
 - i. Score at least 80% on a written test
 - c. A portion of a 4th day is required for performance testing
 - i. Pretrip inspection of school bus with at least 80% mastery
 - ii. Basic Control Skills Test:
 1. Straight-line driving forward and backing
 2. 90 degree Alley Dock
 3. On-the-road Driving Skills Test with 80% mastery
10. Obtain OCS Board approval
 - a. Approved by Opp City Schools Board of Education
 - b. Approved for insurance through a school insurance company
11. Attend an SDE pupil transportation recertification class each year (**free**)