

CARTER-PARRAMORE ACADEMY

I, Willie A. Jackson, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

ASSURANCES

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 8101(39), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1116(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1116 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the school-wide program plan under section 1114(b)(2) [Section 1116(c)(3)];
- Conduct an evaluation of previous year's parent and family engagement and use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1116(a)(2)(D) and (a)(2)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1116(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1112(e)(1)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1112(e)(1)(B)(ii)];
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section 1112(e)(1)(A)]: and
- Provide each parent, at the beginning of the school year, the right to request information regarding any State, or District policy, procedure, or parental right to opt the child out of such assessment.

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MISSION STATEMENT

CPA will provide a learning environment that is safe and conducive for learning to develop students for college and/or careers.

INVOLVEMENT OF PARENTS

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1116(b)(1), 1116(c)(3), and 1114(b)(2)]

CPA will involve parents in all aspects of its Title I program. The SAC along with all other parents will provide input into the development, implementation and evaluation of the parent family engagement plan (PFEP). The annual Title I parent meeting will provide information to parents about Title I and their rights to be involved and be knowledgeable about the qualifications of the children's teachers and paraprofessionals. The meeting will also inform them of school and district grades, curriculum, school choice and other assistances their child will receive by virtue of being in a Title I school-wide program. Other parent meetings and EXPOs will be held throughout the school year, especially to seek parent involvement and their input regarding how the school invests federal dollars in parents in activities. During the monthly SAC meetings input will be solicited from council members and all parents in attendance in regards to specific goals they have for the school and in decisions involving the use of parental involvement funds for parent activities to reach those goals related to the development of the school improvement plan by the SAC. Parents are also surveyed at least once for Title I and again for 21st century Community Learning Centers for their input an activities and expenditures for those activities that support the PFEP and their children.

ACCESSIBILITY

Describe how the school will provide opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school shares information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1116(e)(5) and 1116(f)].

CPA will provide full opportunities for participation in parental involveent activities to all parents, student and community members. Memos and letters announcing various parental involvement activities will be reviewed for ease of readabiity, traslatability and to make certain all special populations are included., CPA will provide full opportunities for participation in parental involveent activities to all parents, student and community members. Memandums and letters announcing various parental involvement activities will be reviewed for ease of readabiity to make certain all special populations are included. Accommodations will be provided during parent activities for special populations. There will be a close coordination between the school and the ESOL/ELL/migrant offices to blend activities into each all plans to provide appropriate services and to ensure connections to service providers are made available to parents upon identified need. Translating machines with a spanish translator will be provided at all major parent meetings and will be available upon request for other school or teacher parent activities. All Skylert messages will be in English and Spanish, as well as acronyms in written correspondence will be identified and explained. Spanish translations will be provided for school documents as requested. The school facilities are kept in compliance with regulations regarding access for persons with disabilities. CPA offers parent friendly environment where parents will be provided information during Open House regarding the availability of parent involvement opportunities and resources. CPA will collaborate to make sure every opportunity is given to all families for participation in parent involvement activities and to have access to important resources in a language parents can undersstand.

