

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
50 East Street
New Milford, Connecticut 06776

BOARD OF EDUCATION
MEETING NOTICE

DATE: January 26, 2022 (SNOW DATE – January 27, 2022 – 7:00 P.M.)
TIME: 7:00 P.M.
PLACE: Sarah Noble Intermediate School – Library Media Center

Join Zoom Meeting

<https://zoom.us/j/93019857277?pwd=V040SUpRZC9qSUFjRC9ieUgwVmsvUT09>

Meeting ID: 930 1985 7277

Passcode: 874369

One tap mobile

+19292056099,,93019857277#,,,,*874369# US (New York)

+13017158592,,93019857277#,,,,*874369# US (Washington DC)

Dial by your location

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 930 1985 7277

Passcode: 874369

Find your local number: <https://zoom.us/j/93019857277?pwd=V040SUpRZC9qSUFjRC9ieUgwVmsvUT09>

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2022 JAN 21 P 12:32

NEW MILFORD, CT

REVISED AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. CALL TO ORDER

A. Pledge of Allegiance

2. PUBLIC COMMENT

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.

B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to

such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

3. APPROVAL OF MINUTES

A. Approval of the following Board of Education Meeting Minutes

1. Annual Meeting Minutes December 21, 2021
2. Regular Meeting Minutes December 21, 2021
3. Special Meeting Minutes January 4, 2022
4. Public Hearing Minutes January 5, 2022
5. Special Meeting Minutes January 5, 2022
6. Special Meeting Minutes January 19, 2022

4. SUPERINTENDENT'S REPORT

5. BOARD CHAIRMAN'S REPORT

6. DISCUSSION AND POSSIBLE ACTION

A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated January 26, 2022

B. Monthly Reports

1. Budget Position dated 12/31/21
2. Purchase Resolution: D-754
3. Request for Budget Transfers

C. Adoption of the 2022-2023 Board of Education Budget

7. Adjourn

**New Milford Board of Education
Annual Meeting Minutes
December 21, 2021
Virtual via Zoom**

Present:	Mrs. Wendy Faulenbach Mr. Eric Hansell Mr. Pete Helmus Mr. Brian McCauley Mrs. Tammy McInerney Mr. Thomas O'Brien Mrs. Olga I. Rella Mrs. Leslie Sarich Mr. Keith Swanhall	RECEIVED TOWN CLERK <i>NHP</i> 2021 DEC 22 A 11: 36
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NEW MILFORD, CT

Also Present:	Ms. Holly Hollander, Assistant Superintendent of Schools Mrs. Laura Olson, Director of Pupil Personnel and Special Services Mrs. Catherine Gabianelli, Director of Human Resources Ms. Jamie Terry, Interim Technology Director
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1.	<p>Call to Order</p> <p>The annual meeting of the New Milford Board of Education was called to order at 6:30 p.m. by Assistant Superintendent Holly Hollander.</p>	<p>Call to Order</p>
2.	<p>Recommended Action</p> <p>A. Election of Board Officers</p> <p style="padding-left: 20px;">1. Chairperson</p> <p>Ms. Hollander, Assistant Superintendent of Schools, asked for nominations for the position of Chairperson of the New Milford Board of Education.</p> <p>Mrs. Tammy McInerney nominated Mrs. Wendy Faulenbach for Chairperson.</p> <p>All other members present passed.</p> <p>After a ballot vote, Mrs. Faulenbach was elected Chairperson by a unanimous vote.</p>	<p>Recommended Action</p> <p>A. Election of Board Officers</p> <p style="padding-left: 20px;">1. Chairperson</p> <p>Mrs. Wendy Faulenbach was unanimously elected Chairperson</p>

<p>At this time, Mrs. Faulenbach assumed the Chair of the meeting.</p> <p>2. Vice Chairperson</p> <p>Mrs. Faulenbach asked for nominations for the position of Vice Chairperson of the New Milford Board of Education.</p> <p>Mrs. Olga Rella nominated Mr. Pete Helmus for Vice Chairperson.</p> <p>All other members present passed.</p> <p>After a ballot vote, Mr. Helmus was elected Vice Chairperson by a unanimous vote.</p> <p>3. Secretary</p> <p>Mrs. Faulenbach asked for nominations for the position of Secretary of the New Milford Board of Education.</p> <p>Mr. Eric Hansell nominated Mrs. Olga Rella for Secretary.</p> <p>Mr. Brian McCauley nominated Mrs. Tammy McInerney for Secretary.</p> <p>All other members present passed.</p> <p>After a ballot vote, Mrs. Rella was elected Secretary by a 6-3 vote.</p> <p>4. Assistant Secretary</p> <p>Mrs. Faulenbach asked for nominations for Assistant Secretary of the New Milford Board of Education.</p>	<p>of the New Milford Board of Education.</p> <p>2. Vice Chairperson</p> <p>Mr. Pete Helmus was unanimously elected Vice Chairperson of the New Milford Board of Education.</p> <p>3. Secretary</p> <p>Mrs. Olga Rella was elected Secretary of the New Milford Board of Education.</p> <p>4. Assistant Secretary</p>
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	<p>Mr. Pete Helmus nominated Mrs. Tammy McInerney for Assistant Secretary.</p> <p>All other members present passed.</p> <p>After a ballot vote, Mrs. McInerney was elected Assistant Secretary by a unanimous vote.</p>	<p>Mrs. Tammy McInerney was unanimously elected Assistant Secretary of the New Milford Board of Education.</p>
3.	<p>Adjourn</p> <p>Mr. Hansell moved to adjourn the meeting at 6:38 p.m., seconded by Mrs. Rella and passed unanimously.</p>	<p>Adjourn</p> <p>Motion passed unanimously to adjourn the meeting at 6:38 p.m.</p>

Respectfully submitted:



Olga I. Rella, Secretary
New Milford Board of Education

Present:	<p>Mrs. Wendy Faulenbach Mr. Eric Hansell Mr. Pete Helmus Mr. Brian McCauley Mrs. Tammy McInerney Mr. Tom O'Brien Mrs. Olga I. Rella Mrs. Leslie Sarich Mr. Keith A. Swanhall Jr.</p>
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NEW MILFORD, CT

Also Present:	<p>Ms. Holly Hollander, Assistant Superintendent Mrs. Catherine Gabianelli, Human Resources Director Mrs. Laura Olson, Director of Pupil Personnel and Special Services Mr. Matthew Cunningham, Facilities Director Mr. Nestor Aparicio, Assistant Facilities Director Ms. Jamie Terry, Interim Technology Director Mrs. Anne Bilko, Sarah Noble Intermediate School Principal Mrs. Gwen Gallagher, Northville Elementary School Principal Mr. Raymond Manka, New Milford High School Principal Ms. Linda Scoralick, Schaghticoke Middle School Interim Principal Mr. Eric Williams, Hill and Plain Elementary School Principal Nicholas Carroccio, Student Representative Ishaani Pradeep, Student Representative</p>
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1.	<p>Call to Order</p> <p>A. Pledge of Allegiance</p> <p>The regular meeting of the New Milford Board of Education was called to order at 7:00 p.m. by Mrs. Faulenbach via Zoom. The Pledge of Allegiance immediately followed.</p>	<p>Call to Order</p> <p>A. Pledge of Allegiance</p>
2.	<p>Recognition</p> <p>A. NMPS Retirees: Danette Lambiase, Eileen Mangin, Kenneth O'Neil</p> <ul style="list-style-type: none"> ● Ms. Hollander recognized retirees and thanked them for their many years of service. ● Mrs. Faulenbach thanked the retirees on behalf of the Board for their many years of dedication. 	<p>Recognition</p> <p>A. NMPS Retirees: Danette Lambiase, Eileen Mangin, Kenneth O'Neil</p>

<p>B.</p>	<p>NMPS Stars of the Month: April Breidster, Corinne Palmer, Jennifer Travers-Hartglass</p> <ul style="list-style-type: none"> Ms. Hollander congratulated the monthly “Stars” and read the comments submitted by the person who nominated them. Mrs. Faulenbach added congratulations on behalf of the Board. 	<p>B. NMPS Stars of the Month: April Breidster, Corinne Palmer, Jennifer Travers-Hartglass</p>
<p>3.</p>	<p>Public Comment</p> <ul style="list-style-type: none"> Erica Cabrera said she feels the quarantine policies are unfair to unvaccinated children and the standards should be the same for all. 	<p>Public Comment</p>
<p>4.</p>	<p>PTO Report</p> <ul style="list-style-type: none"> Mrs. Faulenbach said there was no formal report from the PTO but that Mrs. Pelletier, on behalf of the PTO, wants to wish everyone a happy, healthy new year. 	<p>PTO Report</p>
<p>5.</p>	<p>Student Representatives’ Report</p> <ul style="list-style-type: none"> Ishaani Pradeep and Nicholas Carroccio, student representatives, reported on happenings in the schools this month, which included several charitable endeavors. 	<p>Student Representatives’ Report</p>
<p>6.</p> <p>A.</p>	<p>Approval of Minutes</p> <p>Approval of the following Board of Education Meeting Minutes:</p> <p>1. Regular Meeting Minutes November 16, 2021</p> <p>Mrs. Rella moved to approve the following Board of Education Meeting Minutes: Regular Meeting Minutes November 16, 2021, seconded by Mr.</p>	<p>Approval of Minutes</p> <p>A. Approval of the following Board of Education Meeting Minutes:</p> <p>1. Regular Meeting Minutes November 16, 2021</p> <p>Motion made and passed unanimously to approve the following Board of Education Meeting</p>

