

Escambia Academy

268 Cowpen Creek Road

Atmore, AL 36502

251-368-2080



NEW STUDENT REGISTRATION PACKET

2024-2025

Thank you for your interest in Escambia Academy. Enclosed is information that we trust will answer most of your questions about our school. This packet includes the following:

- Application for Admission
- Schedule of Tuition 2024-2025
- EA Raffle Ticket Sales
- Work Day Policy

The Application for Admission should be returned to Escambia Academy along with a required application fee of \$300 per family.

Should you have any questions, please feel free to call the school at any time. If you wish, we can have a representative of the school meet with you to discuss any issues or answer any questions you may want to address.

Finally, we would encourage you to visit the campus, interact with the administration and teachers, and see for yourself why we are so proud of our school. We can also make arrangements for you and your child to monitor classes if you wish. Please contact our headmaster, Susan Kirk, at 251-368-2080.

We look forward to hearing from you.

Sincerely,

EA Board of Directors



ESCAMBIA ACADEMY APPLICATION FOR ADMISSION

PLEASE PRINT

STUDENT APPLICANT PERSONAL

Student:

Last Name First Middle Nickname Present Grade: Grade Being Applied For: Date of Birth: Social Security Number:

PARENTAL AND/OR GUARDIAN INFORMATION

Parent/Guardian: Last Name First Middle

Home Street Address: City/State/Zip Code: Mailing Address (if different from Home Address): City/State/Zip Code: Home Telephone: Parent/Guardian Cell: Home e-mail:

Parent/Guardian Employer Information: Company Name: Address: City/State/Zip Code: Employer Telephone: Work e-mail: Immediate Supervisor's Name: Supervisor Telephone: Years/months employed with present employer?

Parent/Guardian Personal: For semester workday purposes, what talents, skills or services do you have which may benefit Escambia Academy (i.e. carpenter, electrician, available equipment, etc.)?

Please list your involvement in any past or present government, civic, religious or other community clubs and/or organizations.

Have you ever been convicted of a felony? Please circle one: YES or NO If YES, please explain.

Current marital status: SINGLE, MARRIED, DIVORCED Religious preference:

Spouse/PARENT: Last Name First Middle

Home Street Address (if different from above): City/State/Zip Code: Home Telephone: Spouse/Parent Cell: Home e-mail:

Spouse Employer Information: Company Name: Address: City/State/Zip Code: Employer Telephone: Work e-mail: Immediate Supervisor's Name:

Supervisor Telephone: _____ Years/months employed with present employer? _____

Spouse Personal:

For semester workday purposes, what talents, skills or services do you have which may benefit Escambia Academy (i.e. carpenter, electrician, available equipment, etc.)? _____

Please list your involvement in any past or present government, civic, religious or other community clubs and/or organizations. _____

Have you ever been convicted of a felony? Please circle one. YES or NO

If YES, please explain. _____

Current marital status: SINGLE, MARRIED, DIVORCED Religious preference: _____

STUDENT APPLICANT SCHOOL RELATED INFORMATION

Last School Attended (Include Phone #) : _____

Years Attended: _____

Has student ever attended a private school? Please circle one: YES or NO

If YES, please list school name and location: _____

Reason(s) for choosing to leave present school: _____

Reason(s) for applying to Escambia Academy: _____

Has student ever been suspended, expelled or given the choice to withdraw before being suspended or expelled from any school? Please circle one: YES or NO. If YES, please explain.

Does student have any present body piercings (other than ear rings for girls) or tattoos (whether visible or not)? Please circle one: YES or NO

Does student have a past history of behavioral problems? Please circle one: YES or NO. If YES, please explain. _____

Has student ever been arrested? Please circle one: YES or NO. If YES, please explain.

Student Travel:

Will bus transportation be needed from the Bay Minette area. Please circle one: YES or NO.

If YES, total number of seats to be reserved. _____

(The Bay Minette bus is on a first come/first serve basis. Please see Tuition Sheet for pricing)

REFERENCES

1. Name(s): _____

Address: _____

Contact Telephone: _____ Years Known: _____

2. Name(s): _____

Address: _____

Contact Telephone: _____ Years Known: _____

3. Name(s): _____

Address: _____

Contact Telephone: _____ Years Known: _____

FINANCIAL INFORMATION

Please list the party responsible for paying tuition and fees?

