

Bamberg County School District
Minutes of Board of Trustees
Board Review Policy Committee Meeting
Bamberg County School District Office
August 17, 2022
10:00 a.m.

Members present: Board Chair Janeth Walker, Vice Chair Beverly P. Bonaparte and Secretary Tonie A. Holman.

Absent: None.

1. **Call meeting to order:** Board Chair Janeth Walker called the meeting to order.

Notice to Media: In accordance with the S. C. Code of Laws of 1976, as amended, Section 30-4-80(E), The Times and Democrat Newspaper, The Bamberg County Leader, WIIZ 97.9 FM, WBSC-LP 102.3 FM, and the Bamberg County School District website have been notified of the time, date, place and agenda of this meeting.

2. **Approval of Agenda**
Vice Chair Beverly Bonaparte moved and Secretary Tonie Holman seconded to approve the agenda as presented. The motion passed 3-0.

3. **Approval of Committee Meeting Minutes for July 26, 2022**
Vice Chair Beverly Bonaparte moved and Secretary Tonie Holman seconded to accept the July 26, 2022 meeting minutes as presented. The motion passed 3-0.

4. **Review of BCSD New Policies – Section B –Board & Governance & Operations**
 - a. BCB – Board Member Conflict of Interest

Committee members reviewed the changes proposed from the July 26, 2022 policy committee meeting and agreed policy BCB was ready for first reading at the next regularly scheduled board meeting.

5. **Review of BCSD New Policies – Section G – Personnel**
 - a. GBAC-R – Discrimination, Harassment, and Retaliation
 - b. GBAC-E(2) – Discrimination, Harassment, and Retaliation Complaint Process
 - c. GCD – Professional Staff Vacations and Holidays
 - d. GCQA/GCQB – Professional Staff Reduction in Force
 - e. GDD – Support Staff Vacations and Holidays

Committee members reviewed changes proposed from the July 26, 2022 policy committee meeting and agreed policies GBAC-R, GBAC-E(2), and GCQA/GCQB were ready for first reading at the next regularly scheduled board meeting.

Committee members discussed omitted language with regard to policies GCD and GDD. After reviewing the policies, the Policy Review Committee made appropriate changes to policies GCD and GDD.

6. **Review of BCSD New Policies – Section D -- Students**
- a. JFAB – Admission of Nonresident Students
 - b. JFABC-E – Transfer Request Form
 - c. JIAB-R – Discrimination, Harassment, and Retaliation (Students)
 - d. JIAB-E(2) – Discrimination, Harassment, and Retaliation Complaint Process
 - e. JICA-R – Student Dress
 - f. JJI – Interscholastic Athletics
 - g. JKD – Suspension of Students
 - h. JLDBB-R – Suicide Prevention, Intervention, and Postvention
 - i. JQ – Student Fees, Fines, and Charges
 - j. JRA-R – Student Records
 - k. JRA-E(2) – Model Notice for Directory Information

Committee members reviewed changes proposed from the July 26, 2022 policy committee meeting and agreed policies JFAB, JIAB-R, JIAB-E(2), JICA-R, JJI, JKD, JLDBB-R, JQ, JRA-R and JRA-E(2) were ready for first reading at the next regularly scheduled board meeting.

Committee members discussed needed changes with regard to exhibit JFABC-E. After reviewing the exhibit, the Policy Review Committee made appropriate changes to exhibit JFABC-E and agreed the exhibit would be brought before the board for information only at the next regularly scheduled board meeting.

7. **Review of BCSD New Policies – Section D – Fiscal Management:**

- a. DA – Fiscal Management Goals and Objectives
- b. DB – Annual Budget
- c. DBJ – Budget Transfers
- d. DC – Taxing and Borrowing
- e. DD – Funding Proposals, Grants, and Special Projects
- f. DDA – Federal Fiscal Compliance
- g. DDA-R – Federal Fiscal Compliance
- h. DDB – Online Fundraising Campaigns/Crowdfunding
- i. DDB-R – Online Fundraising Campaigns/Crowdfunding
- j. DFAC – Fund Balance
- k. DFG – Tuition Income
- l. DGA – Authorized Signatures
- m. DGD – Credit Card Use
- n. DHA – Contracting Authority
- o. DI/DIE – Fiscal Accounting/Audits
- p. DI/DIE-R – Fiscal Accounting/Audits
- q. DID – Inventories/Fixed Assets
- r. DJ – Purchasing
- s. DJ-R – Updated Procurement Code from SCDE
- t. DJGA – Sales Calls and Demonstrations
- u. DK – Payment Procedures
- v. DKA – Payroll Procedures/Schedules