	<p>McCauley.</p> <p>The motion passed unanimously.</p> <p>2. Public Hearing Minutes December 7, 2021</p> <p>Mrs. Rella moved to approve the following Board of Education Meeting Minutes: Public Hearing Minutes December 7, 2021, seconded by Mr. Helmus.</p> <p>The motion passed unanimously.</p>	<p>Minutes: Regular Meeting Minutes November 16, 2021.</p> <p>2. Public Hearing Minutes December 7, 2021</p> <p>Motion made and passed unanimously to approve the following Board of Education Meeting Minutes: Public Hearing Minutes December 7, 2021.</p>
<p>7.</p>	<p>Superintendent's Report</p> <ul style="list-style-type: none"> ● Ms. Hollander said that Alisha would like to wish the BOE and the New Milford Community a happy holiday season and a Happy, Healthy New Year. ● She is pleased to announce that Hill and Plain Elementary is the winning school in the first ever NMPS Winter Holiday Scene Contest. ● We have updated our Safe Return to In-Person Instruction and Continuity of Services Plan as required by the state. The document was also reviewed by both our Medical Director, Dr. Hack, as well as Health Director, Lisa Morrissey. It was distributed on December 10th. ● Fundraiser Report: there are 15 new fundraisers that have been approved since last month, all at the high school. Several involved collecting donations for charitable giving. 	<p>Superintendent's Report</p>
<p>8.</p>	<p>Board Chairman's Report</p> <ul style="list-style-type: none"> ● Mrs. Faulenbach said Board members should send their requests for subcommittees to Mrs. Silverman and Mrs. Faulenbach will work out Chairs and assignments after the first of the year. The next scheduled subcommittees will be in February. January has several workshops and budget meetings. 	<p>Board Chairman's Report</p>

	<ul style="list-style-type: none"> ● Mrs. Faulenbach named Pete Helmus Parliamentarian. ● Mrs. Faulenbach said she, the Facilities Director and Facilities Chair had a brief meeting with the Mayor and Jack Healy today for an update on the high school roof remediation. All teams are working diligently. She thanked the Town for the very helpful call. 	
<p>9.</p> <p>A.</p> <p>B.</p> <p>C.</p>	<p>Discussion and Possible Action</p> <p>Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated December 21, 2021</p> <p>Mr. McCauley moved to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated December 21, 2021, seconded by Mrs. Rella.</p> <p>The motion passed 8-0-1, with Mr. O’Brien abstaining.</p> <p>Monthly Reports</p> <ol style="list-style-type: none"> 1. Budget Position dated November 30, 2021 2. Purchase Resolution: D-753 3. Request for Budget Transfers <ul style="list-style-type: none"> ● Mrs. Faulenbach said there was only one report presented for approval at this time: the Purchase Resolution. <p>Mrs. Rella moved to approve Purchase Resolution D-753, seconded by Mr. McCauley.</p> <p>The motion passed unanimously.</p> <p>Grant Approval</p>	<p>Discussion and Possible Action</p> <p>A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated December 21, 2021</p> <p>Motion made and passed to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated December 21, 2021.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> 1. Budget Position dated November 30, 2021 2. Purchase Resolution: D-753 3. Request for Budget Transfers <p>Motion made and passed unanimously to approve Purchase Resolution D-753.</p> <p>C. Grant Approval</p>

<p>1. Perkins</p> <p>Mrs. Rella moved to approve the Perkins grant in the amount of \$41,171.00, seconded by Mrs. McInerney.</p> <p>The motion passed unanimously.</p> <p>D. Policies for Deletion:</p> <ol style="list-style-type: none">1. 3270 Disposition and Rental of Real Property2. 3313.1 Local Purchasing <p>Mrs. Rella moved to delete policies:</p> <ol style="list-style-type: none">1. 3270 Disposition and Rental of Real Property2. 3313.1 Local Purchasing <p>Seconded by Mr. Hansell.</p> <p>The motion passed unanimously.</p> <p>E. Policies for Approval:</p> <ol style="list-style-type: none">1. 3280 Gifts to the School2. 3281 School Fundraisers3. 3313 Relations with Vendors4. 6145.3 Development or Expansion of Athletic Programs <p>Mrs. McInerney moved to approve policies:</p> <ol style="list-style-type: none">1. 3280 Gifts to the School2. 3281 School Fundraisers3. 3313 Relations with Vendors4. 6145.3 Development or Expansion of Athletic Programs <p>Seconded by Mr. Hansell.</p> <p>The motion passed unanimously.</p>	<p>1. Perkins</p> <p>Motion made and passed unanimously to approve the Perkins grant in the amount of \$41,171.00.</p> <p>D. Policies for Deletion:</p> <ol style="list-style-type: none">1. 3270 Disposition and Rental of Real Property2. 3313.1 Local Purchasing <p>Motion made and passed unanimously to delete policies:</p> <ol style="list-style-type: none">1. 3270 Disposition and Rental of Real Property2. 3313.1 Local Purchasing <p>E. Policies for Approval:</p> <ol style="list-style-type: none">1. 3280 Gifts to the School2. 3281 School Fundraisers3. 3313 Relations with Vendors4. 6145.3 Development or Expansion of Athletic Programs <p>Motion made and passed unanimously to approve Policies:</p> <ol style="list-style-type: none">1. 3280 Gifts to the School2. 3281 School Fundraisers3. 3313 Relations with Vendors4. 6145.3 Development or Expansion of Athletic Programs
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<p>F. Interview and discuss candidate for the position of Interim NMHS Assistant Principal. Executive session is anticipated. The Board may take action when it returns to public session.</p> <p>Mrs. McInerney moved to enter into Executive Session to interview and discuss the candidate for the position of Interim NMHS Assistant Principal, and invite into the session Assistant Superintendent Holly Hollander, Human Resources Director Cathy Gabianelli and the candidate, seconded by Mr. Helmus and passed unanimously.</p> <p>The Board entered executive session at 7:37 p.m.</p> <p>The Board returned to public session at 8:03 p.m.</p> <p>Mrs. McInerney moved to approve the appointment of Megan Dwyer to the position of Interim NMHS Assistant Principal, effective on or about January 3, 2022; 2021-2022 salary - \$124,032.00 prorated to start date.</p> <p>Seconded by Mr. McCauley and passed unanimously.</p> <p>G. Discussion and possible action regarding proposed resolution of pending paraeducator grievance. Executive session anticipated. The Board may take action when it returns to public session.</p> <p>Mrs. Rella moved to enter into Executive Session to discuss the proposed resolution of a pending paraeducator grievance and invite into the session Human Resources Director Cathy Gabianelli, seconded by Mrs. McInerney and passed unanimously.</p> <p>The Board entered executive session at 8:08 p.m.</p>	<p>F. Interview and discuss candidate for the position of Interim NMHS Assistant Principal. Executive session is anticipated. The Board may take action when it returns to public session.</p> <p>Motion made and passed unanimously to enter into Executive Session to interview and discuss the candidate for the position of Interim NMHS Assistant Principal, and invite into the session Assistant Superintendent Holly Hollander, Human Resources Director Cathy Gabianelli and the candidate.</p> <p>Motion made and passed unanimously to approve the appointment of Megan Dwyer to the position of Interim NMHS Assistant Principal, effective on or about January 3, 2022; 2021-2022 salary - \$124,032.00 prorated to start date.</p> <p>G. Discussion and possible action regarding proposed resolution of pending paraeducator grievance. Executive session anticipated. The Board may take action when it returns to public session.</p> <p>Motion made and passed unanimously to enter into Executive Session to discuss the proposed resolution of a pending paraeducator grievance and invite into the session Human Resources Director Cathy Gabianelli.</p>
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	<p>The Board returned to public session at 8:25 p.m.</p> <p>Mrs. Rella moved that the Board authorize the Board Chair to enter into an agreement resolving a pending paraeducator grievance under the general terms and conditions discussed in Executive Session, seconded by Mr. McCauley and passed unanimously.</p>	<p>Motion made and passed unanimously that the Board authorize the Board Chair to enter into an agreement resolving a pending paraeducator grievance under the general terms and conditions discussed in Executive Session.</p>
10.	<p>Adjourn</p> <p>Mrs. McInerney moved to adjourn the meeting at 8:26 p.m., seconded by Mr. McCauley.</p> <p>The motion passed unanimously.</p> <ul style="list-style-type: none">• Mrs. Faulenbach wished everyone a wonderful holiday and happy new year.	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 8:26 p.m.</p>