CURRENT YEAR FOCUS BASED ON PARENT INPUT

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| Based on SAC input and review of parent surveys, the following will be addressed through processes and activities: | | |
| Parental Involvement and Student Achievement | | |
| Building Capacity to Support Parents' Involvement in School | | |
| 1. Shall provide assistance to parents of children served to understand State academic standards., 2. Shall provide assistance to parents of children served to understand State and local assessments., 4. Shall provide assistance to parents of children served to understand how to monitor child's progress., 5. Shall provide assistance to parents of children served to understand how to improve their child's achievement. | | |
| Building Capacity Activity | Impact of Activity | |
| English Language Arts Standards, Florida Standards Assessment- English Language Arts, Understanding the Florida Standards Assessment Student Report, Provide information on Parent Engagement and Educational Programs, Training module on parent value and contributions, School Advisory Council Meetings | Improve English Language Arts Achievement | Improve by 5% |
| Person(s) Delivering Content | Person(s) Receiving Content | |
| Principal, Assistant Principal, Teacher, Resource Teacher | All Parents, Teachers | |
| Timeline of Activity | | |
| Calendar Timeframe | Time of Day | |
| First Quarter, Second Quarter | Evening (6:00pm-8:00pm), Afternoon (3:00pm-6:00pm), Weekend (9 a.m. - noon) | |
| METHOD(S) TO DELIVER CONTENT OF ACTIVITY | | |
| Parent Training, Title I Annual Meeting, School Advisory Council Meeting, Parent / Teacher Conference | | |
| Communication Tools | Coordination with: | |
| Skylert, School or District Website, Flyer or Invitation, Campus Display on M | Title I, Part A- Parent Involvement, IDEA- Federal ESE, Title III, Part A- ELL, Title I, Part C- Migrant Student Education, Title VI- Rural Education Program, Title IX Homeless Student Education, Title II, Part A- Staff Training, 21st CCLC | |
| Evidence of Activity | Reason for Activity | |
| Meeting/Training Agenda, Meeting Minutes, Meeting/Training Handouts, Copies of Communication Tool Used | To inform parents of ways to assist with phonemic awareness, phonics, vocabulary, fluency, and comprehension, To inform parents of ways to assist with phonemic awareness, phonics, vocabulary, fluency, and comprehension; to provide them with the training and the tools to assist their children at home; to provide parents with an understanding of the testing standards and how standards are scored so that they can work with children to reach higher expectations. | |
| Building Capacity to Support Parents' Involvement in School | | |
| 2. Shall provide assistance to parents of children served to understand State and local assessments. | | |
| Building Capacity Activity | Impact of Activity | |
| Florida Standards Assessment- English Language Arts, Mathematics Standards, End of Course Exam- Algebra 1, Florida Standards Assessment- 5th Grade Science, Florida Standards Assessment- 8th Grade Science, End of Course Exam- Civics, Understanding the Florida Standards Assessment Student Report | Improve parent involvement program, Improve Parent Participation Rates | Improve by 5% |

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| Person(s) Delivering Content | | Person(s) Receiving Content | |
|--|--|--|---------------|
| Principal, Assistant Principal, Teacher, Resource Teacher | | All Parents | |
| Timeline of Activity | | | |
| Calendar Timeframe | | Time of Day | |
| Second Quarter | | Evening (6:00pm-8:00pm), Afternoon (3:00pm-6:00pm), Weekend (9 a.m. - noon) | |
| METHOD(S) TO DELIVER CONTENT OF ACTIVITY | | | |
| Parent Training, Title I Annual Meeting, School Advisory Council Meeting | | | |
| Communication Tools | | Coordination with: | |
| Skylert, School or District Website, Flyer or Invitation | | Title I, Part A- Parent Involvement, Title III, Part A- ELL, IDEA- Federal ESE, 21st CCLC | |
| Evidence of Activity | | Reason for Activity | |
| Meeting/Training Agenda, Meeting/Training Sign-in Sheets, Meeting Minutes, Meeting/Training Handouts | | To inform parents of ways to assist with ELA, mathematics, science, civics, biology, and algebra, To inform parents of ways to assist with ELA, mathematics, science, civics, biology, and algebra in preparation for standardized assessments | |
| 3. Shall provide assistance to parents of children served to understand the requirements of Title I. | | | |
| Building Capacity Activity | | Impact of Activity | |
| Provide Information on the Title I Program, DLOPI Training, Training module on building tie between parents and the school, School Advisory Council Meetings | | Improve knowledge of the Title I Program | Improve by 5% |
| Person(s) Delivering Content | | Person(s) Receiving Content | |
| Principal, Director of Federal Programs, School Advisory Council Chair, Assistant Principal | | All Stakeholders | |
| Timeline of Activity | | | |
| Calendar Timeframe | | Time of Day | |
| First Quarter | | Evening (6:00pm-8:00pm), Afternoon (3:00pm-6:00pm), Weekend (9 a.m. - noon) | |
| METHOD(S) TO DELIVER CONTENT OF ACTIVITY | | | |
| Title I Annual Meeting, Online Self-guided Training, Parent / Teacher Conference, School Advisory Council Meeting | | | |
| Communication Tools | | Coordination with: | |
| Skylert, Flyer or Invitation, Campus Display on Marquee, School or District Website | | Title I, Part A- Parent Involvement, Title I, Part C- Migrant Student Education, Title III, Part A- ELL, IDEA- Federal ESE, 21st CCLC | |
| Evidence of Activity | | Reason for Activity | |
| Meeting/Training Agenda, Meeting/Training Sign-in Sheets, Meeting Minutes, Meeting/Training Handouts | | To provide parents with awareness and knowledge of the Title I program so that they are better able to assist their children, understand the qualifications of the staff and be fully aware of test results for the district and the school. | |
| Building Capacity to Support Parents' Involvement in School | | | |
| 4. Shall provide assistance to parents of children served to understand how to monitor child's progress. | | | |
| Building Capacity Activity | | Impact of Activity | |

