

TEACHER

JOB GOAL:

To explore with each student the content of the subject area at a level sufficient to be responsive to the needs of the individual student. Make experiences available permitting growth in feelings of personal worth, desire to be responsible for individual actions and greater understanding of the relationship between the content and the decision making process involved with career decisions.

PERFORMANCE RESPONSIBILITIES AND DUTIES:

Plan a program of studies, including homework designed to meet the individual needs, interest, and abilities of students.

Guide the learning process, using clear objectives, while achieving curriculum goals. Objectives, units and projects will be consistent with the curriculum goals communicated to students.

Employ instructional methods and materials that are appropriate for meeting stated objectives.

Assess the accomplishments of students on a regular basis and provides progress reports as required.

Assist the administration in implementing all policies and/or rules governing student life and conduct and for the classroom.

Develop rules of classroom behavior and procedure and maintain order in the classroom.

Attend staff meetings and serve on school and District committees.

Meet and instruct assigned classes in the location and at the designated times.

Create and maintain a classroom environment conducive to learning appropriate to the identified needs of the student.

Employ a variety of instructional techniques and instructional media in response to the needs of the students.

Implement through instruction and action the District's philosophy of education.

Assure students learn the value, importance and care of equipment, materials and facilities.

Maintain accurate and complete records as required by law, District policy and administrative regulations.

Make provision for availability to students and parents for education related purposes outside the instructional day when required or requested to do so.

Cooperate with other members of the school or District staff in planning instructional goals, objectives, methods and curriculum.

Assist in the selection of books, equipment and other instructional materials.

Accept a share of the responsibility for co-curricular activities as assigned.

Establish and maintain cooperative relations with others.

Work to establish and maintain open lines of communication with students and their parents concerning both the academic and behavioral progress of assigned students.

Maintain professional growth through an ongoing program of reading, workshops, seminars, conferences and/or advanced course work.

DESIGNATED AUTHORITY/PRIMARY EVALUATOR:

Site Principal

REQUIRED QUALIFICATIONS:

Possess a valid California Public School Single Subject Credential or eligibility for.

CLAD, BCLAD or equivalent English Learner Authorization.

DESIRED QUALIFICATIONS:

Bilingual/biliterate: Spanish

Two years of successful high school teaching experience.

Successful multi-cultural teaching experience.

Revised 1/08