

DEMAREST BOARD OF EDUCATION
COW and REGULAR SESSION MEETING MINUTES
County Road School – Media Center
August 22, 2023
7:00 P.M.

I OPENING

- A. The meeting was called to order by President Holzberg at 6:30 P.M.
- B. Present: Brillhart, Cantatore, Choi, Lee, Verna, Holzberg.
 Absent: Governale
 Also present: Ms. Kelly Business Administrator/ Board Secretary

II. ADJOURN TO EXECUTIVE SESSION

- A. The Board determined it will enter into executive session for the following reasons:
 - 1. Personnel
 - 2. Legal

- B. It was moved by Cantatore seconded by Choi and approved by unanimous voice vote of those present to approve the following resolution to enter the executive session:
 WHEREAS, in order to protect the personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed;
 WHEREAS, the length of the closed executive session is estimated to be thirty minutes, after which the Regular Public Meeting will reconvene and proceed with business where formal action may or may not be taken;
 NOW THEREFORE BE IT RESOLVED, that consistent with the provision of N.J.S.A. 10:4-12(b), the Board of Education will now adjourn to executive session to discuss items stated above; and
 BE IT FURTHER RESOLVED, that the Board hereby declares that its discussion of the aforementioned subjects will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

- C. It was moved by Choi, seconded by Cantatore and approved by unanimous voice vote of those present to convene the executive session at 6:50 P.M.

III. REOPEN PUBLIC MEETING

- A. It was moved by Choi, seconded by Cantatore to reopen the Regular Meeting to the public at 7:00 P.M.

- B. President Holzberg read the following announcement:
 The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.
 In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time

and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

IV. FLAG SALUTE

A. President Holzberg led the flag salute.

V. ROLL CALL

Present: Brillhart, Cantatore, Choi, Lee, Verna, Holzberg.

Absent: Governale

Also present: Ms. Kelly Business Administrator/ Board Secretary

VI. APPROVAL OF MINUTES OF THE MEETINGS

A. It was moved by Cantatore, seconded by Lee and approved by unanimous voice vote of those present to approve:

- July 11, 2023 COW and Regular Meeting Minutes
- July 11, 2023 Executive Session Meeting Minutes

VII. CORRESPONDENCE

None at this time.

VIII. BOARD PRESIDENT'S REPORT

A. Board President Holzberg noted that she met with incoming new staff this afternoon. It was very nice. She assured them that the board is here to be sure the schools are well run. The board is not here to run the schools.

IX. SUPERINTENDENT'S REPORT

A. Ms. Kelly spoke on behalf of Mr. Fox who was absent:

- Custodians did a terrific job with preparing the buildings inside and outside.
- In addition, the administration and secretarial staff worked all summer to prepare for a smooth opening.

X. COMMITTEE REPORTS

See Ms. Stevens' Curriculum report below.

XI. OTHER REPORTS AND PRESENTATIONS

A. Kelly Stevens, Supervisor of Curriculum, Instruction, and Assessment reported on the following:

- No new updates to the existing curriculum.
- ELA and Math are up for revision this school year for adoption in 24-25.
- Gifted and Talented Criteria - updating the reading levels for Kindergarten and first grade as per the updated Teachers College benchmarks.
- DMS Advanced Math Criteria change from 80% to 90% or higher on the spring Aimsweb math benchmark.
- Archway Residency. We will be having two clinical interns this year in partnership with Ramapo College.

B. Ms. Kelly honored Vice-President Sheila Verna for 10 years of service and President Diane Holzberg for 35 years of service to the Demarest Board of Education. Ms. Kelly thanked Ms. Verna and Ms. Holzberg for their years of service. She stated that she has enjoyed working with both of them and is looking forward to continuing to work together. Ms. Kelly also stated she appreciates all of their guidance and support.

C. Ms. Kelly made the following comments on behalf of Mr. Fox:

- Sheila - Over the last decade Sheila has been an outstanding BOE member and a joy to work with, Working on all committee assignments in this span offering feedback and providing input that has been valuable in shaping Demarest. Immense projects in the district have been completed in this time period to benefit students. Finally, she was always the consummate professional as a Demarest BOE member getting along with everyone for a brighter future. Congratulations on 10 wonderful years serving the Demarest community.
- Diane - I have had the privilege to work with Diane as the BOE President for the past 14 years. She continues to help guide me in decision-making as she is a great listener and problem solver. In her 35 years, she has been named a State BOE member of the year and is a strong student advocate who is involved at the state and federal levels. Most of all, she takes great pride in putting children first in Demarest and allowing the administration to create programs and facilities to enhance the opportunities given to the children of Demarest. I was speaking to a veteran business administrator last week about how BOEs are changing and he said "You are lucky to have Diane on your BOE." She is well known all over the county and state for her fine work. Congratulations on 35 terrific years serving the Demarest community.