Respectfully submitted:



Olga I. Rella, Secretary
New Milford Board of Education

**New Milford Board of Education
Special Meeting Minutes
January 4, 2022
Lillis Administration Building Board Room**


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2022 JAN -5 A 9 55
NEW MILFORD, CT

Present:	Mrs. Wendy Faulenbach, Chairperson Mr. Eric Hansell Mr. Pete Helmus Mr. Brian McCauley Mrs. Tammy McInerney (via zoom) Mr. Tom O'Brien (via zoom) Mrs. Olga I. Rella (via zoom) Mrs. Leslie Sarich Mr. Keith A. Swanhall, Jr.
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Also Present:	Ms. Alisha DiCorpo, Superintendent of Schools Attorney Mark Sommaruga, Pullman and Comley, LLC
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1.	Call to Order A. Pledge of Allegiance The Special Meeting of the New Milford Board of Education was called to order at 6:30 p.m. by Mrs. Faulenbach. The Pledge of Allegiance immediately followed the call to order.	Call to Order A. Pledge of Allegiance
2.	Public Comment <ul style="list-style-type: none"> • There was none. 	Public Comment
3.	Discussion and Possible Action A. Presentation/discussion by Board of Education attorney on Board members' roles and responsibilities and related legal issues. <ul style="list-style-type: none"> • Mrs. Faulenbach introduced Board attorney Mark Sommaruga of Pullman and Comley, LLC, who was present to provide general information to the Board as well as answer any questions. • Attorney Sommaruga distributed a handout to the Board designed to provide insight into the roles and responsibilities of the Board of Education and administration. • Attorney Sommaruga discussed the scope of the Board's authority, both as an agent of the state and of the municipality, and possible 	Discussion and Possible Action A. Presentation/discussion by Board of Education attorney on Board members' roles and responsibilities and related legal issues.

**New Milford Board of Education
 Special Meeting Minutes
 January 4, 2022
 Lillis Administration Building Board Room**

	<p>liability issues that may arise over time. He stressed the importance of Board bylaws and policies as guides. As a legal entity, the Board must speak with one voice, not as individuals. Individual Board members have no authority, unless officially delegated by the Board. He talked about the importance of the Board working in conjunction with administration, and likened the Board to a corporate Board of Directors with the Superintendent as CEO. The Board sets goals and policies, which the Superintendent is then charged with implementing.</p> <ul style="list-style-type: none"> ● Board members asked questions on various topics. 	
<p>4.</p>	<p>Adjourn</p> <p>Mr. Hansell moved to adjourn the meeting at 8:04 p.m. seconded by Mr. McCauley and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 8:04 p.m.</p>

Respectfully submitted:



Olga I. Rella, Secretary
 New Milford Board of Education

**New Milford Board of Education
Public Hearing Minutes
January 5, 2022
Virtual via Zoom**

MHP

Present:	Mrs. Wendy Faulenbach Mr. Eric Hansell Mr. Brian McCauley Mrs. Tammy McInerney Mr. Tom O'Brien Mrs. Olga I. Rella Mr. Keith A. Swanhall Jr	RECEIVED TOWN CLERK 2022 JAN - 7 A 9 31
Absent:	Mr. Pete Helmus Mrs. Leslie Sarich	

NEW MILFORD, CT

Also Present:	Ms. Alisha DiCorpo, Superintendent of Schools Ms. Holly Hollander, Assistant Superintendent Mr. Anthony Giovannone, Director of Operations and Fiscal Services Mrs. Laura Olson, Director of Pupil Personnel and Special Services Mr. Matthew Cunningham, Facilities Director Ms. Jamie Terry, Interim Technology Director Mr. Jeffrey Turner, Technology Director Mrs. Anne Bilko, Sarah Noble Intermediate School Principal Mrs. Gwen Gallagher, Northville Elementary School Principal Mr. Raymond Manka, New Milford High School Principal Ms. Linda Scoralick, Schaghticoke Middle School Interim Principal Mr. Eric Williams, Hill and Plain Elementary School Principal
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1.	Presentation A. 2022-23 Budget Topics 1. SPED Out of District Tuition and Transportation 2. Enrollment and Staffing • Superintendent Alisha DiCorpo started the hearing at 5:00 p.m. The meeting was recorded and the powerpoint presentations are attached to these minutes. • Mrs. Olson spoke about Special Education Out of District Tuition and Transportation draft budget proposals and reviewed historicals.	Presentation A. 2022-23 Budget Topics 1. SPED Out of District Tuition and Transportation 2. Enrollment and Staffing
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	<ul style="list-style-type: none">● Ms. DiCorpo said this is a large budget item and very volatile so it is important to drill down as much as possible for the budget process.● Mrs. Olson also spoke about Excess Cost and how it is determined.● Mr. Giovannone said the reimbursement rate from the state has been on a downward trend the last few years and they are forecasting at 62% for this budget.● Mrs. McInerney noted that New Milford's out of district placement rate is below the state average and asked Mrs. Olson why that is.● Mrs. Olson said there are a number of factors including the strong PPT process and the significant services New Milford offers in district for students.● Mrs. McInerney said the presentation references four students returning from out of district placement. She asked what triggers that.● Mrs. Olson said there is no one answer. Sometimes the placement school or parent suggests the transition back as needs change. The district also monitors progress and goals.● Mrs. McInerney asked for a breakdown of intellectually disabled versus emotionally disabled. Mrs. Olson said she will get that for the budget presentation. She said mental health numbers are increasing.● Mrs. Rella asked if address checks are done on the DCF placements. Mrs. Olson said they are; certified letters are sent.● Mr. Hansell asked if ESSER funds can be used to offset out of district placements. Mrs. Olson said no, but they can be used for evaluations, consultations and professional development.● Mrs. Faulenbach noted the October 1st number of 28 placements and asked what the number is currently. Mrs. Olson said she believes it is 31 or 32 but will confirm that.	
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	<ul style="list-style-type: none">● Mrs. Faulenbach said she knows that numbers fluctuate and that there is a large dollar amount attached to each one. She noted that the projected budgeted amount has increased to \$80,000.● Ms. DiCorpo said the increase is a result of looking at the actual costs being expended currently and realizing the placeholder amount needed to be higher.● Mrs. Faulenbach asked if there is a separate legal line for special education. Mr. Giovannone said there is not; it is embedded in the overall legal services line.● Ms. DiCorpo spoke to enrollment and staffing draft budget proposals. The powerpoint is attached to these minutes. This year involved a deep dive into current enrollment numbers as of October 1, 2021 and the recent SLR Enrollment Study projections. Enrollment is a significant budget driver with a large scope that impacts all major budget areas. Ms. DiCorpo reviewed projections and recommendations by school. She said the goal is to align enrollment projections with budget planning to efficiently use funds, balance space utilization and provide learning conducive class sizes.● Mrs. Faulenbach said this is great data and she appreciates the work to bring consistency to class sizes. She asked for confirmation that the overall staffing recommendation is to reduce one teacher overall and add two paraeducators.● Ms. DiCorpo said that is correct.● Mr. Giovannone noted that this piece is staffing that is directly tied to enrollment. There may be other support staff shifts and recommendations with the full budget presentation.● Mr. McCauley said he is concerned with the increasing enrollment PK-2, along with the	
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	<p>learning loss due to the pandemic, and asked that a close eye be kept on this area.</p> <ul style="list-style-type: none">● Ms. DiCorpo said even after the budget is complete, they continue to review enrollment and class sizes throughout the summer so that they can make adjustments prior to schools opening if the actual enrollment numbers call for that.● Mrs. Rella said she has the same concern as Mr. McCauley, especially with the grade 2 class sizes proposed, in light of pandemic learning loss.● Ms. DiCorpo said she is aware of pandemic effects and showed the Board what adding a teacher back in would look like. She noted that the base salary used for hiring purposes is also increasing as a result of the new teacher contract.● Ms. DiCorpo said she wanted to thank the Cabinet and principals for all their input leading to the presentation of these Superintendent's draft proposals. It is the result of many collaborative discussions. <ul style="list-style-type: none">● The meeting ended at 6:53 p.m.	
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Respectfully submitted:



