

Knappa School District No. 4 • Astoria, Oregon 97103

The Knappa School District will Inspire all learners to Achieve academically and Thrive as independent and Productive citizens.

Board of Directors' Regular Board Meeting

Wednesday, November 15, 2023

6:30 p.m.

1. **Call to Order** – Chair Cullen Bangs
 - 1.1 Flag Salute-6:30 p.m.

2. **Consent Agenda- (Motion for approval needed).....3**
 - 2.1 Minutes from the October 19, 2023 Board Meeting
 - 2.2 Personnel Update
 - 2.3 OSBA Policy Update- (Second Reading)
 - 2.4 Library Media Specialist Job Description
 - 2.5 Amend December 2023 Board Meeting Schedule

3. **Communications and Hearing of Interested Parties**

The Board welcomes visitors to our meetings, and values comments from district patrons that improve the quality of education for students. The Board, at their discretion, will recognize comments from the audience. We must require, however, that complaints be directed through the administration for resolution. Comments made during this session must be free of abusive language, personal attacks on district personnel, and not directed towards any department which, due to its low staffing, would amount to an attack by in affect naming district personnel. We also ask that presentations be limited to (3) minutes.

4. **Superintendent Report-Dr. Fritz.....11**

5. **New Business**
 - 5.1 **SPED Update-Director Brittany Norton-** (discussion).....13
 - 5.2 SIA Annual Report-(review and discussion).....15
 - 5.3 Student Performance Data-(review and discussion).....17
 - 5.4 OSBA Elections N. Coast Region-(motion needed for approval)....31

6. **District Reports.....63**
 - 6.1 **Financial Report-** (motion needed)
 - 6.2 **Superintendent Reports**
 - Hilda Lahti Elementary/Middle School
 - Knappa High School

7. **Board Member Reports and Future Agenda Items**

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to the District Office at 503-458-5993. This notice is provided in accordance with provision of the Oregon open meeting law.

Knappa School District is an equal opportunity educator and employer.

Next Meetings • Wednesday, December 6, 2023 Regular School Board Meeting 6:30 p.m.,
December 20, 2023 Regular School Board Meeting, Knappa High School Library.

Knappa School District No. 4 • Astoria, Oregon 97103

The Knappa School District will Inspire all learners to Achieve academically and Thrive as independent and Productive citizens.

Board of Directors' Regular Board Meeting

Wednesday, October 18, 2023

6:30 p.m.

6:00 p.m. Executive Session ORS 192.660 the governing body of a public body may hold an executive session; (d) To conduct deliberations with persons designated by the governing body to carry on labor negotiations.

6:30 p.m.

Present

Cullen Bangs-Vice Chair

Will Isom-Director

Michelle Finn-Director

Brian Montgomery-Director

William Fritz-Superintendent

Diane Barendse-Business Manager

Tammy McMullen-HLE Principal

Paul Isom-KHS Principal

Jennifer Morgan-Board Secretary

Absent

Christa Jasper-Director

1. **Call to Order** – Chair Cullen Bangs
 - 1.1 Flag Salute-6:30 p.m.
2. **Consent Agenda- (Motion for approval needed)**
 - 2.1 Minutes from the September 20, 2023 Regular Board Meeting
 - 2.2 Personnel Update
 - 2.3 IICA-Field Trips and Special Events

Isom moved to approved the consent agenda as presented, Finn seconded, approved unanimously.

3. **Communications and Hearing of Interested Parties**

The Board welcomes visitors to our meetings, and values comments from district patrons that improve the quality of education for students. The Board, at their discretion, will recognize comments from the audience. We must require, however, that complaints be directed through the administration for resolution. Comments made during this session must be free of abusive language, personal attacks on district personnel, and not directed towards any department which, due to its low staffing, would amount to an attack by in affect naming district personnel. We also ask that presentations be limited to (3) minutes.

4. **Superintendent Report-Dr. Fritz**-reviewed his report with the board and stated there is work underway for site prep work for the new buildings.

- We will be applying for a SPIRE grant to receive a generator.
- We received our new school bus, and now we have a fairly updated bus fleet. No discussion

New Business

5.1 **Lynne Griffin NWRES**D-(presentation)-introduced herself she the Clatsop County Service Center administrator, they are now located at Gray School. K-12 special education is her background and manages the birth to five program. No discussion

5.2 **Phase II Bond Work**-(presentation and approval needed)-Alexis, Nathan and Abram reviewed the power point for the next phase of the bond work. Isom moved to approve phase II as presented, Montgomery seconded, discussion followed, moved to vote, approved unanimously.

5.3 **Division 22 Standards**- (motion and approval needed)-Dr. Fritz stated these are the annual requirements we need to meet for state and federal requirements. We were out of compliance on 2 standards, but we resolved both of those. We expanded the length of the school day at the high school to meet the instructional minutes for this year, and we have set up a system to remind teachers to renew their license before it expires. Isom asked if it's in their job description regarding license and professional obligation, Dr. Fritz stated it was not, discussion followed. Montgomery moved to approve as presented, Finn seconded, moved to vote, approve unanimously.

5.4 **Policy Update 1st Read**-(discussion only-see attached list)-Dr. Fritz reviewed the changes recommended by OSBA and the state, he asked the board to review the meeting structure and let the board chair or the superintendent know if they had any recommended changes. Bangs stated it should not up to the chair to determine if a board member abstains from a vote, should be up to each individual board member. Discussion on email communication between board and or superintendents.

District Reports

6.1 **Financial Report- (motion needed)**-Barendse reviewed the financials for August and September. Discussion followed Isom moved to approve the financials as presented, Finn seconded, moved to vote, approved unanimously.

- **Hilda Lahti Elementary/Middle School**-McMullen reviewed her report, everyone is working hard at covering staff, when we are short. Gave a brief intro on the new iReady math program. No discussion.

- **Knappa High School**-Isom reviewed his high school report, OSU, Air Guard and job shadowing has been happening with students with Chris Gremar and Chris Mann.

Board Member Reports and Future Agenda Items

Finn-nothing at this time.

Montgomery-nothing at this time.

Isom-stated that there will be a celebration of life for James "Ace" Neikes who was associated with the founding of Big River Excavation, Saturday, October 20th at the fairgrounds.

Bangs-stated he was glad the staff asked about the job shadow program, was grateful to take students out, might get another one to replant trees.

Moved to adjourn 7:45 pm

Next Meetings • November 15, 2023 Regular School Board Meeting, 6 :30 p.m., Knappa High School Library.

Policy Update-11/15/2023

BD/BDA – Board Meetings

BDC – Executive Sessions

EFA – Local Wellness

GCBDA/GDBDA – Family Medical Leave

GCBDF/GDBDF – Paid Family Medical Leave Insurance

GCPC/GDPC – Retirement of Staff

LBE – Public Charter Schools

Polices updated with language that was discussed at the October 2023 board meeting.

**Knappa School District #4
Board Meeting Background Information**

Policy
 Financial
 Discussion

Vision & Goals
 Information
 Resolution

Other: Board Calendar

Item Title: Board Meeting Calendar Amendment

Information Provided by: Dr. Bill Fritz, Superintendent

Background Information Related to this Issue:

The Board adopted meeting calendar for December 2023 indicates a Work Session on December 6 and a Regular Meeting on December 20. This was originally recommended because staff thought there might be a need for a work session to address bond matters.

There are no current pending bond matters for discussion and we would like to recommend meeting while school is still in session (before the break).

Background (con't)

Financial Impact:

None

Recommended Action:

It is the recommendation of the Superintendent that the Board amend the current Board meeting schedule to remove the Work Session (December 6) and Regular Meeting (December 20), while adding a Regular Meeting on December 13 at 6:30 pm to conduct regular business.

**Knappa School District #4
Board Meeting Background Information**

Policy
 Financial
 Discussion

Vision & Goals
 Information
 Resolution

Item Title: Substitute Bus Driver Hiring Bonus

Presenter: Dr. Bill Fritz, Superintendent

Background Information Related to this Issue:

For several years, the Knappa School District has struggled off-and-on to recruit bus drivers.

This has an impact on the ability to get students to school and home efficiently, late buses have an impact on student achievement, and afternoon delays have a toll on families. A lack of drivers makes it especially hard to get students to athletics and activities.

Recruiting CDL drivers with a student endorsement is a challenge statewide and all districts in our local area have struggle to cover both routes and trips. The Head Driver has been driving regularly, which causes time challenges with leadership obligations in the department.

One of the reasons a split schedule for school was recommended to the Board is transportation driver limitations. Also, the 7:50 am start time at HLE is a result of bus driver shortages.

This is, in part, related to Federal CDL requirements for clean drug tests, competitive wages at other CDL employers (trucking), and it takes a special kind of person to want to be a bus driver (one who relates to the students well while maintaining safety, responsibility, and efficiency). Our district wages for bus drivers are competitive in the local bus driver market, but some other districts (and contractors) offer a benefit allocation and we only offer this for full time employees.

Our best bet is to recruit local individuals who care about our community and students, and will be committed to Knappa for a long time period. Several years ago, districts and contractors have resorted to signing bonuses to recruit drivers. All drivers start out as substitute drivers and they are not represented by OSEA. A proposed bonus amount put in place by the District several years ago was \$500, payable upon completing 80 successful hours of service as a substitute.

Due to a continued shortage, staff is recommending increasing the bonus from \$500 to \$1,000

Background (con't)

This bonus will be used to market our bus driver positions in the local community.

Financial Impact:

We estimate a need for three additional drivers. The cost will be approximately \$1,500 plus mandatory benefits.

Recommended Action:

It is the recommendation of the Superintendent that the Board approve the \$1,000 bus driver signing bonus to be provided after 80 hours of service.

Superintendent Report

November 15, 2023

The first quarter is a “wrap” for the Knappa School District.

Within the last month, fall sports have ended and winter sports are emerging. All high school teams participated in post season play, with the volleyball team playing in the District championship, the football team playing in the first round of the state competition, and the cross country team competing at the state meet in Eugene (placing second by a mere three points). Our homecoming week was a *Cloud Nine* success. Thanks to the student leadership team and Ms. Smith for their hard work putting together a memorable sequence of events.

Last Wednesday, our staff participated in a training conducted by the Clatsop County Sheriff related to student cyber security. As a result of that training, students will also be learning how to keep themselves safe online.

Our science curriculum adoption process is underway under the leadership of Ms. Palenske and the health curriculum review is also occurring.

The site preparation work for the gym and middle school continues to progress, with Fortis and the subcontractors returning to the site in January to commence construction “from the ground up.” The next buy out will be presented to the School Board in January. In the meantime, we have worked with local contractors to install safety equipment in both schools, and seismic update investigation has been performed, mainly in the high school gym, cafeteria, and basement.

OSEA and School District leaders met yesterday (November 14) for negotiations. Both parties continue to work together in an effort to reach a fair deal. The District appreciates all of our employees and hopes to reach settlement soon.



Students are continuing work on the visitor softball dugout. They are showing fine craftsmanship under the leadership of Mr. Rathfon.

Middle School shop students have been planning and creating shelving and a bench for the new middle school, constructed using wood from the tree that sat where the building will soon house them (pictured left). Thank you to Pivot Architecture for leading the students through this design exercise.

Ms. Felman and Ms. Erhardt are leading our Smile Club, where students are learning about science, technology, engineering and mathematics (STEM). This program is quite popular and is funded by an Oregon State University grant.

It took a bit of fine tuning, but the HVAC control updates are coming to completion and the system is being turned back over to the District this week. We have moved away from 1950's vintage pneumatic HVAC controls to modern electronic systems which should make rooms more comfortable and increase air circulation. This project was funded primarily using ESSER grant resources.

We look forward to a fun winter season filled with learning.