XII. REVIEW OF AGENDA

A. Board members reviewed the items.

XIII. PUBLIC COMMENT (AGENDA ITEMS ONLY)

- A. It was moved by Verna, seconded by Cantatore and approved by unanimous roll call vote of those present to open the meeting to public comment.
- B. There was no comment from the public.
- C. It was moved by Verna, seconded by Choi and approved by unanimous roll call vote of those present to close the meeting to public comment.

XIV. ACTIONS

A. Instruction – Staffing

1. It was moved by Brillhart, seconded by Choi and approved by unanimous roll call vote of those present to approve the resignation of Jessica Nunes, leave replacement for preschool teacher at County Road School, effective July 31, 2023, as recommended by the Chief School Administrator.
2. It was moved by Brillhart, seconded by Choi and approved by unanimous roll call vote of those present to approve the provisional employment of Su Bin Sin, BA, Step 1, leave replacement for Staff ID #10312800, teacher at County Road School, from August 30, 2023 through December 1, 2023, as recommended by the Chief School Administrator.

Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 19A:6-7.7.

3. It was moved by Brillhart, seconded by Choi and approved by unanimous roll call vote of those present to approve the provisional employment of Jessie Gronowitz, BA, Step 1, leave replacement for Staff ID #10312958, teacher at Luther Lee Emerson School, from August 30, 2023 through January 12, 2024, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 19A:6-7.7.
4. It was moved by Brillhart, seconded by Choi and approved by unanimous roll call vote of those present to approve the provisional employment of Vincent Romeo, MA, Step 1, leave replacement for Staff ID #10312955, teacher at Demarest Middle School, from August 30 2023 through November 30, 2023, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 19A:6-7.7.
5. It was moved by Brillhart, seconded by Choi and approved by unanimous roll call vote of those present to approve the provisional employment of Vincent Romeo, MA, Step 1, PE/Health Teacher at Demarest Middle School, effective December 1, 2023 through the remainder of the school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 19A:6-7.7.
6. It was moved by Brillhart, seconded by Choi and approved by unanimous roll call vote of those present to approve the provisional employment of Nancy Sherman, BA, Step 5, leave replacement for Staff ID #10312782 from August 30, 2023 to December 1, 2023, then leave replacement for Staff ID #10312971 from December 4, 2023 to June 30, 2024, as recommended by the Chief School Administrator.
7. It was moved by Brillhart, seconded by Choi and approved by unanimous roll call vote of those present to approve the following substitute teachers for the 2023/2024 school year, as recommended by the Chief School Administrator:

First	Last
Lucas	Bohmer
Jodi	Braunstein
Elena	Cami
Aida	Capo
Thomas	Carson
Jessica	Chodos
Yoon Jin	Choi
Maria A	Drummond
Francesca	Fanelli
James	Gerbig
Alexandra	Gude

Dena	Monopoli
Frank	Noviello
Dennis	O'Neill
Laurie	Palagano
Matthew	Pease
Sarka	Ricci
Paula	Schweitzer
Sung	Shin
Olivia	Swanson
Hande	Ureten

8. It was moved by Brillhart, seconded by Choi and approved by unanimous roll call vote of those present to approve the provisional employment of the following substitute teachers for the 2023/2024 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 19A:6-7.7

First	Last
Kelly	Lo Russo
Amanda	Holsten
Kayla	LaDuca
Grace	Kim
Kaylee	Babasade
Christina	Birch
Jessie	Gronowitz

9. It was moved by Brillhart, seconded by Choi and approved by unanimous roll call vote of those present to approve the following mentee/mentor, for the 2023/2024 school year, as recommended by the Chief School Administrator:

Mentee	Mentor
Jodi Braunstein	Maureen Betz
Jessie Gronowitz	Alley O'Hara
Reilly Medzadourian	Allie Aвило
Vincent Romeo	Corinne Conti
Su Bin Sin	Gina Long

Allison Sumereau	Jessica Schoepflin
------------------	--------------------

10. It was moved by Brillhart, seconded by Choi and approved by unanimous roll call vote of those present to approve the following stipend positions for the 2023/2024 school year, as recommended by the Chief School Administrator:

