



**TOWN OF ROCKY HILL  
BOARD OF EDUCATION FACILITIES COMMITTEE  
MEETING MINUTES/MOTIONS**

**In order to comply with Connecticut General Statutes regarding minutes of meetings, the following will be used to record information during all public meetings that take place. An original must be submitted to the Town Clerk of Rocky Hill within 48 hours of the meeting being adjourned. Motions should be complete, showing the maker and second of the motion as well as how each member voted. Unanimous votes may be listed as unanimous.**

NAME OF PUBLIC BOARD OR COMMISSION	Board of Education Facilities Committee
DATE MEETING AGENDA POSTED	February 7, 2025
LOCATION	Moser School Media Center
DATE OF MEETING	<b>February 12, 2025</b>
TIME MEETING STARTED	6:36 p.m.
PERSON PREPARING MEETING MINUTES	Christine B. Flynn, Secretary to the Superintendent of Schools
VERBATIM NOTES TAKEN	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
AUDIO, VIDEO OR LIVE TRANSMISSION OF MEETING	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**MEMBERS PRESENT AT MEETING:**

Sean Gavin (Committee Chair)	Jay Chhabra (Committee Member)
Thomas Cosker (Committee Member)	
Also present: Jennifer Baron-Morfea, Brian Clemens, Jessica Loffredo, Maria Mennella, Steven Slattery, Amber Tucker, Mark Zito, Superintendent, Charles Zettergren, Asst. Superintendent for Finance & Operations, Ron Lamontagne, Director of Facilities	

NUMBER REQUIRED FOR QUORUM   2   QUORUM PRESENT  Yes  No

TEXT MOTIONS AND RESULTS VOTES

**DISCUSSION**

No motions were made at this meeting. Mr. Zettergren reviewed the Capital Improvement Program (CIP) and the CIP priority worksheet developed for the Town. Mr. Lamontagne gave an update on the design for the West Hill School roof project, the Griswold Middle School Media Center and technology labs, and the Stevens School HVAC system. Mr. Lamontagne gave an update on the vape detector trial at Rocky Hill High School.

Time Meeting Adjourned:   7:31 p.m.   Time Delivered to Town Clerk: \_\_\_\_\_

Date of BOE Approval: \_\_\_\_\_ Signature of BOE Secretary: \_\_\_\_\_