Knappa School District
Special Education Board Report
Prepared by: Brittany Norton
11/13/2023

Current Special Education Staffing:

District Level:

Director of Special Education- Brittany Norton
Special Education Secretary- Rachel Justus
Speech and Language Pathologist- Liz Jolley
School Psychologist- Dixie Lee Davis (private contract)
Occupational Therapist- Colleen Overman (private contract)
Physical Therapist- Ann Eckel (NWRESA)
Behavior Specialist - Lisa Graham

Knappa High School:

High School Learning Specialist- David Ramsey
Youth Transition Specialist- Deanna Roscoe

Hilda Lahti Elementary/Middle School:

K-3 Learning Specialist- Rich Simonsen (outside agency contract)
4th/5th grade Learning Specialist- Brittany Norton
Middle School Learning Specialist- Deirdre Welch

Current Special Education Enrollment (as of 11/13/2023):

Knappa High School:

Total Students enrolled: 134
Total Students eligible for special education: 22
Students in Transition Services (post-high school through age 21): **
Percentage of students eligible for special education: 16%

Hilda Lahti Middle School:

Total Students enrolled: 112
Total Students eligible for special education: 29
Percentage of students eligible for special education: 26%

Hilda Lahti Elementary School (grades K-5):

Total students enrolled: 194
Total students eligible for special education: 54

Percentage of students eligible for special education: 28%

Consortium Placements:

6 students enrolled currently (all Knappa slots are full)

Total Number of Students enrolled in Special Education:

105 students (24% of total enrollment)

Students in the district based on eligibility categories

(some students may have more than one eligibility)

Specific Learning Disability- 46 students (44%)

Speech or Language Impairment- 21 students (20%)

Other Health Impairment- 16 students (15%)

Autism Spectrum Disorder- 11 students (10%)

Low Incidence Eligibilities* - 11 students (10%)

*Low incidence eligibilities include Intellectual Disability, Deaf or Hard of Hearing, Emotional Behavior Disability, Orthopedic Impairment, Deafblindness, Visual Impairment, Traumatic Brain Injury, and Developmental Delay

** Total number of students too low to report but is greater than 0

2022-23 Student Investment Account Annual Report - Knappa School District

| Annual Report Questions & Responses | |
|--|--|
| Question | Context/Guidance |
| <p>1. What changes in behavior, actions, policies or practices have you observed related to SIA implementation during the 2022-23 school year? How do you see these changes contributing to the goals and outcomes in your SIA plan? (500 words or less)</p> | <p>Over the three-year period of SIA, Knappa School District has been able to create a thriving preschool, a growing music program, and additional affective supports at Hilda Lahti Elementary. Our schools are able to provide a more well rounded program than before and we have been able to address student socio-emotional needs, especially in the wake of COVID.</p> |
| <p>2. What barriers or challenges to SIA implementation have you experienced that are helpful for your community and/or state leaders to be aware of? What adjustments, if any, did you make to your SIA plan as a result of these challenges? (500 words or less)</p> | <p>The District/Programs have been impacted by employee retention issues. Over the period of the grant, our music teacher position and community connector position were both filled and had to be filled a second time due to turnover. ODE provided some flexible workforce retention resources in 2022-23, which helped with overall retention, but those resources no longer exist which is a direct “hit” to our ability to recruit and retain personnel. The Legislature decided to spend this year’s resources at the state level with no direct local flexible dollars. Nonetheless, we were able to hire great people in fall of 2022 in music and community connector positions.</p> |
| <p>3. SIA implementation includes ongoing engagement with all students, focal students¹, families, staff, and community partners. How have relationships with or between those groups changed and/or been maintained throughout this academic year? Consider the Community Engagement Toolkit and where your efforts might land on the Levels of Community Engagement</p> | <p>During the Integrated Guidance process, numerous stakeholders confirmed their beliefs that the original SIA investment was worth continuing. For example, in a survey, 68.7% of respondents supported continuation of the community connector position. Only 4% indicated disagreement. Likewise, 66% of respondents supported continuation of pre-K literacy support, while only 4% indicated disagreement. 85.9% of respondents indicated support for continuation of support for the</p> |

¹ Focal students include: (a) Students from racial or ethnic groups that have historically experienced academic disparities; (b) Students with disabilities; (c) Students who are navigating homelessness; (d) Students in foster care; (e) Economically disadvantaged students; (f) Students who identify as LGBTQ2SIA+; (g) Students recently arrived; (h) Migrant students; (i) Students with experience of incarceration or detention; (j) Emerging bilingual students

| | |
|---|--|
| <p>spectrum as you complete your response. <i>(500 words or less)</i></p> | <p>music program. Only 2% indicated disagreement. Class size reduction enjoyed 81.3% support with 10.3% of those giving input disagreeing.</p> <p>Most of the inquiries made have been at the “consult” and “involve” levels on the Levels of Community Engagement spectrum via surveys and community chats.</p> |
| <p>4. As you think about what guided your choices and prioritization efforts in this year of SIA implementation, what stands out? How will what you’ve learned this year impact future implementation efforts? <i>(500 words or less)</i></p> | <p>Maintaining sustained community engagement is a challenge in times when people are generally satisfied with what is happening in our schools. We may need to tie our engagement directly to the actual SIA funded activities to get participation (i.e. surveys at band concerts, etc.)</p> |

Knappa School District Interpretation of 2022-23 State Performance Results

K-5 English Language Arts Achievement (pg. 2)

- Annual improvement from **23.3% at standard to 30% at standard** (different cohorts)
- All at “Level 2” which is improvement from previous.
- While students with disabilities are at “Level 1” there is a **12.6 point increase** in the percent of students at standard. If it weren’t being measured on a two-year average, students would have been at level 2.
- Note that economically disadvantaged student data is not a true reflection of the situation due to universal free meals in the previous year.

K-5 English Language Arts Gap Change (aka “Growth) (pg. 3)

- The metric uses a cohort comparison approach, where the aggregate group of students’ distance from meeting standard is compared between years. Positive numbers mean aggregate growth toward meeting standard.
- All students, economically disadvantaged students, and students with disabilities showed true growth at **“Level 5” (top 10% in the state).**
- Economically disadvantaged students use the same method because they are pre-COVID and post-COVID (neither period was using universal free lunch).
- A gap metric of **34 for students with disabilities** is good news.
- Students of color showed a slightly higher growth score in ELA than white students.

6-8 English Language Arts Achievement (pg. 5)

- Level 2 except for students with disabilities.
- No growth year-to-year for SWD
- **5.9% increase** in students meeting standard (different cohorts)
- Note that economically disadvantaged student data is not a true reflection of the situation due to universal free meals in the previous year.

6-8 English Language Arts Gap Change (aka “Growth) (pg. 6)

- The metric uses a cohort comparison approach, where the aggregate group of students’ distance from meeting standard is compared between years. Positive numbers mean aggregate growth toward meeting standard.
- “All” students showed a **36-point upward shift** in the gap score (5 points was at the 90th percentile in the state – Level 5).
- Economically disadvantaged students showed a **28-point upward shift** (again, 5 points was at the 90th percentile in the state – Level 5)

High School English Language Arts (pg. 8)

- **7.5 point increase** in percent meeting standard in ELA. (different cohorts)
- Note that economically disadvantaged student data is not a true reflection of the situation due to universal free meals in the previous year.

K-5 Mathematics Achievement (pg. 10)

- Percent meeting standard remains **about the same**. (Different cohorts)
- **Increase of 12.6 points in percentage** at standard for students with disabilities. (Different cohorts)

K-5 Mathematics Gap Change (aka “Growth”) (pg. 11)

- The metric uses a cohort comparison approach, where the aggregate group of students’ distance from meeting standard is compared between years. Positive numbers mean aggregate growth toward meeting standard.
- All students, economically disadvantaged students, and students with disabilities showed true growth at **“Level 5” (top 10% in the state)**.
- Economically disadvantaged students use the same method because they are pre-COVID and post-COVID (neither period was using universal free lunch).
- A gap metric of **58 for students with disabilities** is good news.
- Students of color showed a slightly higher growth score in mathematics than white students.

6-8 Mathematics Achievement (pg. 13)

- Level 2 except for students with disabilities.
- Limited growth year-to-year for SWD (different cohorts)
- **2.3% increase** in students meeting standard (different cohorts)
- Note that economically disadvantaged student data is not a true reflection of the situation due to universal free meals in the previous year.

6-8 English Language Arts Gap Change (aka “Growth) (pg. 6)

- The metric uses a cohort comparison approach, where the aggregate group of students’ distance from meeting standard is compared between years. Positive numbers mean aggregate growth toward meeting standard.
- “All” students showed a **4 point downward shift** in the gap score (-11 points was at the 75th percentile in the state – Level 4). This is concerning for Knappa and extremely concerning for the state.
- Students with disabilities showed significant downward shift at the middle school level. No rating was provided due to the small number of students.
- White students showed a slightly higher gap score as compared with “all” students.

High School Mathematics Achievement (pg. 16)

- A decrease in performance in each subgroup (different cohorts)

Regular Attendance (pg. 18-20)

- Attendance rates increased year-to-year for all grade levels and demographic groups (except high school “underserved students” which remained about the same).
- Attendance increases were expected due to lifting of COVID quarantine requirements.
- Low attendance rates are likely tied, in part, to “stay home if you are sick” guidelines, yet this remains a Federal metric.

Participation (pg. 4, pg. 7, pg. 9, pg. 12, pg. 15, pg. 17)

- Participation in assessments increased for all subjects and grade levels, yet still did not meet the Federal requirement of 94.5% participation.
- Oregon’s liberal opt out rules directly contradict federal goals of full participation.

9th Grade On Track (pg. 24)

- **Improved by 18.8%** (different cohorts)

Graduation Rate (pg. 25, pg. 26)

- 4-year Graduation Rate Remains **Unchanged at “Level 4”**
- 5-year Graduation Rate Impacted by small class sizes. Difference of one student.
- Both rates remain **above state averages.**

What is Knappa School District Doing to Impact Achievement?

- Ongoing professional development in literacy, including use of new state “Early Literacy Grant”
- Periodic data teaming to review literacy progress, mathematics progress, and 9th grade on track students and developing whole scale and individualized interventions
- Use of state “target reports” to identify celebrations and areas for refinement with curriculum/instruction.
- Professional development in mathematics instruction tied to new adoption
- Use of new i-Ready assessment system to conduct progress monitoring.
- Instructional walkthroughs and training in Danielson observation system for administrators.



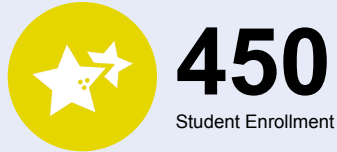
OREGON AT-A-GLANCE DISTRICT PROFILE

Knappa SD 4

SUPERINTENDENT: William Fritz | 41535 Old Hwy 30, Astoria 97103 | 503-458-5993



Students We Serve



DEMOGRAPHICS

| American Indian/Alaska Native | |
|----------------------------------|-----|
| Students | 2% |
| Teachers | 0% |
| Asian | |
| Students | 1% |
| Teachers | 3% |
| Black/African American | |
| Students | 0% |
| Teachers | 0% |
| Hispanic/Latino | |
| Students | 8% |
| Teachers | 5% |
| Multiracial | |
| Students | 6% |
| Teachers | 3% |
| Native Hawaiian/Pacific Islander | |
| Students | <1% |
| Teachers | 3% |
| White | |
| Students | 84% |
| Teachers | 88% |

* **5** Languages Spoken

Ever English Learners

22% Students with Disabilities

9% Mobile Students

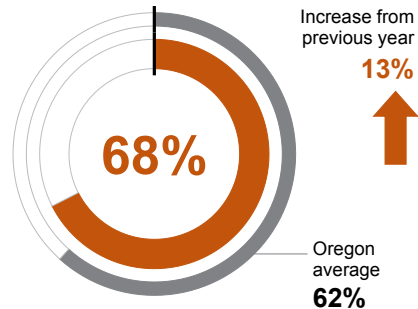
30% Free/Reduced Price Lunch

*<10 students or data unavailable

District Environment

REGULAR ATTENDERS

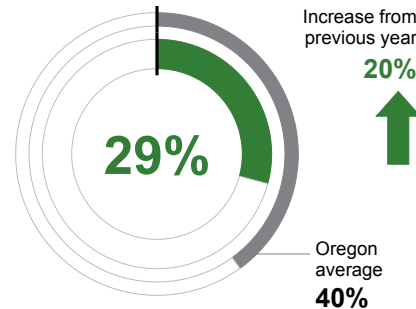
Students who attended more than 90% of their enrolled school days.



Academic Success

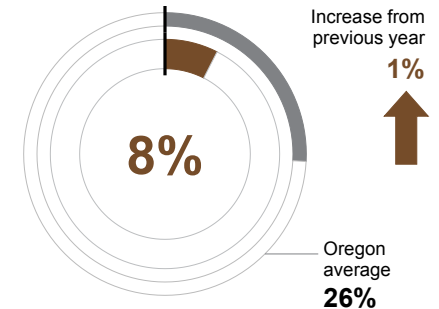
Grade 3 ENGLISH LANGUAGE ARTS

Students meeting state grade-level expectations.



Grade 8 MATHEMATICS

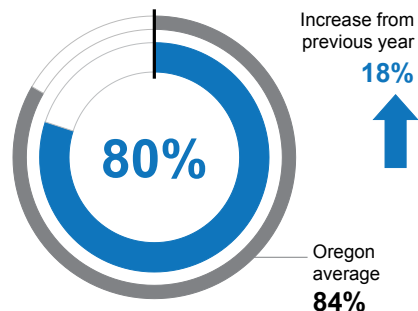
Students meeting state grade-level expectations.



High School Success

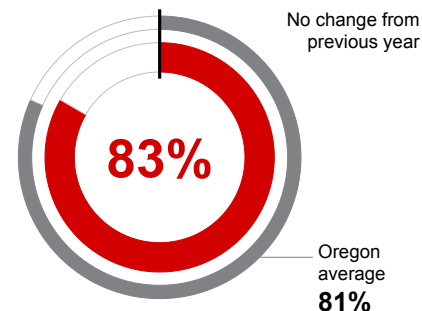
ON-TRACK TO GRADUATE

Students earning one-quarter of graduation credits in their 9th grade year.



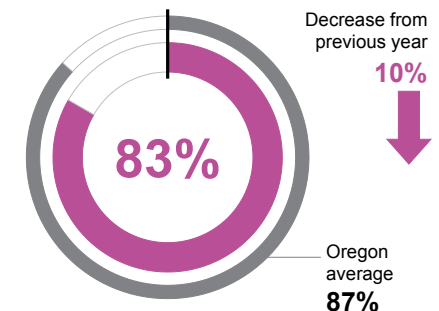
ON-TIME GRADUATION

Students earning a diploma within four years. Cohort includes students who were first-time ninth graders in 2018-19 graduating in 2021-22.



FIVE-YEAR COMPLETION

Students earning a high school diploma or GED within five years. Cohort includes students who were first-time ninth graders in 2017-18 finishing in 2021-22.



District Goals

Our vision is for all learners to rise to the opportunities and challenges of the world. To this end, we continue to work to help our students experience academic gains all subject areas, and specifically in literacy, mathematics, and science. The District continues to support its athletic and co-curricular programs, including expanded options in music, visual arts, dance, and drama. The District is working to expand career and technical education programs to include more female participants. We work hard to communicate with our community and build trusting relationships.

State Goals

The Oregon Department of Education is partnering with school districts and local communities to ensure a 90% on-time, four year graduation rate by 2027. To progress toward this goal, the state will prioritize efforts to improve attendance, provide a well-rounded education, invest in implementing culturally responsive practices, and promote continuous improvement to close opportunity and achievement gaps for historically and currently underserved students.



