

# Minutes of Regular Governing Board Meeting

## Monday, November 6, 2023

### Oracle Elementary School District No.2

A Regular Meeting of the Governing Board of Oracle Elementary School District No.2 was held Monday, November 6, 2023, beginning at 6:00 p.m., at Mountain Vista K-8 School Library Growth Room, 2618 W El Paseo, Oracle, Arizona, 85623, and via ZOOM.

#### 1. Call to Order

Board President Linda Lyon called the meeting to order at 6:00 p.m. and Mr. Terrell led the Pledge of Allegiance.

Roll Call – Board members present:

Linda Lyon, Board President  
Edie Crall, Board Vice-President  
Gary Terrell, Member  
Camilo Gotay, Member  
Wendy Odell, Member

Also present:

Crystle Nehrmeyer, Superintendent  
Shannon Soule, Principal  
Dawn Ruiz, Business Manager – via Zoom  
Allison Hendrix, District Office Director  
Danielle Maestas, District Secretary

#### 2. Approval of Agenda

Mrs. Nehrmeyer asked that Agenda Item #5, Superintendent's Report be moved to the end of the agenda. Mr. Gotay moved to approve the agenda, with the Superintendent's Report moved to the end of the agenda, Mrs. Odell seconded, all in favor, motion carried.

#### 3. Communications and Call to the Public

There were no Calls to the Public this month.

#### 4. Approval of Consent Agenda

##### A. Approval of Minutes

Regular Governing Board Meeting – October 9, 2023  
Special Governing Board Meeting – October 19, 2023

##### B. Ratification of Vouchers

###### Payroll Vouchers

*Please note, no payroll vouchers were available for the October Regular Meeting of the Governing Board due to the Pinal County Schools Office Cyberattack, the payroll vouchers below have been processed since the September Governing Board Meeting.*

V7 \$2,591.12	V13 \$35,095.32
V8 \$81,941.69	V14 \$81,879.79
V9 \$64,659.79	V15 \$65,009.06
V10 \$77,860.61	V16 \$2,591.12
V11 \$64,809.48	V17 \$64,784.52
V12 \$82,341.57	V18 \$63,508.66

Expenditure Vouchers

*Please note, no expenditure vouchers were available for the October Regular Meeting of the Governing Board due to the Pinal County Schools Office Cyberattack, the expenditure vouchers below have been processed since the September Governing Board Meeting.*

V2409 - \$24,168.97

V2410 - \$589.34

V2411 - \$1,105.86

V2412 - \$10,353.80

V2413 - \$66,082.60

V2414 - \$40,590.57

V2415 - \$56,483.83

- C. Capital Bond Spending Report as of October 27, 2023
  - D. Financial Reports as of October 27, 2023 FY 23/24
  - E. Out of School Suspension Report – as of October 27, 2023
  - F. District Disposals
    - Metal play structures from the preschool/kindergarten playground area
  - G. Gifts and Donations
    - Box of donated children’s books from the Oracle Public Library
  - H. SY 23/24 Fundraiser List Update – Vendor change for candle fundraiser
  - I. Memo to the Governing Board – Tax Credit Funds for Basketball/Volleyball Safety Pad Purchase
  - J. Upcoming Events
- Mrs. Crall moved and Mr. Gotay seconded approval of consent agenda as presented, all in favor, motion carried.

**5. Superintendent’s Report.**

Moved to the end of the agenda. At the end of the meeting, Mrs. Nehrmeyer provided a report to the Governing Board regarding events, projects, programs, and recognitions that have taken place or are in progress since the October 2023 Regular meeting of the Governing Board. The report also included the Superintendent’s Annual State of the District Report.

**6. Capital Bond Report**

Mrs. Nehrmeyer updated the Governing Board on continued progress with capital bond projects including:

- Capital Bond Open House on October 17, 2023 was a great success and attended by approximately 60 people. It was a great showcase of the Capital Bond construction projects and the District's fiscal responsibility with each of the Capital Bond dollars.
- Purchase of an additional school bus to replace Bus #14, should be delivered in December or January.
- Warranty issues submitted to Chasse Building Team.
- Drinking fountain/bottle filler project to be completed in-house, in the school cafeteria.

**7. Sale of Oracle Ridge Property Report and request for approval of Real Estate Broker for sale of the Oracle Ridge property**

Mrs. Crall moved that the Board enter Executive Session, pursuant to A.R.S. 38-431.03 (7) – Executive Session – Discuss and consider position regarding negotiations for the purchase, sale, or lease of real property. Mrs. Lyon seconded, all in favor, approved. The Board entered Executive Session at 6:03 p.m. The Board resumed the public meeting at 6:13 p.m.

Mrs. Nehrmeyer updated the Governing Board on progress made toward the eventual sale of the Oracle Ridge property since the October meeting. She summarized the procurement process to select the most qualified real estate broker to assist the District in the sale of the property. Based on qualifications and listing/selling fees submitted by four real estate brokers, Mrs. Nehrmeyer recommended the selection of Oracle Land and Homes. Discussion held. Mrs. Lyon moved and Mr. Gotay seconded approval, all in favor, approved.

**8. Discussion, second read of Arizona School Boards Association (ASBA) Policy Advisories 748-762, and request for approval of the advisories**

Mrs. Nehrmeyer summarized each policy advisory from ASBA Policy Advisories 748-762 and recommended approval of all of the advisories. Discussion held. Mrs. Crall moved and Mr. Gotay seconded approval as recommended, all in favor, approved.

**9. Discussion and request for approval of the following personnel matters that have occurred since the October Regular Meeting of the Governing Board:**

Mrs. Nehrmeyer recommended approval of personnel matters listed below. Mr. Gotay moved and Mrs. Odell seconded approval, all in favor, motion carried.

Updated Job Descriptions

Food Service Assistant  
Grants and Special Programs Coordinator  
Director of School Finance

Position Changes (Please see attached memo)

Veronica Sanchez, Bus Aide to Bus Aide Substitute  
Rosalia Sanchez, Bus Aide Substitute to Bus Aide

Updated Winter Athletics SY 23/24 (Please see attached spreadsheet)

Updated Extracurricular Stipends SY 23/24 (Please see attached memo and spreadsheet)

**10. Future Meeting Dates and Topics**

Mrs. Nehrmeyer recommended that the Governing Board members discuss and select meeting dates for regular monthly meetings during calendar year 2024. Discussion held. Mrs. Odell motion to meet on the second Monday of each month, unless that Monday happens to be a holiday or on a school break. Mr. Gotay seconded approval, all in favor, motion carried.

Monday, December 4, 2023 at 6:00 PM - Regular Meeting of the Governing Board to be held at Mt. Vista K-8 School in the Growth Room and on Zoom, Meeting ID 964 544 1210, Passcode OracleESD2. Meeting to include the District’s Revised Budget for SY 23/24, if necessary, per the Arizona Department of Education.

At this time, Board Members may request that an item be placed on an upcoming meeting agenda for discussion.

**11. Adjournment**

Mr. Gotay moved and Mr. Terrell seconded to adjourn the meeting at 6:57 p.m., all in favor, meeting adjourned.

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Board President

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Board Member

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Board Vice President

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Board Member

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Board Member

Minutes approved \_\_\_\_\_