

**MARION COUNTY BOARD OF EDUCATION**  
**July Regular Meeting**  
**July 14, 2025**  
**5:00 p.m.**

**AGENDA**

- I. MEETING CALLED TO ORDER**
- II. PLEDGE TO THE FLAG**
- III. PUBLIC COMMENT**
- IV. APPROVE BOARD AGENDA**
- V. APPROVE CONSENT AGENDA**
  - A. Approve Minutes: Regular Meeting June 16, 2025**
  - B. Permission for Whitwell High School Volleyball Team to Form a Student Support Organization** *Dr. Griffith*
  - C. Request Approval to Pay Kaatz, Binkley, Jones, & Morris Architects, Inc. for Architectural Services** *Dr. Griffith*
  - D. Approve Marion County High School Science Fees** *Dr. Griffith*
  - E. Request Permission to Create a Cooperative Agreement with Richard Hardy** *Dr. Griffith*
  - F. Request Approval for Release of Funds to Tri-Con, Inc. for Remaining Retainage & Interest through 1/01/25 for the New Jasper Middle School** *Dr. Griffith*
  - G. Request Approval to Add a Position as Service Coordinator in the Exceptional Education Department** *Becky Bigelow*
  - H. Request Approval to Purchase School Bus for Special Needs Students in the Amount of \$118,152.00** *Becky Bigelow*
  - I. Request Approval to Pay Lewis Group Architects Invoices for AG Projects** *Sherry Prince*
  - J. Request Approval of Contract Renewal for SchoolinSites** *Mike Ogden*
  - K. Request Approval to Renew Aruba Wireless Licenses with Central Technologies** *Mike Ogden*

**L. Request Approval for Disposal/Removal of Equipment** *Sarah Ziegler*

**M. Request Approval of Marion County Schools Transportation Bus Zones**  
*Mack Reeves*

**N. Approve 2025-2026 Non-Faculty Paid Coaches:**  
South Pittsburg High School – Curt Bureau (*Academy Baseball*)  
Whitwell High School – Kaitlynn Rollins (*Softball, Assistant*)

**O. Approve 2025-2026 Non-Faculty Volunteer Coaches:**  
Marion County High School – Ken Hertz (*Cross Country*)

**P. Approve School Sport Schedules:**  
Jasper Middle School – Softball  
Whitwell High School – Football, Volleyball

**VI. OLD BUSINESS:**

**A. Capital Projects**

**MARION COUNTY BOARD OF EDUCATION**

**June Regular Meeting**

**June 16, 2025**

**5:00 p.m.**

**MINUTES**

The Marion County Board of Education met in Regular Session on June 16, 2025. Members present were Mr. Ryan Phillips, Mr. Nathan Billingsley, Mr. Bo Nunley, Mrs. Donna Blansett and Board Attorney, Mr. Mark Raines. Mrs. Linda Hooper was unable to attend.

Chairperson Ryan Phillips called the meeting to order.

Mr. Phillips opened the meeting for public comments on the agenda. Hearing none, Chairman Phillips asked for a Motion to Approve the Board Agenda. Motion to Approve by Mr. Billingsley, seconded by Mrs. Blansett, unanimous.

Chairman Phillips asked if there was a Motion to Approve the Consent Agenda, or if there were any items to be pulled for discussion. Mrs. Blansett asked for Item H. and Item 2. From Items that were added to the Consent Agenda. Mr. Phillips asked for Items D., E., L. He also asked to Add an Item to the Agenda, which was to approve a Lease Agreement with the Marion County Food Bank. Dr. Griffith stated we did receive the document today. He added the document was given to Attorney Raines to review and there were a few minor changes. Attorney Raines stated the changes consisted of some typographical errors and will be corrected. Dr. Griffith stated with the Board's permission he would like to be able to sign off on the lease document. Mr. Nunley asked how long the lease was for. Attorney Raines stated the term is for 99 years and will begin July<sup>st</sup> of this year (2025). After the expiration occurs it will be year to year going forward.

After the discussion, Chairman Phillips asked for a Motion to Add the Lease Agreement to the Agenda. The Lease Agreement will be between the Marion County Board of Education and the Marion County Food Bank. Mr. Billingsley made the Motion to Add the Lease Agreement to the Agenda, seconded by Mr. Nunley, all agreed.

**CONSENT AGENDA**

- A. Approve Minutes: Regular Meeting May 22, 2025
- B. Financial Reports & Cash Flow Analysis for May 2025
- C. Budget Amendments: (1) General Purpose Fund 141 Amendment # 10  
(2) Federal Projects Fund 142 Amendment # 10
- D. Request Approval of Bid for Custodial Supplies/Service
- E. Request Approval of Annual Accounting Software and Hardware Support Fee for 2025-2026
- F. Request Approval of Audit Contract Proposal for Internal School Funds 2024-2025



- G. Request Approval to Advance Funds as Needed from the General Fund in June to Cover Federal Expenses Incurred**  
(Approved by Executive Order 6/10/2025)
- H. Request Permission to Apply for the NFL Foundation Grassroots Grant to Upgrade Lighting at Marion County High School**
- I. Request Approval for Whitwell Middle School to Reassign the Track Supplement of 2% to Wrestling**
- J. Request Approval for Whitwell Middle School Volleyball Supplement of 4% be Split in Half for Two Coaches**
- K. Request Approval for Whitwell High School Volleyball Supplement of 7% be Split in Half for Two Coaches**
- L. Request Approval of Student School Board Advisory Group**
- M. Request Approval to Add Two Exceptional Education Teacher Assistants**
- N. Request Approval to Move a Whitwell High School Exceptional Education Assistant Position to Whitwell Elementary School**
- O. Request Approval of TCAT Stipends for Welding, Machining and Industrial Maintenance**
- P. Request Approval for Disposal/Removal of Equipment**
- Q. Request Approval of Consolidated Funding Application for 2025-2026 School Year**
- R. Request Approval to Renew GoGuardian District License for the 2025-2026 School Year**
- S. Request Permission to Purchase Supplemental Reading Materials in the Amount of \$174,707.00 for 2025-2026 School Year**
- T. Request Approval to Purchase Textbooks for the 2025-2026 School Year**
- U. Approve 2025-2026 Non-Faculty Paid Coaches:**
- Jasper Middle School – Hannah Morrison (*Softball*)
  - South Pittsburg High School – Earl Blevins (*Academy Football*)
    - Chris Payne (*Academy Softball*)
    - Casey Tierney (*Golf*)
    - Cody Henegar (*Boys Basketball*)
    - Loranda Siler (*Academy Girls Basketball*)
    - Haley Baker (*Softball*)
    - Steve Garland (*Baseball*)
    - Chris Martin (*Girls Basketball*)
  - Whitwell High School – Michelle Akins (*Girls Basketball*)
    - Chad Billingsley (*Boys Basketball, Baseball*)
    - Nick Tuders (*Boys Basketball, Baseball, Assistant*)
    - TD Argo (*Wrestling*)
    - Kyle Antal (*Wrestling, Assistant*)
    - Aaron Worley, Troy Mosier (*Football, Assistants*)
    - Carlee Davis (*Cheerleading*)
  - Whitwell Middle – Ethan Hobbs (*Wrestling*)
- V. Approve 2025-2026 Non-Faculty Volunteer Coaches:**
- Jasper Middle School – Shane Thomasson (*Softball*)
  - Marion County High School – Breanna Patton, Amber Atkins (*Softball*)
  - South Pittsburg High School – David Moore, Quinten McCamey,

Matthew Hawkins, Lindsey Roberts, Michael Daniels,  
Jared Stone, Steve Garland (*Football*)  
- Jackie Reames, Patrick Ferguson,  
Omar Slatton, Logan Hargis, Curt Burea (*Academy Football*)  
Makayla Dalton, Riley Renfroe, Haley Baker (*Academy Softball*)  
- Alyssa Abney (*Cheerleading*)  
- Delorah Starkey (*Academy Girls Basketball*)  
- Makayla Dalton, Chris Payne (*Softball*)  
- Justin Johnson (*Girls Basketball*)

Whitwell High School – Kyle Antal (*Football, Assistant*)  
- Thunder Roberts (*Football, Assistant*)  
- Veronica McDougal (*Football, Trainer*)  
- Maddie Young (*Cheerleading, Assistant*)

Whitwell Middle School – Eddie Kellum (*Football, Basketball, Assistant*)

**W. Approve School Sports Schedules:**

Marion County High School – Volleyball  
South Pittsburg High School – Football  
Whitwell Middle School – Football, Softball

**X. Approve Field Trips:**

Whitwell High School – 16 Students to Sunbright, TN, 6/13/25  
(Approved by Executive Order 5/30/25)  
- 16 Students to Rockwood, TN, 6/16/25  
(Approved by Executive Order 5/30/25)

**VI. OLD BUSINESS:**

**A. Capital Projects**

**VII. NEW BUSINESS:**

**A. TSBA Awards:**

Student of the Year Nominees:

Marion County High School – William Pemberton  
South Pittsburg High School – Madison Higgins  
Whitwell High School – Dorian Deffaratti

Volunteer of the Year Nominees:

Jasper Elementary School – Molly Sisk  
Jasper Middle School & Marion County High School – Dusty Tuders  
Monteagle Elementary School – Martha Krenson  
South Pittsburg Elementary School – Rebekah Gass  
South Pittsburg High School – Stacey Casteel  
Whitwell Elementary School – Kyle Holloway  
Whitwell High School – Ashly Potts  
Whitwell Middle School – Brooke Goforth