Olga I. Rella
Secretary
New Milford Board of Education

Department of Pupil Personnel and Special Services



BOE Special Workshop
January 5, 2022
Mrs. Laura Olson, PPS Director

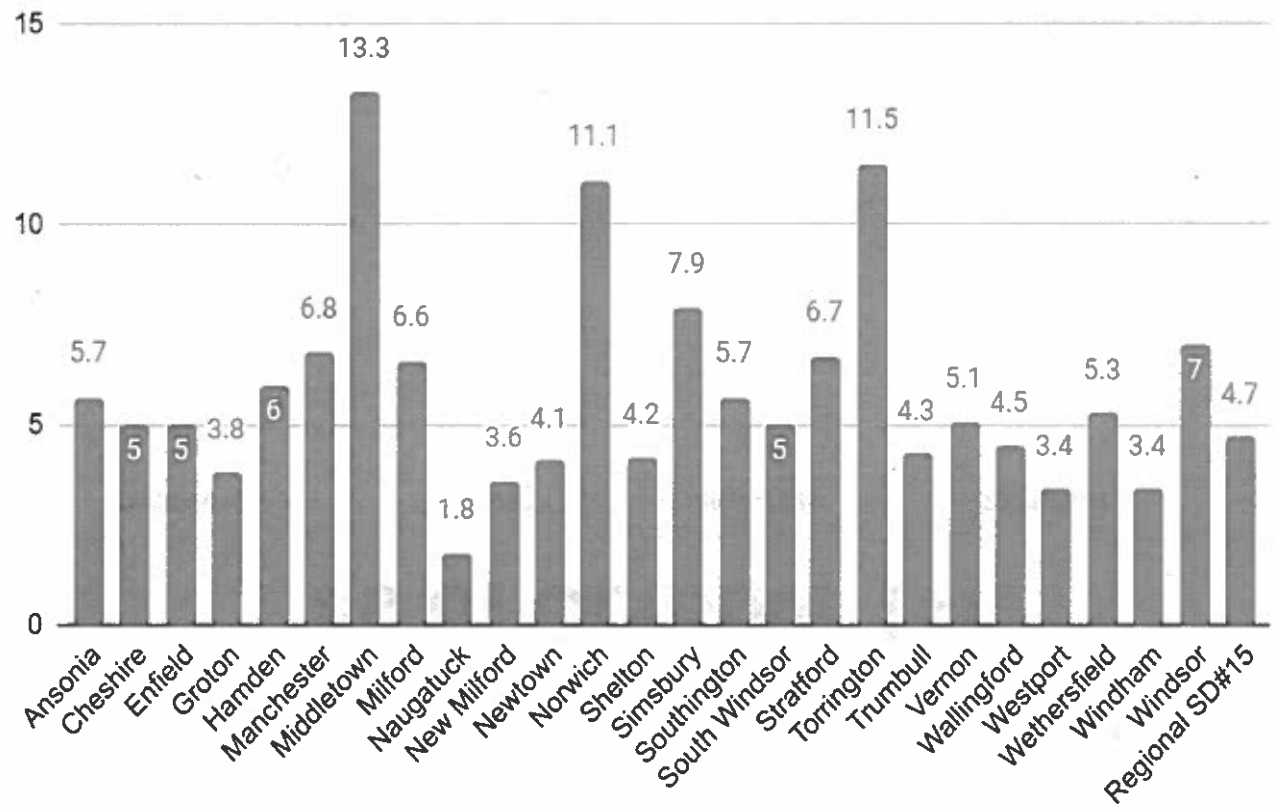


Why are students placed out-of-district?

- The district has exhausted all options of supports, services, and specialized instruction and the student is not making appropriate progress: academically and/or behaviorally.
- The parents have unilaterally placed their child in an out-of-district school.
- The parents request an out-of-district placement and have filed for a mediation/due process hearing.
- A family moves into New Milford and the student is already placed in a ODP therapeutic school.
- Expulsion and/or DCF placements by court system.

2016-2017
K-12 Out-of-District Comparison
State Ave: 5.2 %, New Milford: 3.6%

New Milford Comparison by percentages with other towns



Number of Students in ODP as of October 1st

2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023 (projected)
26	34	29	35	<p>28</p> <p>Returned 4 students to district after budget adoption</p> <p>4 DCF placed students moved to another LEA after budget adoption</p> <p>1 student moved to NM after budget adoption</p> <p>Potential for 2 students to be placed ODP</p> <p>2 students have recently placed in ODP</p> <p>1 student is moving to NM and is already placed ODP, 2022</p>	<p>31</p> <p>+ 2 Public Placeholders @ \$80k each</p> <p>+4 Private Placeholders @ \$80k each</p>

Out-of-District Tuition

Year-to-Year Comparison

FISCAL YEAR	Budget Request	Transfers In	Transfers Out	Revised Budget	Actual June 30th	Left at end of Year	Percent Used
2022-2023	\$3,477,020	TBD	TBD	TBD	TBD	TBD	TBD
2021-2022	\$3,364,606	\$0	\$0	\$3,364,606	TBD	TBD	TBD
2020-2021	\$2,517,875	\$177,137	\$0	\$2,695,012	\$2,629,280	\$65,732	97.56
2019-2020	\$2,337,338	\$0	(\$56,000)	\$2,281,338	\$1,926,314	\$355,024	84.44
2018-2019	\$2,602,694	\$0	(\$100,000)	\$2,502,694	\$1,914,714	\$587,980	76.51

- In 20/21 the transfer in was due exceeding the number of placeholders that were reduced during the budget approval process. The funds came from ODP transportation in this instance.
- In 18/19 and 19/20 the transfer out was due exceeding the budget number allocated to out of district transportation. The funds came from ODP tuition in this instance.

Any required fund transfers across Major Object Code (MOC) like those described above were presented to and approved by the Board of Education. These three (3) in particular were all done within the Special Education budget and did not require pulling funds from other area(s).

Increase to ODP Tuition and Transportation

Tuition

- Adding 6 placeholders at an increased tuition cost
- 3-5% increase for most ODP tuitions
- Pandemic related mental health needs resulting in more services and specialized placements
- Students with severe autism requiring more services and specialized placements
- Increased residential placements
- Increase to the # of ODP placements requiring 1:1 support

Transportation

- Increase to transportation costs due to statewide vendor shortages, fuel costs, and additional runs due to COVID distancing restrictions in vans
- Increased 1:1 van aides to address safety needs while in transport

Out-of-District Transportation

Year-to-Year Historical

Year	BOE Budget Request	Actual
2019-2020	\$641,890	\$465,282
2020-2021	\$657,853	\$542,311
2021-2022	\$839,564	TBD
2022-2023	\$909,674	TBD

Transportation money unspent in the chart above during 20/21 was required to fund transfers to cover Tuition lines within the Special Education budget.

Excess Cost

26 Grant reimbursements: the state reimburses school districts for the reasonable cost of sp education services for a student who lives in the district that exceeds the districts average per pupil expenditures for the preceding school year.

Reimbursable costs: instructional personnel, equipment, materials transportation, tuition, consultation services, outside evaluations.

Excess Cost DCF Placed

For placements initiated by a **state agency**, e.g., the Department of Children and Families, the basic contribution (or local share) is equal to the prior year's Per Pupil Expenditure x 1.0.

Example 1:

A student is placed by DCF in a private state approved school with an annual costs (tuition & transportation) of **\$104,500.**

The School Districts Per Pupil Expenditure is **\$16,592**

Basic contribution: **1 x \$16,592. = \$16,592.**

Sp Ed costs (**\$104,500.**) minus basic contribution (**\$16,592.**) = **\$87,908.**

The state reimburses approximately **62%** of the excess cost to the school district.

\$87,908. X .62 = \$54,502.

Excess Cost Reimbursement = \$54,502.

Excess Cost BOE Placed

For **BOE placements or students educated within the district** the basic contribution is equal to the prior year's per pupil expenditure x 4.5.

Example 2:

A student is placed by the BOE in a private state approved school with annual cost (tuition and transportation) of **\$104,500**.

The School Districts Per Pupil Expenditure is **\$16,592**.

Basic contribution: **$4.5 \times \$16,592 = \$74,664$** .

Tuition (**$\$104,500$** minus basic contribution of **$\$74,664$** .) = **$\$29,836$** .

The state reimburses approximately 62% of the excess cost to the school district.

$\$29,839 \times .62 = \$18,500$.

Excess cost reimbursement = Approx. **$\$18,500$** .

Questions?

2022-2023 Budget Workshop
Enrollment Projection & Staffing



January 5, 2022

Developing Enrollment Projections - Internal

- Enrollment is always a significant budget driver with a very large scope.
- From staffing (and benefits) to professional/property services, student supports, supplies and curriculum materials; all major areas of the budget across the district are impacted.
- Last year due to the pandemic, March 1st actual enrollment numbers were used to inform the enrollment projection for the current year; 21/22.
- For 22/23 the October 1 actual enrollment numbers as reported to the State is our starting point. This is past practice with the exception of the 21/22 enrollment projection build.
- Any staffing additions, reductions or re-alignments shown are still draft at this time.

