



SHONTO PREPARATORY SCHOOLS

Transforming Student Learning • Óhoo'aah Łahgo Ánáálníí

PO Box 7900 • East Hwy 160 & Rt. 98 • Shonto AZ 86054-7900 • (928) 672-3500 • www.shontoprep.org

ADMINISTRATION

Sharon H. Singer
Superintendent
ssinger@shontoprep.org
(928) 672-3525 • 3507 fax

Delores Noble-Parker
SPS K-8 Assistant Principal
dnparker@shontoprep.org
(928) 672-3521 • 3505 fax

Gwen Todacheene
SPTH Assistant Principal
gtodacheene@shontoprep.org
(928) 672-3520 • 3504 fax

Human Resources
Tanya Tso, AA
(928) 672-3523 • 3502 fax

Leonard Chee, Jr.
Director of Residential Services
lchee@shontoprep.org
(928) 672-3524 • 3501 fax

GOVERNING BOARD

Ellen Cooley
President

Larry Goodman
Vice-President

Arlene Laughter
Member

Kenneth Begishe
Member

Loretta Hoschain
Member

Notice Board Work Session and Regular Board Meeting

May 02, 2012 – 4 PM

Shonto Governing Board Room

Pursuant to A.R.S. 38-431.01 and N.N.C. Title 10, Section, NOTICE IS HEREBY GIVEN to the members of Shonto Governing Board of Education and to the general public that the Board will hold its Board Work-Session and Regular Board meeting open to the public on May 02, 2012 at 4:00 p.m. in the Board Room located across from the Elementary School. As indicated in the Agenda, the Board may vote to go into Executive Session with regard to any matter listed on the Agenda pursuant to §38-431 03A1 regarding Personnel matters; pursuant to A.R.S. §38-431 A.3.A2 regarding confidential records, and pursuant to A.R.S. §38-431/A/3 and/or in settlement discussions conducted in order to avoid or resolve litigation. Legal advice may be obtained by telephone. If any disabled person needs any type of accommodation, please notify SPS Administration at (928) 672-3525 at least 24 hours prior to the scheduled time.

AGENDA (Revised)

- A. Call to Order – Ms. Ellen Cooley, President
- B. Invocation
- C. Roll Call – Mr. Larry Goodman, Vice-President
- D. Executive Session for Legal Advice Regarding Board–Staff

Communications and Relationships [*The Board may vote to discuss this item in an executive session pursuant to A.R.S. §38-431.03(A)(3) and 10 N.N.C. §106(C) Executive Session for legal advice and consultation with the attorneys for the school. Legal advice may be obtained by telephone.*]

- 1) Status of Manygoats vs. Shonto Preparatory School litigation matter. (Legal Advise-Executive Session) [*The Board may vote to discuss this item in an executive session pursuant to A.R.S. §38-431.03(A)(1) and 10 N.N.C. §106(C) Executive Session with regard to any matter listed on the Agenda pursuant to §38-431.03.A.1. regarding personnel matters, pursuant to A.R.S. §38-431.03.A.2. regarding confidential records and/or pursuant to A.R.S. §38-431.03.A.3-4 regarding legal advice or settlement discussions conducted in order to avoid or resolve litigation. Legal advice may be obtained by telephone.*]
- 2) Status of Genevieve Salt ONLR matter. (Legal Advise-Executive Session) [*The Board may vote to discuss this item in an executive session pursuant to A.R.S. §38-431.03(A)(1) and 10 N.N.C. §106(C) Executive Session with regard to any matter listed on the Agenda pursuant to §38-431.03.A.1. regarding personnel matters, pursuant to A.R.S. §38-431.03.A.2. regarding confidential records and/or pursuant to A.R.S. §38-431.03.A.3-4 regarding legal advice or settlement discussions conducted in order to avoid or resolve litigation. Legal advice may be obtained by telephone.*]
- 3) Superintendent's Contract. (Legal Advise-Executive Session) [*The Board may vote to discuss this item in an executive session pursuant to A.R.S. §38-431.03(A)(1) and 10 N.N.C. §106(C) Executive Session with regard to any*

Shonto Preparatory Schools

April 30, 2012

Page 2 of 3

matter listed on the Agenda pursuant to §38-431.03.A.1. regarding personnel matters, pursuant to A.R.S. §38-431.03.A.2. regarding confidential records and/or pursuant to A.R.S. §38-431.03.A.3-4 regarding legal advice or settlement discussions conducted in order to avoid or resolve litigation. Legal advice may be obtained by telephone].