Items Added to the Consent Agenda

1. Request Approval to Install Access Control/Door Security for South Pittsburg High School



2. Request Permission for South Pittsburg High School to Apply for NFL Grassroot Grant to Upgrade Lighting
3. Request Approval of Warranty Deed for the Sewer Pump Station at the New Jasper Middle School to the Town of Jasper
4. Request Approval to Purchase Benchmark Assessments for Grades K-8 for the 2025-2026 School Year
5. Request Approval to Continue Participating in the Comprehensive Educational Resources (CER) Consortium for the 2025-2026 School Year
6. Request Approval to Renew Subscription with IXL for Grades 5-12 for the 2025-2026 School Year
7. Request to Partner with Schools PLP
8. Request Approval of Workers Comp and Property & Casualty Insurance Estimate for 2025-2026
9. Approve 2025-2026 Non-Faculty Volunteer Coaches:  
South Pittsburg High School – Curt Jones (*Football, Assistant*)

**Request Approval of Bid for Custodial Supplies/Service – Chairman Phillips asked what type of equipment is serviced in the bid. Dr. Griffith stated there are scrubbers, carpet shampoos, etc. used in the school buildings and sometimes the items have to be sent to the vendor to be repaired.**

**Request Approval of Annual Accounting Software and Hardware Support Fee for 2025-2026 – Chairman Phillips asked Mr. Mike Ogden (Technology Director) what things were included in the contract fee. Mr. Ogden stated items included are the computer hardware for the accounting department as well as the Siesta server. They also maintain all of the antivirus software on the computers. If there are any accounting issues the accounting department will call them directly.**

**Request Permission to Apply for the NFL Foundation Grassroots Grant to Upgrade Lighting at Marion County High School – Request Permission for South Pittsburg High School to Apply for NFL Grassroot Grant to Upgrade Lighting – Mrs. Blansett stated in prior meetings there has been discussion to upgrade the lighting in all the schools. She asked if we were still going to be doing those upgrades? Dr. Griffith concurred. Dr. Griffith stated these two items are requesting permission to apply for a grant to upgrade lighting at the football fields. The football field lighting was not included in the initial proposal.**

**Request Approval of Student Board Advisory Group – Dr. Griffith stated the state law has been passed for each School Board to have a Student Board Advisory Group after July 1, 2025. We have three high schools therefore; we are requesting three students to be in this group. He added those students were nominated by the Principals. Dr. Griffith stated they will bring their concerns to him and he would be the liaison between the students and the Board.**

**Chairman Phillips asked if there was a Motion to Approve the Consent Agenda. Motion to Approve by Mr. Nunley, seconded by Mrs. Blansett, unanimously agreed.**

**Capital Projects – Dr. Griffith stated we have made progress with the issues at the new Jasper Middle School. He asked Mr. Randy Gilliam (Project Manager) to update the Board with the project. Mr. Gilliam stated the work on the parking lot that had to be redone regarding handicap accessibility has been completed. He added we are waiting on the civil engineers to approve it so we may be in compliance with the American Disability Act (ADA). He stated we are meeting with the factory representative this Wednesday in regards to some lighting issues. We are hoping to have a resolution to that problem. He said we do have a few minor things we are continuing to work on.**

**Dr. Griffith stated Wednesday and Thursday of this week will be the Principals/Admin Retreat. He added there will be discussion in regards to the school audits for their buildings and the 5-year plan.**

**TSBA Awards - Mr. Phillips recognized the Student and Volunteer Nominees for the TSBA awards. Dr. Griffith stated those folks will be representing Marion County for the Southeast District at the Fall District meeting in September. If chosen, the statewide winner will be recognized in November at the Annual Convention and Leadership Conference.**

**Mr. Phillips asked if anyone had any updates regarding Miss Julien Bynum, which was the first representative from Marion County to be named as Distinguished Young Woman of Tennessee in August of 2024. Mr. Billingsley stated she will be attending the National Finals in Mobile, Alabama this week. All members commended Miss Bynum for her accomplishments in not only representing Marion County, but also for the State of Tennessee.**

**Chairman Phillips stated the next Board Meeting will be July 14, 2025 at 5:00 p.m. All agreed.**

**With no further business before the Board, Mr. Phillips asked if there was a Motion to Adjourn. Motion by Mr. Billingsley, seconded by Mr. Nunley, unanimous.**

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**Ryan Phillips, Chairperson**

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**Mark A. Griffith, Secretary**

**Kaatz, Binkley, Jones, & Morris Architects, Inc**

Bill To:  
 Marion County Schools  
 204 Betsy Pack Drive  
 Jasper, TN 37347

Invoice Date 7/2/2025  
 Invoice Number 2025-07-02\_2940-05

From:  
 KBJM Architects, Inc.  
 1008 Charlie Daniels Parkway  
 Mt. Juliet, TN 37122

**Whitwell HS Theater & Auditorium Renovations**

Fee based on bid amount	Previously Invoiced	Previously Paid	Current Invoice		Fee Remaining
\$127,260.00	\$37,000.00	\$37,000.00	\$25,000.00		\$65,260.00

Bid Amount: \$2,121,000.00  
 Design Fee: \$127,260.00

Please remit to Kaatz, Binkley, Jones, & Morris Architects, Inc  
 PO Box 713, Mt. Juliet TN 37122

**PO Box 713**  
**MT JULIET, TENNESSEE 37121 - 615-754-5393**



**Subject:** Fwd: Science Fees

**From:** Larry MC <lziegler@mctns.net>

**To:** Ruby Ledford <rubyledford@mctns.net>

**Date:** Wednesday, 06/18/2025 9:28 AM

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Request for July Board Agenda below  
Sent from my iPhone

Begin forwarded message:

**From:** Paige Long <plong@mctns.net>  
**Date:** June 18, 2025 at 8:47:20 AM CDT  
**To:** Larry Ziegler <lziegler@mctns.net>  
**Subject: Science Fees**

Handwritten signature and initials 'YLS' in black ink. The initials 'YLS' are written in a stylized, slanted font. To the right of the initials is a large, fluid signature consisting of several loops and a long, sweeping tail.

Larry-

As per our discussion, this is what I would like to request for science fees.

AP Biology-\$40  
Honors Biology-\$30  
Physical Science-\$10

**Subject:** Board Agenda

**From:** Heath Grider <hgrider@mctns.net>

**To:** Ruby Gamble <rgamble@mctns.net>

**Date:** Monday, 07/07/2025 7:23 AM

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Permission to create a Cooperative Agreement with Richard Hardy for their students to participate athletically. Thanks.

Heath Grider

Assistant Principal \ Athletic Director

South Pittsburg High School

717 Elm Avenue \ South Pittsburg, TN 37380

Phone: (423) 837-7561



A handwritten signature in black ink, appearing to be 'MO' with a long, sweeping flourish extending to the right.

**KAATZ, BINKLEY, JONES, & MORRIS ARCHITECTS, INC.**  
**ARCHITECTS – ENGINEERS – EDUCATIONAL PLANNERS**

William T. Morris, AIA    Larry D. Marvel, AIA    Gary C. Kromer, RA    Jason Morris, AIA

**ARCHITECTURE**

William T. Morris, AIA, *Chairman*  
Steve G. Morris  
Larry D. Marvel, AIA, CSI/CDT  
Gary C. Kromer, RA, CEFPI  
Jason Morris, AIA  
Nathan Dutch

**ADMINISTRATION**

Penny Phillips

**ENGINEERING**

Sandy Olandt, PE

**INTERIORS**

Kathy Richards, NCIDQ, CSI/CDT  
Jenni Cozart, NCIDQ

**EDUCATIONAL PLANNERS**

Debbie Morris  
Dr. Donna L. Wright

July 10, 2025

Mr. Mark Griffith  
Marion County Schools  
204 Betsy Park Drive  
Jasper, TN 37347

Re:    New Jasper Middle School  
      KBJM Project No. 2697-14  
      Pay Application #26 (Final Payment)

Dear Mr. Griffith:

Please find enclosed the Application and Certificate for Payment for the period ending June 30, 2025.

Based upon our periodic visits to the construction site and our observations of construction, the Applications for Payment, and the representations contained therein, to our knowledge, information and belief, the work appears to be in accordance with the Contract Documents.

Therefore, we recommend payment of \$65,000.00 to Tri-Con, which will close out the contract payment account. The total in the retainage account remains \$180,00.00. The total paid to Tri-Con to date is \$30,901,861.86.

Thank you,



Jason Morris  
Kaatz, Binkley, Jones & Morris Architects, Inc.