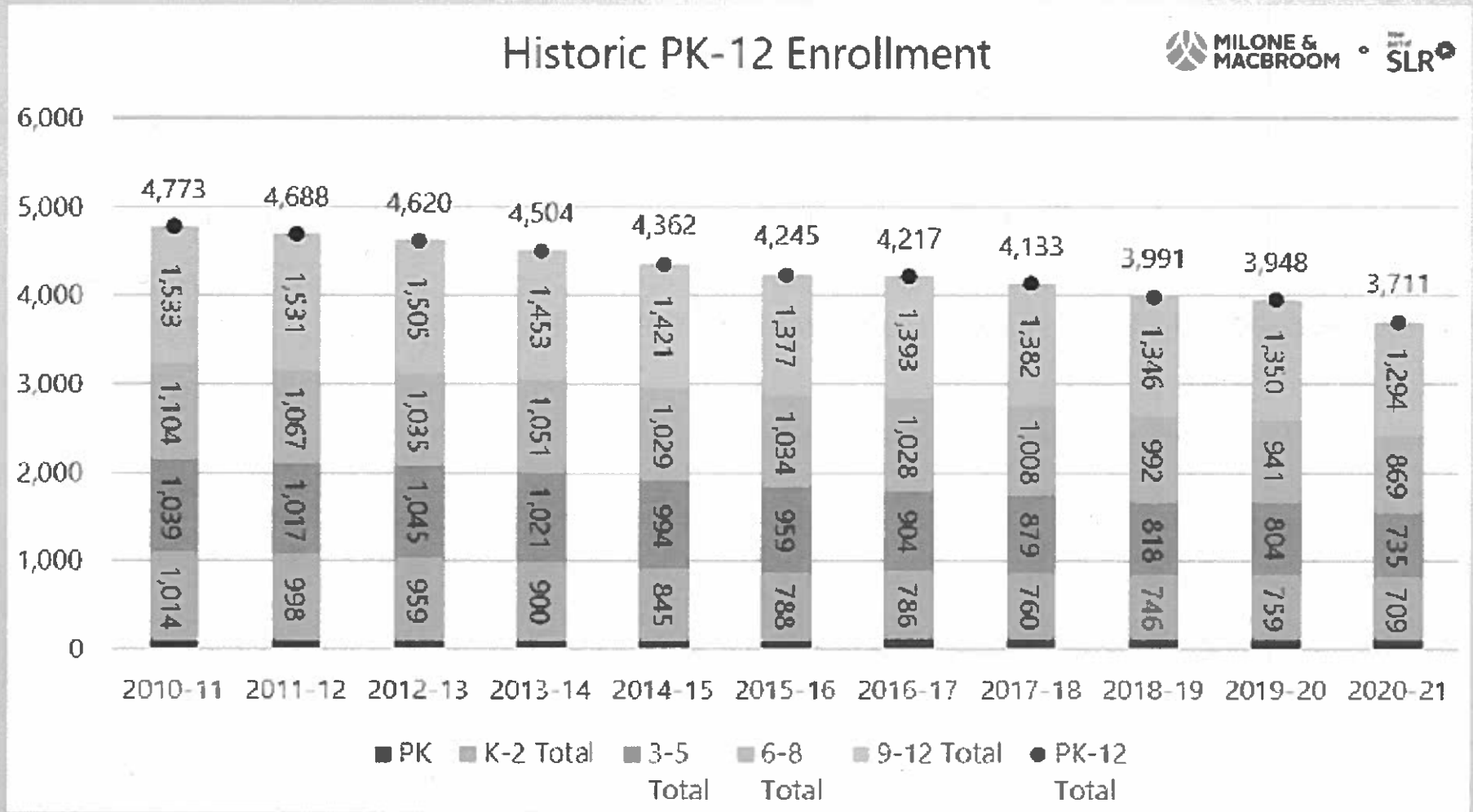
Developing Enrollment Projections – External Refresh

- This Town funded study replaced the prior Milone and MacBroom study from 2014 and analyzes data from the 2020-21 school year, looking ahead to 2030-31 & was presented on September 28, 2021 by SLR.
- Census, employment, births, home sales and permits for future developments were just were some of the metrics used to inform the study.
- Where NMPS had more current and reliable individual grade level projections, the SLR number was considered but not relied upon 100%.

SLR District Projections

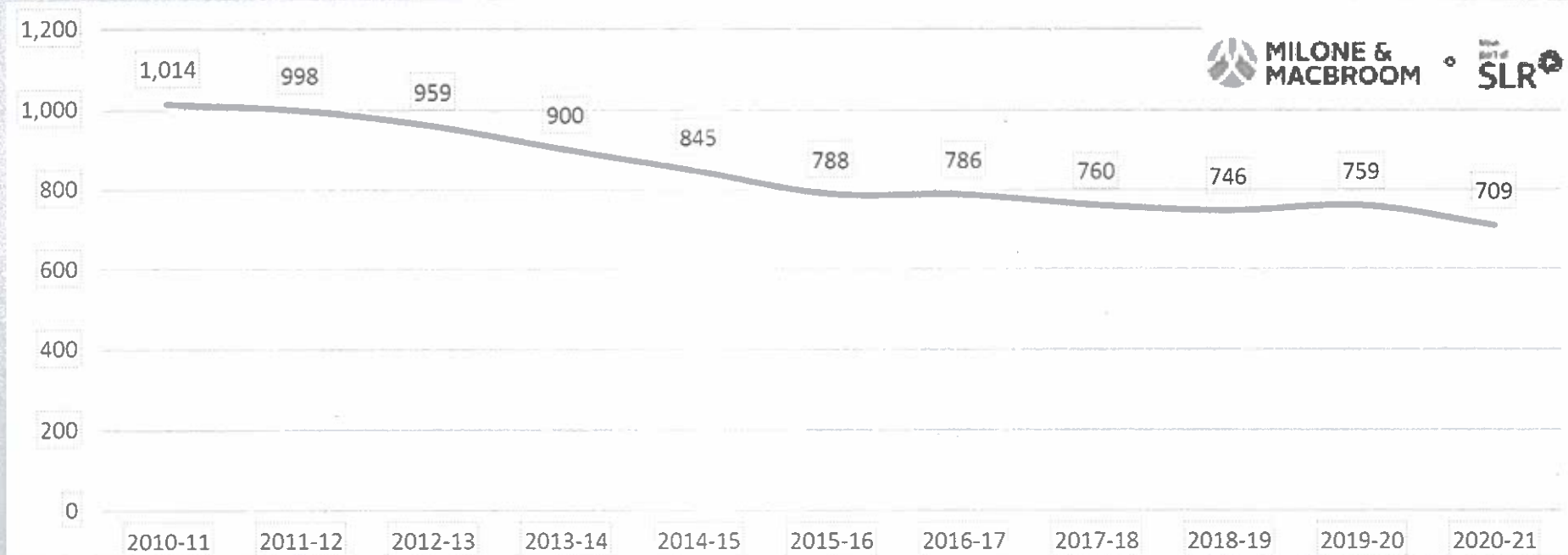
School Year	K	1	2	3	4	5	6	7	8	9	10	12	PK	K-2 Total	3-5 Total	6-8 Total	9-12 Total	K-12 Total	PK-12 Total
2020-21	223	238	248	219	258	258	266	283	320	323	342	293	104	709	735	869	1,294	3,607	3,711
2021-22	268	271	257	248	219	269	284	290	320	334	345	332	117	796	736	894	1,342	3,768	3,885
2022-23	271	273	273	260	251	219	274	283	292	331	321	313	117	817	730	849	1,296	3,692	3,809
2023-24	242	276	275	277	263	251	223	273	285	302	318	313	117	793	791	781	1,241	3,606	3,723
2024-25	261	248	279	280	282	264	257	223	276	296	291	293	117	788	826	756	1,186	3,556	3,673
2025-26	213	266	250	283	284	282	269	256	225	285	284	290	117	729	849	750	1,138	3,466	3,583
2026-27	264	218	269	254	288	285	289	269	259	234	275	265	117	751	827	817	1,048	3,443	3,560
2027-28	231	269	220	272	257	288	291	288	271	268	225	260	117	720	817	850	1,017	3,404	3,521
2028-29	265	238	272	225	278	258	296	292	291	281	259	250	117	775	761	879	1,007	3,422	3,539
2029-30	246	270	239	276	228	277	264	295	293	301	270	205	117	755	781	852	1,025	3,413	3,530
2030-31	266	252	272	244	281	228	284	264	297	304	290	236	117	790	753	845	1,090	3,478	3,595