Stipend	Total Amount	Name	Individual
Beginning Band	\$876.00	Heather Urban	\$876.00
Band	\$7,167.00	Heather Urban	\$7,167.00
Brain Busters/VIA	\$2,178.00	Carl Quillen	\$2,178.00
Chorus	\$2,985.00	Heather Urban	\$2,985.00
Community Outreach	\$3,425.00	Dawn Epiphaniou Corinne Conti	\$1,712.50
Communications Coordinator	\$2,178.00	Tori Zimmerman Michelle Greenberg	\$1,089.00
Eighth Grade Advisor	\$2,178.00	Joanne Werner, Suzanne Calegari	\$1,089.00
Lunchroom Coordinator Per person DMS (4) LLE (2) CRS (2)	\$57,336.00	CRS: Jennifer Plunkett Alexandra Avillo LLE: Doug Stokes Chris Nerkizian DMS: Joe Polvere Andrew Lefer Suzanne Calegari Dawn Epiphaniou	\$7,167.00
Supervisor of DMS school play	\$2,178.00	Bridget DiMartini	\$2,178.00
Student Council	\$3,425.00	Nancy Mliczek	\$3,425.00
Web Site Coordinator	\$2,985.00	Tori Zimmerman	\$2,985.00
DMS Yearbook	\$2,795.00	Julia Lefer	\$2,795.00
LLE Yearbook	\$2,795.00	Jen Rilli Sara Chabora	\$1,397.50
Athletic Programs, Per Sport			
Boys Basketball	\$2,390.00	Vincent Romeo	\$2,390.00
Girls Basketball	\$2,390.00	Doug Stokes	\$2,390.00
Boys Volleyball	\$2,390.00	Chris Nerkizian	\$2,390.00
Girls Volleyball	\$2,390.00	Andrew Cole	\$2,390.00

Boys / Girls Soccer	\$2,390.00	Tara Harley Jessica Raccioppi	\$1,195.00
Boys /Girls Track Per Person, 2 positions	\$4,779.00	Andrew Cole Vincent Romeo	\$2,389.50

11. It was moved by Brillhart, seconded by Choi and approved by unanimous roll call vote of those present to approve guide movement as follows for the 2023/2024 school year, as recommended by the Chief School Administrator:

Name	From	To
Nicole Peditto	MA+32	MA+45
Katherine Shaughnessy	MA	MA+16

12. It was moved by Brillhart, seconded by Choi and approved by unanimous roll call vote of those present to approve the reassignment of Lia DiPiazza to County Road School Physical Education, Health Teacher (.75)* and Luther Lee Emerson School Physical Education, Health Teacher (.25*), BA, Step 3, for the 2023/2024 school year, as recommended by the Chief School Administrator. Employment status would become effective upon the candidate's compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 18A:6-7.7.

*modified from May 16, 2023 A.3.

13. It was moved by Brillhart, seconded by Choi and approved by unanimous roll call vote of those present to approve Joyce Park as substitute nurse for the 2023/2024 school year, as recommended by the Chief School Administrator.
14. It was moved by Brillhart, seconded by Choi and approved by unanimous roll call vote of those present to approve Kaylee Babasade, as student teacher in 4th-grade language arts with teacher Julia Lefer from August 30, 2023 through May 6, 2024, as recommended by the Chief School Administrator.
15. It was moved by Brillhart, seconded by Choi and approved by unanimous roll call vote of those present to approve Christina Birch, as student teacher in the 2nd grader classroom with Colleen Appleblatt, from August 30, 2023 through May 6, 2024, as recommended by the Chief School Administrator.
16. It was moved by Brillhart, seconded by Choi and approved by unanimous roll call vote of those present to approve the request of Staff ID #1078 teacher at Demarest Middle School, for paid sick leave from October 16, 2023 to December 1, 2023, unpaid FMLA/NJFLA from December 4, 2023 to March 8, 2024, and unpaid leave from March 11, 2024 to April 30, 2024 returning to work May 1, 2024, as recommended by the Chief School Administrator.
17. It was moved by Brillhart, seconded by Choi and approved by unanimous roll call vote of those present to approve the request of Staff ID #10312955 teacher at Demarest Middle School, for paid sick leave from August 30, 2023 to September 15, 2023, unpaid FMLA/NJFLA from September 18, 2023 to December 8, 2023 and unpaid leave from December 11, 2023 to December 22, 2023, returning to work January 2, 2024, as recommended by the Chief School Administrator.

18. It was moved by Brillhart, seconded by Choi and approved by unanimous roll call vote of those present to approve the provisional employment of the following substitute teachers for the 2023/2024 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 19A:6-7.7.