Enclosures

(1) Tri-Con, Inc. Pay Request



**APPLICATION AND CERTIFICATE FOR PAYMENT**

AIA DOCUMENT G702

TO: Jason Morris, KBJM Architects  
 1008 Charlie Daniels P  
 Mt Juliet, TN 37122

PROJECT: Jasper Middle School  
 15 Hwy 150 Jasper, TN 37347

APPLICATION NO: Final Allowance

PERIOD TO:

FROM: Tricon, Inc.  
 2040 N. Ocoee St.  
 Cleveland, TN 37311

CONTRACT FOR: General Construction

CONTRACT DATE: 8/31/2022

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for Payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

CHANGE ORDER SUMMARY		
Change orders approved in previous months by Owner	ADDITIONS	DEDUCTIONS
Total	\$0.00	-\$696,507.00
Approved this Month		
Number	Date Approved	
CO#2	7/9/2025	-\$870,631.14
<b>TOTALS</b>		
	\$0.00	(\$1,567,138.14)
Net change by Change Orders		(\$1,567,138.14)

1. ORIGINAL CONTRACT SUM.....	\$32,649,000.00
2. Net change by Change Orders.....	(\$1,567,138.14)
3. CONTRACT SUM TO DATE (Line 1+2).....	\$31,081,861.86
4. TOTAL COMPLETED & STORED TO DATE.....	\$31,081,861.86
(Column G on G703)	
5. RETAINAGE:	
a. % of Completed Work	\$180,000.00
(Column D+E on G703)	
b. 5 % of Stored Material	\$0.00
(Column F on G703)	
Total Retainage (Line 5a+5b or Total in Column I of G703).....	\$180,000.00
6. TOTAL EARNED LESS RETAINAGE.....	\$30,901,861.86
(Line 4 less Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior certificate).....	\$30,836,861.86
8. CURRENT PAYMENT DUE.....	\$65,000.00
9. BALANCE TO FINISH, PLUS RETAINAGE.....	\$180,000.00
(Line 3 Less Line 6)	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

GENERAL CONTRACTOR:

By: [Signature]  
 Date: 7.10.25

State of: Tennessee County of: Bradley  
 Subscribed and sworn to before me this 10th day of July, 2025  
 Notary Public: Kimberly M. Ford  
 My Commission expires: 6/21/28



**ARCHITECT'S CERTIFICATE FOR PAYMENT**

In accordance with the contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... \$ 65,000.00  
 (Attach explanation if amount certified differs from the amount applied for.)

ARCHITECT:  
 By: [Signature] Date: 7/10/25

This certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Schedule of Values - New Jasper Middle School

APPLICATION AND CERTIFICATION FOR PAYMENT

APPLICATION NO: Final Allowance

Contractor's signed certification is attached.

APPLICATION DATE:

In tabulations below, amounts are stated to the nearest dollar.

PERIOD TO:

Use Column I on Contracts where variable retainage for line items may apply.

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D O R E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)  5%
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G + C)		
1	General Conditions	\$1,000,000.00	\$1,000,000.00	\$0.00	\$0.00	\$1,000,000.00	100.0%	\$0.00	\$15,000.00
2	Mobilization	\$150,000.00	\$150,000.00	\$0.00	\$0.00	\$150,000.00	100.0%	\$0.00	\$0.00
3	Concrete	\$1,900,000.00	\$1,900,000.00	\$0.00	\$0.00	\$1,900,000.00	100.0%	\$0.00	\$20,000.00
4	Masonry	\$4,690,000.00	\$4,690,000.00	\$0.00	\$0.00	\$4,690,000.00	100.0%	\$0.00	\$0.00
5	Metals	\$2,603,000.00	\$2,603,000.00	\$0.00	\$0.00	\$2,603,000.00	100.0%	\$0.00	\$0.00
6	Rough Carpentry	\$60,000.00	\$60,000.00	\$0.00	\$0.00	\$60,000.00	100.0%	\$0.00	\$0.00
7	Roofing and Thermal	\$1,407,000.00	\$1,407,000.00	\$0.00	\$0.00	\$1,407,000.00	100.0%	\$0.00	\$0.00
8	Doors and Hardware	\$823,000.00	\$823,000.00	\$0.00	\$0.00	\$823,000.00	100.0%	\$0.00	\$1,000.00
9	Storefront Systems	\$230,000.00	\$230,000.00	\$0.00	\$0.00	\$230,000.00	100.0%	\$0.00	\$0.00
10	Gyp Assemblies	\$320,000.00	\$320,000.00	\$0.00	\$0.00	\$320,000.00	100.0%	\$0.00	\$0.00
11	Acoustical Ceilings	\$400,000.00	\$400,000.00	\$0.00	\$0.00	\$400,000.00	100.0%	\$0.00	\$0.00
12	Flooring	\$620,000.00	\$620,000.00	\$0.00	\$0.00	\$620,000.00	100.0%	\$0.00	\$0.00
13	Paint	\$284,000.00	\$284,000.00	\$0.00	\$0.00	\$284,000.00	100.0%	\$0.00	\$0.00
14	Specialties	\$537,000.00	\$537,000.00	\$0.00	\$0.00	\$537,000.00	100.0%	\$0.00	\$1,000.00
15	Food Service Equipment	\$942,000.00	\$942,000.00	\$0.00	\$0.00	\$942,000.00	100.0%	\$0.00	\$0.00
16	Gym and Stage Equipment	\$156,000.00	\$156,000.00	\$0.00	\$0.00	\$156,000.00	100.0%	\$0.00	\$0.00
17	Casework and Library Furniture	\$601,000.00	\$601,000.00	\$0.00	\$0.00	\$601,000.00	100.0%	\$0.00	\$0.00
18	Bleachers and Auditorium Seating	\$300,000.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	100.0%	\$0.00	\$0.00
19	Fire Suppression System	\$562,000.00	\$562,000.00	\$0.00	\$0.00	\$562,000.00	100.0%	\$0.00	\$0.00
20	Plumbing System	\$1,520,000.00	\$1,520,000.00	\$0.00	\$0.00	\$1,520,000.00	100.0%	\$0.00	\$5,000.00
21	HVAC System	\$2,070,000.00	\$2,070,000.00	\$0.00	\$0.00	\$2,070,000.00	100.0%	\$0.00	\$15,000.00
22	Electrical System	\$2,800,000.00	\$2,800,000.00	\$0.00	\$0.00	\$2,800,000.00	100.0%	\$0.00	\$0.00
23	Earthwork and Storm System	\$2,060,000.00	\$2,060,000.00	\$0.00	\$0.00	\$2,060,000.00	100.0%	\$0.00	\$80,000.00
24	Asphalt Paving	\$762,000.00	\$762,000.00	\$0.00	\$0.00	\$762,000.00	100.0%	\$0.00	\$38,000.00
25	Landscaping and Fencing	\$154,000.00	\$154,000.00	\$0.00	\$0.00	\$154,000.00	100.0%	\$0.00	\$0.00
26	Site Utilities	\$320,000.00	\$320,000.00	\$0.00	\$0.00	\$320,000.00	100.0%	\$0.00	\$5,000.00
	<b>Allowances</b>								\$0.00
27	Testing: Engineered Earth Fill	\$ 75,000.00	\$75,000.00	\$0.00	\$0.00	\$75,000.00	100.0%	\$0.00	\$0.00
28	Testing: Concrete and Asphalt Paving	\$ 75,000.00	\$75,000.00	\$0.00	\$0.00	\$75,000.00	100.0%	\$0.00	\$0.00
29	Testing: Structural	\$ 75,000.00	\$75,000.00	\$0.00	\$0.00	\$75,000.00	100.0%	\$0.00	\$0.00
30	Discretionary Fund	\$ 282,102.86	\$282,102.86	\$0.00	\$0.00	\$282,102.86	100.0%	\$0.00	\$0.00
	ASI 01 - VE Items	\$ (81,000.00)	-\$81,000.00	\$0.00	\$0.00	-\$81,000.00	100.0%	\$0.00	\$0.00
	ASI 05 - COR 03 and 04	\$ 87,027.00	\$87,027.00	\$0.00	\$0.00	\$87,027.00	100.0%	\$0.00	\$0.00
	ASI 08 - COR 06, 07, and 08	\$ 23,862.00	\$23,862.00	\$0.00	\$0.00	\$23,862.00	100.0%	\$0.00	\$0.00