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| Effective utilization of parent/teacher communication tool(s)*, Understanding the Florida Standards Assessment Student Report, Understanding i-Ready Diagnostic Report, Understanding STAR diagnostic, Parent Teacher Expos, Provide other resources that eliminate barriers to greater participation, Enhance Parent Resource Center at School, School Advisory Council Meetings | Improve Parent Participation Rates | Improve by 5% |
| Person(s) Delivering Content | Person(s) Receiving Content | |
| Principal, Assistant Principal, Guidance Counselor, Teacher, Resource Teacher, Parent | All Parents, Teachers, Specialized Instructional Support Personnel | |
| Timeline of Activity | | |
| Calendar Timeframe | Time of Day | |
| Second Quarter | Evening (6:00pm-8:00pm), Afternoon (3:00pm-6:00pm), Weekend (9 a.m. - noon) | |
| METHOD(S) TO DELIVER CONTENT OF ACTIVITY | | |
| Parent Training, Parent / Teacher Conference, Data Chat meetings | | |
| Communication Tools | Coordination with: | |
| Flyer or Invitation, Backpack, Skylert, Email | Title I, Part A- Parent Involvement, 21st CCLC | |
| Evidence of Activity | Reason for Activity | |
| Copies of Communication Tool Used, Parent/Teacher Conference Completed Forms (Sampling) | To improve student achievement in academic areas | |
| Building Capacity to Support Parents' Involvement in School | | |
| 5. Shall provide assistance to parents of children served to understand how to improve their child's achievement. | | |
| Building Capacity Activity | Impact of Activity | |
| Understanding i-Ready Diagnostic Report, Understanding Report Cards, Understanding STAR diagnostic, Understanding the Florida Standards Assessment Student Report, DLOPI Training, Training module on parent value and contributions | Improve English Language Arts Achievement, Improve Mathematics Achievement | Improve by 5% |
| Person(s) Delivering Content | Person(s) Receiving Content | |
| Teacher, Parent Services Team, Guidance Counselor | All Parents | |
| Timeline of Activity | | |
| Calendar Timeframe | Time of Day | |
| First Quarter, Second Quarter, Third Quarter, Fourth Quarter | Morning (7:00am-10:30am), Day (11:00am-2:00pm), Afternoon (3:00pm-6:00pm) | |
| METHOD(S) TO DELIVER CONTENT OF ACTIVITY | | |
| Parent / Teacher Conference, Staff Training | | |
| Communication Tools | Coordination with: | |
| Flyer or Invitation | Title I, Part A- Parent Involvement, 21st CCLC | |
| Evidence of Activity | Reason for Activity | |
| Meeting Minutes, Parent/Teacher Conference Completed Forms (Sampling) | To ensure all parents understand how to improve their child(ren) academic performance | |
| Building Capacity to Support Parents' Involvement in School | | |
| 6. Shall provide training to teachers, specialized instructional support personnel, principals, other school leaders, and other staff, with the assistance of parents in the value and utility of contributions of parents, or how to reach out to, communicate with, and work with parents as equal partners, or building ties between parents and the school | | |

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as equal partners, or building ties between parents and the school.