First	Last
Houri	Kalachian
Pamela	Delaportas

19. It was moved by Brillhart, seconded by Choi and approved by unanimous roll call vote of those present to approve the following substitute teachers for the 2023/2024 school year, as recommended by the Chief School Administrator:

First	Last
Ava	Rinaldi

B. Instruction – Pupils/Programs

1. It was moved by Choi, seconded by Cantatore and approved by unanimous roll call vote of those present to approve district students' trips/visits to the Demarest borough library, town hall, fields, fire department, duck pond, high school or other locations in the town for the 2023/2024 school year., as recommended by the Chief School Administrator.
2. It was moved by Choi, seconded by Cantatore and approved by unanimous roll call vote of those present to approve the following contracts with the State of New Jersey Department of Human Services, Commission of the Blind and Visually Impaired for the 2023/2024 school year, as recommended by the Chief School Administrator:

Student ID	Level of Service	Cost
4538439360	Level 1	\$2,200.00
8491500919	Level 1	\$2,200.00
2273019823	Level 1	\$2,200.00

3. It was moved by Choi, seconded by Cantatore and approved by unanimous roll call vote of those present to approve the re-adoption of curriculum guides for the 2023/2024 school year, as recommended by the Chief School Administrator:

English
ESL
Library/Media

Mathematics
Comprehensive health
Science
Computer science design thinking
Social studies
Physical education
Visual performing arts
Work languages

4. It was moved by Choi, seconded by Cantatore and approved by unanimous roll call vote of those present to approve a non-domicile tuition agreement with Coral Parikh and Krishna Shetty for their child to attend kindergarten at an annual rate of \$23,419.00, as non-residents, domicile pending, as recommended by the Chief School Administrator.

C. Support Services – Staffing

1. It was moved by Lee, seconded by Cantatore and approved by unanimous roll call vote of those present to approve the Custodian-in-Charge stipends for the 2023/2024 school year as follows, as recommended by the Chief School Administrator:

Name	Amount	Building(s)
Fitni Redzepi	\$4,000.00	DMS
Hrant Mekhsian	\$4,000.00	CRS and LLE

2. It was moved by Lee, seconded by Cantatore and approved by unanimous roll call vote of those present to approve salary guide for paraprofessionals for the 2023/2024, 2024/2025 and 2025/2026 school years, as recommended by the Chief School Administrator.
3. It was moved by Lee, seconded by Cantatore and approved by unanimous roll call vote of those present to appoint Patricia Hefter, Step 8, as a Clerical Assistant at Luther Lee Emerson School and County Road School, for the 2023/2024 school year, as recommended by the Chief School Administrator.
4. It was moved by Lee, seconded by Cantatore and approved by unanimous roll call vote of those present to approve Jeanne Torre as the Realtime Student Data System Coordinator at the rate of \$4,000.00, for the 2023/2024 school year, as recommended by the Chief School Administrator.
5. It was moved by Lee, seconded by Cantatore and approved by unanimous roll call vote of those present to approve Patricia Hefter as the substitute teacher caller at the rate of \$5,000, for the 2023/2024 school year, as recommended by the Chief School Administrator.
6. It was moved by Lee, seconded by Cantatore and approved by unanimous roll call vote of those present to approve the employment of the following paraprofessionals not to exceed

29 hours per week, according to the paraprofessional hourly guide for the 2023/2024 school year, as recommended by the Chief School Administrator:

School/Position	Staff	Step
CRS		
Classroom Aides P3 & P4	Valbona Derguti	9
	Shilpa Dhorajia	3
	Mary Kelly	8
	Jaclyn Higgins	5
	Minsun Oh	5
	Laurie Palagano	6
	Gita Vekaria	2
see resolution C.16.	Anna Marie Rapisardi	5
	Joyce Benitez	8
	Doreen Cerrone	7
	Lumnije Pllana	3
Grades K-1		
	Chung Chun 7001142991	6
Special Education Aides	Denise McVey	11
	Brenda Gensone	20
LLE		
1:1 Aides	Francesca Fanelli 9967817250	5
	Thomas Carson 5280100875	6
Special Education Aides	Janice Roem	8
	Saveria Motta	3
	Ruya Caglar	2
	Michelle Whitney	12

DMS		
1:1 Aides		
	Yoo Jin Choi 2273019823	9
	Leslie Berkman 1909602897 (50%)	18
	Therese Fortunato 1909502897 (50%)	25
Special Education Aides	Cindy Wolfer	6
	Leslie Berkman (50%)	18
	Therese Fortunato (50%)	25
	Suzanne Weiss	20
	Jodi Braunstein	19

7. It was moved by Lee, seconded by Cantatore and approved by unanimous roll call vote of those present to approve the provisional employment of the following paraprofessionals not to exceed 29 hours weekly, according to the paraprofessional hourly guide for the 2023/2024 school year, as recommended by the Chief School Administrator. Employment status would become effective upon the candidate's compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 18A:6-7.7.