	ASI 11 - COR 10	\$ (91,065.00)	-\$91,065.00	\$0.00	\$0.00	-\$91,065.00	100.0%	\$0.00	\$0.00
	ASI 12 - COR 09	\$ 10,750.00	\$10,750.00	\$0.00	\$0.00	\$10,750.00	100.0%	\$0.00	\$0.00
	ASI 13 - COR 12 thru 16	\$ 53,664.00	\$53,664.00	\$0.00	\$0.00	\$53,664.00	100.0%	\$0.00	\$0.00
	ASI 11 - COR 11 and 17	\$ 10,183.00	\$10,183.00	\$0.00	\$0.00	\$10,183.00	100.0%	\$0.00	\$0.00
	CCD1 - COR 20 thru 23 and Partial 24	\$ 209,583.14	\$209,583.14	\$0.00	\$0.00	\$209,583.14	100.0%	\$0.00	\$0.00
	CCD2 - COR 22 24 25 27	\$ 341,575.00	\$341,575.00	\$0.00	\$0.00	\$341,575.00	100.0%	\$0.00	\$0.00
	ASI 18 - COR 28-31	\$ 18,774.00	\$18,774.00	\$0.00	\$0.00	\$18,774.00	100.0%	\$0.00	\$0.00
	ASI 19 - COR 33,34,35	\$ 21,380.00	\$21,380.00	\$0.00	\$0.00	\$21,380.00	100.0%	\$0.00	\$0.00
	ASI 20 - COR 39,42	\$ 27,634.00	\$27,634.00	\$0.00	\$0.00	\$27,634.00	100.0%	\$0.00	\$0.00
	ASI 23 - projection system	\$ 65,000.00	\$0.00	\$65,000.00	\$0.00	\$65,000.00	100.0%	\$0.00	\$0.00
31	State Fire Marshal and Local Codes Changes	\$ 75,000.00	\$75,000.00	\$0.00	\$0.00	\$75,000.00	100.0%	\$0.00	\$0.00
32	Civil Engineers	\$ 45,000.00	\$45,000.00	\$0.00	\$0.00	\$45,000.00	100.0%	\$0.00	\$0.00
33	Permits and Fees for Civil	\$ 175,000.00	\$175,000.00	\$0.00	\$0.00	\$175,000.00	100.0%	\$0.00	\$0.00
34	Soil Erosion and Silt Control	\$ 38,000.00	\$38,000.00	\$0.00	\$0.00	\$38,000.00	100.0%	\$0.00	\$0.00
35	TDOT Index (30% Increase)	\$ 38,400.00	\$38,400.00	\$0.00	\$0.00	\$38,400.00	100.0%	\$0.00	\$0.00
36	Electrical Permits and Fees	\$ 100,000.00	\$100,000.00	\$0.00	\$0.00	\$100,000.00	100.0%	\$0.00	\$0.00
37	Additional Earthwork 1	\$ 208,000.00	\$208,000.00	\$0.00	\$0.00	\$208,000.00	100.0%	\$0.00	\$0.00
38	Sewer Lift Station (\$803,493)	\$ 1,500,000.00	\$1,500,000.00	\$0.00	\$0.00	\$1,500,000.00	100.0%	\$0.00	\$0.00
39	Additional Earthwork 2 - Pond	\$ 75,000.00	\$75,000.00	\$0.00	\$0.00	\$75,000.00	100.0%	\$0.00	\$0.00
40	Additional Earthwork 3 - Ground Water	\$ 75,000.00	\$75,000.00	\$0.00	\$0.00	\$75,000.00	100.0%	\$0.00	\$0.00
41	Additional Earthwork 4 - Footings	\$ 75,000.00	\$75,000.00	\$0.00	\$0.00	\$75,000.00	100.0%	\$0.00	\$0.00
42	Additional Earthwork 5 - Asphalt Soil	\$ 75,000.00	\$75,000.00	\$0.00	\$0.00	\$75,000.00	100.0%	\$0.00	\$0.00
	Change Order #2	\$ (696,507.00)	-\$696,507.00	\$0.00	\$0.00	-\$696,507.00	100.0%	\$0.00	\$0.00
	Unused Allowance credit	-\$870,631.14	-\$870,631.14	\$0.00	\$0.00	-\$870,631.14	100.0%	\$0.00	\$0.00
44	P&P Bond	\$300,000.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	100.0%	\$0.00	\$0.00
45	Overhead and Profit	\$1,394,130.00	\$1,394,130.00	\$0.00	\$0.00	\$1,394,130.00	100.0%	\$0.00	\$0.00
	<b>GRAND TOTALS</b>	<b>\$31,081,861.86</b>	<b>\$31,016,861.86</b>	<b>\$65,000.00</b>	<b>\$0.00</b>	<b>\$31,081,861.86</b>	<b>100.00%</b>	<b>\$0.00</b>	<b>\$180,000.00</b>



# MARION COUNTY BOARD OF EDUCATION

204 Betsy Pack Drive · Jasper, Tennessee 37347  
Telephone (423) 942-3434 · Fax (423) 942-4210

Director of Schools  
Mark A. Griffith

TO: Dr. Mark A. Griffith, Director of Schools   
Marion County School Board  
FROM: Becky Bigelow, Director of Exceptional Education  
DATE: 7/8/2025  
RE: Request to Add Position – Service Coordinator

I am respectfully asking the board to consider approving a service coordinator as a new position in the exceptional education department. This position will work under the supervision of the Director of Exceptional Education and will be responsible for working with educators to create classrooms to meet the needs of IDEA eligible students and implement interventions to meet the needs of primarily autistic students and students with challenging behaviors. A job description is attached. This position will be an 11 month position funded through the GP budget.

# MARION COUNTY JOB DESCRIPTION

## *Exceptional Education Service Coordinator*

### **Position Summary:**

This position reports to the Director of Exceptional Education and is responsible for overseeing the daily operations of the Exceptional Education program and supporting exceptional education teachers through training, consulting and collaboration. This position shall follow the State of Tennessee curriculum standards and local course of study, shall follow rules and regulations of the State and policies of the local Board, and shall follow administrative procedures at the school and district level.

### **Qualifications**

1. Master's Degree
2. Must hold an active Tennessee teacher license with Special Education endorsement.
3. Must have advanced experience with auditing student records and exceptional education processes for state and federal compliance
4. Advanced training with autism coaching and classroom interventions
5. Experience in creating and delivering professional development for educators and administrators
6. Must have excellent oral and written skills
7. Must be highly organized and able to plan and manage projects
8. Competent in exercising initiative, independent judgment and discretion in performing job assignments
9. Competent in analyzing and addressing complex issues while providing FAPE
10. Maintains confidentiality in job assignments
11. Exhibits proper business etiquette

### **Reports To**

- Director of Exceptional Education

### **Job Goals**

1. Ensure that services and resources are used so as to facilitate high student achievement.
2. Maximize the use of funds in order to reach teaching objectives.
3. Ensure compliance with Federal, State, and Local rules, regulations and policies.

### **Essential Functions**

1. Collaborate with teachers, parents, administrators, and other professionals regarding FAPE for children with disabilities
2. Lead professional development for educators and administrators
3. Work throughout the district to develop intervention plans for IDEA eligible students.
4. IEP Development
5. Attend IEP team meetings
6. Progress monitoring and data collection
7. Collect data and generate FBAs and BIPs
8. Serve as case manager for students with complex needs in middle and high school
9. Maintain a lead role in special education monitoring processes

10. Attend professional conferences and trainings.
11. Perform any other duties as assigned by the Director of Exceptional Education.

### **Physical Demands**

- Requires sitting, standing, bending, and reaching that may be needed for standard office administrative job assignments. Requires physical agility to work with students. Requires manual dexterity sufficient to operate standard office machines such as computers, fax machines, calculators, telephone and copier. Requires a normal range of hearing and vision.

### **Temperament (Personal Traits)**

1. Ability to work independently and as a team member with limited supervision.
2. Ability to work with other department and agency personnel.
3. Ability to work with students and parents who may become confrontational.
4. Ability to maintain a positive attitude in interacting with students, parents and staff.
5. Ability to resolve problems, handle conflicts and make effective decisions under pressure.

### **Capacity and Ability Requirements**

- Ability to organize, coordinate and implement federal and state grants.
- Ability to understand education laws, rules and regulations.
- Ability to recognize student needs and plan programs to meet student achievement.
- Ability to apply professional knowledge and administrative skills to meet employee needs.
- Ability to establish and maintain cooperative working relationships with teachers.
- Communicate effectively with students, parents, and staff.
- Assist in the other capacities of the school system, as needed.

### **Work Conditions**

- Typical business office setting for administrative duties
- On site school classroom setting
- Over night travel required for meetings and staff training

### **Terms of Employment**

- 11 Month Employee Position
- Extended school year services as needed- time sheet required
- 5 - Paid Holidays
- 10 - Paid Vacation Days
- 10 - Paid Sick Leave Days
- 4 - Paid Personal Days
- 7.5 Hour Work Day
- Eligible for medical insurance and retirement programs
- Salary and work year are established by the board, and in compliance with retirement guidelines.

### **Evaluation**

- Performance of this job will be evaluated annually in accordance with Board policy.

### **General Requirements**

- The above statements are intended to describe the general nature and level of work being performed by people assigned to this position. They are not intended to be a complete list of responsibilities, duties and skills required of personnel so assigned.



**ACKNOWLEDGEMENT**

*I have received and read a copy of this job description. It has been discussed with me and I have freely chosen to comply with the performance and behavior/conduct expectations contained herein.*

\_\_\_\_\_  
*Employee*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Director of Human Resources*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Director of Schools*

\_\_\_\_\_  
*Date*

Marion County Board of Education, Tennessee, is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the Board of Education will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

# MARION COUNTY BOARD OF EDUCATION

204 Betsy Pack Drive · Jasper, Tennessee 37347  
Telephone (423) 942-3434 · Fax (423) 942-4210

Director of Schools  
Mark A. Griffith

TO: Dr. Mark A. Griffith, Director of Schools and Board Members  
FROM: Becky Bigelow, Director of Exceptional Education  
DATE: 7/9/2025  
RE: Request to Purchase School Bus for Special Needs Students

I respectfully ask the board to approve the purchase of a 2025 Thomas Minotour Special Education School Bus for \$118,152.00 resulting from sealed bids opened on 6/30/2025. This bus will be replacing the special needs bus that was purchased in 2010 and must be pulled from service due to reaching the limit of 15 years on the road. The bus will be funded through the GP budget.

3512 Bill Smith Drive  
Murfreesboro, TN 37129

June 27, 2025

Marion County Board of Education  
204 Betsy Pack Drive  
Jasper, TN. 37347

Please accept our quotation for the following:

One 2025 Thomas Minotour Special Education School Bus

Price: \$118,152.00 F.O.B. Jasper, TN

The expected delivery date is Jan. 2026. Clarify. What guarantee can you give to be ready by January 1.

Thank you for the opportunity to bid on your transportation needs.

