

Lynette Shupla, *Board President*  
Laila Sabori, *Board Vice-President*  
Meridith VanWinkle, *Board Member*  
Anita Bahnmptewa, *Board Member*  
VACANT, *Board Member*  
Kimberly K. Thomas, *CSA/Principal*

# SECOND MESA DAY SCHOOL

"ITAH TSATSAYOM MOPEKYA"



## Second Mesa Day School Governing Board

### Regular School Board Meeting (December)

Date: December 9, 2025

Time: 5:30 PM

Location: SMDS Admin Conference Room/Zoom Meeting

Zoom Dial-In Number: (719) 359-4580 or (720) 707-2699

Meeting ID: 823 1907 1106

#### I. CALL TO ORDER

#### II. ROLL CALL

#### III. APPROVAL OF AGENDA

#### IV. CALL TO PUBLIC

#### V. READING AND APPROVAL OF MINUTES:

- a. None

#### VI. OLD BUSINESS:

- a. Review, Discussion and Possible Action to Approve/Acceptance of Monetary Donation from Phoenix Suns & Mercury Organization through Hopi Tribe to SMDS in the amount of \$1,428.57.

#### VII. NEW BUSINESS:

- a. Review, Discussion and Possible Action to Approve Newly Elected SMDS Governing Board Member At-Large for a Three-Year Term starting January 2026 & Board President conducts Oath of Office for Bruce Talawyma.
- b. Review, Discussion and Possible Action to Approve 2026 PM Service Agreement & Mechanical Inspection Proposal for 1-year with The HVAC Company in the amount of \$39,360.00 annually.
- c. Review, Discussion and Possible Action to Approve Replacement of HVAC Units for SMDS Housing Quarters pursuant to Policy Section 11.14.
- d. Review, Discussion and Possible Action to Approve ECD Practicum Site Agreement between Northland Pioneer College and Second Mesa Day School.

#### VIII. PERSONNEL:

- a. Review, Discussion of Other Items of Concern regarding Personnel. *(If needed) (Possible Executive Session for any action item under personnel)*

#### IX. REPORTS (Written Reports): (December 2025)

- a. Chief School Administrator/Principal – K. Thomas
- b. Operations Manager – W. Fowler
- c. Human Resources Manager – D. Francis
- d. ESS Teacher/Coordinator – R. Adams
- e. Food Services Manager - N. Albert
- f. F.A.C.E. Program – L. Paatala
- g. Instructional Interventionist – L. Bahe
- h. Business Services Consultant – K. Honie
- i. Lead School Bus Driver – T. Fred
- j. P.A.C. Committee

#### X. INFORMATIONAL ITEMS:

- a. None

#### XI. ANNOUNCEMENTS:

- a. P.A.C. Meeting – December 10, 2025

- b. End of 2<sup>nd</sup> Quarter – December 18, 2025
- c. Upcoming Christmas Break for Students & 10-month Personnel – December 19, 2025, to January 2, 2026.
- d. Upcoming Holiday (No School/Work) – Observed for Christmas Day on December 25, 2025.
- e. Upcoming Holiday (No School/Work) - Observed for New Year's Day on January 1, 2026.

**XII. ADJOURNMENT:**

*DURING THE COURSE OF THE MEETING, THE BOARD MAY VOTE TO GO INTO EXECUTIVE SESSION PURSUANT TO A.R.S 38-431-03 (A) (1) OR WHEN SPECIFICALLY, IDENTIFIED UNDER PERSONNEL OR ELSEWHERE ON THE AGENDA. EXECUTIVE ON THE AGENDA. EXECUTIVE SESSIONS MAY BE HELD FOR CONSIDERATION OF PERSONNEL MATTERS, LEGAL MATTERS AND THE RECEIPT OF CONFIDENTIAL INFORMATION.*

REVIEWED/CONCURRED BY:

  
Mrs. Kimberly K. Thomas, CSA/Principal

POSTED DATE: December 7, 2025