OREGON AT-A-GLANCE DISTRICT PROFILE CONTINUED

Knappa SD 4

Outcomes

Our Staff (rounded FTE)



4

Administrators



34

Teachers



16

Educational assistants



2

Counselors



0

Social Workers



0

Licensed Librarians



0

Psychologists



65%

% of licensed teachers with more than 3 years of experience

REGULAR ATTENDERS

| | |
|----------------------------------|----------------------------------|
| American Indian/Alaska Native | <10 students or data unavailable |
| Asian | <10 students or data unavailable |
| Black/African American | <10 students or data unavailable |
| Hispanic/Latino | 65% |
| Multiracial | 56% |
| Native Hawaiian/Pacific Islander | <10 students or data unavailable |
| White | 69% |
| Free/Reduced Price Lunch | 58% |
| Ever English Learner | <10 students or data unavailable |
| Students with Disabilities | 69% |
| Migrant | <10 students or data unavailable |
| Homeless | 46% |
| Students in Foster Care | <10 students or data unavailable |
| Military Connected | <10 students or data unavailable |
| Talented and Gifted | <10 students or data unavailable |
| Female | 63% |
| Male | 72% |
| Non-Binary | <10 students or data unavailable |

ON-TRACK TO GRADUATE

| | |
|----------------------------------|----------------------------------|
| American Indian/Alaska Native | <10 students or data unavailable |
| Asian | <10 students or data unavailable |
| Black/African American | <10 students or data unavailable |
| Hispanic/Latino | <10 students or data unavailable |
| Multiracial | <10 students or data unavailable |
| Native Hawaiian/Pacific Islander | <10 students or data unavailable |
| White | 90% |
| Free/Reduced Price Lunch | 67% |
| Ever English Learner | <10 students or data unavailable |
| Students with Disabilities | <10 students or data unavailable |
| Migrant | <10 students or data unavailable |
| Homeless | <10 students or data unavailable |
| Students in Foster Care | <10 students or data unavailable |
| Military Connected | <10 students or data unavailable |
| Talented and Gifted | <10 students or data unavailable |
| Female | 90% |
| Male | 69% |
| Non-Binary | <10 students or data unavailable |

Grade 3 ENGLISH LANGUAGE ARTS

| |
|----------------------------------|
| <10 students or data unavailable |
| <10 students or data unavailable |
| <10 students or data unavailable |
| <10 students or data unavailable |
| <10 students or data unavailable |
| <10 students or data unavailable |
| <10 students or data unavailable |
| 26% |
| <10 students or data unavailable |
| <10 students or data unavailable |
| <10 students or data unavailable |
| <10 students or data unavailable |
| <10 students or data unavailable |
| <10 students or data unavailable |
| <10 students or data unavailable |
| <10 students or data unavailable |
| <10 students or data unavailable |
| 33% |
| 26% |
| <10 students or data unavailable |

ON-TIME GRADUATION

| |
|----------------------------------|
| <10 students or data unavailable |
| <10 students or data unavailable |
| <10 students or data unavailable |
| <10 students or data unavailable |
| <10 students or data unavailable |
| <10 students or data unavailable |
| <10 students or data unavailable |
| 84% |
| 85% |
| <10 students or data unavailable |
| <10 students or data unavailable |
| <10 students or data unavailable |
| <10 students or data unavailable |
| <10 students or data unavailable |
| Coming in 2023-24 |
| <10 students or data unavailable |
| 77% |
| 90% |
| <10 students or data unavailable |

Grade 8 MATHEMATICS

| |
|----------------------------------|
| <10 students or data unavailable |
| <10 students or data unavailable |
| <10 students or data unavailable |
| <10 students or data unavailable |
| <10 students or data unavailable |
| <10 students or data unavailable |
| <10 students or data unavailable |
| <10 students or data unavailable |
| <10 students or data unavailable |
| 10% |
| <10 students or data unavailable |
| <10 students or data unavailable |
| <10 students or data unavailable |
| <10 students or data unavailable |
| <10 students or data unavailable |
| <10 students or data unavailable |
| <10 students or data unavailable |
| <10 students or data unavailable |
| 9% |
| 7% |
| <10 students or data unavailable |

FIVE-YEAR COMPLETION

| |
|----------------------------------|
| <10 students or data unavailable |
| <10 students or data unavailable |
| <10 students or data unavailable |
| <10 students or data unavailable |
| <10 students or data unavailable |
| <10 students or data unavailable |
| <10 students or data unavailable |
| <10 students or data unavailable |
| <10 students or data unavailable |
| <10 students or data unavailable |
| <10 students or data unavailable |
| <10 students or data unavailable |
| <10 students or data unavailable |
| <10 students or data unavailable |
| <10 students or data unavailable |
| <10 students or data unavailable |
| <10 students or data unavailable |
| <10 students or data unavailable |
| 83% |
| 92% |
| <10 students or data unavailable |
| <10 students or data unavailable |
| <10 students or data unavailable |
| <10 students or data unavailable |
| <10 students or data unavailable |
| <10 students or data unavailable |
| Coming in 2023-24 |
| <10 students or data unavailable |
| 93% |
| 75% |
| Coming in 2023-24 |

i-Ready Data Update

November 15, 2023

What is the i-Ready Diagnostic and how do we use it?

i-Ready Diagnostic is a Formative Assessment administered 3 times per year in the Fall, Winter, and Spring, in reading and mathematics.

The assessment is adaptive, meaning that it will increase in difficulty and complexity as students correctly answer questions.

The assessment measures student's levels of understanding based on grade level standards.

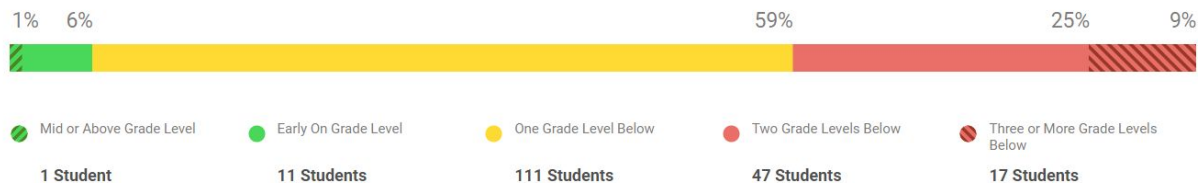
Teachers are able to use the data in many different ways: Instructional Grouping, Intervention Planning, Lesson Design, Goal Setting, and preparing students for the SBAC assessment.

Assessment results give students targeted, individual skills practice through the MyPath Personalized Instruction Pathway.

HLE - Diagnostic Results - Math

Overall Placement

Students Assessed/Total: 187/194



[i The Mapping Between 5-Level and 3-Level Placements](#)

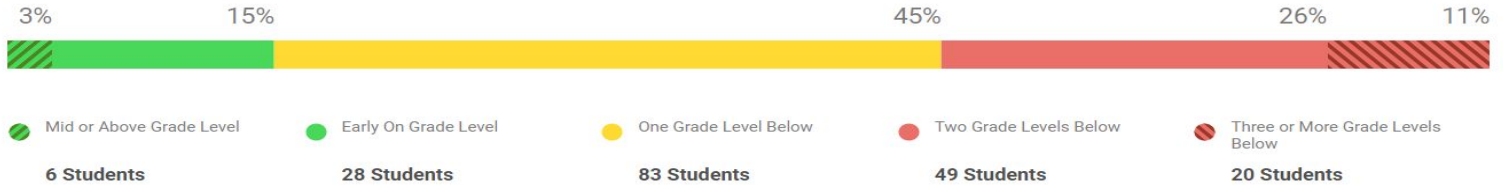
Placement by Domain



HLE Diagnostic Results - Reading

Overall Placement

Students Assessed/Total: 186/194



[i The Mapping Between 5-Level and 3-Level Placements](#)

Placement by Domain



Looking at Classroom Data in Depth

| Overall Placement & Scale Score | Placement by Domain | | | | Projection if Student Achieves Typical... |
|---------------------------------|---------------------|---------|---------|---------|---|
| | NO | ALG | MS | GEO | State Test Level |
| ● Early 4 (468) | Early 4 | Early 4 | Early 4 | Early 4 | Level 3 |
| ● Early 4 (467) | Early 4 | Mid 4 | Early 4 | Grade 3 | Level 3 |
| ● Grade 3 (460) | Early 4 | Grade 3 | Mid 4 | Grade 3 | Level 3 |
| ● Grade 3 (458) | Early 4 | Early 4 | Grade 3 | Grade 2 | Level 3 |
| ● Grade 3 (445) | Grade 2 | Grade 3 | Early 4 | Early 4 | Level 2 |
| ● Grade 3 (438) | Grade 3 | Grade 3 | Grade 3 | Grade 2 | Level 2 |

Student Example

Test results indicate [REDACTED] has good quantitative reasoning skills but would benefit from a thorough review of topics related to visual representation and spatial reasoning. Instruction in these areas should take advantage of [REDACTED]'s strength in computation. This priority places [REDACTED] in Instructional Grouping Profile 3.

Number and Operations

● Early 4
468

Algebra and Algebraic Thinking

● Early 4
475

Measurement and Data

● Grade 3
458

Geometry

● Grade 2
419

Recommendations for Teacher-Led Instruction

Geometry

- Recognize and draw shapes with certain attributes.
- Find the area of a rectangle by counting unit squares.

Give students repeated opportunities to sort shapes by their attributes and discuss why shapes belong in a given category. Once students have enough exposure to the attributes of shapes, have them draw shapes to match a given set of attributes. Then, have students further explore shapes by dividing rectangles into unit squares and counting to find the area. Since these students have strong number skills, they may soon be ready to find the area by multiplying.

Geometry

[Draw and Describe Shapes](#) 

[Categories of Plane Figures](#) 

[Make Equal Shares](#) 

[Fill a Rectangle with Squares](#) 

[Partitioning Shapes](#) 



Dedicated to improving student success and education equity through
advocacy, leadership and service
to Oregon public school boards.

Election - OSBA 2023 - N. Coast Region (14)

2023 OSBA Election

*** 1. Board of Directors Position 14 (Vote for one)**

- Greg Kintz, Vernonia 47J
- Abstain
- No action taken

*** 2. LPC Position 14 (Vote for one)**

- Sondra Gomez, Seaside 10
- Abstain
- No action taken

*** 3. Resolution 1 - Creates the Oregon Rural School Board Members Caucus and designate a seat on the OSBA Board of Directors and Legislative Policy Committee**

- Yes - adopt
- No - do not adopt
- Abstain
- No action taken

*** 4. Resolution 2 - Adopts the proposed amendments to the OSBA Bylaws**

- Yes - adopt
- No - do not adopt
- Abstain
- No action taken

*** 5. Type the name of the district, ESD, or community college board that officially made this vote.**

*** 6. Type the meeting date when the board officially made this vote.**

*** 7. Type your name and title.**

To retain a record of your vote, you MUST print this page before clicking the Done button.

Done

Powered by



See how easy it is to [create a survey](#).

[Privacy & Cookie Notice](#)

OSBA Board of Directors CANDIDATE QUESTIONNAIRE

Name: Gregory P. Kintz

Date: September 5th, 2023

Address: 54240 Nehalem Hwy. S.

City/Zip: Vernonia, OR 97064

Business phone: _____

Residence phone: _____

Cell phone: 503-987-2784

E-mail: kintzgreg415@gmail.com

District/ESD/CC: Vernonia SD 47J

Term expires: 2027 Years on board: 16

Region: NorthCoast

Insert your high-resolution digital photo (head shot):
1) Open this PDF in Adobe
2) Click on Tools tab
3) Click Edit PDF
4) Click on Add Image
5) Navigate to where photo is
6) Position photo in this frame

Position #: 14

I certify that if elected I will faithfully serve as a member of the OSBA Board of Directors. My nomination form has been submitted to OSBA (or is attached to this document) as evidence.

Gregory Kintz

September 5th, 2023

Name

Date

Be brief; please limit your responses to 50 words per question.

1. Describe in your own words the mission and goals of OSBA.
To serve public school, education service district and community college Boards through legislative advocacy and leadership training: to provide services in critical areas of policy, financial, legal, safety and employee management and to support locally elected school Boards in the effort to provide education excellence.
2. What do you want to accomplish by serving on the OSBA board of directors?
To be an integral part of State wide efforts to promote education in as many forms and in as many ways as possible.
To be an advocate for the issues that are sometimes unique to our Region. To literally be a part of solutions and not a part of problems.
3. What leadership skills do you believe you bring to the board of directors? Give an example of a situation in which you demonstrated these skills.
Over 40 years of combined Boardmanship including local, regional and state wide Boards, committees and workgroups.
I participated in the NCLB waivers workgroup #2 (SB 290) which proposed the methods and practices instrumental in crafting the rubrics used to standardize the current teacher evaluations for Oregon.

OSBA Board of Directors

4. What do you see as the two most challenging issues faced by OSBA?
 - A. Supporting local school districts as they deal with Post Covid-19 issues specifically regarding: finding and retaining personnel, regaining stability in education and school safety concerns.
 - B. Legislative advocacy on behalf of our 197 Public School Districts specifically in areas of accountability, diversity, inclusion, equity and more.

5. What do you see as the two most challenging issues faced by your region?
 - A. Attendance, community engagement, and a return to assessments to properly evaluate college or career readiness.
 - B. Mental health issues related to the current state of our world Post Covid-19.

6. What is your plan for communicating with boards in your region?

Maintaining e-mail contact. Continuation of updates from OSBA and NSBA events attended. Attendance at the Regional meeting and networking. Currently working toward a list of Board Meetings for all Boards in the Region in an effort to attend either in-person or virtually as often as possible.