Barron McGinnis

b mcginnis@thebuscenter.com



Sales Representative



6-30-25

BB 6/30/25

me

6-30-25

Atkins

6-30-25



**MARION COUNTY BOARD OF EDUCATION**

204 Betsy Pack Drive  
Jasper, Tennessee 37347  
Telephone: (423) 942-3434  
Fax (423) 942-4210

Dr. Mark A. Griffith  
Director of Schools

Becky Bigelow  
Director of Special Education

**BID SPECIFICATION DETAILS**

New model twenty-five passenger Special Needs school bus Type A with AC or comparable. Must be compatible to adapt for wheelchairs. ✓

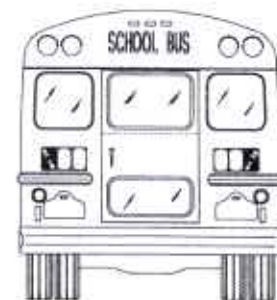
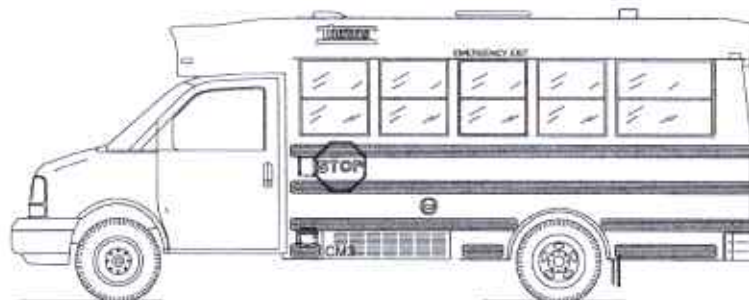
- 12 + 3 WC spaces *See enclosed seat plan.*
- 24 plus 1 WC spaces " " " " "
- Bus must have 4 mounted seats, 4 removeable seats and 1 open WC space
- Must meet all Federal and State school bus requirements ✓
- Must include all warranty information

Delivery date must be provided in bid packet.

*11-2-Jan. 2024*

\*NOTE: All items in package must be included in the bid in order to be considered.

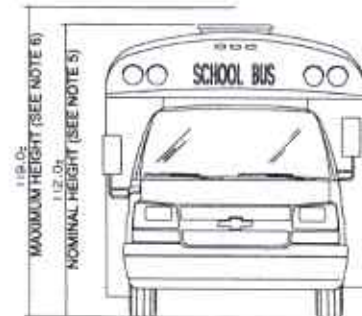
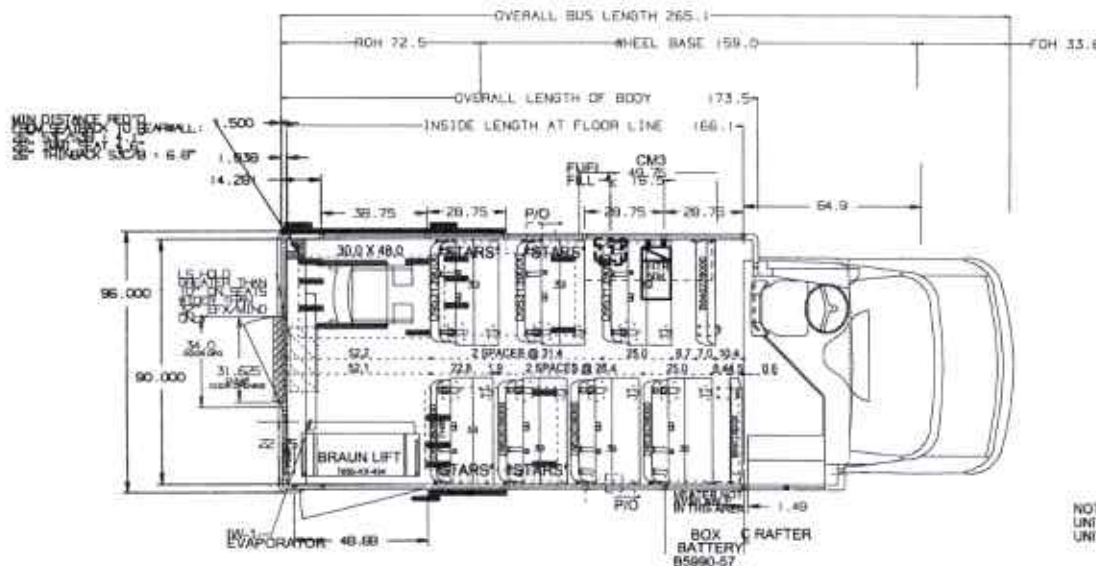
# SEATING CAPACITY: 21 + 1 WC + DRIVER



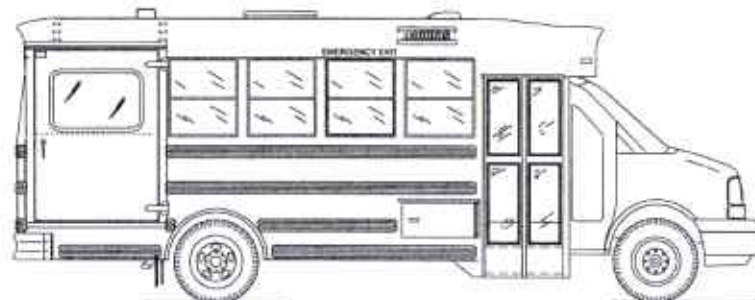
CAUTION - LEFT SIDE BARRIER IS NOT IN STANDARD LOCATION. SEE SEATING PLAN.

CAUTION - RIGHT SIDE BARRIER IS NOT IN STANDARD LOCATION. SEE SEATING PLAN.

**\*\*\*STARS EQUIPPED\*\*\***



NOTES:  
 UNIT EQUIPPED WITH OVERHEAD TRACK REINFORCEMENT  
 UNIT EQUIPPED WITH PLYWOOD FLOOR



Model: Minotour DRW  
 Quote Number: 416166  
 Locality: TN

- GENERAL NOTES**
1. SOME ITEMS, SUCH AS CEILING REINFORCEMENT, ROOF LOADS, REAR AND FRONT CHASSIS, ARE SHOWN IN LINE WITH THIS DRAWING AS A REPRESENTATION ONLY AND MAY NOT HAVE ALL ITEMS REQUIRED.
  2. THE SEATING CAPACITY IS BASED ON THE BOTTOM OF BUS OR BOTTOM OF SEAT.
  3. THE SEATING CAPACITY IS BASED ON THE BOTTOM OF BUS OR BOTTOM OF SEAT. THE SEATING CAPACITY IS BASED ON THE BOTTOM OF BUS OR BOTTOM OF SEAT. THE SEATING CAPACITY IS BASED ON THE BOTTOM OF BUS OR BOTTOM OF SEAT.
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  6. THE SEATING CAPACITY IS BASED ON THE BOTTOM OF BUS OR BOTTOM OF SEAT. THE SEATING CAPACITY IS BASED ON THE BOTTOM OF BUS OR BOTTOM OF SEAT.

**THOMAS BUILT BUSES, INC**  
 HIGH POINT, NC  
**PLAN AND ELEVATION BODY 051MS**  
 DATE: 06-25-20 BY: DMM  
 SCALE: 3/8"=12"  
 SIZE: DWG: 50  
 908176

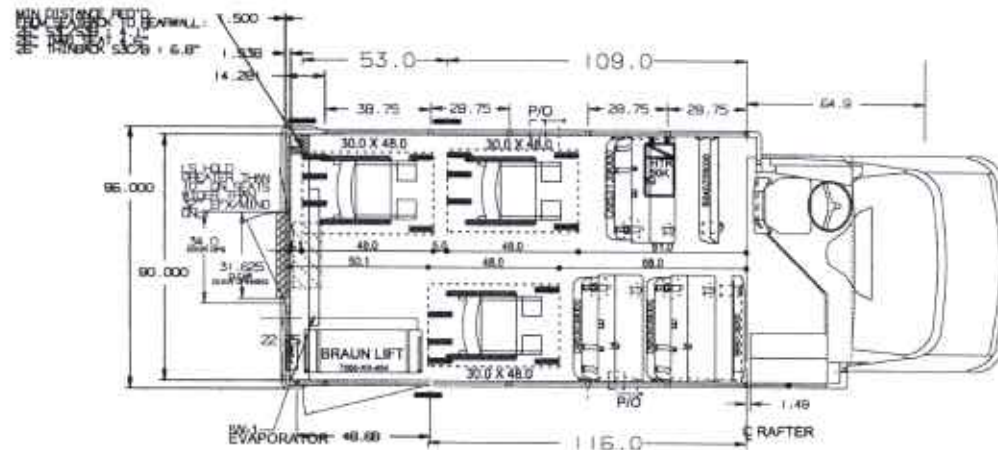
**ALL DIMENSIONS & FIGURES ARE REFERENCE ONLY!!**

LEFT SIDE OVERHEAD POCKET POSITIONS

POCKET	RAFTER	OFFSET
1	4	22.75
2	6	8.25

RIGHT SIDE OVERHEAD POCKET POSITIONS

POCKET	RAFTER	OFFSET
1	0	1.00



Model: Minotour DRW  
 Quote Number: 416166  
 Locality: TN

GENERAL NOTES

1. DIMENSIONS SUCH AS LEG HEIGHTS, BODY LUGGAGE (BACK AND FRONT SEATS), AND SEATMAN (ONE VIEW) NOT SHOWN ALL ITEMS SHOWN.
2. THIS DRAWING IS A REPRESENTATION ONLY AND MAY NOT SHOW ALL ITEMS SHOWN.
3. THE SEATING WIDTH AT THE BOTTOM OF SEAT OR BOTTOM OF SEAT CUSHION (WITH SEAT AND GROUND WILL SHOWN) IS BASED ON THE SEAT, BUS LOAD, AND SEATING TYPE.
4. THE MAXIMUM WIDTH AT BELT LINE OVER GURD.
5. THE SEATING WIDTH IS BASED ON A STANDARD SEATING WIDTH.
6. THE SEATING WIDTH IS BASED ON SEAT WITH SEATING TYPE AND SEATING LIGHT.
7. OTHER SEATING DIMENSION DOES NOT TAKE INTO ACCOUNT THE SEAT MANUFACTURER'S DIMENSIONS AND CROSSING AXES.