| Building Capacity Activity | | Impact of Activity | |
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| Provide information on Parent Engagement and Educational Programs, Conducting an effective parent/teacher conference, Training module on communicating with parents or diverse populations | | Improve Parent Participation Rates | Improve by 5% |
| Person(s) Delivering Content | | Person(s) Receiving Content | |
| Guidance Counselor, Consultant, Professional Learning Team, Parent Services Team | | Teachers, School Administrators, Specialized Instructional Support Personnel | |
| Timeline of Activity | | | |
| Calendar Timeframe | | Time of Day | |
| First Quarter | | Afternoon (3:00pm-6:00pm), Day (11:00am-2:00pm), Weekend (9 a.m. - noon) | |
| METHOD(S) TO DELIVER CONTENT OF ACTIVITY | | | |
| Staff Training, Online Self-guided Training, Professional Learning Community | | | |
| Communication Tools | | Coordination with: | |
| Flyer or Invitation, Email | | Title II, Part A- Staff Training | |
| Evidence of Activity | | Reason for Activity | |
| Meeting/Training Agenda, Meeting Minutes, Meeting/Training Handouts, Copies of Communication Tool Used | | To ensure all teachers know how to effectively communicate and work with parents and colleagues | |
| Building Capacity to Support Parents' Involvement in School | | | |
| 7. Shall provide training to teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents in how to reach out to, communicate with, and work with parents as equal partners. | | | |
| Building Capacity Activity | | Impact of Activity | |
| Training module on communicating with parents or diverse populations, Training developed in collaboration with parents to support parent involvement, Provide information on Parent Engagement and Educational Programs, Training module on parent value and contributions | | Improve parent satisfaction | Improve by 5% |
| Person(s) Delivering Content | | Person(s) Receiving Content | |
| Guidance Counselor, Professional Learning Team, Consultant | | Teachers | |
| Timeline of Activity | | | |
| Calendar Timeframe | | Time of Day | |
| First Quarter | | Afternoon (3:00pm-6:00pm), Day (11:00am-2:00pm), Evening (6:00pm-8:00pm), Weekend (9 a.m. - noon) | |
| METHOD(S) TO DELIVER CONTENT OF ACTIVITY | | | |
| Staff Training | | | |
| Communication Tools | | Coordination with: | |
| Flyer or Invitation, School or District Website, Email | | Title II, Part A- Staff Training | |
| Evidence of Activity | | Reason for Activity | |
| Meeting/Training Sign-in Sheets, Copies of Communication Tool Used, Meeting/Training Agenda | | To improve ties between home and school , To improve communication between home and school | |

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| Building Capacity to Support Parents' Involvement in School | | |
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| 8. Shall provide training to teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents in building ties between parents and the school. | | |
| Building Capacity Activity | Impact of Activity | |
| Training module on building tie between parents and the school | Improve Parent Participation Rates | Improve by 5% |
| Person(s) Delivering Content | Person(s) Receiving Content | |
| Guidance Counselor, Professional Learning Team, Parent Services Team | Teachers, School Administrators, Other Staff | |
| Timeline of Activity | | |
| Calendar Timeframe | Time of Day | |
| First Quarter | Afternoon (3:00pm-6:00pm), Evening (6:00pm-8:00pm) | |
| METHOD(S) TO DELIVER CONTENT OF ACTIVITY | | |
| Staff Training, Online Self-guided Training, Professional Learning Community | | |
| Communication Tools | Coordination with: | |
| Flyer or Invitation, Email | Title II, Part A- Staff Training, Title I, Part A- Parent Involvement | |
| Evidence of Activity | Reason for Activity | |
| Meeting/Training Sign-in Sheets, Meeting/Training Agenda | To improve ties between home and school | |
| Building Capacity to Support Parents' Involvement in School | | |
| 9. May pay reasonable and necessary expenses associated with local parental involvement activities to enable parents to participate in school-related meetings and training sessions. | | |
| Building Capacity Activity | Impact of Activity | |
| Provide other resources that eliminate barriers to greater participation, Provide childcare at activity to eliminate barriers to greater participation | Improve Parent Participation Rates, Improve parent satisfaction, Improve parent involvement program | Improve by 5% |
| Person(s) Delivering Content | Person(s) Receiving Content | |
| Principal | All Parents, Specialized Instructional Support Personnel | |
| Timeline of Activity | | |
| Calendar Timeframe | Time of Day | |
| First Quarter | Evening (6:00pm-8:00pm), Afternoon (3:00pm-6:00pm), Weekend (9 a.m. - noon) | |
| METHOD(S) TO DELIVER CONTENT OF ACTIVITY | | |
| Parent Training, Parent / Teacher Conference | | |
| Communication Tools | Coordination with: | |
| Campus Display on Marquee, Skylert, Flyer or Invitation, School or District Website | Title I, Part A- Parent Involvement | |
| Evidence of Activity | Reason for Activity | |
| Meeting/Training Agenda, Meeting/Training Sign-in Sheets | To increase parent participation at school-level meetings | |
| Building Capacity to Support Parents' Involvement in School | | |
| 13. May establish a districtwide parent advisory council to provide advice on all matters related to parental involvement in programs supported under Title I Parent Involvement. | | |
| Building Capacity Activity | Impact of Activity | |