SLR District Enrollment Trends



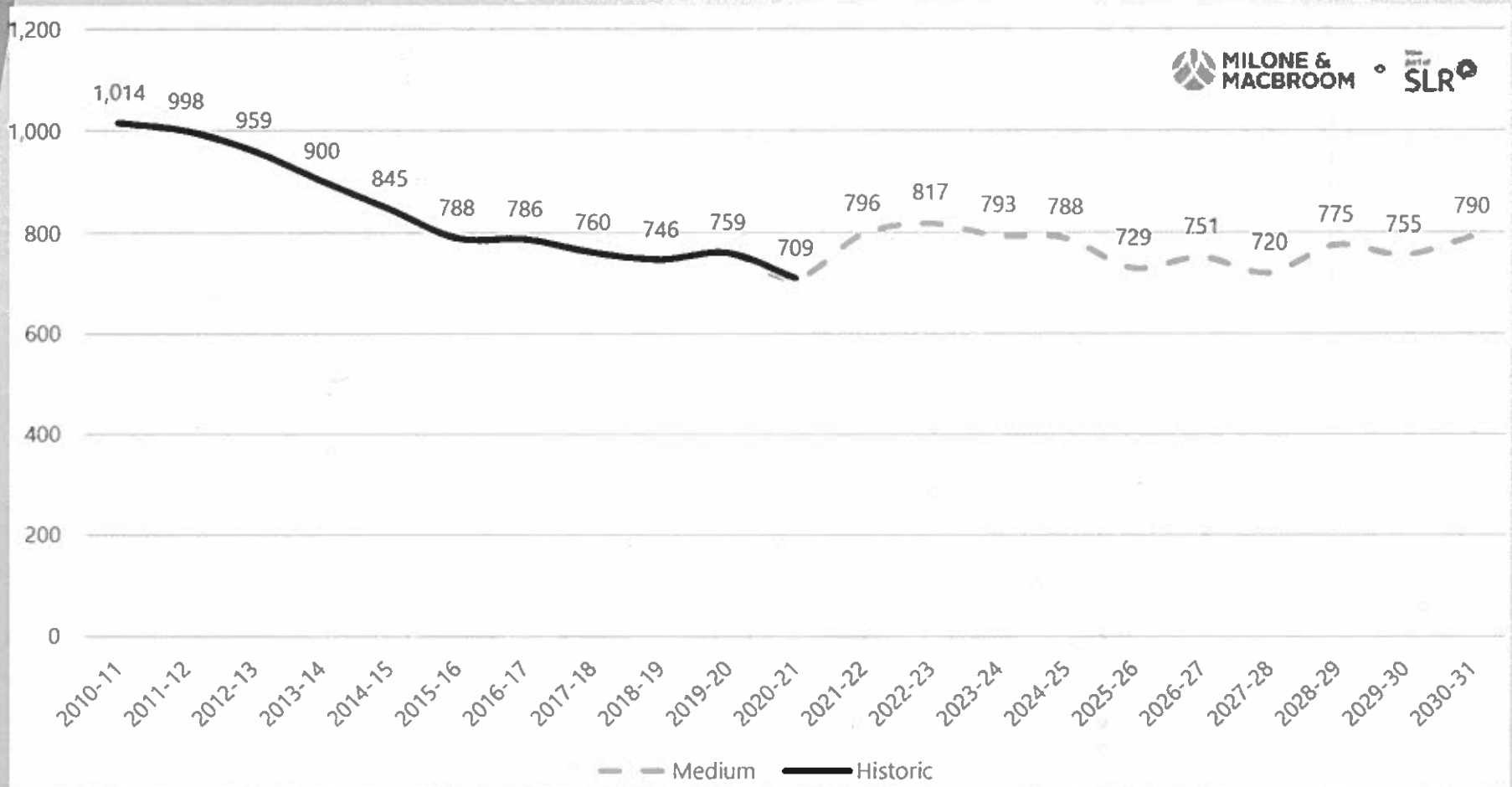
- Overall, NMPS enrollment has declined 22% over the last decade.
- Last year had a drop across all grade groupings, which can be attributed to COVID-19.
- Since 2015-16, elementary enrollment has remained generally stable except for 2020-21.
- Enrollment at the intermediate, middle, and high school grade levels have decreased consistently over the last 5 years.

Elementary SLR Enrollment Trends



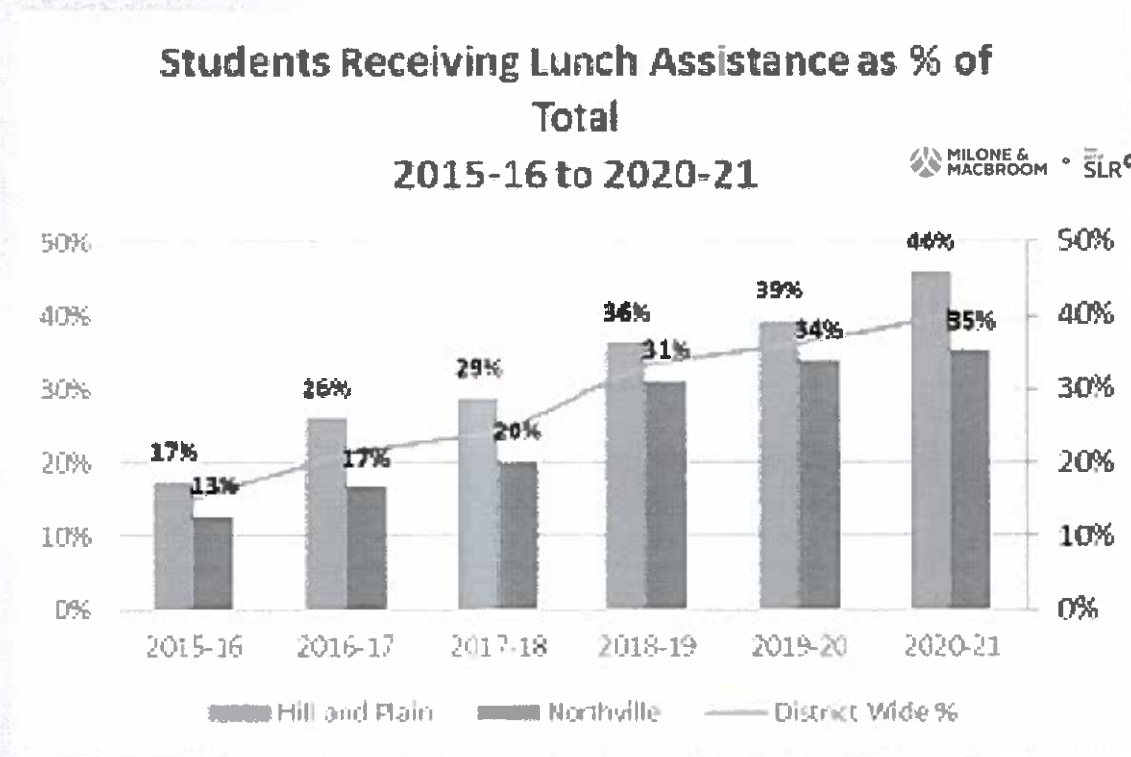
- Elementary (K-2) enrollment appears to have been slowly declining before the 2020-21 pandemic dip.
- Enrollment from 2015-16 to 2019-20 remained stable ranging by about 42 students over the five-year period.
- Kindergarten enrollment dropped in 2020-21, which is consistent with trends seen throughout the State.

Elementary SLR Enrollment Projections



- **Enrollment is rebounding as homeschool students, delayed entry students, and private school students return to NMPS.**
- Projections show a peak in 2022-23 and relative stability in the first 5 years.
- Enrollment is then projected to fall in 2025-26 before gradually increasing to 790 in 2030-31
- Northville averages about 55% of total K-2 student share, Hill and Plain with the remaining 45% and are projected to increase by 10.2% each by the end of the projection horizon.

Lunch Assistance SLR Trends



- The percentage of students receiving lunch assistance has increased steadily.
- The need at Hill & Plain has increased more rapidly than at Northville, resulting in an 11% disparity between schools.
- In 2020-21 40% of New Milford elementary students received lunch assistance, enabling the district to qualify for Title 1 funding eligibility.
- The Seamless Summer Option (SSO) of the National School Lunch Program (NSLP), offered by the Connecticut State Department of Education allows school districts to serve meals free of charge currently. It is anticipated that once/if this program is discontinued in the future our free/reduced numbers may increase.