Please continue to the next section.

OSBA Board of Directors

CANDIDATE PERSONAL/PROFESSIONAL RESUME

Work or service performed for OSBA or local district (include committee name and if you were chair):

Vernonia 47J School Board of Directors: Vice Chair, Chair Vernonia 47J Committees: Negotiations, Budget, Safety, Policy Review and Achievement Compact Advisory Committees, Washington Grade School Site Council, Principal Selection Committee, TAG and Board Scholarship Selection Committee. Vernonia Education Foundation (President)

Other education board positions held/dates:

OSBA Board of Directors, Legislative Policy Committee, Governance Committee, Liaison to Advocates for Student Trust Lands (ASTL), Advocacy Teams to U.S. Capital Oregon Department of Education - Next Generation NCLB Waivers Workgroup #2
NWRFSO Budget Committee

Occupation (Include at least the past five years):

Employers:

Locating, Inc. Damage Prevention Specialist Tech II

Dates:

Retired 2022

Schools attended (Include official name of school, where and when):

High school: Forest Grove HS Forest Grove, OR

College: Portland Community College Portland, OR Associate of Science

Degrees earned:

Education honors and/or awards:

2012 Co-Citizen of the Year for the City of Vernonia (as School Board Member- Vernonia SD 47J)

President's List 4.0 student 2010 Fall Term PCC Rock Creek

Other applicable training or education:

13 Leadership Modules, 8 Leadership Medals, Certified Instructor, Camp Commander, Advanced, National and District Training Camps (Royal Rangers), Graduate of Cohort III and Community Collaborations (The Ford Family Foundation's Leadership Training) Graduate of OSBA Leadership Institute Platinum Level Sexual Harassment Crisis Response and Recovery

Activities, other state and local community services:

Vernonia Community Garden Project, Vernonia Wellness Project, Chalkboard (CLASS) Project, Vernonia Education Foundation, President and Director, Participated in Oregon Solutions, Outdoor School Instructor, Participated in Salmon Watch and ODFW smolt fin clipping

Hobbies/special interests:

Travel and camping, wood carving, recycling, wood cutting, magnet fishing

Business/professional/civic group memberships; offices held and dates:

Oregon Business Council Networking, Vernonia Christian Church

Additional comments:

Email to OSBAelections@osba.org, or mail to: Oregon School Boards Association, 1201 Court St NE, #400, Salem, OR 97301

Deadline: September 29, 2023, 5 p.m.

35

Materials submitted by the candidate on this form may be subject to a public information request under ORS Chapter 192.



**Resolution to Amend Oregon School Boards Association’s
Bylaws Relating to Composition of the Board of Directors**

WHEREAS, the Oregon School Boards Association (OSBA) was formed in 1946 as a volunteer association of locally elected public school boards and transitioned to a nonprofit corporation under Oregon Revised Statute Chapter 65 as of July 1, 2018; and

WHEREAS, the Oregon Rural School Board Advisory Committee has been active and publicly supported by OSBA’s Board of Directors since April 22, 2022; and has developed a mission statement and goals; and has established bylaws; and

WHEREAS, the Advisory Committee is ready to elect officers and their Rural Leadership Assembly; and

WHEREAS, the Advisory Committee has articulated its mission as follows: “To build collaborative relationships and promote quality education for all students with emphasis on the unique needs of school boards and students in rural communities.”

WHEREAS, OSBA’s Board of Directors recognizes the importance of the Advisory Committee's value and mission; and

WHEREAS, the Advisory Committee has respectfully requested that the Board of Directors submit a resolution to the membership creating the Oregon Rural School Board Members Caucus and designate a seat on the OSBA Board of Directors and Legislative Policy Committee.

THEREFORE, BE IT RESOLVED by the OSBA Board of Directors that the proposed bylaws amendment designating a Caucus representative as a voting member of the OSBA Board of Directors and Legislative Policy Committee be submitted to the membership for consideration during the 2023 OSBA election; and

BE IT FURTHER RESOLVED that the bylaws with the proposed amendments and a copy of this resolution be forwarded to all association member boards in accordance with OSBA’s adopted elections calendar.

Submitted by: OSBA Board of Directors

BYLAWS

OREGON RURAL SCHOOL BOARD MEMBERS CAUCUS

OF THE

OREGON SCHOOL BOARDS ASSOCIATION

TABLE OF CONTENTS

| | | Page |
|------------|---------------------------------------|------|
| ARTICLE 1 | CHARTER | 1 |
| ARTICLE 2 | MISSION AND GOALS: | 1 |
| 2.1 | Mission | 1 |
| 2.2 | Goals | 1 |
| ARTICLE 3 | MEMBERSHIP | 2 |
| 3.1 | Qualification | 2 |
| 3.2 | Members | 2 |
| 3.3 | Attendees | 2 |
| 3.4 | Membership List | 2 |
| ARTICLE 4 | BUDGET | 2 |
| ARTICLE 5 | MEETINGS | 2 |
| 5.1 | Annual Meetings | 2 |
| 5.2 | Regular and Special Meetings | 2 |
| 5.3 | Notice | 3 |
| 5.4 | Quorum | 3 |
| 5.5 | Organization | 3 |
| 5.6 | Records | 3 |
| 5.7 | OSBA Staff Liaison | 3 |
| ARTICLE 6 | CAUCUS LEADERSHIP COUNCIL | 3 |
| 6.1 | Composition | 3 |
| 6.2 | Term | 3 |
| 6.3 | Nomination and Election | 3 |
| 6.4 | Designations | 3 |
| 6.5 | Resignation | 4 |
| 6.6 | Vacancies | 4 |
| 6.7 | Removal | 4 |
| ARTICLE 7 | EXECUTIVE COMMITTEE | 4 |
| 7.1 | Composition | 4 |
| 7.2 | Responsibilities | 4 |
| 7.3 | Ratification | 5 |
| 7.4 | Administration | 5 |
| ARTICLE 8 | COMMITTEES | 5 |
| ARTICLE 9 | SEAT ON THE OSBA'S BOARD OF DIRECTORS | 5 |
| ARTICLE 10 | GENERAL PROVISIONS | 5 |
| 10.1 | Amendment of Charter | 5 |

ARTICLE 1

CHARTER

The Oregon School Boards Association (the "OSBA") exists solely to perform essential governmental functions and all of its income must accrue to the State of Oregon or its political subdivisions as required under IRC Section 115. OSBA's mission is to improve student success and education equity through advocacy, leadership and service to Oregon public school boards.

OSBA is aware and acknowledges that diversity is a core value of OSBA. OSBA desires to identify areas of concern and causation, convene a caucus of stakeholders, and create a plan to better promote and support the success of rural students.

To this end, The OSBA Board of Directors has formally recognized the Oregon Rural School Board Members Caucus (the "Caucus") to serve as a resource and provide guidance and leadership for these initiatives to the OSBA Board of Directors

The activities of the Caucus shall align with OSBA bylaws as well as complement, not duplicate, OSBA's efforts on behalf of all local governing boards.

ARTICLE 2

NAME, MISSION AND GOALS:

2.1 Name: This organization shall be known as the Oregon Rural School Board Members Caucus of the Oregon School Boards Association (OSBA).

2.2 Mission: To build collaborative relationships and promote quality education for all students with emphasis on the unique needs of school boards and students in rural communities.

2.3 Goals:

2.2.1 To elevate the voice of rural school districts and recognize their unique needs.

2.2.2 To build and maintain collaborative relationships between OSBA and rural school boards.

2.2.3 To develop, promote, and advance legislation supporting rural schools and understand the impact of statewide legislation to each rural community and district.

2.2.4 To build collaborative relationships and promote quality education for all students with emphasis on the unique needs of school boards and students in rural communities.

2.2.5 To support school boards in rural communities by prioritizing professional development of rural board members and bringing training and other resources to rural areas.

ARTICLE 3

MEMBERSHIP

3.1 Qualification. All members must support the purposes and goals of the Caucus as set forth in Article 2.

3.2 Members. The Caucus members may include any elected or appointed member of any public board of education in Oregon who are active members in good standing with the Oregon School Boards Association *and serve a school district with a population density of less than 200 people per square mile and/or total school district population less than 20,000 people.* All board members of Oregon Education Service Districts are eligible to participate in the Rural Caucus. If a school board member or district does not meet the aforementioned qualification but feels they are indeed a rural district, an appeal process will be available as outlined in policy. Caucus members may participate in all discussions, vote, and serve as an officer of the Caucus. Members must attend the meeting in person (or virtually) *to vote. Voting by proxy shall not be permitted.*

3.3 Attendees. The Caucus may, in its discretion, invite to participate in any meeting or event any other individuals who support the purpose and goals of the Caucus as set forth in Article 2.

3.4 Membership List. The Membership list shall be maintained by the Secretary/Treasurer.

ARTICLE 4

BUDGET

4.1 Budget. The Caucus shall submit an annual budget request as outlined under the OSBA budget process, including approval by the OSBA Board of Directors. The request shall set forth the areas of concern, recommended actions, and annual goals.

ARTICLE 5

MEETINGS

5.1 Annual Meetings. An annual meeting of the Caucus shall be in conjunction with the OSBA Annual Convention at which time the Caucus shall elect officers and shall conduct other business as may properly be brought before the meeting of the Caucus.

5.2 Regular and Special Meetings.

5.2.1 Regular Meetings. The Caucus shall meet as often as required to achieve the goals outlined in its annual Work Plan. These meetings shall be scheduled for the year at the Annual Meeting.

5.2.2 Special Meetings. Special meetings of the members for any purpose may be called, either in writing or by e-mail, by the President or by a majority of the Executive Committee. Such a request shall state the purpose or purposes of the proposed meeting.

5.2.3 Place of Meetings. Regular and special meetings of the Caucus shall be held at any location (or virtually) within Oregon as designated by the President or the Executive Committee.

5.3 Notice.

5.3.1 Notice and agenda of every annual meeting, regular or special meeting of members, stating the time and place thereof, shall be posted to the OSBA website, no less than 14 days prior to such meeting.

5.4 **Quorum.** Except as otherwise provided by law, the presence at any meeting of a majority of the Executive Committee shall constitute a quorum.

5.5 **Organization.** The President may determine *in their sole* discretion whether any meeting of the Caucus shall be held in accordance with Robert's Rules of Order.

5.6 **Records.** The President shall see that all correspondence, minutes, agendas, and Charter be sent to and kept on file with OSBA. Minutes from each meeting shall be posted to the OSBA website.

5.7 **OSBA Staff Liaison.** The Executive Director of OSBA shall designate a staff member to serve as a liaison representative to the Caucus. The designee shall not have voting rights.

ARTICLE 6

Rural Leadership Assembly

6.1 **Composition.** The Rural Leadership Assembly of the Caucus shall consist of 9 members, and shall include *one representative from each OSBA district with 10 or more districts defined as rural (Regions 1, 2, 4, 6, 9, and 14), plus 3 at-Large* members. The executive committee (President, Vice-President, Secretary/Treasurer) shall be elected from the body of the Rural Leadership Assembly by the members of the Rural School Board Members Caucus.

6.2 **Terms.** **The Rural Leadership Assembly members shall each serve two-year terms. The President, Vice-President & Secretary/Treasurer shall each serve a one-year term. The President, Vice-President, Secretary Treasurer, Regional Members, and Members-at-Large may serve any number of consecutive terms.** Each officer shall hold office until the term has expired or until a successor has been duly elected and qualified for the position, or until the officer can no longer hold the position because they no longer qualify to be a member of the Caucus as defined in Article 3 above, or because of removal or death.

6.3 Nomination and Election

6.3.1 **Nomination.** Rural Leadership Assembly members may be nominated by either (a) the nominating committee, or (b) a caucus member at the annual meeting.

6.3.2 **Election.** The members shall elect the Leadership Council by majority vote at the annual meeting. Positions 1, 4, 9, and at large #1 shall be elected in even numbered years, and positions 2, 6, 14, at large #2 and at large #3 shall be elected in odd numbered years.

6.4 Designations

6.4.1 **President.** The President shall preside at all meetings of the Caucus and the Executive Committee. The President shall appoint all standing and special committees and shall be an ex officio member of all committees, except the nominating committee, with voting power. The President shall sign all official reports of the Caucus.

6.4.2 Vice President. The Vice President shall have such duties as from time-to-time may be assigned by the Executive Committee, and in the absence of the President, the Vice-President shall have and perform all the powers and duties of the President.

6.4.3 Secretary/Treasurer. The Secretary/Treasurer shall keep the minutes and records and shall see that all notices are duly given in accordance with the provisions of law and this Charter, and such other duties as from time-to-time may be assigned by the Executive Committee. The Secretary/Treasurer shall maintain a roster of the current membership. The Secretary/Treasurer shall have the responsibility for receiving and disbursing all funds related to the Caucus in coordination with the OSBA liaison. The Secretary/Treasurer shall report regularly to the Executive Committee, shall prepare a written yearly financial report to be distributed to the members at each annual meeting, and shall perform other duties assigned by the Executive Committee.

6.5 Resignation. A Leadership Assembly member may resign by filing a written resignation with the President or Secretary/Treasurer of the Caucus or the President of OSBA.

6.6 Vacancies. Any vacancy in any office may be appointed for the unexpired portion of the term by a majority of the Leadership Assembly at the next regular or special meeting.

6.7 Removal. Any member of the Leadership Assembly who misses more than two meetings out of any four consecutive meetings, *unless they are* excused by the Executive Committee for a valid reason, may *have their* position vacated by action of the Leadership Assembly.

ARTICLE 7

EXECUTIVE COMMITTEE

7.1 Composition. There shall be an Executive Committee made up of the President, Vice-President, and Secretary/Treasurer.