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| Provide information on Parent Engagement and Educational Programs | Improve knowledge of the Title I Program | Improve by 5% |
| Person(s) Delivering Content | Person(s) Receiving Content | |
| Director of Federal Programs, Director of Elementary Education, Director of Secondary Education, Parent Services Team | All Stakeholders, Community Members | |
| Timeline of Activity | | |
| Calendar Timeframe | Time of Day | |
| First Quarter, Second Quarter, Third Quarter, Fourth Quarter | Evening (6:00pm-8:00pm), Day (11:00am-2:00pm), Weekend (9 a.m. - noon) | |
| METHOD(S) TO DELIVER CONTENT OF ACTIVITY | | |
| Parent Training, School Advisory Council Meeting | | |
| Communication Tools | Coordination with: | |
| Skylert, School or District Website, Flyer or Invitation | Title I, Part A- Parent Involvement | |
| Evidence of Activity | Reason for Activity | |
| Meeting/Training Agenda, Meeting/Training Sign-in Sheets | To improve parent relations with the school district | |
| EVALUATION OF PREVIOUS YEAR'S IMPLEMENTATION | | |
| 1. Shall provide assistance to parents of children served to understand State academic standards., 2. Shall provide assistance to parents of children served to understand State and local assessments., 4. Shall provide assistance to parents of children served to understand how to monitor child's progress., 5. Shall provide assistance to parents of children served to understand how to improve their child's achievement. | | |
| ACTIVITY | NUMBER OF ACTIVITIES | NUMBER OF PARTICIPANTS |
| Parent Expo, Parent Expo/Parent Conference Nights | 3 | 30-50 |
| ESTABLISHED GOAL | ACTUAL OUTCOME(S) | |
| Shared student progression in regards to classwork and assessment data | Shared student progression in regards to classwork and assessment data | |
| BUILDING CAPACITY ADDRESSED | | |
| 1. Shall provide assistance to parents of children served to understand State academic standards., 2. Shall provide assistance to parents of children served to understand State and local assessments., 5. Shall provide assistance to parents of children served to understand how to improve their child's achievement. | | |
| ACTIVITY | NUMBER OF ACTIVITIES | NUMBER OF PARTICIPANTS |
| Educational Fairs - Bring your Parent to School Days | 2 | 30-50 |
| ESTABLISHED GOAL | ACTUAL OUTCOME(S) | |
| Shared student progression in regards to classwork and assessment data, Shared content specific strategies to increase parents' knowledge of standards assessed in various core subject areas | Shared content specific strategies to increase parents' knowledge of standards assessed in various core subject areas | |
| ACTIVITY | NUMBER OF ACTIVITIES | NUMBER OF PARTICIPANTS |
| motivational assemblies | 2 | 75-125 |

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| ESTABLISHED GOAL | ACTUAL OUTCOME(S) | |
|---|---|------------------------|
| Parents are invited to participate in activities and events organized by school to recognize and reward students for academic accomplishments | Shared student progression in regards to classwork and assessment data | |
| ACTIVITY | NUMBER OF ACTIVITIES | NUMBER OF PARTICIPANTS |
| Community Meetings and Health Fairs | 3 | 30-50 |
| ESTABLISHED GOAL | ACTUAL OUTCOME(S) | |
| Parents are urged to participate in informational meetings, fairs, programs throughout the year to educate, train, and provide services to families to bridge the gap between home and school | Shared strategies that helped to bridge the gap between home and school and led to improvements in academic achievement | |
| ACTIVITY | NUMBER OF ACTIVITIES | NUMBER OF PARTICIPANTS |
| Anti-bullying program implemented | 2 | 30-50 |
| ESTABLISHED GOAL | ACTUAL OUTCOME(S) | |
| parents are invited to understand the issue of bullying and what they can do to help reduce the behavior | reduced incidents of bullying | |
| ACTIVITY | NUMBER OF ACTIVITIES | NUMBER OF PARTICIPANTS |
| Assist with non-English speaking parents to participate | 2 | 10-20 |
| ESTABLISHED GOAL | ACTUAL OUTCOME(S) | |
| Improve communications with non-English speaking parents | hired a bi-lingual paraprofessional to assist with translations during meetings and at the parent resource center | |
| Activities Not Implemented | | |
| none | | |