THIS DRAWING AND ALL INFORMATION PROVIDED WITH IT ARE THE PROPERTY OF THOMAS BUILT BUSES, INC. ANY REPRODUCTION OR DISTRIBUTION OF THIS MATERIAL OR ANY PART THEREOF WITHOUT THE PERMISSION OF THOMAS BUILT BUSES, INC. IS STRICTLY PROHIBITED. COPYRIGHT THOMAS BUILT BUSES, INC.

THOMAS BUILT BUSES, INC.  
 HIGH POINT, NC

TITLE SEATING DETAIL  
 BODY 051MS

DATE 09/08/2011 BYT: DMM / REV: 001  
 SCALE 3/8"=12" S 908176

REV	REV	DATE	BY
LEFT		11.4	28.8
RIGHT		28.4	28.8

ALL DIMENSIONS & FIGURES ARE REFERENCE ONLY!!



Thomas Built Bus (TBB)



### TBB Minotour School Bus (Orders received on or after 08/06/2014)

Coverage <sup>1</sup>		
Body Component	Time <sup>2</sup>	Distance <sup>2</sup>
TBB Basic Body (Type A)	1 Year	Unlimited
TBB A/C System	2 Years	Unlimited
TBB Manufactured Components ? Clarify	2 Years	Unlimited
TBB Miscellaneous (Accessories, Compartments, etc.) ? Clarify	2 Years	Unlimited
TBB Paint	5 Years	Unlimited
TBB Passenger Doors	2 Years	Unlimited
TBB Seat and Barrier Frames	5 Years	Unlimited
TBB Seats, Barriers, and Stanchions	2 Years	Unlimited
TBB Storm Glass and Windows	2 Years	Unlimited
TBB Structure and Sheet Metal	5 Years	Unlimited
TBB Towing ? Clarify. Will tow be for free & for warranty work?	6 Months	Unlimited

<sup>1</sup>For informational purposes only; actual coverage may vary depending on vehicle specifications.

<sup>2</sup>Time or distance, whichever comes first

**Warranty Statement & Warranty Coverage Descriptions follow on page three of this document.**

*The information provided in this document is for general information only and is not offered as customer's warranty.*

*This coverage may be superseded without notification.*

## Warranty Coverage at a Glance

The warranty coverages are summarized as follows.

### New Chassis Limited Warranty

#### Basic Cutaway Chassis Coverage (Includes Tires)

- The frame, brakes, steering, suspension, front cab sheet metal, instrument panel, and certain electrical components as supplied by Chevrolet Division are covered for the first 3 years or 36,000 miles, whichever comes first.

#### Front Cab Sheet Metal

- Corrosion coverage is for the first 3 years or 36,000 miles, whichever comes first.
- Rust-through coverage is for the first 6 years or 100,000 miles, whichever comes first.

#### Powertrain Warranty

- Coverage is provided for 5 years or 60,000 miles, whichever comes first
- Certain commercial fleet and/or government fleet vehicles purchased under a qualifying fleet account number are covered for 5 years or 100,000 miles, whichever comes first.

*Need clarification in email  
engine, transmission, rear end.*

DEF System

## Emission Control System Warranty\*

\*See "How to Determine the Applicable Emissions Control System Warranty" under [Emission Control Systems Warranty](#) for more information.

### Federal

- Heavy duty gasoline truck emission control systems are covered for the first 5 years or 50,000 miles, whichever comes first.

Is DEF system only covered for 5yr/50,000.

DEF system always gives problems

### California

- Defects and performance for medium duty truck emission control systems are covered for the first 5 years or 50,000 miles, whichever comes first. Specified components are covered for the first 7 years or 70,000 miles, whichever comes first.

**Important:** Some California emission vehicles may have special coverages longer than those listed here. See "California Emission Control System Warranty" under [Emission Control Systems Warranty](#).

### Noise Emissions

- Coverage is on applicable vehicles weighing over 10,000 lbs based on the Gross Vehicle Weight Rating (GVWR) only, for the entire life of the vehicle.

- How is warranty work covered?
- Any mechanics you send out in the field? Mobile service while under warranty?
- Do these warranties cover AC?



# LEWIS GROUP ARCHITECTS

**Lewis Group Architects**  
611 King Street  
Suite 250  
Knoxville, TN 37917  
(865) 584-5000

Marion County Schools  
204 Betsy Drive  
Jasper, TN 37347

Invoice number 809226  
Date 06/24/2025

Project **24014 Marion County Schools: Ag  
Projects**

---

Additional Service - INTERIOR MEZZANINE FRAMING

**Consultant**

	Units	Rate	Billed Amount
Add Service Consultant			
March Adams & Associates, Inc.	1,200.00	1.20	1,440.00
		Invoice total	<u><u>1,440.00</u></u>

# March Adams & Associates, Inc.

P.O. Box 3689  
Chattanooga, TN 37404

# Invoice

DATE	INVOICE NO.
6/4/2025	135486

CLIENT:

The Lewis Group, Architects, Inc.  
Attn: Doug Caywood  
63 North Ocoee Street  
Cleveland, TN 37311

PROJECT	25024_Marion Co Schools Ag Labs	PURCHASE ORDER		
SCOPE OF SERVICES		QTY	RATE	AMOUNT
ADDITIONAL SERVICES for structural for interior framing for the Ag Lab in accordance to the attached email.				
Lump Sum			1,200.00	1,200.00
TERMS	Net 30 days	<b>Total Due</b>		<b>\$1,200.00</b>

FOR BILLING INQUIRIES, PLEASE CALL (423) 698-6675





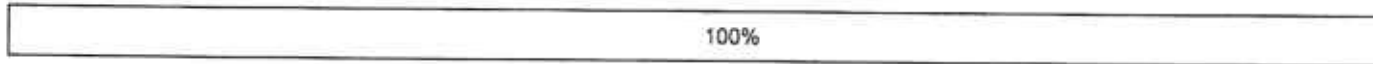




# CONFIRMATION

Filing Type      Contact Information      Building Information      Upload      Payment

Verify      Confirmation



Thank you for your Codes Enforcement submittal at TN.gov. Your confirmation details are below. An e-mail confirmation will be sent to the e-mail address you provided.

**Project Number** 2025-05-29-02  
**Confirmation Number** 3899315386  
**Date** 05/29/2025  
**Amount Due** \$355.00  
**Amount Paid** \$383.13  
**Credit Card** XXXXXXXXXXXX xxxxxxxxxxxxxxxnull

## Confirmation Details

**Project Name** Greenhouse - South Pittsburg High School  
**Project's Buildings State Owned or Leased** No  
**Type of Filing** Plans Submittal  
**Examiner Name** MICHELLE DENNIS

**Owner Name** Marion County Schools  
**Owner Authorized Contact Person** Sherry Prince  
**Owner Address Line** 204 Betsy Pack Drive  
**Owner City** Jasper  
**Owner State** TN  
**Owner Zip Code** 37347  
**Owner Phone Number** ( 423 ) 942 - 3434 Ext. 5  
**Owner Fax Number** -  
**Owner E-mail Address** sprince@mctns.net  
**Owner Additional E-mail Address 1** mgriffith@mctns.net  
**Owner Additional E-mail Address 2** -

**Architect/Engineer First Name** Doug  
**Architect/Engineer Last Name** Caywood  
**Architect/Engineer Firm** Lewis Group Architects  
**Architect/Engineer Registration Number** 102331



**TO:** MARK GRIFFITH  
**FROM:** MIKE OGDEN  
**SUBJECT:** CONTRACT RENEWAL FOR SCHOOL INSITES  
**DATE:** 06/26/2025  
**CC:**

---

I am asking for approval for SchoolInsites annual contract renewal and payment of 18,526.00. SchoolInsites hosts our website, MarionCountySchools.org and MCTNS email service.

Thank you for your consideration.

Mike Ogden

**SchoolinSites**  
 PO Box 305  
 Saraland, AL 36571

# Invoice

Customer No.: 128290  
 Invoice No.: 45393

**Bill To: Marion County Schools**  
 Attn: Accounts Payable  
 204 Betsy Drive  
 Jasper, TN 37347

**Ship To: Marion County Schools**  
 Attn: Accounts Payable  
 204 Betsy Pack Drive  
 Jasper, TN 37347

Date	Ship Via	F.O.B	Terms
06/26/2025	Auto- Renew	Origin	Net 45
Purchase Order Number	Order Date	Sales Person	Our Order Number
		Pamela Blevins	

Quantity			Item Number	Description	Serial Number	Unit Price	Amount
Req	Shipped	B.O					
1	1		NCS-WH-1800D	CS Hosting Period: 07/01/25 - 06/30/26 District Site		1800.00	1800.00
9	9		NCS-WH-1800S	CS Hosting Period: 07/01/25 - 06/30/26 School Site(s)		1800.00	16200.00
501	501		NCS-EM-STA1	Staff Email - \$1 E-mail boxes (annually) Period: 07/01/25 - 06/30/26		1.00	501.00
1	1		NDO-RN25-1YR	Annual Domain Renewal March 2026 - March 2027 Expiration Date: 03/14/2026 www.westigers.com		25.00	25.00

Invoice subtotal 18526.00  
 Invoice total 18526.00

Please Mail Payment to PO BOX 305 Saraland, AL 36571

To: Mark Griffith  
From: Mike Ogden  
CC: School Board  
Date: 06//26/2025

Re: Aruba Wireless Licensing

---

I am requesting approval to renew the Aruba Wireless Licenses with Central Technologies.