7.2 Responsibilities. *The Executive Committee* shall have the following responsibilities and powers:

- (a) To respond to any inquiry or question from OSBA.
- (b) To act on behalf of the Caucus when deemed necessary by the President.
- (c) To review plans and programs to be presented to the Caucus at its meetings.
- (d) *To give direction to the OSBA liaison on legislative action to come before the state legislature on which there is no formal Caucus policy or resolution.*
- (e) Members of the Executive committee will be elected from the Rural Leadership Assembly.

7.3 Ratification. Any actions by the President shall be reported to the Executive Committee as soon as the action has taken place. All actions of the Executive Committee shall be subject to ratification by the Caucus at the next meeting of the members.

7.4 Administration. The Executive Committee shall keep regular minutes of its proceedings and all actions by the Executive Committee shall be reported promptly to the membership. Such actions shall be subject to review by the membership, provided that no rights of third parties shall be affected by such review.

ARTICLE 8

COMMITTEES

The President may establish committees of 2 or more members to serve at the discretion of the President. These committees would consist of such persons and perform such duties as the President designates from time to time; provided, however, that the committees may not act on behalf of the Caucus but may make recommendations to the Caucus for approval. The Chair of any such committee shall be a member of the Leadership Assembly.

ARTICLE 9

SEAT ON THE OSBA'S BOARD OF DIRECTORS AND LEGISLATIVE POLICY COMMITTEE

9.1 The Caucus shall appoint one officer from the Rural Leadership Assembly to serve as liaison to the OSBA Board of Directors and to be a voting member of the OSBA Board of Directors for a two year term. That liaison shall hold all of the rights and responsibilities of a member of the OSBA Board of Directors.

9.2 The Caucus shall appoint one member from the Rural Leadership Assembly to serve on the Legislative Policy Committee for a term of two years.

ARTICLE 10

GENERAL PROVISIONS

10.1 Amendment of Bylaws

10.1.1 Bylaws may be altered, amended, or replaced by a majority vote of the members of the Caucus who are present and voting at the annual meeting.

10.1.2 Notice of proposed bylaws changes shall be in the annual meeting agenda and sent to all members 15 days prior to the annual meeting.

10.1.3 Omissions from this Charter shall be governed by Robert's Rules of Order, when they do not conflict with the Charter.

The foregoing charter was adopted by the active membership of the OSBA Rural Caucus on (____)month (____) date (____) year.



Resolution to Amend the OSBA's 2018 Bylaws

WHEREAS, the Oregon School Boards Association (OSBA) was formed in 1946 as a volunteer association of locally elected public school boards; and

WHEREAS, in 2017, through a vote of the Membership, OSBA was incorporated under ORS Chapter 65 to nonprofit status and Bylaws replaced the Constitution.

WHEREAS, in 2018, through a vote of the Membership, the Bylaws were amended to expand the OSBA Board of Directors and the Legislative Policy Committee with representatives from the School Board Members of Color Caucus.

WHEREAS, The Bylaws have not been amended since 2018, the OSBA Board of Directors determined, based on its review of the proposed changes, that it was in the membership's best interest to amend the Bylaws; and

WHEREAS, the following only reflects a high-level overview of the proposed changes, all changes are reflected in the proposed bylaws.

- Clarification of the Membership voting process for both resolutions and bylaw amendments.
- Clarification of an exception to the term limits for the OSBA director serving as immediate past president.
- Clarification of the definition of a quorum for the OSBA Board of Directors.
- Combining the Finance and Budget Committees and outline the terms of the members.
- Adding a Rural School Boards Caucus representative to the Board of Directors and the Legislative Policy Committee (LPC).
- Adding language to reflect the School Board Members of Color Caucus representation on the LPC, which was inadvertently omitted during the 2018 amendment.
- Adding information regarding the PACE Board of Trustees under the Committees and Caucus section of the Bylaws.
- Adding language stating caucuses must comply with OSBA policies/guidelines and adding language to establish the Rural caucus.
- Edits to grammar, punctuation, and language for readability.

WHEREAS, after reviewing the recommended OSBA Bylaws as proposed by staff and legal counsel, the OSBA Board of Directors supports the recommendation to amend the Bylaws:

THEREFORE, BE IT RESOLVED by the OSBA Board of Directors that the proposed Bylaws be submitted to the membership for consideration during the 2023 OSBA election; and

BE IT FURTHER RESOLVED that the proposed Bylaws and a copy of this resolution be forwarded to all member boards of the Association in accordance with the OSBA Board of Directors adopted elections calendar.

Submitted by: OSBA Board of Directors

DRAFT

As Amended by the Membership: December 2018

Suggested Revisions: September 23, 2023

| | | |
|-------------|--|---|
| SECTION 1 | PURPOSE | 1 |
| SECTION 2 | MEMBERS | 2 |
| 2.1 | Admission | 2 |
| 2.2 | Dues | 2 |
| 2.3 | Reserved Powers of the Members | 2 |
| 2.4 | Voting Power | 2 |
| 2.5 | Process of Approval of Member Resolutions | 3 |
| 2.6 | Regional Election of Directors and LPC Members | 3 |
| 2.7 | Modification of Regions..... | 4 |
| 2.8 | Annual Meetings..... | 4 |
| 2.9 | Special Meetings..... | 4 |
| 2.10 | Telephonic/Video Meetings | 5 |
| 2.11 | Place of Meetings | 5 |
| 2.12 | Action by Written Ballot | 5 |
| 2.13 | <u>Quorum</u> Unanimous Written Consent..... | 5 |
| 2.14 | Quorum and Voting | 5 |
| SECTION 3 | DIRECTORS..... | 5 |
| 3.1 | Powers..... | 5 |
| 3.2 | Qualifications..... | 5 |
| 3.3 | Number..... | 6 |
| 3.4 | Term..... | 6 |
| 3.5 | Composition..... | 6 |
| 3.6 | Vacancies | 7 |
| 3.7 | Resignation | 8 |
| 3.8 | Removal | 8 |
| 3.9 | Meetings | 8 |
| 3.10 | Notice of Meetings | 8 |
| 3.11 | Waiver of Notice | 8 |
| 3.12 | Quorum and Voting | 8 |
| 3.13 | <u>Voting</u> | 8 |
| <u>3.14</u> | <u>Presumption of Assent</u> | 8 |

| | | |
|-------------|---|-------------------------|
| | 3. 14 <u>15</u> Compensation..... | 9 |
| | 3. 15 <u>16</u> Director Conflict of Interest..... | 9 |
| SECTION 4 | COMMITTEES AND CAUCUSES..... | 9 |
| 4.1 | Standing Committees | <u>9</u> |
| 4.2 | Other Board Committees..... | 10 |
| 4.3 | Advisory Committees..... | 11 |
| 4.4 | Caucuses | 11 |
| 4.5 | Administration | 11 |
| SECTION 5 | OFFICERS OF THE BOARD OF DIRECTORS..... | 11 |
| 5.1 | Appointment..... | 11 |
| 5.2 | Designation | 11 <u>12</u> |
| 5.3 | <u>Eligibility.....</u> | <u>12</u> |
| <u>5.4</u> | <u>Compensation and Term of Office</u> | 11 <u>12</u> |
| <u>5.45</u> | <u>Removal and Resignation</u> | 11 <u>12</u> |
| <u>5.56</u> | <u>Officers.....</u> | 12 |
| SECTION 6 | NONDISCRIMINATION | 13 |
| SECTION 7 | GENERAL PROVISIONS | 13 |
| 7.1 | Amendment of Bylaws..... | 13 |
| 7.2 | Inspection of Books and Records..... | 13 <u>14</u> |
| 7.3 | Checks, Drafts, Etc | 13 <u>14</u> |
| 7.4 | Deposits | 13 <u>14</u> |
| 7.5 | Loans or Guarantees..... | 13 <u>14</u> |
| 7.6 | Execution of Documents..... | 13 <u>14</u> |
| 7.7 | Insurance | 14 |
| 7.8 | Fiscal Year | 14 <u>15</u> |
| 7.9 | Severability | 14 <u>15</u> |

SECTION 1 PURPOSE

~~A.~~ The Oregon School Boards Association (the “Association”) exists solely to perform essential governmental functions and all of its income accrues to the State of Oregon or its political subdivisions as required under IRC Section 115. In particular, the Association’s mission and purpose are as follows:

~~B.A.~~ To work for the general advancement and improvement of the education of all public school children of the State of Oregon.

~~C.B.~~ To gather and disseminate information pertinent to the successful operation of public schools.

~~D.C.~~ To work for the most efficient and effective organization of public schools of this state. “Public schools” include local school districts, education service districts, the State Board of Education and community colleges classified as a political subdivision.

~~E.D.~~ To work for adequate and dependable financial support for the public schools of this state.

~~F.E.~~ To study all legislation which affects the public schools of Oregon and to support and work for that which appears to be desirable and to keep members informed thereof. To propose and work for the enactment of proper educational legislation.

~~G.F.~~ To encourage the establishment and maintenance of best practices and high standards in the conduct and operation of the public school educational system.

~~H.G.~~ To study and interpret educational programs and to relate them to the needs of pupils.

~~I.H.~~ To promote public understanding of the role of school boards and school board members in the improvement of education.

~~J.I.~~ To conduct seminars, conferences, and research projects in the various aspects of education for the benefit of members.

~~K.J.~~ To endeavor to implement the policies, beliefs and resolutions of the Association members and board of directors.

~~L.K.~~ To do such other things as the member boards or board of directors may deem appropriate for the accomplishment of these and other purposes which tend to improve public education.

~~M.L.~~ To enter into such cooperative agreement with members for the pooling of resources and the provision of services as may result in the more efficient utilization of district resources and accrue to their financial advantage.

SECTION 2 MEMBERS

2.1 Admission. All members must qualify as (1) a “political subdivision” as defined under Treas Reg § 1.103-1(b) and Revenue Ruling 78-276, 1978-2 CB 256 and (2) as one of the following:

2.1.1 Local School District as defined under ORS Chapter 332;

- 2.1.2** Education Service District as defined under ORS Chapter 334;
- 2.1.3** Community College District as defined under ORS Chapter 341;
- 2.1.4** State Board of Education as defined under ORS Chapter 326; and
- 2.1.5** Any other governmental educational organization qualifying as a political subdivision, as approved by resolution of the board of directors.

2.2 Dues. Annual dues shall be set by majority vote of the members and shall be based on resident Average Daily Membership (ADMr) as of December 31 of the preceding year as reported to the Oregon Department of Education. Dues shall be payable on July 1 of each year and shall become delinquent on September 1 of each year. Member status shall automatically terminate for members failing to pay dues by September 1 unless an extension is requested and granted by the board of directors.

2.3 Reserved Powers of the Members. The following corporate actions require the consent and approval of the members:

- 2.3.1** Election and removal of directors;
- 2.3.2** Election and removal of the Legislative Policy Committee (“LPC”) members;
- 2.3.3** Approval of resolutions to effectuate any of the following:
 - (a) Adoption, amendment, or restatement of the articles of incorporation or bylaws;
 - (b) Modification to the region descriptions set forth in Section 2.6.1; and the
 - (c) Dissolution, merger, or the sale, pledge, or transfer of all or substantially all of the Association’s assets.

2.4 Voting Power.

2.4.1 Election of Directors and LPC Members. For the purposes of nominating and electing directors and LPC members, each member shall have one vote.

2.4.2 Resolution. For the purposes of approving a resolution, each member shall have one vote on all resolutions except as follows:

- (a) K-12 Local Districts with an ADMr between 15,600 and 23,400 shall have two votes.
- (b) K-12 Local Districts with an ADMr between 23,400.1 and 31,200 shall have three votes.
- (c) K-12 Local Districts with an ADMr between 31,200.1 and 39,000 shall have four votes.

- (d) K-12 Local Districts with an ADMr ~~between-of~~ 39,000.1 ~~and-above~~ or more shall have five votes.

2.5 Process of Approval of Member Resolutions.

2.5.1 Generally, members shall approve resolutions annually by ballot vote. Members or the board of directors may submit a resolution for member approval. Such resolutions shall be submitted to the board of directors no later than September 30th. The board of directors shall distribute all timely submitted resolutions, together with an official ballot, to the members no later than October 15. Members shall vote by ballot submitted to the board of directors no later than December 15.

2.5.2 The board of directors may call a special meeting of the members under Section 2.9, as necessary.

2.6 Regional Election of Directors and LPC Members

2.6.1 Regional Voting. For the purposes of nominating and electing the board of directors and LPC members, the Association members shall be organized into and represented by region:

- (a) Eastern Region includes all of the members located in the counties of Baker, Grant, Malheur, Union, Wallowa, and Wheeler.
- (b) Gorge Region includes all of the members located in the counties of Gilliam, Morrow, Sherman, Umatilla, and Wasco.
- (c) Central Region includes all of the members located in the counties of Crook, Deschutes, and Jefferson.
- (d) Southeast Region includes all of the members located in the counties of Harney, Klamath, and Lake.
- (e) Southern Region includes all of the members located in the counties of Jackson and Josephine.
- (f) Lane Region includes all of the members located in the county of Lane.
- (g) Clackamas Region includes all of the members located in the county of Clackamas and Hood River.
- (h) Douglas/South Coast Region includes all of the members located in the counties of Coos, Curry, and Douglas.
- (i) Linn, Benton, Lincoln Region includes all of the members located in the counties of Benton, Lincoln, and Linn.
- (j) Marion Region includes all of the members located in the county of Marion.

(k) Yamhill, Polk Region includes all of the members located in the counties of Polk and Yamhill.

(l) North Coast Region includes all of the members located in the counties of Clatsop, Columbia, and Tillamook.

(m) Washington Region includes all of the members located in the county of Washington.