Name: _____ Drivers License State/#: _____ SSN #: _____

Name: _____ Drivers License State/#: _____ SSN #: _____

Please provide a copy of above parties' driver's license

Requirements to complete Application for Admission are as follows:

1. Above Application for Admission must be completed and returned along with \$300 application fee per family.
2. Parents, guardians and student (if student is applying for 7th grade or higher) must review the Student Handbook and parents acknowledge their agreement by signature of this application.
3. A copy of the previous school's transcripts or the last two (2) years of report cards and a review of student disciplinary record must be submitted with this Application for Admission prior to this application being submitted for review by the Board of Directors.
4. Drug test results for student applicants grades 8-12.
5. Applications for Admission are reviewed at the next meeting of the Board of Directors (typically held on the last Tuesday of each month). This application must be completed along with providing information as stated within above items 1 through 3 and delivered to school no later than five (5) calendar days before said meeting. Otherwise, this application may be considered at the next regularly scheduled meeting.

By signature below, the following is accepted:

The undersigned understand that applications for admission will be considered in the order in which they are received and are subject to approval by the Board of Directors of the Atmore Private School Foundation, Inc. doing business as Escambia Academy. A copy of the Bylaws of the Atmore Private School Foundation, Inc. and the Escambia Academy Rules and Policies have been made available to me prior to my execution hereof. By signing this application, I contract and agree to abide by the present or future Bylaws of the Atmore Private School Foundation, Inc. and the Escambia Academy Rules and Policies and, further, I accept financial responsibility to pay all charges for tuition and all fees for the full academic year along with any additional assessments, late fees, costs of collection, or reasonable attorney's fees associated with the above named student.

Furthermore, it is understood that Escambia Academy has a drug free policy. Drug testing will be administered randomly without warning for grades 8 through 12. Upon approval of this Application for Admission but prior to admittance into Escambia Academy (for grades 8 through 12), students must pass a drug test at a facility as directed by Escambia Academy. Payment of initial drug test will be the responsibility of the parent or guardian.

(Parent or Guardian)

(Date)

(Spouse)

(Date)

(Financially Responsible Party)

(Date)

Student Interest/Activities:

ACADEMIC YEAR TUITION SCHEDULE 2024-2025

Billed Monthly - The quoted monthly tuition is based upon a 12-month contract (July 1 – June 30)*

NUMBER OF STUDENTS	TUITION PER MONTH	Operating Fee	TOTAL MONTHLY COST	TOTAL ANNUAL COST
1	\$ 350.00	\$ 90.00	\$ 440.00	\$ 5,280.00
2	\$ 585.00	\$ 180.00	\$ 765.00	\$ 9,180.00
3	\$ 765.00	\$ 270.00	\$ 1,035.00	\$12,240.00
4	\$ 915.00	\$ 360.00	\$ 1,275.00	\$15,300.00
5*				

*Add \$225.00 per month for each student above 4 (\$135 Tuition/\$90 Operating)

**All Senior accounts are billed on an 11 month cycle (July – May) to ensure the account is paid in full for graduation in May.

***Bay Minette Bus (from Bay Minette – Atmore) Billed on a 12 month cycle beginning in July – June, (Price is subject to change depending on total number of riders.)

FEE SCHEDULE: All fees are assessed to members no matter date enrolled in school year

AISA Insurance/Membership Fee (Due August 1) K4-12th Grade - \$45.00 per student

Various Applicable Class Fees (per student) - assessed first 9 weeks of school

AISA Athlete Fee \$75.00

Driver’s Ed \$50.00

Art Fee \$15.00

Drug Testing Fee \$40 (8th – 12th Grade)

