

**HATCH VALLEY PUBLIC SCHOOL  
BOARD OF EDUCATION  
MINUTES  
REGULAR BOARD MEETING  
July 17, 2024**

**Board Members Present:**

Richard Marquez, Rey Gonzalez (via zoom), Joaquin Legarreta, Elva Garay (via zoom), and Chris Montez

**Board Members Absent or Tardy:**

N/A

**School Personnel Present:**

Superintendent Chavez, Shelly Ortega, Andrew Campbell, Sheila Offutt (via zoom) and Elsa Ramirez

**Visitors:**

Chief Aurora Hernandez, SRO Paul Sanchez, Concha Benavidez, and Andy Legarreta

**Call to Order at 6:00 pm by President Marquez**

**Roll Call by Secretary Legarreta**

**Pledge of Allegiance & Salute to the NM Flag**

1. **Consent Agenda**
  - a. Approval of Agenda
  - b. Approval of Minutes of the Regular Meeting: 6/12/24 and Special Meeting & Work Session on 6/11/24 & 6/20/24
  - c. Approval of June 2024 Bills
  - d. Approval of Budget Adjustments Requests/Transfers/Cash Request  
***Maintenance BARS: 13000, 24330, 11000  
Increase BAR 25XXX (TBD by PED) USDA Grant \$200,000***

***Action: Board President Marquez requested the Consent Agenda be approved  
Voice Vote: Marquez: YES, Gonzalez: YES, Legarreta: YES, Garay: YES, Montez: YES  
Motion Carried***
2. **Reports**

Superintendent Report

  - Chief Aurora Hernandez discussed and answered questions regarding student divers with the Board and introduced the new SRO Mr. Paul Sanchez.
  - Security- new staff member will be hired for security at Middle School
  - Student data was presented to the Board
  - Graduation Rates continues to go up; the district is at 91%
  - Cell Phone use - the District has a procedure for students using cell phones during instruction time.
3. **Limited Public Comment**

N/A

4. Unfinished Business

A. Approval of the NMSB Policies Advisories 238-245 (second reading)

**Action:** Member Montez motion to approve, seconded by Secretary Legarreta

Voice Vote: Marquez: YES, Gonzalez: YES, Legarreta: YES, Garay: YES, Montez: YES

Motion Carried

B. Approval of Field House Construction Proposal (remodel)

**Action:** Member Montez motion to approve, seconded by Vice President Gonzalez

Voice Vote: Marquez: YES, Gonzalez: YES, Legarreta: YES, Garay: YES, Montez: YES

Motion Carried

5. New Business

Sheila Offutt presented to the Board 2 separate worksheets with a \$2500 increase and a \$5000 increase, a discussion was held.

Board President Marquez requested a motion to approve a FTE factor of a Level III with a \$5,000 increase for the base pay of the Administrative Salary Schedule

A. Approval of the SY 2024-25 Revised Administrator Salary Schedule,

**Action:** Vice President Gonzalez motion to approve, seconded by Secretary Legarreta

Voice Vote: Marquez: YES, Gonzalez: YES, Legarreta: YES, Garay: NO, Montez: NO

Motion Carried 3-2

B. Approval of the SY 2024-25 Revised Teacher Salary Schedule with a \$5000 increase

**Action:** Vice President Gonzalez motion to approve, seconded by Secretary Legarreta

Voice Vote: Marquez: YES, Gonzalez: YES, Legarreta: YES, Garay: NO, Montez: NO

Motion Carried 3-2

C. Approval of the SY 2024-25 Revised Ancillary Salary Schedule with a \$5000 increase

**Action:** Vice President Gonzalez motion to approve, seconded by Secretary Legarreta

Voice Vote: Marquez: YES, Gonzalez: YES, Legarreta: YES, Garay: NO, Montez: NO

Motion Carried 3-2

D. Approval of the SY 2024-25 Revised Custodian Salary Schedule

**Action:** Member Montez motion to approve. seconded by Vice President Gonzalez

Voice Vote: Marquez: YES: Gonzalez: YES, Legarreta: YES, Garay: YES, Montez: YES

Motion Carried

E. Approval of the Educational Diagnostician Services Contract for SY 2024-25 & 2025-26

**Action:** Member Montez motion to approve. seconded by Vice President Gonzalez

Voice Vote: Marquez: YES: Gonzalez: YES, Legarreta: YES, Garay: YES, Montez: YES

Motion Carried

F. Approval of the SY2024-25 IDEA -B application

**Action:** Member Montez motion to approve. seconded by Secretary Legarreta

Voice Vote: Marquez: YES: Gonzalez: YES, Legarreta: YES, Garay: YES, Montez: YES

Motion Carried

6. Items for Future Meetings

Board Policies B3050 & B3100

Graduate Rate before COVID

School Supplies

7. Executive Session  
The Board will go into Executive Session pursuant to NMSA 10-15-1(2), limited personnel matters; specially, the Board will discuss the Superintendent's Goals and Evaluation Tool.  
**Action:** Member Montez motion to approve. seconded by Secretary Legarreta  
Voice Vote: Marquez: YES: Gonzalez: YES, Legarreta: YES, Garay: YES, Montez: YES  
Motion Carried  
The Board members convened to an executive session at 7:38

Reconvene to Open Session

The Board reconvened to open session at 9:30 pm  
President Marquez brought the meeting back to regular session where he indicated that no action was taken.  
**Action:** Secretary Legarreta motion to approve. seconded by Member Montez  
Voice Vote: Marquez: YES: Gonzalez: YES, Legarreta: YES, Garay: YES, Montez: YES  
Motion Carried

8. NEXT REGULAR BOARD MEETING – Wednesday, August 14, 2024 at 6:00 P.M.  
at the Student Service & Training Center.

9. Adjournment

With no further business to be conducted, the President Marquez called for a motion to adjourn.  
**Action:** Member Montez motion to adjourn, seconded by Secretary Legarreta  
Voice Vote: Marquez: YES, Gonzalez: YES, Legarreta: YES, Garay: YES, Montez: YES  
Motion Carried

The meeting was adjourned at 9:31 pm

The above minutes are a true and correct reflection of the Board of Education's regular meeting on July 17, 2024.

AFFIRMATION:

  
Richard Marquez, Board President

ATTEST:

  
Joaquin Legarreta, Board Secretary