(n) Multnomah Region includes all of the members located in the county of Multnomah.

Members shall be assigned to the region in which their main administrative office is located. If a member's district boundaries span more than one region, the member board must declare which region it intends to vote and shall vote only in that region.

2.6.2 Regional elections shall be taken by majority vote of the members within the region.

2.7 Modification of Regions. A formal review of the regional organizations described in Section 2.6.1 shall be conducted by the board of directors at least every three years commencing with 2017. Any recommended changes to the regional organization shall be submitted to the members in the form of a resolution in accordance with the provisions of Section 2.11.

2.8 Annual Meetings. An annual meeting of members shall be held in November of each year unless a different date or time is fixed by the board of directors and stated in the notice of the meeting. Failure to hold an annual meeting on the stated date shall not affect the validity of any corporate action. At the annual meeting, the president and secretary-treasurer of the board of directors, any other officer or person whom the president may designate, shall report on the state of the Association, the activities and financial condition of the Association.

2.9 Special Meetings. A special meeting of members shall be held upon the call of the president or 25 percent of the board of directors. All members shall be officially notified of a special meeting by written notice, mailed via U.S. mail or electronic mail to all members at least 15 days prior to the date of the meeting. Such notice shall include a description of all agenda items and any matters to be voted upon by the members, the place and time of the meeting, and instructions describing the method by which members can participate by telephone or video. Notice shall also comply with all procedures and include any information as required by ORS Chapter 192.

2.10 Telephonic/Video Meetings. The board of directors may permit any member to participate in an annual or special meeting, or conduct the meetings through, use of any means of communication by which all persons participating may simultaneously hear each other during the meeting. A member participating in the meeting by this means is deemed to be present in person at the meeting.

2.11 Place of Meetings. Meetings of the members shall be held at any place in or out of Oregon designated by the board of directors. If a meeting place is not designated by the board of directors, the meeting shall be held at the Association's principal office.

2.12 Action by Written Ballot. Any action required of the members will be taken by written ballot and or permitted to be taken at a members' meeting may be taken without a meeting if the Association will delivers a written ballot to every member entitled to vote on the matter. ~~A written ballot shall set forth each proposed action and provide an opportunity to vote for or against each proposed action. Approval by written ballot shall be valid only when the number of votes cast by ballot equals or exceeds a quorum of the members, and the number of approvals equals or exceeds the number of votes that would be required to approve the matter at a meeting at which the total number of votes cast is the same as the number of votes cast by ballot. A written ballot shall set forth each proposed action, indicate the number of responses needed to meet the quorum requirements, state the percentage of approvals necessary to approve each matter, and specify a reasonable time by which a ballot must be received by the Association in order to be counted.~~ Once delivered, a written ballot may not be revoked.

~~**2.13 Unanimous Written Consent.** Any action required or permitted to be taken at a members' meeting may be taken without a meeting if the action is taken by all members entitled to vote on the matter. The action shall be evidenced by one or more written consents describing the action taken, signed by each member, and included in the minutes or filed with the corporate records reflecting the action taken. Action taken under this section is effective when the last member entitled to vote on the matter signs the consent, unless the consent specifies an earlier or later effective date.~~

~~**2.13 Quorum and Voting.** A quorum of the members shall consist of those votes represented at a meeting of the members. If a quorum is present when a vote is taken, the affirmative vote of a majority of the votes represented and voting when the action is taken is the act of the members except to the extent that the articles of incorporation, these bylaws, or applicable law require the vote of a greater number of members. A quorum of the members shall consist of a majority of members in good standing at the time the ballots are to be returned to the association.~~

~~**2.1.4 Approval:** With the exception of approving amendments to the Association's bylaws, which is outlined in Section 7.1 of these bylaws, approval by written ballot is effective when:~~

~~2.14.1 The number of votes cast by ballot equals or exceeds a quorum of the members;
and~~

~~2.1.4.2 The number of approvals equals or exceeds a majority of the number of returned ballots.~~

SECTION 3 DIRECTORS

3.1 Powers. Except as provided under Section 2.2, all corporate powers shall be exercised by or under the authority of and the affairs of, are managed under the direction of a-the board of directors. The board of directors shall adopt policies defining specific obligations of the board of directors.

3.2 Qualifications. Directors must serve on the board of a member of the Association throughout the duration of their term, with the exception of the director serving as past president.

3.3 Number. The board of directors shall consist of not fewer than three nor more than 24-25 persons. The number of directors may be fixed or changed periodically, within the minimum, and maximum by the members.

3.4 Term. Directors shall take office on January 1 and shall serve for a term of two calendar years or until their successors are elected and qualified. Terms shall be staggered as per the election calendar.

3.4.1 Directors who took office prior to January 1, 2018, and are re-elected may serve for any number of terms as long as they continuously remain members of the board of directors.

3.4.2 Directors taking office on or after January 1, 2018, may serve five consecutive two-year terms and, if eligible, may rerun after a two-year hiatus.

3.4.3 If a director serving as immediate past an officer/president requires additional time beyond the term limits outlined above, the term limits will be held in abeyance to allow the director to complete their term as immediate past president.

3.5 Composition. The board of directors will be comprised of up to 23 regionally elected directors, one designated director as defined in the bylaws of the Oregon School Board Members of Color Caucus, one designated director as defined in the bylaws of the Oregon Rural School Boards Caucus and ex-officio nonvoting members as delineated in Section 3.5.4.

3.5.1 Regional Elected Directors. Each region, as described under Section 2.6.1, shall elect one director except as follows:

- (a) Clackamas Region shall elect two directors;
- (b) Marion Region shall elect two directors;
- (c) Washington Region shall elect three directors; and
- (d) Multnomah Region shall elect three directors.
- (e) Provided, however, that if the president or immediate past president of the board of directors is a representative director from a region that elects only one director, that region shall elect an additional director or directors to serve for the duration of the president and/or the immediate past president's term.

3.5.2 Regional Election. The nomination and election of directors shall be in accordance with the elections calendar annually adopted by the board. Each regional candidate for a director position shall be nominated by a member within the region by means of a nomination form. The board of directors shall distribute notice of position vacancies, candidate information packets, and official nomination forms to all incumbent directors and members in electing regions. To nominate a director candidate, one or more of the members in the region must timely submit to the board of directors a formal resolution or motion of the member and the completed nomination form(s). Nominations in regions where there is more than one open director position shall indicate the numbered position for which the nomination is being submitted. Each member in a region shall have one vote in the regional elections for the board of directors. The director candidate receiving a majority of the votes of the members shall be elected. In cases where there are more than two candidates nominated for any position, and none receives a majority of the votes cast, a second ballot

shall be required between the two candidates receiving the highest number of votes; the one receiving a majority of the votes is elected.

3.5.3 Designated Representative. ~~In accordance with their bylaws, caucuses of OSBA, The Oregon School Board Members of Color Caucus~~ shall appoint an officer a representative of the Caucus to serve as a director of the Association. The ~~appointee, as defined in the Caucus bylaws~~ representative must, shall be an elected or appointed member of any public board of education in Oregon who is an active member in good standing with the Association. All Association bylaws and policies shall apply to the designated representative serving as the Caucus' director of the Association.

3.5.4 Ex-Officio. The following individuals or their designee may serve as ex-officio nonvoting advisors to the board of directors:

- (a) Any director of the National School Boards Association elected from Oregon;
- (b) Any officer of the National School Boards Association, National School Boards Advocacy Committee, or an officer of the NSBA Pacific Region.
- (c) The immediate past president of the Oregon Association of School Executives;
- (d) The immediate past president of the Confederation of School Administrators;
- (e) The board section president of the Oregon Association of Education Service Districts;
- (f) The board section president of the Oregon Community College Association;
- (g) The chair of the State Board of Education; and
- (h) Any other person as the board of directors may appoint.

3.6 Vacancies. In the event that any director position₇ other than the immediate past president is vacant during the term of office, the remaining directors may appoint an interim director from the same region to serve until December 31 of the same year. If the board of directors cannot recruit a candidate from the region₂, they may appoint a person from a contiguous region to serve as director representing the open region. An individual appointed as a director from a contiguous region is not eligible to serve as an officer of the board. The members shall elect, using the procedures in Section 3.5.2, an interim director to serve from January 1 of the next year until the end of the remaining term. If there is a vacancy in an OSBA caucus-designated director position~~the Members of Color Caucus' director position~~, then the ~~Caucus-caucus~~ shall, as set forth in Section 3.5.3, appoint a new Caucus caucus officer-representative to serve the remaining term.

3.7 Resignation. A director may resign at any time by delivering written notice to the president or the secretary. A resignation is effective when notice is effective under ORS 65.034 unless the notice specifies a later effective date. Once delivered, a notice of resignation is irrevocable unless revocation is permitted by the board of directors.

3.8 Removal. A director may be removed for cause by vote of two-thirds majority of the directors. A director may be removed with or without cause by a majority vote of the members who elected the director. The board may provide guidance or adopt and amend policies regarding what types of actions the board considers to be sufficient cause for removal.

3.9 Meetings. An annual meeting of the board of directors shall be held immediately after, and at the same place as, the annual meeting of members. If the time and place of any other directors' meeting is regularly scheduled by the board of directors, the meeting is a regular meeting. All other meetings are special meetings. A special meeting of the board of directors may be called by the president or the president-elect or 20 percent of the board of directors. The board of directors may hold annual, regular or special meetings at any location in ~~or out of~~ the State of Oregon.

3.10 Notice of Meetings. All members shall be officially notified of a special meeting by written notice delivered personally, by telephone or electronic mail to all directors at least 48 hours prior to the date of the meeting. Such notice shall include a description of all agenda items and any matters to be voted upon by the directors, the place and time of the meeting, and instructions describing the method by which directors can participate by telephone or video. Notice shall also comply with all procedures and include any information as required by ORS Chapter 192.

3.11 Waiver of Notice. A director may at any time waive any notice required by these bylaws. A director's attendance at or participation in a meeting waives any required notice to the director of the meeting unless the director, at the beginning of the meeting or promptly upon the director's arrival, objects to holding the meeting or transacting business at the meeting and does not thereafter vote for or assent to any action taken at the meeting. Except as provided in the preceding sentence, any waiver must be in writing, must be signed by the director entitled to the notice, must specify the meeting for which the notice is waived, and must be filed with the minutes or the corporate records.

~~**3.12 Quorum and Voting.** A quorum of the board of directors shall consist of a majority of the number of directors in office immediately before at the time the meeting begins. If a quorum is present when a vote is taken, the affirmative vote of a majority of the directors present when the action is taken is the act of the board of directors except to the extent that the articles of incorporation, these bylaws, or applicable law require the vote of a greater number of directors.~~

~~**3.123.13 Voting:** If a quorum is present when a vote is taken, the affirmative vote of a majority of the directors present when the action is taken is the act of the board of directors except to the extent that the articles of incorporation, these bylaws, or applicable law require the vote of a greater number of directors.;~~

~~**3.133.14 Presumption of Assent.** A director who is present at a meeting of the board of directors when corporate action is taken is deemed to have assented to the action taken unless:~~

- (a) The director objects at the beginning of the meeting, or promptly upon the director's arrival, to holding the meeting or transacting the business at the meeting; and
- (b) The director's dissent from the action taken is entered in the minutes of the meeting.

3.143.15 Compensation. Directors and members of committees may receive reimbursement of such expenses as may be determined by resolution or policy of the board of directors to be just and reasonable. Directors shall not otherwise be compensated for service in their capacity as directors.

3.153.16 Director Conflict of Interest. The Association shall maintain a Conflict of Interest policy the terms of which comply with ORS 65.361 and ORS Chapter 244. The board of directors shall annually review and notify its members and directors of the current Conflict of Interest policy. Each director shall annually complete and return a Conflict of Interest statement.

SECTION 4 COMMITTEES AND CAUCUSES

4.1 Standing Committees. The board of directors shall maintain the standing committees described below:

4.1.1 Executive Committee. The executive committee shall consist of five officers of the board of directors: the president as chairman, the president-elect, the vice president, the secretary-treasurer and the immediate past president. The executive committee may act, pursuant to delegation of authority to such committee by the board of directors, in place and instead of the board of directors between board meetings on all matters except those specifically reserved to the board under the terms of the bylaws. Actions of the executive committee shall be reported to the board by mail, email or at the next board meeting.

4.1.2 Finance Committee. The finance committee shall be appointed by the president and shall be composed of members from Oregon public school districts, education service districts, and community colleges with boards that meet all criteria to be Association voting members. The members shall include, but are not limited to, the Association secretary/treasurer and vice president, one Association board director from the PACE board, one district business official and one at-large board member. ~~The finance committee shall operate within the guidelines of the corporation's investment policy and the Finance Committee Operating Manual.~~

(a) Finance committee members serve for a term of two (2) years unless they are appointed to replace a member who left the committee before finishing their two-year term, in which case the member will serve the remainder of the two-year term.

(b) The finance committee shall operate within the guidelines of the corporation's investment policy guidelines and the Finance Committee Operating Manual Guidelines.

4.1.24.1.3 Legislative Policy Committee. The board of directors shall maintain a Legislative Policy Committee (LPC).

(a) Purpose. The LPC shall develop legislative policies which are recommended to and approved by the members as a resolution proposed by the board of directors and voted on by the membership in accordance with Section 2.4. The LPC also advises the executive director and staff during legislative sessions.

(b) Composition. The LPC shall be composed of the voting members of the board of directors and the regional representatives elected under the procedures defined in 4.1.3(c) and (d) and one designated voting member as defined in the bylaws of the Oregon School Board Members of Color Caucus and the Oregon Rural School Boards Caucus. All committee members must be elected or appointed directors of a member. The vice president of the ~~board~~board of directors shall chair the LPC.