E. Public Comment

(Members of the Governing Board may not discuss items that are not on the agenda. Therefore, action taken as a result of public comment will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. A three-minute limit for each member of the public will be observed.)

F. Adoption of Agenda

G. New Business

Discussion/Direction/Action Items(s)

- 1) Approval of Minutes of Regular Meeting April 3, 2012

H. Presentations

- 1) Navajo Tribal Utility presentation on possibility of utilizing natural gas to Shonto Preparatory Schools and surrounding area
- 2) Design and implementation of an effective teacher and principal evaluation system

I. Superintendent's Report

J. Instructional Services

Informational

- 1) Student Travel:
 - a. Cultural Exchange trip to Rice Primary School in San Carlos, AZ – May 17-18, 2012
 - b. 29TH Annual Shiprock Marathon, Shiprock, NM – May 4-5, 2012
 - c. 2012, Window Rock, AZ – July 10-16, 2012
- 2) Approval of Summer School Programs
 - a. District Summer School
 - b. Elementary Summer School
 - c. Exceptional Educational Services – ESY Summer Program
- 3) Approval of District Recruiters for Student Enrollment
- 4) Approval of WestEd Contract to provide Professional Development during SY12-13
- 5) Approval of Elementary BIE Math Counts Grant 2012-2013 School Year
- 6) Acknowledgment of Title VII K-8 application
- 7) Acknowledgment of Title VII SPTHS application
- 8) Acknowledgment of Johnson O'Malley application (SPTHS)

K. Business Services/Maintenance & Operations

Discussion/Direction/Action Item(s)

- 1) Ratification of Monthly Financial Summary Report – April 2012
- 2) Expenses – Payroll & Accounts Payable
 - a. Ratification of April 2012 FY11 Payroll Voucher Nos. 1080-1084 in the amount of \$248,678.57
 - b. Ratification of April 2012 FY11 Accounts Payable Voucher Nos. 1086 & 2081 in the amount of \$370,929.44

Shonto Preparatory Schools

April 30, 2012

Page 3 of 3

L. Personnel Services

Discussion/Direction/Action Item(s)

1. Personnel Report – Certified Staff
 - a. Approval of appointment of Carmelita El-Hajj (K-8 Teacher)
 - b. Acknowledgement of two short-term contracts: Carmelita El-Hajj(K-8 Teacher)
 - c. Approval of addendum to contracts: Belinda Begaye (Safe Schools Coordinator) and Dr. Connie Williams (Dean of Students and Administrator-in-Charge)
 - d. Approval of establishment of position: Head Recruiter (District, part-time)
2. Personnel Report – Classified Staff
 - a. Approval of contract: Tyrrel Tsosie (Computer Maintenance Technician I)
 - b. Approval of supplemental agreement: Tanya Tso (Human Resources Specialist)
 - c. Approval of retroactive amendment to supplemental agreement: Tiffanee Bryant (Middle School Assistant Baseball Coach)
 - d. Acknowledgement of resignation: Pauline Dodson (Accounting Technician II, Accounts Payable)
3. Approval of establishment of position: Recruiter (District, part-time)
4. Revised Position Description – Business Office
 - a. Business Manager (Administrative, full-time)
5. New Position Description
 - a. District Head Summer Recruiter (Certified, part-time)
6. Revised Position Descriptions – Business Office
 - a. Accounting Technician III-Payroll, Accounting Technician III-Accounts Payable & Housing Manager, Accounting Technician II-Procurement, Property Inventory Clerk (Classified, full-time)

A. Next Regular Meeting

- 1) Next Public Meeting and Board Meeting of the Governing Board will be on Monday, May 07, 2012
- 2) Next Regular Meeting of the Governing Board will be on Tuesday, June 05, 2012

B. Adjournment

Approved:



Ms. Ellen Cooley, President
Shonto Governing Board of Education, Inc.

April 27, 2012

Date