Band \$25.00

Science Lab \$15.00

Computer \$15.00

Transportation Fee \$50 per family a year

Raffle Tickets

- (1) K5-12th Grade - \$400.00 - Each family is required to purchase or sell – 40 - \$10 tickets per year, the tickets are billed over 4 months at \$100 each in July, August, September and October. There will be two drawings, one at the Homecoming football game for a \$4,000.00 prize and the second for \$1,000.00 at a second semester sporting event.
- (2) K4-12th Grade Gun Raffle - \$500.00 - Each family is required to purchase or sell –10 - \$50 tickets per year. Raffle is usually during the month of April; ticket sales begin in January and end in March. Funds raised help support the general fund.
- (3) Drawdown ticket - Each family is required to purchase or sell 2 - \$100 Drawdown tickets

Fundraising “Opt Out” Buyout

Members may pay \$1,200/family and be exempt from the Building Fund Raffle (\$400), Gun Raffle (\$500), Drawdown (\$200) and any other BOD Organized raffle/fundraiser. This amount is due by July 10th.

Athletic Club Fee K4-12th Grade - \$50 per family who have student(s) participating in AISA sporting events.

Building & Grounds Fee (Billed in October & April if Work Day is not complete)

K4-12th Grade - \$250.00 - Work 6 hours per semester per family or pay \$250.00 per semester.

After School Care

K4-5th Grade- After School Care is available until 5:30 p.m. for students in these grades. Rates are \$50/week for the 1st student, \$20/week for the 2nd student, \$10/week for the 3rd student and no charge for the 4th student.

WORK DAY POLICY:

As an effort to perform cost effective maintenance and repairs to the school's buildings and grounds, parents, guardians or paying members are required to participate in workdays. Rules for workday participation are as follows:

- Parents, guardians, or paying members are required to participate in one (1) workday per each semester. This will equate to participation in two (2) workdays per school year.
- If a workday schedule conflicts with parents', guardians', or paying members' schedules, they are encouraged to contact the school office. Typically, there are available workday tasks both pre and post workday.
- 6 man-hours are required per each workday. A minimum of three (3) continuous hours are required per each participant. As an example, four (4) adults working one & one-half (1-1/2) hours each are not acceptable.
- Parental or adult man-hours only count as workday hours. Although students are encouraged to participate in workday, student hours will not be considered as applicable towards workday hours.
- If a new student begins attending school within a time period after the first scheduled workday but before the latter four (4) weeks of a semester, workday participation for that semester remains applicable.
- Workday man-hours will only be applicable towards workday tasks. Special exceptions to this rule may be considered on a case-by-case basis.
- Failure to participate in a scheduled workday or the performing of workday tasks will result in posting a \$250 fee to the member's bill. If participation is partial of six (6) man-hours, billing will be prorated accordingly.

SPORTS VOLUNTEER SCHEDULE:

FOOTBALL:

Concession Stand:

The football volunteer class schedule may vary year to year depending on class size and need.

VOLLEYBALL:

The parents of players will be responsible for the concessions.

BASKETBALL/BASEBALL/SOFTBALL:

The parents of players will be responsible for the concessions.

Any parent failing to volunteer to work, or who does not show up, or does not get someone to work in his/her place or make prior arrangement will be charged \$100.00 per schedule date.

FEE CALENDAR:

As an effort to prepare members for fees accessed during the year, we have come up with below chart to show estimated times fees will be invoiced:

Month	Item	Cost Invoiced
July	K5- 12 th Grade \$400 Annual Drawing 1/4	\$100.00
August	K5- 12 th Grade \$400 Annual Drawing 2/4	\$100.00
August	AISA Insurance	\$45.00
September	K5- 12 th Grade \$400 Annual Drawing 3/4	\$100.00
October	K5- 12 th Grade \$400 Annual Drawing 4/4	\$100.00
October	Work Day Fee (if not completed) 1/2	\$250.00
November	Drawdown Tickets	\$250.00
November	Class Fees	Varies see Fee Schedule
March	K4-12th 30 Guns 30 Days Tickets	\$500.00
April	Work Day Fee (if not completed) 2/2	\$250.00

The mission of Escambia Academy is to provide a solid foundation through a quality well-rounded educational experience in a safe, Christian environment, supported by a fully accredited academic program that is financially viable while dedicated to the students’ intellectual and personal growth and development.