School/Position	Staff	Step
CRS		
PK	Patricia Higgins	5
PK 1:1 4845539034	Devin Rallo	7

8. It was moved by Lee, seconded by Cantatore and approved by unanimous roll call vote of those present to approve the employment of the following lunch aides not to exceed 29 hours per week, according to the aide's hourly guide for the 2023/2024 school year, as recommended by the Chief School Administrator:

County Road School	Luther Lee Emerson School	Demarest Middle School
Charlotte Salamone, step 2	Rasim Feratti, step 11	Michelle Andreasen, step 9
	Rhoda Hernandez, step 9	Mary Jeanne Drescher, step 25
	Jo Ann Martin, step 23	Robert Fitzpatrick, step 12

	Margaret Meluso, step 6	
--	-------------------------	--

9. It was moved by Lee, seconded by Cantatore and approved by unanimous roll call vote of those present to accept the resignation of Eileen Corrado, lunch aide at County Road School, effective August 15, 2023, as recommended by the Chief School Administrator.
10. It was moved by Lee, seconded by Cantatore and approved by unanimous roll call vote of those present to accept the resignation of Lucas Bohmer, paraprofessional at Demarest Middle School, effective August 15, 2023, as recommended by the Chief School Administrator.
11. It was moved by Lee, seconded by Cantatore and approved by unanimous roll call vote of those present to approve the resignation of Daniel Moran, paraprofessional at Luther Lee Emerson School, effective August 17, 2023, as recommended by the Chief School Administrator.
12. It was moved by Lee, seconded by Cantatore and approved by unanimous roll call vote of those present to approve Eileen Corrado as substitute lunch aide for the 2023/2024 school year, as recommended by the Chief School Administrator.
13. It was moved by Lee, seconded by Cantatore and approved by unanimous roll call vote of those present to approve the termination of employment of Staff ID #10313079 custodian at County Road School, effective August 15, 2023, as recommended by the Chief School Administrator.
14. It was moved by Lee, seconded by Cantatore and approved by unanimous roll call vote of those present to approve the agreement with Bergen County Special Services School District for hospital instruction at a rate of \$65.00 per hour for the 2023/2024 school year, as recommended by the Chief School Administrator.
15. It was moved by Lee, seconded by Cantatore and approved by unanimous roll call vote of those present to approve the provisional employment of the following paraprofessionals not to exceed 29 hours weekly, according to the paraprofessional hourly guide for the 2023/2024 school year, as recommended by the Chief School Administrator. Employment status would become effective upon the candidate's compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 18A:6-7.7.

School/Position	Staff	Step
CRS		
Classroom Aides P3 & P4	Noelle Oh	10
	Sandra Perez	5
LLE		
Special Education Aide	Samantha Conklin	4

16. It was moved by Lee, seconded by Cantatore and approved by unanimous roll call vote of those present to accept the resignation of Anna Rapisardi, paraprofessional at County Road School, effective August 18, 2023, as recommended by the Chief School Administrator.

D. Support Services – Board of Education

1. It was moved by Verna seconded by Lee and approved by unanimous roll call vote of those present to suspend Bylaw 0131 and adopt the following policies and regulations, as recommended by the Chief School Administrator:

POLICY/REGULATION
5111 Eligibility of Resident/Nonresident Students - Policy
5112 Entrance Age - Policy and Regulation
5600 Student Discipline/Code of Conduct - Policy and Regulation
2419 School Threat Assessment Teams - Policy and Regulation
1642.01 Sick Leave (New) - Policy & Regulation

2. It was moved by Verna seconded by Lee and approved by unanimous roll call vote of those present to approve the first reading of the following policies/regulations, as recommended by the Chief School Administrator:

0152 Board Officers - Bylaw
0161 Call, Adjournment, and Cancellation - Bylaw
0162 ce of Board Meetings - Bylaw
1648.11 The Road Forward COVID-19 – Health and Safety – Policy (M) (ABOLISHED)
1648.13 School Employee Vaccination Requirements - Policy (M) (ABOLISHED)
2423 Bilingual and ESL Education - Policy & Regulation (M)
2425 Emergency Virtual or Remote Instruction Program – Regulation (M) (NEW)
5200 Attendance - Policy & Regulation (M)
8140 Student Enrollments - Policy (M)
8140 Enrollment Accounting – Regulation (M)
8330 Student Records – Policy & Regulation (M)
8420.2 Bomb Threats – Regulation (M)
8420.7 Lockdown Procedures – Regulation (M)
8420.10 Active Shooter – Regulation (M)

3. It was moved by Verna seconded by Lee and approved by unanimous roll call vote of those present to approve the following request for facilities use on the following dates, in accordance with policy 7510, as recommended by the Chief School Administrator:

Event	Date(s) and time	Location

PTO Meetings	9/14/23, 1/11/24, 5/9/24, 6/13/24 8:30 -9:45 AM	DMS cafeteria or STEM lab
PTO Fall enrichment	9/18/23-11/21/23 3:15-4:15	CRS, LLE and DMS rooms as available and needed
PTO Winter enrichment	1/8/24-2/16/24 3:15-4:15	CRS, LLE and DMS rooms as available and needed
PTO Spring enrichment	3/4/24-4/26/24 3:15-4:15	CRS, LLE and DMS rooms as available and needed
PTO 5th and 6th grade dance	11/17/23 3:15-9:30	DMS gymnasium
PTO International heritage day	3/8/23 4:15 - 9:00 PM 3/9/24 9:00 AM - 6:00 PM	LLE gymnasium and APR
PTO LLE Bookfair	10/24/23 9:00 AM -3:00 PM 10/25/23-10/26/23 8:00 AM - 6:00 PM 10/27/23 8:00-11:00 AM	LLE gym and blacktop
PTO DMS book fair	3/5/24 8:00 AM- 3:15 PM 3/6/24 8:00 AM - 3:15 PM 3/7/24 8:00 AM - 5:30 PM 3/8/24 8:00 AM - 12:00 PM	DMS gym and courtyard
PTO 4th grade moving up ceremony	6/14/24 12:00 - 3:00 PM	LLE gymnasium
PTO Valentine's day	2/14/24 7:30 - 8:30 AM	DMS blacktop or cafeteria (rain)
PTO Class parent meeting	9/11/23 3:30-5:00 PM	LLE Media Center
PTO Musical auditions	12/13/23 3:15-5:15	DMS stage, music room and gym
PTO Musical practices	1/3, 1/10, 1/17, 1/24, 1/31, 2/7, 2/14, 2/28 3:15-5:15 PM 3/6, 3/13 3:15-6:00	DMS stage and music room
PTO Musical dress rehearsal and	3/18/23-3/22/23 3:15-9:00 PM	DMS stage, music room and gyr.

performances		
PTO Staff breakfast	8/30/23 7:00 - 8:30	DMS cafeteria
PTO Pre-k Me & My dance	10/12/23 3:15-7:00 PM	LLE gymnasium
DAA basketball*	11/1/23-3/29/24 Wednesday 5:30-7:45 PM	DMS gymnasium
Girl Scouts (5th grade)	9/20, 10/18, 11/15, 12/20, 1/17, 2/7, 3/20, 4/24, 5/22, 6/12 3:10 - 4:30 PM	DMS cafeteria or other rooms as available

*modified from 6/13/23 D.1.

- It was moved by Verna seconded by Lee and approved by unanimous roll call vote of those present to approve non-domiciled tuition agreement with Tenaflly Board of Education, pending IEP execution, for the 2023/2024 school year, plus the cost of related services, as recommended by the Chief School Administrator:

Student ID	School/Program	Tuition	1: 1 Aide*	Transportation	Term
Tenaflly ID 210262	CRS/PK3	23,419.00	yes	No	9/1/-6/30
Tenaflly ID 210263	CRS/PK3	23,419.00	no	No	9/1/-6/30

- It was moved by Verna seconded by Lee and approved by unanimous roll call vote of those present to approve district bus route 1-2024 for the 2023/2024 school year, as recommended by the Chief School Administrator.
- It was moved by Verna seconded by Lee and approved by unanimous roll call vote of those present to approve submission of the school harassment, intimidation and bullying grade report self-assessment under the Anti-Bullying Bill of Rights for the 2022/2023 school year, as recommended by the Chief School Administrator.
- It was moved by Verna seconded by Lee and approved by unanimous roll call vote of those present to approve the Demarest Mentoring Plan Statement of Assurance for the 2023/2024 school year, as recommended by the Chief School Administrator.
- It was moved by Verna seconded by Lee and approved by unanimous roll call vote of those present to approve the Demarest Professional Development Plan Statement of Assurance for the 2023/2024 school year, as recommended by the Chief School Administrator.

9. It was moved by Verna seconded by Lee and approved by unanimous roll call vote of those present to acknowledge that the board accepts the results of HIB case numbers 1-2024 and 2-2024 at their July 11, 2023 meeting, as recommended by the Chief School Administrator.
10. It was moved by Verna seconded by Lee and approved by unanimous roll call vote of those present to approve the following non-public grant allocations, as recommended by the Chief School Administrator:

Grant	Amount
Textbook	\$3,642.00
Security	\$111,520.00
Technology	\$3,087.00
Nursing Services	\$9,000.00

11. It was moved by Verna seconded by Lee and approved by unanimous roll call vote of those present to approve the following initial non-public grant 192-193 allocations, as recommended by the Chief School Administrator:

Grant	Amount
Initial exam	\$1,326.00
Annual exam	\$1,140.00
Supplemental instruction	\$2,478.00

12. It was moved by Verna seconded by Lee and approved by unanimous roll call vote of those present to approve PTO grants for Demarest Middle School, as attached, as recommended by the Chief School Administrator.