- w. DKB – Salary Deductions
- x. DKC – Expense Authorization/Reimbursement
- y. DKC-R – Expense Authorization/Reimbursement
- z. DKC-E – Expense Authorization/Reimbursement – Travel Expense Form
- aa. DM – Cash in School Buildings
- bb. DN – School Properties Disposition

Committee members reviewed changes proposed from the July 26, 2022 policy committee meeting and agreed policies DA, DBJ, DC, DDA, DDA-R, DDB, DDB-R, DFAC, DFG, DGA, DGD, DHA, DI/DIE, DI/DIE-R, DID, DJ, DJ-R, DJGA, DK, DKA, DKB, DKC, DKC-R, DKC-E, DM, and DN were ready for first reading at the next regularly scheduled board meeting. Policies DB and DD had minor changes and would be presented to the Policy Review Committee for another review.

8. Review of BCSD New Policies – Section E – Support Services

- a. EA – Support Services Goals and Priority Objectives
- b. EB – Environmental and Safety Program
- c. EB-R – Maintaining Healthy Environments
- d. EBAB – Hazardous Materials
- e. EBBA – Prevention of Disease/Infection/Other Condition Transmission
- f. EBC – Emergencies
- g. EBC-R(1) – Remote Work
- h. EBC-R(2) – Remote Instruction
- i. EBC-R(3) – Virtual Board Meetings
- j. EBCB – Safety Plans and Drills
- k. EBCE – School Closing and Cancellations
- l. EBCE-R – School Closings and Cancellations
- m. EC – Buildings/Grounds/Property Management
- n. ECA – Security
- o. ECAA – Threat Assessment
- p. ECAA-R – Threat Assessment
- q. ECAA-E(1) – Threat Assessment – Levels of Consideration
- r. ECAA-E(2) – Threat Assessment – Threat Assessment Management Process
- s. ECAC – Vandalism
- t. ECAF – Video Monitoring/Buildings and Grounds
- u. ECAG – Video Monitoring/School Buses
- v. ECB – Buildings and Grounds Maintenance
- w. ED – Materials and Equipment Management
- x. ED-R – Materials and Equipment Management
- y. EDE – Resource Conservation/Waste Management and Recycling
- z. EEA – Student Transportation
- aa. EEA-R – Student Transportation
- bb. EEAE – Bus Safety Program
- cc. EEAE-R – Bus Safety Program
- dd. EEAE-E – Bus Safety Program

- ee. EEAEC – Student Conduct on Buses
- ff. EEAEC-R – Student Conduct on Buses
- gg. EEAEC-E – Student Conduct on Buses
- hh. EEAG – Student Transportation in Private Vehicles
- ii. EF – Food Services
- jj. EF-R – Food Services
- kk. EFE – Competitive Food Sales/Vending Machines
- ll. EFE-R – Competitive Food Sales/Vending Machines
- mm. EFE-E(1) – Competitive Food Sales/Vending Machines
- nn. EFE-E(2) – Competitive Food Sales/Vending Machines
- oo. EGAD – Copyright Compliance
- pp. EGAD-R – Copyright Compliance
- qq. EHB – Data/Records Retention
- rr. EI – Insurance Program/Risk Management

Committee members reviewed changes proposed from the July 26, 2022 policy committee meeting and agreed policies EA, EB, EB-R, EBAB, EBBA, EBC, EBC-R(1), EBC-R(2), EBC-R(3), EBCB, EBCE, EBCE-R, EC, ECA, ECAA, ECAA-R, ECAA-E(1), ECAA-E(2), ECAC, ECAF, ECAG, ECB, ED, ED-R, EDE, EEA, EEA-R, EEAE, EEAE-R, EEAE-E, EEAEC, EEACE-R, EEAEC-E, EEAG, EF, EF-R, EFE-R, EFE-E(1), EFE-E(2), EGAD, EGAD-R, EHB, and EI were ready for first reading at the next regularly scheduled board meeting. Policy EFE had a minor change and would be presented to the Policy Review Committee for another review.

9. **Review of BCSD New Policies – Section F – Facilities Management**
- a. FA – Facilities Development Goals and Priority Objectives
 - b. FB – Facilities Planning
 - c. FF – Naming Facilities

Committee members reviewed changes proposed from the July 26, 2022 policy committee meeting and agreed policies FA, FB, and FF were ready for first reading at the next regularly scheduled board meeting.

10. **Adjourn**
Vice Chair Beverly Bonaparte moved and Secretary Tonie Holman seconded to adjourn the meeting. The motion passed 3-0.

The meeting was adjourned at 1:35 p.m.

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Minutes approved:

Janeth Walker, Board Chair

Tonie A. Holman, Secretary