Northville Elementary School

Using both NMPS internal data as well as the SLR data

22/23 Projected Enrollment with DRAFT STAFFING CHANGES YOU MAY SEE IN THE SUPERINTENDENTS PROPOSED BUDGET

	Grade				
	PK	K	1	2	TOTAL
October 1, 2021	61	127	123	138	449
FY 22-23 Projected	53	145	127	123	448
Enrollment Change	-8	18	4	-15	-1
Current # of Teachers	2.5 (5 sec)	7	7	8	
Current Class Size	12.2	18.1	17.6	17.3	
22/23 # of Teachers	2.5 (5 sec)	8	7	6	
22/23 Class Size	10.6	18.1	18.1	20.5	
Class Size Change	-1.6	0.0	0.6	3.3	

Year to year changes above are as follows:

- Reduction of 1.0 FTE from Grade 2
- Movement of 1.0 FTE from Grade 2 to Kindergarten

Hill & Plain Elementary School

Using both NMPS internal data as well as the SLR data

22/23 Projected Enrollment with DRAFT STAFFING CHANGES YOU MAY SEE IN THE SUPERINTENDENTS PROPOSED BUDGET

	Grade				
	PK	K	1	2	TOTAL
October 1, 2021	39	111	101	104	355
FY 22-23 Projected	64	126	111	101	402
Enrollment Change	25	15	10	-3	47
Current # of Teachers	2.5 (5 sec)	6	6	6	
Current Class Size	7.8	18.5	16.8	17.3	
22/23 # of Teachers	2.5 (5 sec)	7	6	5	
22/23 Class Size	12.8	18.0	18.5	20.2	
Class Size Change	5.0	-0.5	1.7	2.9	

Year to year changes above are as follows:

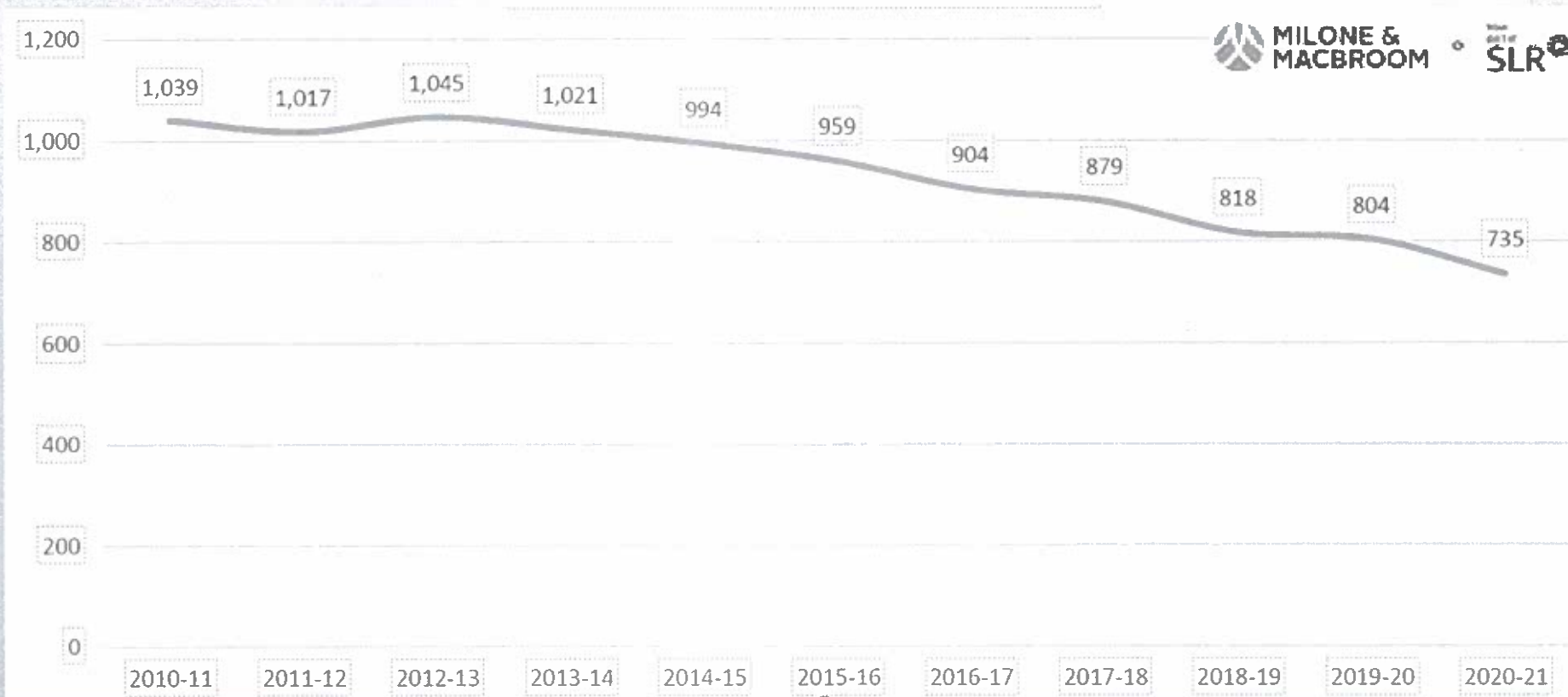
- Movement of 1.0 FTE from Grade 2 to Kindergarten

K-2 Class Size Compare

		K	1	2	Average
Current Class Size	NES	18.1	17.6	17.3	17.7
	HPS	18.5	16.8	17.3	17.6
	Variance	+ or - 0.4	+ or - 0.8	+ or - 0.0	
		K	1	2	Average
22.23 Projected Class Size	NES	18.1	18.1	20.5	18.9
	HPS	18.0	18.5	20.2	18.9
	Variance	+ or - 0.1	+ or - 0.4	+ or - 0.3	

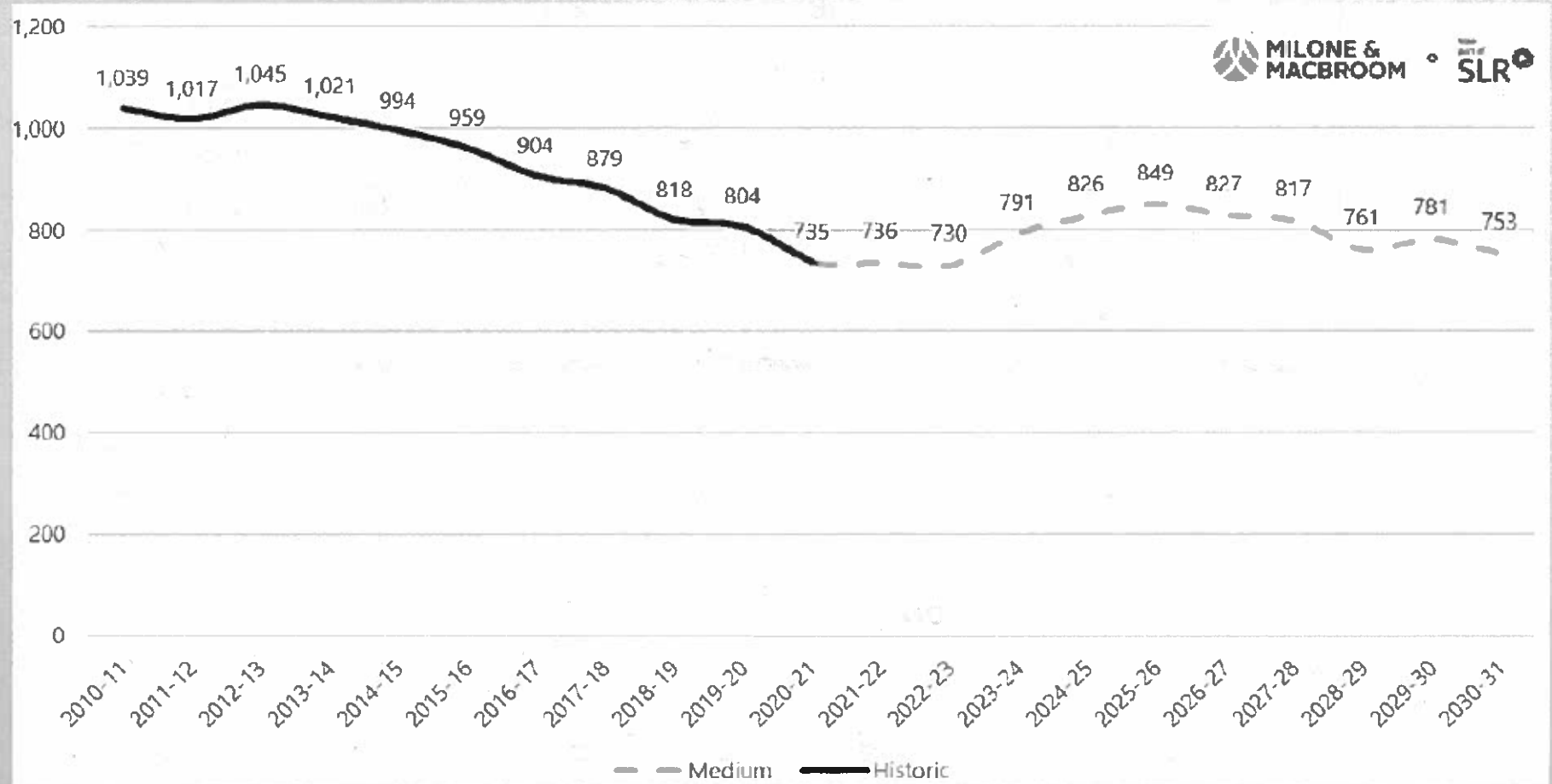
The projected data above demonstrates that with the movement of 2.0 FTE's from Grade 2 to Kindergarten we will still maintain an equitable class size in total (K-2) across both locations with minimal variances within individual grades when comparing the two buildings and still be able to realize a reduction of 1.0 FTE.