- ~~13. It was moved by Verna seconded by Lee and approved by unanimous roll call vote of those present to approve Leslie Goldstein to perform student wellness services utilizing the ESSER III Mental Health Grant, in the amount of \$8,000.00, as recommended by the Chief School Administrator. This resolution was tabled.~~

14. It was moved by Verna seconded by Lee and approved by unanimous roll call vote of those present to approve the attendance of the following workshops, with all hotel, meals and travel reimbursed at the statutory rates as per NJ OMB guidelines, as recommended by the Chief School Administrator:

Name/Title	Event	Registration Fee
Wendy Glaser School Psychologist	The Cross-Battery Assessment Certificate Program Virtual	\$750.00

15. It was moved by Verna seconded by Lee and approved by unanimous roll call vote of those present to approve the following job descriptions, as recommended by the Chief School Administrator:

Title
Realtime Coordinator
School Safety Specialist
Sub Caller
Supervisor of Buildings and Grounds
Custodian-in-Charge
Bookkeeper
Athletic Coach
Band Director
Brain Busters/VIA
Chorus Director
Communications Coordinator
Community Outreach
Eighth Grade Advisor
Lunchroom Coordinator
Supervisor of DMS School Play
Student Council Advisor
Yearbook Advisor
Website Coordinator

16. It was moved by Verna seconded by Lee and approved by unanimous roll call vote of those present to approve the attendance of the following workshops, with all hotel, meals, and travel reimbursed at the statutory rates as per NJ OMB guidelines, as recommended by the Chief School Administrator:

Name/Title	Event	Registration Fee
Anna Kuzdraj	The Cross-Battery Assessment Certificate Program Virtual	\$750.00
Reena Patel	The Cross-Battery Assessment Certificate Program Virtual	\$750.00

E. Support Services—Fiscal Management

1. It was moved by Cantatore seconded by Lee and approved by unanimous roll call vote of those present to confirm the following July payrolls, as recommended by the Chief School Administrator:

July 15, 2023	\$99,353.80
July 31, 2023	\$95,883.70

2. It was moved by Cantatore seconded by Lee and approved by unanimous roll call vote of those present to approve the August 22, 2023 bill list as follows, as recommended by the Chief School Administrator:

<u>Subtotal Per Fund</u>	<u>Amount</u>
11 General Current Expense	\$ 1,593,968.78
12 Capital Outlay	\$ 515.00
20 Special Revenue Fund	\$ 4,000.42
21 Student Activity Fund	\$ 529.50
30 Capital Projects Fund	\$ 346,624.46
60 Cafeteria Fund	\$ 6,416.60
90 Agency Fund	\$ 113,858.46
Total Bills:	\$ 2,237,197.68

3. It was moved by Cantatore seconded by Lee and approved by unanimous roll call vote of those present to approve the following resolution, as recommended by the Chief School Administrator:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C. 6:20-2.13 (d), I, Antoinette Kelly, certify that as of July 31, 2023, no budgetary line item account has obligations or payments (contractual orders) that, in total, exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

4. It was moved by Cantatore seconded by Lee and approved by unanimous roll call vote of those present to approve the following resolution, as recommended by the Chief School Administrator:

Certification of Board of Education

Pursuant to N.J.A.C. 6:20-2.13 (e), we certify that as of July 31, 2023 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge, no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. It was moved by Cantatore seconded by Lee and approved by unanimous roll call vote of those present to acknowledge receipt of the July 2023 Report of the Board Secretary, A148 and the Report of the Treasurer, A-149, as recommended by the Chief School Administrator.
6. It was moved by Cantatore seconded by Lee and approved by unanimous roll call vote of those present to confirm the following budget transfer for July 2023, as recommended by the Chief School Administrator:

To:

<u>Account Number</u>	<u>Description</u>	<u>Amount</u>
11-000-218-105	Guidance Services-Salaries of Secretarial & Clerical	24.00
11-000-219-105	CST Services-Salary of Secretary	466.04
11-000-221-610	Improvement of Instruction-General Supplies	57.51
11-000-222-177	Educ. Media/Library-Salary of Tech Coordinator	1,519.96
11-000-230-332	Support Services-General Admin-Auditing Services	1,000.00
11-000-230-895	Support Services-General Admin-Dues/Fees BOE	462.87
11-000-251-890	Central Services-Other Objects	920.00
11-000-262-520	Custodial Services-Insurance	15,769.93
11-190-100-640	Regular Programs-Textbooks	5,873.68
12-000-261-730	Required Maintenance-Equipment	3,090.00
12-120-100-730	Grades 1 to 5-Equipment	8,147.00