(c) Nomination. The board of directors shall cause the nomination form to be distributed to all members in eligible regions. A member may nominate a candidate to the LPC and shall do so by formal resolution of the member and timely submission of the nomination form(s) to the office of the Association. Nominations in regions where there is more than one representative position shall indicate the numbered position for which the nomination is being submitted. Nominations will be closed by a date identified in the elections calendar adopted by the board.

(d) Election. Each LPC member shall be elected by majority of member boards of a region. Each region shall elect the number of LPC members as described in Section 3.5, without regard to Section 3.5.1(d). Such elections shall be held using the procedures described in Section 3.5.2.

~~(e)~~ Term. Each committee member shall take office on January 1 in even numbered years and serve for a term of two (2) years.

Vacancies. In the event that there is a vacancy on the LPC, the board of directors may appoint an interim LPC member from the same region to fill the unexpired term of office. If the board of directors cannot recruit an LPC member from the region, they may appoint a person from a contiguous region to serve to represent the open region to fill the unexpired term of office.

4.1.4 PACE Trustees: The board of directors shall appoint the trustees of the OSBA Property and Casualty Coverage for Education Trust ("PACE"). As per the PACE bylaws Restated Trust Agreement, the PACE trustees shall nominate trustee candidate(s) to the OSBA board of directors. The nominees shall be elected by the OSBA Board of Directors. If the list of candidates is not acceptable by the board of directors, the PACE trustees will continue to submit nominated candidate(s) for consideration until accepted by the board of directors.

(a) PACE Trustees taking office on or after January 1, 2023, may serve three consecutive three-year terms and, if eligible, may return after a one-year hiatus.

4.2 Other Board Committees. The board of directors may create one or more committees of the board of directors and appoint directors and representatives of members to serve on such committee. The creation of a committee and the appointment of directors and member representatives to the committee must be approved by a majority of all directors in office when the action is taken. The provisions of these bylaws governing meetings, action without meetings, notice and waiver of notice, and quorum and voting requirements of the board of directors shall apply to committees and their members as well. Committees of the board of directors may, to the extent specified by the board of directors, exercise the authority of the board of directors; provided, however, that no committee of the board of directors may:

- (a) Authorize distributions, provided that this restriction does not apply to payment of value for property received or services performed or payment of benefits in furtherance of the Association's purposes;
- (b) Approve or recommend dissolution, merger, or the sale, pledge, or transfer of all or substantially all of the Association's assets;
- (c) Elect, appoint, or remove directors or fill vacancies on the board or on any of its committees; or
- (d) Adopt, amend, or repeal the articles of incorporation or bylaws.

4.3 Advisory Committees. The board of directors may create one or more other committees. Members of these committees need not be members or directors, but at least one director shall serve on each such committee. These committees shall have no power to act on behalf of, or to exercise the authority of, the board of directors, but may make recommendations to the board of directors.

4.4 Caucuses. Caucuses shall exist to enhance the work of the Association by addressing the unique needs of member districts. Caucuses shall:

4.4.1 Clearly articulate the vision, mission and goals of the Caucus.

4.4.2 Adopt bylaws for operating, programming and governing within the context of the Association bylaws described herein.

4.4.3 Comply with Association policies and guidelines.

4.4.34.4.4 Caucuses shall be added or eliminated to this provision through the amendment process described in these bylaws.

4.4.5 With the adoption of this section, the The Oregon School Board Members of Color Caucus is was established by a vote of the membership in 2018.

4.4.5 With the adoption of this sections, the Oregon Rural School Boards Caucus is established.

4.5 Administration. Each committee and caucus shall prepare minutes of each of its meetings, and such minutes shall be kept on file at the Association's principal office and made available on request to any member of the board of directors. Each committee and caucus shall also report on its activities at the regular meetings of the board of directors. Each committee and caucus shall comply with the public meetings laws requirements under ORS Chapter 192.

SECTION 5 OFFICERS OF THE BOARD OF DIRECTORS

5.1 Appointment. The board of directors shall elect officers by majority vote at least 10 days prior to the November member meeting. In cases where there are more than two candidates nominated for any position, and none receives a majority of the votes, a second ballot shall be

required between the two candidates receiving the highest number of votes. The one receiving a majority of the votes is elected.

5.2 Designation. The officers of the Association shall be a president, president-elect, past president, vice president, a secretary-treasurer, and such other officers as the board of directors may appoint.

5.3 Compensation and Term of Office. Officer terms are one calendar year. No officer except the secretary-treasurer shall serve two consecutive terms in the same office unless the director completed a term for another officer who was unable to complete a term and is then voted into the same position the following year. The secretary-treasurer may serve up to two consecutive one-year terms. Directors and members of committees may receive reimbursement of such expenses as may be determined by resolution of the board of directors to be just and reasonable. Directors shall not otherwise be compensated for service in their capacity as directors.

5.4 Removal and Resignation. Any officer may be removed, either with or without cause, at any time by action of the board of directors. An officer may resign at any time by delivering notice to the board of directors, the president, or the secretary-treasurer. A resignation is effective when the notice is effective under ORS 65.034 unless the notice specifies a later effective date. If a resignation is made effective at a later date and the Association accepts the later effective date, the board of directors may fill the pending vacancy before the effective date if the board of directors provides that the successor does not take office until the effective date. Once delivered, a notice of resignation is irrevocable unless revocation is permitted by the board of directors. No removal or resignation shall prejudice the rights of any party under a contract of employment.

5.5 Officers. The officers of the Association are as follows:

5.5.1 President: The president shall preside at all member meetings of the Association and of the board of directors; shall appoint, committees subject to the approval of the board of directors; shall call all regular and special meetings as provided herein; shall be ex-officio voting member of all committees. The president shall automatically serve as immediate past president for the following term. The president serves for a term of one calendar year.

5.5.2 President-elect: In the absence of the president, the president-elect shall assume the powers and duties of the president, and when a vacancy occurs in the office of president, shall serve in that capacity for the remainder of the term. The president-elect shall automatically serve as president for the following term, even if required to fill an uncompleted term as president. In addition, the president-elect shall assume duties related to the oversight of Association member elections and resolutions processes and such other administrative duties as are assigned by the president. The president-elect serves for a term of one calendar year.

5.5.3 Vice president: In the absence of the president-elect shall assume the powers and duties of the president-elect. The vice president shall also serve as the chair of the LPC. The vice president serves for one calendar year.

5.5.4 Secretary-treasurer: The secretary-treasurer shall be responsible for keeping in a suitable minute book accurate minutes of all board of director meetings; shall carry on official correspondence of the Association; shall arrange for proper banking facilities; and shall receive, account for and disburse funds in a businesslike manner as provided for by the board of directors; shall see that the minutes of the previous meetings are read, and shall give an itemized and detailed report of the financial condition of the Association at each annual meeting and at such other times as may be required by the board of directors. Such duties of the secretary-treasurer as may be specified by the board of directors may be delegated to the executive director or a designated member of the staff. The secretary-treasurer serves for a term of one calendar year.

5.5.5 Immediate past president: The immediate past president shall advise and counsel with other officers. The immediate past president chairs the officer succession planning process. The past president serves for one calendar year.

5.5.6 Assistants: The board of directors may appoint or authorize the appointment of an assistant to the secretary-treasurer. Such assistant may exercise the powers of the secretary-treasurer, as the case may be, and shall perform such duties as are prescribed by the board of directors.

SECTION 6 NONDISCRIMINATION

The Association shall not discriminate in providing services, hiring employees, or otherwise, upon the basis of gender, race, creed, marital status, sexual orientation, religion, color, age, disability, or national origin.

SECTION 7 GENERAL PROVISIONS

7.1 Amendment of Bylaws.

7.1.1 Amendments to the bylaws may be initiated by the board of directors or submitted by a member to the board of directors. ~~Amendments must be approved by a vote of two-thirds majority of the members at any regular or special meeting. The board of directors shall provide written notice to the members containing a statement that the members will be asked to approve the amendment and a copy of the proposed amended bylaws. Such notice shall be provided by US mail or email at least 15 days prior to the member meeting at which the vote will take place.~~

7.1.2 The board of directors shall provide written notice to the members containing a statement that the members will be asked to approve the amendment and a copy of the proposed amended bylaws.

7.1.3 Action by Written Ballot: The Association will deliver a written ballot to every member entitled to vote on the matter. The ballot shall set forth each proposed action and provide an opportunity to vote for or against each proposed action and specify a reasonable time by which a ballot must be received by the Association in order to be counted. Once delivered, a ballot may not be revoked.

7.1.4 Approval: Approval by written ballot shall be valid only when the number of votes cast by ballot equals or exceeds a quorum of the members, and the number of approvals equals or exceeds two-thirds majority of the number of the returned ballots.

7.1.5 Quorum: A quorum of the members shall consist of a majority of members in good standing at the time the ballots are to be returned to the Association.

7.1.27.1.6 Whenever an amendment or new bylaw is adopted, it shall be copied in the minute book with the original bylaws in the appropriate place. If any bylaw is repealed, the fact of repeal and the date on which the repeal occurred shall be stated in such book and place.

7.2 Inspection of Books and Records. All books, records, and accounts of the Association shall be open to inspection by the directors in the manner and to the extent required by law.

7.3 Checks, Drafts, Etc. All checks, drafts, and other orders for payment of money, notes, or other evidences of indebtedness issued in the name of or payable to the Association shall be signed or endorsed by such person or persons and in such manner as shall be determined by resolution of the board of directors.

7.4 Deposits. All funds of the Association not otherwise employed shall be deposited to the credit of the Association in those banks, trust companies or other depositories as the board of directors or officers of the Association designated by the board of directors select, or be invested as authorized by the board of directors.

7.5 Loans or Guarantees. The Association shall not borrow money and no evidence of indebtedness shall be issued in its name unless authorized by the board of directors. This authority may be general or confined to specific instances. Except as explicitly permitted by ORS 65.364, the Association shall not make a loan, guarantee an obligation or modify a pre-existing loan or guarantee to or for the benefit of a director or officer of the Association.

7.6 Execution of Documents. The board of directors may, except as otherwise provided in these bylaws, authorize any officer or agent to enter into any contract or execute any instrument in the name of and on behalf of the Association. Such authority may be general or confined to specific instances. Unless so authorized by the board of directors, no officer, agent, or employee shall have any power or authority to bind the Association by any contract or engagement, or to pledge its credit, or to render it liable for any purpose or for any amount.

7.7 Insurance. The Association may purchase and maintain insurance on behalf of an individual against liability asserted against or incurred by the individual who is or was a director, officer, employee, or agent of the Association, or who, while a director, officer, employee, or agent of the Association, is or was serving at the request of the Association as a director, officer, partner, trustee, employee, or agent of another foreign or domestic business or nonprofit corporation, partnership, joint venture, trust, employee benefit plan, or other enterprise; provided, however, that the Association may not purchase or maintain such insurance to indemnify any director, officer, or agent of the Association in connection with any proceeding charging improper personal benefit to the director, officer, or agent in which the director, officer, or agent was adjudged liable on the basis that personal benefit was improperly received by the director, officer, or agent.

7.8 Fiscal Year. The fiscal year of the Association shall begin on the first day of July 1 and end on the last day of June in each year.

7.9 Severability. A determination that any provision of these bylaws is for any reason inapplicable, invalid, illegal or otherwise ineffective shall not affect or invalidate any other provision of these bylaws.

* * * * *

The foregoing bylaws were approved by the membership of the Oregon School Boards Association on December 14, 2018. The original bylaws were duly adopted by the Board of Directors of OSBA on September 15, 2017, and approved by the membership on December 15, 2017.

DRAFT

**KNAPPA SCHOOL DISTRICT #4
BUSINESS OFFICE
Phone: 503-458-5993 Fax: 503-458-6979**

**November 15, 2023
Board Meeting**

NOTES FROM THE BUSINESS OFFICE:

General

I have enclosed the October 31, 2023 financial report for your review. We have received our actual property tax levy information from the county. I have adjusted our enrollment with the state to account for the reduced enrollment but ODE has not recalculated the SSF.

The October 31, 2023 balance in the bond account is \$13,619,515.17.

