

*Department of Education*  
*Grainger County*

P.O. Box 38  
7850 Rutledge Pike  
Rutledge, Tennessee 37861  
Phone 865/828-3611 Fax 865/828-4357  
Mark Briscoe, Director

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April 29, 2025

**POSITION AVAILABLE**

**ASSISTANT PRINCIPAL  
GRAINGER HIGH SCHOOL**

EFFECTIVE – JULY

The Grainger County Board of Education will be receiving applications for the position listed above.

Interested applicants may pick up an application at the Central Office weekdays, 8:00 a.m. to 4:00 p.m.  
Applications are available on website - [www.grainger.k12.tn.us](http://www.grainger.k12.tn.us).

Current Grainger County School System employees should only submit an updated resume to the Central Office.  
All other applicants will need to complete an application and resume. Include any professional development, training, and experience.

The application and/or resume must be returned no later than Wednesday, June 5, 2024, at 4:00 p.m. to the Central Office located at 7850 Rutledge Pike, Rutledge, Tennessee 37861 or email [bshofner@gcs123.net](mailto:bshofner@gcs123.net).

Qualified candidates for the assistant principal position should be familiar with new state initiatives, data analysis, innovative teaching strategies, and be willing to work with a variety of stakeholders including community leaders, teachers, and other administrators. The candidates must be willing to handle disciplinary issues along with other duties assigned by the Director of Schools.

Minimum qualifications for the position include a master's degree with three years successful teaching experience and administrative endorsement. Candidates must be willing to implement school improvement strategies that lead to positive student outcomes. Applicants **MUST** have a valid Tennessee certificate with K-12.

Applications and resumes will be reviewed by the Director of Schools.

For further information, please contact Mark Briscoe, Director of Schools, at 865-828-3611.

**The Grainger County Board of Education does not discriminate on the basis of age, gender, race, color, creed, religion, national origin, marital status, or disability in the operation of its educational programs and activities including employment practices. T.B.I. background checks are required. Deficient background checks will terminate employment.**