From:

<u>Account Number</u>	<u>Description</u>	<u>Amount</u>
11-000-218-610	Guidance Services-General Supplies	24.00
11-000-219-610	CST Services-General Supplies	466.04
11-000-221-890	Improvement of Instruction-Other Objects	57.51
11-000-252-340	Administrative Information Technology-Purch. Technical Services	1,519.96
11-000-230-334	Support Services-General Admin-Architectural Services	1,000.00
11-000-230-890	Support Services-General Admin-Other Objects	462.87
11-000-251-610	Central Services-General Supplies	920.00
11-000-261-832	Required Maintenance-Interest on Lease Purchase	15,769.93
11-000-221-102	Improvement of Instruction - Salaries	5,873.68
11-000-261-610	Required Maintenance-General Supplies	3,090.00
11-000-261-832	Required Maintenance-Interest on Lease Purchase	8,147.00

7. It was moved by Cantatore seconded by Lee and approved by unanimous roll call vote of those present to approve change order #2 for the balance of phase 2 with EI Associates, architects of record, for the DMS gym addition, revisions to construction documentation at \$48,502 and rebid cost of \$4,000, as recommended by the Chief School Administrator.

8. It was moved by Cantatore seconded by Lee and approved by unanimous roll call vote of those present to approve the financing with American Capital for student Chromebooks through US Bancorp with a total cost of \$292,613.52 over a four-year buyout with annual payments of \$73,153.38. The Chromebooks are supplied by CDW-G under the cooperative Educational Services Commission of New Jersey (ESCNJ/AEPA-22G), as recommended by the Chief School Administrator.
9. It was moved by Cantatore seconded by Lee and approved by unanimous roll call vote of those present to approve the transfer of unspent funds from the County Road School Addition project #1070-030-21-1000 in the Capital Project Fund to the Capital Reserve Fund in the amount of \$469,860.25, as recommended by the Chief School Administrator.

XV. PUBLIC COMMENT

- A. It was moved by Verna, seconded by Choi and approved by unanimous roll call vote of those present to open the meeting to public comment.
- B. David Jiang, Demarest Borough Councilman, inquired about the status of the DMS gymnasium addition project.
- C. It was moved by Verna, seconded by Choi and approved by unanimous roll call vote of those present to close the meeting to public comment.

XVI. NEW BUSINESS

- A. Ms. Kelly reported on the following items:
 - Food Service Program - Our current manager is scheduled to leave on January 1, 2024, or when we find a replacement. There are two options. Option 1 - Hire a private company such as Pomptonian. We have to inquire about their fees and costs. We would no longer be able to use our local vendors. Option 2 - The board hires someone to replace our current manager in which case we may need to hire a recruiting agency to find someone with specific experience. We are analyzing and researching both options. Also, this year we will only be using the meal order system for County Road School and they will have a separate menu geared toward younger children.
 - Aftercare Program - In late July the YMCA informed the business office that they would not be providing the aftercare program for the 2023/2024 school year. It was not feasible for them to run the program due to a lack of enrollment. We offered to waive the facilities fee and to pay them just for the 2023/2024 school year but we were not successful in changing their minds. I have contacted other schools that have similar programs to get some guidance. I have contacted the county business administrator's office for help as well. The bottom line is that we do not have enough families participating in the program to make it viable. If we were to pay \$50 per hour to hire our own staff it would cost the district approximately \$120,000.00 assuming we could find staffing.

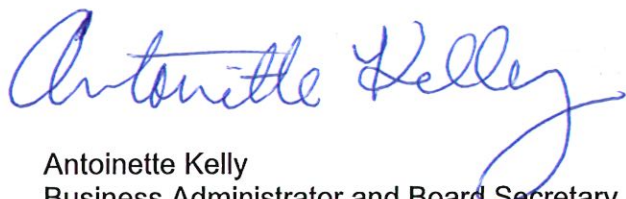
XVII. EXECUTIVE SESSION

- A. There was no motion to enter the executive session.

XVIII. ADJOURNMENT

- A. It was moved by Choi, seconded by Verna and approved by unanimous voice vote to adjourn the meeting at 8:00 P.M.

Sincerely,

A handwritten signature in blue ink that reads "Antoinette Kelly". The signature is fluid and cursive, with the first name and last name clearly distinguishable.

Antoinette Kelly
Business Administrator and Board Secretary