**2023-2024 REVENUE AND EXPENDITURES
GENERAL FUND
As of October 31, 2023**

| | | ACTUAL through October 31, 2023 | ACTUAL % of BUDGET | PRIOR YEAR % of BUDGET | PROJECTED REV through June 30, 2024 | Total Expected Revenue | Balance From Budget | BALANCE as % of BUDGET |
|---|---------------------|---------------------------------------|--------------------------|------------------------------|---|---------------------------|------------------------|------------------------------|
| REVENUES | BUDGET | | | | | | | |
| Property Taxes | 1,452,500.00 | 81,149.90 | 6% | 8% | 1,519,928.86 | 1,601,078.76 | (148,578.76) | 110% |
| County School Fund | 205,000.00 | - | 0% | 0% | 205,000.00 | 205,000.00 | - | 100% |
| State School Fund | 4,738,091.00 | 2,102,400.00 | 44% | 42% | 2,944,167.58 | 5,046,567.58 | (308,476.58) | 107% |
| Unrestricted Grants (Small High School) | 20,000.00 | - | 0% | 0% | 20,000.00 | 20,000.00 | - | 100% |
| Common School Fund | 63,911.00 | - | 0% | 0% | 66,024.54 | 66,024.54 | (2,113.54) | 103% |
| State Managed County Timber | 75,000.00 | - | 0% | 0% | 75,000.00 | 75,000.00 | - | 100% |
| Asset Recovery | - | 3,524.50 | 100% | 100% | - | 3,524.50 | (3,524.50) | |
| Total State Support Formula Revenues | 6,554,502.00 | 2,187,074.40 | 33% | 32% | 4,830,120.98 | 7,017,195.38 | (462,693.38) | 107% |
| Revenue ESD | 210,000.00 | 40,000.00 | 19% | 0% | 170,000.00 | 210,000.00 | - | 100% |
| Other Local Sources | 70,000.00 | 39,830.22 | 57% | 70% | 50,000.00 | 89,830.22 | (19,830.22) | 128% |
| Total Revenue | 6,834,502.00 | 2,266,904.62 | 33% | 32% | 5,050,120.98 | 7,317,025.60 | (482,523.60) | 107% |
| Interfund Transfers | - | - | | | - | - | - | |
| Beginning Fund Balance | 800,000.00 | - | | | 800,000.00 | 800,000.00 | - | 100% |
| | | | | | | | | |
| TOTAL RESOURCES | 7,634,502.00 | 2,266,904.62 | | | 5,850,120.98 | 8,117,025.60 | (482,523.60) | 106% |

| | | ACTUAL through October 31, 2023 | ACTUAL % of BUDGET | PRIOR YEAR % of BUDGET | PROJECTED EXP through June 30, 2024 | Total Expected Expenditures | BALANCE | BALANCE as % of BUDGET |
|------------------------------|---------------------|---------------------------------------|--------------------------|------------------------------|---|--------------------------------|-------------------|------------------------------|
| EXPENDITURES BY OBJECT | BUDGET | | | | | | | |
| Personal Services | 3,647,949.00 | 1,002,497.34 | 27% | 24% | 2,740,023.09 | 3,742,520.43 | (94,571.43) | -3% |
| Associated Payroll Costs | 1,693,772.00 | 486,480.92 | 29% | 21% | 1,261,309.21 | 1,747,790.13 | (54,018.13) | -3% |
| Purchased Services | 704,300.00 | 130,472.66 | 19% | 14% | 249,519.54 | 629,992.20 | 74,307.80 | 11% |
| Supplies & Materials | 250,341.00 | 112,912.31 | 45% | 42% | 130,457.48 | 243,369.79 | 6,971.21 | 3% |
| Capital Outlay | | | 0% | 0% | - | - | - | 0% |
| Other Objects | 146,140.00 | 150,863.14 | 103% | 99% | 2,803.95 | 153,667.09 | (7,527.09) | -5% |
| Transfers | 577,000.00 | | 0% | 0% | 577,000.00 | 577,000.00 | - | 0% |
| Total Expenditures | 7,019,502.00 | 1,883,226.37 | 27% | 22% | 4,961,113.27 | 6,844,339.64 | 175,162.36 | 2% |
| Contingency / Unappropriated | 615,000.00 | - | 0% | 0% | - | - | 615,000.00 | 100% |
| | | | | | | | | |
| TOTAL EXPENDITURES | 7,634,502.00 | 1,883,226.37 | 25% | 20% | 4,961,113.27 | 6,844,339.64 | 790,162.36 | 10% |

| | | ACTUAL through October 31, 2023 | ACTUAL % of BUDGET | PRIOR YEAR % of BUDGET | PROJECTED EXP through June 30, 2024 | Total Expected Expenditures | BALANCE | BALANCE as % of BUDGET |
|---|---------------------|---------------------------------------|--------------------------|------------------------------|---|--------------------------------|-------------------|------------------------------|
| EXPENDITURES BY MAJOR FUNCTION | BUDGET | | | | | | | |
| 1000 - Instruction | 3,536,395.00 | 880,077.47 | 25% | 19% | 2,706,153.37 | 3,586,230.84 | (49,835.84) | -1% |
| 2000 - Support Services | 2,906,107.00 | 1,003,148.90 | 35% | 32% | 1,677,959.90 | 2,681,108.80 | 224,998.20 | 8% |
| 5000 - Other Uses/Debt Services/Transfers | 577,000.00 | - | 0% | 0% | 577,000.00 | 577,000.00 | - | 0% |
| Total Expenditures | 7,019,502.00 | 1,883,226.37 | 27% | 22% | 4,961,113.27 | 6,844,339.64 | 175,162.36 | 2% |
| 6000 - Contingency / Unappropriated | 615,000.00 | | 0% | 0% | | | 615,000.00 | 0% |
| | | | | | | | | |
| TOTAL EXPENDITURES | 7,634,502.00 | 1,883,226.37 | 25% | 20% | 4,961,113.27 | 6,844,339.64 | 790,162.36 | 10% |

*1 - Includes estimate for consortium costs to be paid Fall 2024

HLE Board Report - October 2023

| 23-24 | Aug | Sept | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | June |
|---|------------|------------|------------|------------|-----|-----|-----|-----|-----|-----|------|
| preK | 18 | 18 | 18 | 18 | | | | | | | |
| K | 33 | 34 | 33 | 33 | | | | | | | |
| 1/2 | 50 | 52 | 51 | 50 | | | | | | | |
| 3 | 35 | 35 | 35 | 35 | | | | | | | |
| 4/5 | 65 | 69 | 70 | 70 | | | | | | | |
| 6 | 39 | 38 | 38 | 38 | | | | | | | |
| 7 | 37 | 38 | 38 | 38 | | | | | | | |
| 8 | 37 | 34 | 34 | 34 | | | | | | | |
| KVA | 7 | 7 | 7 | 8 | | | | | | | |
| K-8 Total | 303 | 307 | 306 | 306 | | | | | | | |
| <hr style="width: 100%; border: 0.5px solid black; margin-bottom: 5px;"/> | 311 | 317 | 310 | 314 | 311 | 313 | 315 | 316 | 312 | 315 | 311 |
| <hr style="width: 100%; border: 0.5px solid black; margin-bottom: 5px;"/> | 332 | 316 | 318 | 320 | 323 | 318 | 321 | 321 | 324 | 330 | 327 |

Learning continues across the grade levels! Students are busy each day in content, teachers are working hard to address student needs, and our support staff continually flex with where the needs might be any given day. First quarter, our instructional team committed to focus on building community in our classrooms. Second quarter, the focus will be on high yield instructional strategies.

The middle school first quarter PBIS trip is on Tuesday. Seventy students earned the movie trip! We set the standard a bit higher this year. We noticed some cracks in our system that needed to be addressed. Our middle school students have risen to the challenge.

Middle school boys basketball started practicing and will have their first game on Tuesday, the 14th. Cori Jones has set up a schedule for the purchase of uniforms as we are changing the colors and creating the new Knappa Middle School identity. Thank you for your time spent on this.

Junior coaches started their shifts this week. They are excited to be leaders for their peers and younger students. It was delayed as I had designated a staff member to be in charge of the program, but she was moved into another position due to other needs for our kiddos. It just took

me a bit of time to get it started due to my schedule. I am confident that the system for our Junior coaches will be very successful.

Candy drive, food drive, Halloween activities, breast cancer awareness, and the upcoming Holiday Hoopla are some of the many things our Leadership class led by Maddy Buoy is involved in. I am so thankful for Maddy and her group. They continue to make each week fun and wonderful for our community of learners.

HLE's Early Literacy team has met a couple of times. I am compiling and writing the grant application to be shared next month with you. The main goal will be to have all of our teachers trained in IMSE Orton Gillingham multisensory approaches by the end of the year. Those who took the training a few years ago, will have an opportunity to take a reboot class. This grant will help build our capacity in the already great things happening in our classrooms.

I will be out for the rest of November and December on medical leave. Carrie Palenske and Brittany Norton will be working together to cover the building. Paul and Bill will help them out as needed. I will be only a phone call or email away for consultation.

Happy Thanksgiving, Merry Christmas, and Happy New Year to you and your family!



Respectfully submitted,

Tammy McMullen
Principal
HLE



Knappa High School

All learners prepared to rise to the opportunities and challenges of the world

Paul Isom
Principal
isomp@knappak12.org

Jenny Smith
Athletic Director
smithj@knappak12.org

Chris Gremar
Guidance Counselor
gremarc@knappak12.org

Stephanie Baldwin
Head Secretary
baldwins@knappak12.org

October 2023 **KSD Board Report**

Enrollment 2023-24

| Grade | Aug. | Sept. | Oct. | Nov. | Dec. | Jan. | Feb. | Mar. | Apr. | May | Jun. |
|-------|------|-------|------|------|------|------|------|------|------|-----|------|
| 9 | 34 | 35 | 35 | 33 | | | | | | | |
| 10 | 36 | 34 | 33 | 33 | | | | | | | |
| 11 | 34 | 34 | 34 | 33 | | | | | | | |
| 12 | 35 | 36 | 36 | 35 | | | | | | | |
| Total | 139 | 139 | 138 | 134 | | | | | | | |

2022-23

| Grade | Aug. | Sept. | Oct. | Nov. | Dec. | Jan. | Feb. | Mar. | Apr. | May | Jun. |
|-------|------|-------|------|------|------|------|------|------|------|-----|------|
| 9 | 36 | 37 | 37 | 36 | 34 | 34 | 35 | 34 | 35 | 35 | 35 |
| 10 | 39 | 35 | 33 | 33 | 33 | 33 | 33 | 33 | 33 | 33 | 33 |
| 11 | 39 | 35 | 35 | 36 | 34 | 34 | 35 | 35 | 34 | 34 | 34 |
| 12 | 34 | 36 | 37 | 37 | 36 | 36 | 35 | 35 | 35 | 35 | 35 |
| Total | 148 | 143 | 142 | 142 | 137 | 137 | 138 | 137 | 137 | 137 | 137 |

2021-22

| Grade | Aug. | Sept. | Oct. | Nov. | Dec. | Jan. | Feb. | Mar. | Apr. | May | June |
|-------|-------|-------|-------|-------|------|------|------|------|------|------|------|
| 9 | 43/1 | 44 | 44 | 44 | 43 | 44 | 44 | 44 | 40 | 39 | 39 |
| 10 | 39/1 | 40/2 | 40/2 | 40/2 | 38/2 | 38/1 | 40/1 | 41/1 | 38/1 | 38/1 | 38/1 |
| 11 | 35 | 33/1 | 33/1 | 34 | 33 | 33 | 33 | 33 | 33 | 33 | 33 |
| 12 | 34/4 | 34/4 | 34/4 | 34/4 | 33/4 | 33/4 | 33/1 | 32/2 | 32/2 | 32/2 | 32/2 |
| Total | 151/6 | 151/7 | 151/7 | 152/6 | 153 | 153 | 154 | 153 | 146 | 145 | 145 |

*KHS enrollment/KVA enrollment



Knappa High School

All learners prepared to rise to the opportunities and challenges of the world

Paul Isom

Principal

isomp@knappak12.org

Jenny Smith

Athletic Director

smithj@knappak12.org

Chris Gremer

Guidance Counselor

gremarc@knappak12.org

Stephanie Baldwin

Head Secretary

baldwins@knappak12.org

The fall sports seasons concluded. Congrats to all of our athletes and coaches on great seasons! The cross country team took 2nd at state narrowly losing to Union/Cove. Football also gave the number 1 seed Weston-McEwen a scare, losing 23-12 in the first round of the state playoffs. Winter sports began this week with our first home basketball games on November 29th and home wrestling meet on December 1st.

Huge Thank you to Ashley Arnold and her Yearbook class for putting on Trunk or Treat. It was really well attended and all the comments about the event were overwhelmingly positive.

The student council hosted a hot wing fundraiser last week. The staff member with the most money in their jar received the hottest wing, Mr Mack was the unfortunate “winner”.

The Clatsop County Sheriff's office and the Clatsop County Juvenile Department provided our staff with a great training on drug recognition during last week's late start. Thank you to Deputy Shimer, Sergeant Baldwin, and Laura Parker for coming to the school and providing the training.

We have revamped our senior portfolio and rolled out the new requirements to students during an advisory period last month. The updated requirements just streamlined what we have been doing previously. If interested, the updated requirements and links to additional information on the senior project/portfolio are attached to this report.

Respectfully,

Paul Isom

Principal, KHS



Knappa High School

All learners prepared to rise to the opportunities and challenges of the world

Paul Isom

Principal

isomp@knappak12.org

Jenny Smith

Athletic Director

smithj@knappak12.org

Chris Gremer

Guidance Counselor

gremarc@knappak12.org

Stephanie Baldwin

Head Secretary

baldwins@knappak12.org

Career-Related Learning Experiences (CRLEs)

Students will complete a minimum of 4 career related learning experiences while they are in school. These will be built into school experiences such as job shadows, field trips, guest speakers, etc. Students will fill out the attached form when they complete a CRLE.

[Career-Related Learning Experience Form](#)

Educational Plan and Profile

The Education Plan and Profile is a document that serves as a road map to guide student learning throughout their secondary education and into their lives after high school. It also serves as a living, growing collection of a student's achievements and interests. This document should stay with the student through any school transfers, and should be updated at least yearly.

Students will complete this using the [Oregon CIS portal](#). Staff will get more information on this shortly.

Senior Project

The senior project, also known as the extended application, is designed to allow students to work on a project outside of school with an adult mentor. This can be a variety of things such as a volunteer project, work-based learning, Research project, etc... This project must be documented and at least 40 hours of time should be spent on the project. Students should fill out the proposal form and get it approved by their advisor by the end of their junior year.

[Senior Project Proposal](#)

Senior Portfolio Checklist

- ★ 4 CRLEs Minimum - 1 each year
- ★ EPP - Completed through Oregon CIS
- ★ Senior Project Proposal - Due by end of Junior year
- ★ Senior Project - Completed by the end of March of their Senior year (calendar/journal/other documentation submitted)
- ★ Senior Project Presentation - Completed by the end of April Thorough presentation explaining the process of their senior project
- ★ Community Night - Early May - Required event for seniors to present their projects to the community