Aruba provides the wireless internet access for the school district. Central Technologies won the E-rate bid and has been approved by Universal Schools and Libraries that monitor the E-rate grant.

Total cost to the school district is \$11,320.50

Respectfully,

Mike Ogden  
Technology Director



We have prepared a quote for you

**E-rate 2025 - Aruba**

Quote # 025950  
Version 1

Prepared for:

**Marion County Schools**

Mike Ogden  
mogden@mctns.net



Products

Description	Price	Qty	Ext. Price
Q9Y59AAE <b>Aruba Central AP Foundation 3y Sub E-STU</b>	\$145.00	362	\$52,490.00
R7J39A <b>Aruba AP-655 (US) Campus AP</b>	\$920.00	20	\$18,400.00
RK42368KB <b>StarTech.com 4-Post 42U Server Rack Cabinet, 19" Data Rack Cabinet for Computer / IT Equipment mount, Rack Server Cabinet with Casters - 4-Post 42U server rack enclosure w/ adjustable mounting depth - 2000lb (900kg) weight capacity - Network cabinet rack</b>	\$1,750.00	2	\$3,500.00
E45RUBKIT <b>Rack Runway Kit</b>	\$150.00	2	\$300.00
<b>RACK INSTALLATION</b>	<b>\$390.00</b>	<b>2</b>	<b>\$780.00</b>
E-rate Funded Portion IC <b>E-rate Funded Portion IC</b>	(\$64,149.50)	1	(\$64,149.50)

Subtotal:     **\$11,320.50**

 Statement of Work

471: 251029520  
 BEN: 128290  
 FRN: 2599040710



## E-rate 2025 - Aruba

### Prepared by:

**Knoxville HQ**

Jordan Walker  
843-425-2265  
jwalker@centralinc.com

### Prepared for:

**Marion County Schools**

204 Betsy Pack Drive  
Jasper, TN 37347  
Mike Ogden  
(423) 942-3434  
mogden@mctns.net

### Quote Information:

**Quote #: 025950**

Version: 1

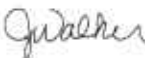
Delivery Date: 07/1/2025

Expiration Date: 09/30/2025

## Quote Summary

Description	Amount
Products	\$11,320.50
<b>Total: \$11,320.50</b>	

### Knoxville HQ

Signature:   
Name: Jordan Walker  
Title: Senior Account Manager  
Date: 07/1/2025

### Marion County Schools

Signature: \_\_\_\_\_  
Name: Mike Ogden  
Date: \_\_\_\_\_

# Funding Commitment Decision Letter

## Funding Year 2025

### Contact Information:

Mike Ogden  
MARION COUNTY SCHOOL DISTRICT  
204 BETSY PACK DRIVE  
JASPER, TN 37347  
[mogden@mctns.net](mailto:mogden@mctns.net)

**FCC Form 471:** 251029520

**BEN:** 128290

**Wave:** 10

**Application Nickname:** InternalConnections2025

## Totals

<b>Total Committed</b>	<b>\$64,149.50</b>
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## What is in this letter?

Thank you for submitting your application for Funding Year 2025 Schools and Libraries Program (E-rate) funding. Attached to this letter, you will find the funding statuses for the FCC Form(s) 471, Services Ordered and Certification Form, that you submitted and referenced above.

The Universal Service Administrative Company (USAC) is sending this information to both the associated applicant(s) and the service provider(s) so that you can work together to complete the funding process.

## Next Steps

1. Work with your service provider(s) to determine if your bills will be discounted or if you will request reimbursement from USAC after paying the full cost for the services you receive.
2. Review the [Children's Internet Protection Act \(CIPA\)](#) requirements and file the [FCC Form 486](#) (Service Confirmation and CIPA Certification Form). **The deadline to submit this form is 120 days from the date of this letter or from the service start date (whichever is later).**
3. Invoice USAC



- **If you (the applicant) are invoicing USAC:** You must pay your service provider(s) the full cost for the services you receive and file the [FCC Form 472](#), the Billed Entity Applicant Reimbursement (BEAR) Form, to invoice USAC for reimbursement of the discounted amount.
- **If your service provider(s) is invoicing USAC:** The service provider(s) must provide services, bill the applicant for the non-discounted share, and file the [FCC Form 474](#), the Service Provider Invoice (SPI) form, to invoice USAC for reimbursement for the discounted portion of costs. Every funding year, service providers must file an [FCC Form 473](#), the Service Provider Annual Certification Form, to be able to submit invoices and to receive disbursements.
- **To receive an invoice deadline extension, the applicant or service provider** must request an extension on or before the last date to invoice. **If you anticipate, for any reason, that invoices cannot be filed on time**, USAC will grant a one-time, 120-day invoice deadline extension if timely requested.

## How to Appeal or Request a Waiver of a Decision

You can appeal or request a waiver of a decision in this letter **within 60 calendar days** of the date of this letter. Failure to meet this deadline will result in an automatic dismissal of your appeal or waiver request.

**Note:** The Federal Communications Commission (FCC) will not accept appeals of USAC decisions that have not first been appealed to USAC. However, if you are seeking a waiver of E-rate program rules, you must submit your request to the FCC and not to USAC. USAC is not able to waive the E-rate program rules.

- **To submit your appeal to USAC**, visit the Appeals section in the [E-rate Productivity Center \(EPC\)](#) and provide the required information. USAC will reply to your appeal submissions to confirm receipt. Visit USAC's [website](#) for additional information on submitting an appeal to USAC, including step-by-step instructions.
- **To request a waiver of the FCC's rules**, please submit it to the FCC in proceeding number CC Docket No. 02-6 using the [Electronic Comment Filing System](#) (ECFS). Include your contact information, a statement that your filing is a waiver request, identifying information, the FCC rule(s) for which you are seeking a waiver, a full description of the relevant facts that you believe support your waiver request and any related relief, and any supporting documentation.

For appeals to USAC or to the FCC, be sure to keep a copy of your entire appeal, including any correspondence and documentation, and provide a copy to the affected service provider(s).



## Obligation to Pay Non-Discount Portion

Applicants are required to pay the non-discount portion of the cost of the eligible products and/or services to their service providers. Service providers are required to bill applicants for the non-discount portion of costs for the eligible products and/or services. The FCC stated that requiring applicants to pay the non-discounted share of costs ensures efficiency and accountability in the program. If using the BEAR invoicing method, the applicant must pay the service provider in full (the non-discount plus discount portion) **before** seeking reimbursement from USAC. If using the SPI invoicing method, the service provider must first bill the applicant **before** invoicing USAC.

## Notice on Rules and Funds Availability

The applicants' receipt of funding commitments is contingent on their compliance with all statutory, regulatory, and procedural requirements of the Schools and Libraries Program and the FCC's rules. Applicants who have received funding commitments continue to be subject to audits and other reviews that USAC and/or the FCC may undertake to assure that committed funds are being used in accordance with such requirements. USAC may be required to reduce or cancel funding commitments that were not issued in accordance with such requirements, whether due to action or inaction of USAC, the applicant, or the service provider. USAC, and other appropriate authorities (including but not limited to the FCC), may pursue enforcement actions and other means of recourse to collect improperly disbursed funds.

# Funding Commitment Decision Overview

## Funding Year 2025

### Application Comments for FCC Form 471: #251029520

The Address associated with BEN 41345 JASPER MIDDLE SCHOOL has been changed from 601 Elm Ave to 15 Hwy 150 in accordance with applicant supplied documentation. <><><><><>  
The Address associated with BEN 16065102 MARION ACADEMY has been changed from 720 BETSY PACK DRIVE to 601 Elm Ave in accordance with applicant supplied documentation.  
<><><><><> BEN 17034315 Jasper Middle School has been removed from the FCC Form 471 application at the request of the applicant.

### Funding Commitment Decision Overview

Funding Request Number (FRN)	Service Provider Name	Amount Requested	Amount Committed	Status
2599040710	Central Knox Inc	\$64,149.50	\$64,149.50	Funded

<b>FRN</b> 2599040710	<b>Service Type</b> Internal Connections	<b>Status</b> Funded
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<b>Dollars Committed</b>			
<b>Monthly Cost</b>		<b>One-time Cost</b>	
Months of Service	12		
Total Eligible Recurring Charges	\$0.00	Total Eligible One Time Charges	\$75,470.00
Total Pre-discount Charges		\$75,470.00	
<b>Discount Rate</b>		<b>85.00%</b>	
<b>Committed Amount</b>		<b>\$64,149.50</b>	

<b>Dates</b>	
<b>Service Start Date</b>	7/1/2025
<b>Contract Expiration Date</b>	9/30/2026
Contract Award Date	4/4/2024
Service Delivery Deadline	9/30/2026
Expiration Date (All Extensions)	

<b>Service Provider and Contract Information</b>	
Service Provider	Central Knox Inc
SPIN (498ID)	143035655
Contract Number	68595
Account Number	
Establishing FCC Form 470	210000292

<b>Consultant Information</b>	
Consultant Name	
Consultant's Employer	
CRN	

**Funding Commitment Decision Comments**

MR1: In consultation with the applicant, BEN 17034315 Jasper Middle School has been removed from FRN 2599040710 Line Item Number (s) 2599040710.001, 2599040710.002, and 2599040710.003 as a recipients of service at the request of the applicant.

# Marion County Department of Education

## Request for Disposal / Removal of Equipment

Do not list items with values of \$250.00 or greater. Those items must be declared as "surplus property" by the board. Make a separate request for those in writing to the Program Director and / or Director of Schools. Forward all request to Inventory Asset Manager.

Item	Serial Number - or other identifying features	Funding Source	State Tag# (if applicable)	Estimated Current Value	Condition	Recommended Method of Disposal	Recipient / Location *	Date Moved
Old Promethean Board (hanging on wall)	Hanging on Wall			\$ -	dilapidated	recycle	Rm 13	
Old Promethean Board	Hanging on Wall			\$ -	dilapidated	recycle	R10	
				\$ -	dilapidated	recycle		
				\$ -	dilapidated	recycle		
				\$ -	dilapidated	recycle		
				\$ -	dilapidated	recycle		
				\$ -	dilapidated	recycle		
				\$ -	dilapidated	recycle		

Notes: Asset tags on back cannot access until taken down

Sarah Ziegler 10-17-25  
 Director of Program Date

M. Smith  
 Director of Schools Date

\_\_\_\_\_  
 Chairman of the Board Date



# **Marion County Schools Transportation Bus Zones**

## **1. South Pittsburg Bus Transportation Zone**

- A. Hwy 72 north beginning at the Alabama/Tennessee State lines covering Richard City area
- B. Covering Highway 156 Thru New Hope to Macedonia Church Road
- C. Long Island Road to the Alabama State line at Brandy Hills Estate.
- D. Marion/ Franklin County line on South Pittsburg Mountain West on Hwy 150.
- E. Orme Mountain Road to Orme Depot from Hwy 150.
- F. Sweden Cove Road west to John Raulston Property
- G. Battle Creek to the foot of Monteagle Mountain
- H. Right side of Hwy 64/ 72 east thru Kimball from South Pittsburg to Long's Grocery,

## **2. Jasper Bus Transportation Zone**

- A. Southwest on Hwy 72/64 from Jasper toward Kimball picking up the right side of road to Kimball Cove Road turn around and proceed back toward Jasper picking up the right side of road after Longs Grocery back to Jasper.
- B. Highway 41,72, 64 east to the Marion /Hamilton County Line
- C. Hwy 134 to the Marion/Georgia State line thru Whitside
- D. Hwy 27 (R.A Griffith Highway) north to the South Entrance to Ketner Mill
- E. Hwy 41 across Jasper Mountain to White City at the Marion, Grundy line.
- F. Highway 28 south from Wiley Ross Road, John Miller Hill
- G. South on Valley View Highway from the TDOT Garage above Sequatchie, Tennessee.
- H. South on R.A. Griffith Highway where Kenter Mill Lane meets Highway 27 (R.A. Griffith Highway)

## **3. Whitwell Bus Transportation Zone**

- A. All areas south of the Sequatchie/Marion County line on Old Dunlap

Highway, Alvin York Highway, Highway 28

B. All areas east of the Grundy/ Marion County line (Whitwell Mountain) on Highway 108

C. West on Highway 283 from the Hamilton/ Marion County line at River Canyon Road

D. North on Valley View Highway from the TDOT Garage

E. North of Wiley Ross Road on the right of Highway 28 F. North on R.A. Griffith Highway, from Ketner Mill Lane (south entrance meets R. A Griffith Highway (Highway 28)

#### 4. Monteagle Mountain Bus Zone.

A. Monteagle highway 41A to the Franklin/ Marion County Line

B. Highway 156 east to Marion/ Franklin County line at Franklin Forest.

C. Hwy 41 east toward Tracy City to Ingram Cliff Road.

D. (9-12 Monteagle students will be picked up at MES for transportation to SPHS daily

**\*\*\*\*The above is Marion County Transportation Bus Zones and shall not be construed that every road in a zone area will be covered daily. Individual routes may be modified for changes within a bus zone.**

**\*\*\*\* Marion County School Buses will not be routed over a road/street that is not maintained by federal, state, county, or city government. Roads closed to the public or gated drives will not be served. Dead end roads or streets that do not have an adequate cul-de sac for a bus to turn safely (50-foot radius min.) will not be serviced. Any dead-end roads or streets currently serviced will be "grandfather "in as long as needed. If there becomes a non- need, then road or street will lose "grandfather" status.**

**Subject:** July Agenda

**From:** Heath Grider <hgrider@mctns.net>

**To:** Ruby Gamble <rgamble@mctns.net>

**Date:** Tuesday, 07/01/2025 2:34 PM

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This needs added to next agenda:

✓ Curt Bureau - Nonfaculty Paid Head Coach - Middle School Baseball

Heath Grider

Assistant Principal \ Athletic Director

South Pittsburg High School

717 Elm Avenue \ South Pittsburg, TN 37380

Phone: (423) 837-7561

**P**

\*Non-Fac. Paid

MG

**Subject:** Board Approval

**From:** Teena Casseday <tcasseday@mctns.net>

**To:** Ruby Gamble <rgamble@mctns.net>, Rebecca Castle <rcastle@mctns.net>

**Date:** Monday, 06/23/2025 8:41 AM

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\*Kaitlynn Rollins - Assistant Softball Coach - non faculty paid - may already be approved at middle school

\*non-fac. Paid

  
6-24-25



**Subject:** July Board Agenda

**From:** Larry Ziegler <lziegler@mctns.net>

**To:** Ruby Ledford <rubyledford@mctns.net>

**Date:** Tuesday, 07/08/2025 6:09 AM

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Mrs. Ruby,

Requesting to add Ken Hertz to the Board Agenda as Head Coach of the Cross Country Team. He will be a volunteer/non-faculty coach.

Sincerely,

Larry Ziegler  
Principal  
Marion County High School



7-8-25

\* Non-Fac. Vol.



## Lady Warriors Softball 2025-2026 Schedule

Date	Junior Varsity	Varsity	Opponent	Location
<b>August</b>				
<i>Saturday August 9th</i>	TBD	TBD	SVC Playday	Jasper
<i>Monday August 11th</i>	7:00	5:00	Sequatchie County	Sequatchie County
<i>Tuesday August 12th</i>	None	6:00	Grundy County	Jasper
<i>Thursday August 14th</i>	7:00	5:00	Sequatchie County	Jasper
<i>Tuesday August 19th</i>	7:30	5:30	Kimball Christian	Kimball Park
<i>Monday August 25th</i>	7:30	5:30	South Pittsburg	South Pittsburg
<i>Tuesday August 26th</i>	7:00	5:00	Whitwell	Jasper
<b>September</b>				
<i>Tuesday September 2nd</i>	None	6:00	Grundy County	Grundy County
<i>Monday September 8th</i>	7:30	5:30	Bledsoe County	Jasper
<i>Tuesday September 9th</i>	7:00	5:00	Whitwell	Whitwell
<i>Wednesday September 10th</i>	7:30	5:30	South Pittsburg	Jasper
<i>Saturday September 13th</i>	TBA	None	SVC Junior Varsity Tournament	Kimball Park
<i>Monday September 15th</i>	7:30	5:30	Bledsoe County	Bledsoe County
<i>Monday September 22nd</i>	7:30	5:30	Kimball Christian	Jasper
<i>Thursday September 25th</i>	None	TBA	SVC Conference Tournament	Jasper
<i>Saturday September 27th</i>	None	TBA	SVC Conference Tournament	Jasper

<i>Home</i>	<i>Away</i>
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*Principal: Dr. Heath Thacker*  
*Assistant Principal: Ms. Kasey Woodlee*

*Head Softball Coach: Hannah Morrison*  
*Assistant Softball Coach:*  
*Athletic Director: Kasey Woodlee*

**W H I T W E L L**  
**T I G E R S**  
**2 0  2 5**

**VS. HUNTLAND**  
**AUGUST 22, 2025**

**AT BLEDSOE COUNTY**  
**AUGUST 29, 2025**

**VS. MARION COUNTY**  
**SEPTEMBER 5, 2025**

**AT GRUNDY COUNTY**  
**SEPTEMBER 12, 2025**

**VS. LOOKOUT VALLEY**  
**SEPTEMBER 19, 2025**

**AT COPPER BASIN**  
**SEPTEMBER 26, 2025**

**VS. MIDWAY**  
**OCTOBER 3, 2025**

**VS. SALE CREEK**  
**OCTOBER 10, 2025**

**AT JO BYRNS**  
**OCTOBER 23, 2025**

**AT SOUTH PITTSBURG**  
**OCTOBER 31, 2025**

**7:00 PM LOCAL TIME ZONES**



# Whitwell High School Volleyball 2025 Schedule

Date	Opponent	Location	Times
August 19	South Pittsburg	Home	4:30, 5:30
August 20	North Jackson	Home	4:30, 5:30
August 21	Sale Creek	Away	4:00, 5:00
August 26	Bledsoe	Away	5:00, 6:00
September 2	Marion County	Away	4:30, 5:30
September 3	North Jackson	Away	4:30, 5:30
September 4	Grundy	Home	4:00, 5:00
September 8	Lookout Valley	Away	5:00, 6:00
September 9	Richard Hardy	Home	4:00, 5:00
September 11	South Pittsburg	Away	4:30, 5:30
September 16	Sale Creek	Home	4:00, 5:00
September 18	Bledsoe	Home	5:00, 6:00
September 20	Coffee Co. Tournament	Coffee County HS	Varsity Only TBD
September 25	Marion County	Home	4:30, 5:30
September 29	Lookout Valley	Home	5:00, 6:00
September 30	Grundy	Away	4:00, 5:00
October 2	Richard Hardy	Away	4:00, 5:00
October 6-7	District Tournament	South Pittsburg	TBD