Sarah Noble Intermediate School SLR Enrollment Trends



- Intermediate (3-5) enrollment appears to have been slowly declining before the 2020-21 pandemic dip, beginning in 2012-13.
- Over the last 5 years Intermediate enrollment has decreased 18.7%.
- As mentioned on slide #4 the 10 year district wide enrollment has decreased by 22.0%.

Saran Noble Intermediate School SLR Projections



- Larger K-2 classes matriculating upward.
- Intermediate School enrollment projected to increase over the next ten years, reaching and then settle to 753 students by 2030-31.
- Intermediate enrollments are projected to peak in 2025-26 with 849 students.

Sarah Noble Intermediate School

Using both NMPS internal data as well as the SLR data

22/23 Projected Enrollment with DRAFT STAFFING CHANGES YOU MAY SEE IN THE SUPERINTENDENTS PROPOSED BUDGET

	Grade			
	3	4	5	TOTAL
October 1, 2021	242	236	273	751
FY 22-23 Projected	224	242	236	702
Enrollment Change	-18	6	-37	-49
Current # of Teachers	12	10	12	
Current Class Size	20.2	23.6	22.8	
22/23 # of Teachers	12	11	11	
22/23 Class Size	18.7	22.0	21.5	
Class Size Change	-1.5	-1.6	-1.3	

Year to year changes above are as follows:

- Movement of 1.0 FTE from Grade 5 to Grade 4

Schaghticoke Middle School

Using both NMPS internal data as well as the SLR data

22/23 Projected Enrollment

	Grade			
	6	7	8	TOTAL
October 1, 2021	253	279	280	812
FY 22/23 Projected	285	253	279	817
Enrollment Change	32	-26	-1	5

Zero (0) year to year changes to Teaching staff are currently anticipated for 22/23 at this location.

Future years starting in 23/24 may require Teaching staff adjustments as the current SNIS population moves up combined with the refreshed data provided by SLR if the actuals trend close to the projection.

Grade by grade notes for SMS

- Grade 6 - Added 12 to account for kids coming out of Magnet School as well as move-in's for this grade from out of country, historically after the October 1. Same adjustment was used for current year.
- Grades 7 and 8 were informed by pure roll overs.

New Milford High School

Using both NMPS internal data as well as the SLR data

22/23 Projected Enrollment

	Grade				
	9	10	11	12	TOTAL
October 1, 2021	358	325	346	280	1309
FY 22/23 Projected	292	358	325	342	1317
Enrollment Change	-66	33	-21	62	8

Zero (0) year to year changes to Teaching staff are currently anticipated for 22/23 at this location.

Future years starting in 23/24 may require Teaching staff adjustments as indicated by the refreshed data provided by SLR if the actuals trend close to the projection.

Grade by grade notes for NMHS

- Grade 9 - Added 12 to Grade 9 from Sherman (versus 15 last year) due to Sherman decline in incoming freshman. Other adjustments account for the other options families have – Agri-Science, Henry Abbott Tech and possibly private schooling.
- Grade 10 and 11, 12 were informed by pure roll overs.
- Grade 12 – includes removal of 4 due to Adult-Ed matriculation, pure drops and pure transfers out based on historical data.

Litchfield Hills Transition Center

Ages 18-22*

Using NMPS internal data

22/23 Projected Enrollment

	TOTAL
October 1, 2021	14
FY 22/23 Projected	22
Enrollment Change	8

Year to year draft staffing changes for this location are as follows:

- Movement of 1.0 Teacher FTE to LHTC from a location to be determined.
- A request for an additional 2.0 FTE's of Para Educators are currently anticipated for 22/23 at this location.

* This program was extended 1 year to now include students up to their 22nd birthday.

Total District Projected Enrollment for 22/23

October 1, 2021	3690
FY 22/23 Projected	3708
Enrollment Change	18


The projected district wide, 18 student change year to year, represents a 0.49% change.

Any draft staffing changes based upon these projections included in this presentation are for efficiency and parity. The summary of the draft changes listed throughout this presentation are as follows:

- NES - Reduction of 1.0 Teacher FTE from Grade 2.
- NES - Movement of 1.0 Teacher FTE from Grade 2 to Kindergarten.
- HPS - Movement of 1.0 Teacher FTE from Grade 2 to Kindergarten.
- SNIS - Movement of 1.0 Teacher FTE from Grade 5 to Grade 4.
- LHTC - Movement of 1.0 Teacher FTE to LHTC from a location TBD.
- LHTC – A request for an additional 2.0 FTE’s of Para Educators.

The goal is to align enrollment projections with budget planning to efficiently use funds, balance space utilization and provide learning conducive class sizes.

**New Milford Board of Education
 Special Meeting Minutes
 January 5, 2022
 Virtual via Zoom**

Present:	Mrs. Wendy Faulenbach Mr. Eric Hansell Mr. Brian McCauley Mrs. Tammy McInerney Mr. Tom O'Brien Mrs. Olga I. Rella Mr. Keith A. Swanhall Jr.	 RECEIVED TOWN CLERK 2022 JAN -6 P 12:49
Absent:	Mr. Pete Helmus Mrs. Leslie Sarich	

NEW MILFORD, CT

Also Present:	Ms. Alisha DiCorpo, Superintendent of Schools Ms. Holly Hollander, Assistant Superintendent Ms. Jamie Terry, Interim Technology Director Mr. Jeffrey Turner, Technology Director Mr. Matt Cunningham, Facilities Director Mr. Anthony Giovannone, Director of Operations and Fiscal Services Mrs. Anne Bilko, Sarah Noble Intermediate School Principal Mrs. Gwen Gallagher, Northville Elementary School Principal Mr. Raymond Manka, New Milford High School Principal
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1. A.	Call to Order Pledge of Allegiance The special meeting of the New Milford Board of Education was called to order at 7:15 p.m. by Mrs. Faulenbach via Zoom. The Pledge of Allegiance immediately followed.	Call to Order A. Pledge of Allegiance
2.	Public Comment <ul style="list-style-type: none"> • There was none. 	Public Comment
3. A.	Discussion and Possible Action Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated January 5, 2022	Discussion and Possible Action A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and

	<p>Mrs. Rella moved to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated January 5, 2022, seconded by Mrs. McInerney.</p> <ul style="list-style-type: none">• Mrs. Faulenbach thanked Board members for making themselves available for this special meeting to help move the business of the district forward.• Ms. DiCorpo said the Exhibit includes the resignation of the HR Director as of 1/8/22 and an SMS assistant principal as of 1/19/22. They will be posting for the HR Director position tomorrow and the assistant principal position is already posted. Ms. DiCorpo recognized the two retirees on the exhibit and thanked them for their service.• Mrs. Faulenbach asked for a staffing update. Ms. DiCorpo said she would provide that to the Board in her Friday notes.• Mrs. Rella said she thinks it is important to continue exit interviews, even in the absence of an HR Director. <p>The motion passed unanimously.</p> <p>B. EdAdvance Proposal for Human Resources and Fiscal Office Service and Support</p> <p>Mr. McCauley moved to approve the EdAdvance Proposal for Human Resources and Fiscal Office Service and Support and to authorize the Superintendent to sign it on behalf of the Board, seconded by Mr. Hansell.</p> <ul style="list-style-type: none">• Ms. DiCorpo said this agreement will provide support up to 20 hours per week during the transition to a new HR Director, as well as up	<p>Leaves of Absence dated January 5, 2022</p> <p>Motion made and passed unanimously that the Board approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated January 5, 2022.</p> <p>B. EdAdvance Proposal for Human Resources and Fiscal Office Service and Support</p> <p>Motion made and passed unanimously to approve the EdAdvance Proposal for Human Resources and Fiscal Office Service and Support and to authorize the Superintendent to sign it on behalf of the Board.</p>
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	<p>to 20 hours per week support to the Fiscal Services department as they head into budget. The agreement is month to month utilizing EdAdvance employees.</p> <ul style="list-style-type: none"> ● Mrs. Faulenbach asked about the budgetary impact. ● Ms. DiCorpo said there are savings with the HR Director vacancy and the agreement is also for significantly fewer hours than full time. She said she anticipates the Fiscal Service support lasting about a month; the HR support may be longer. ● Mrs. Rella asked if there are any concerns about sharing confidential information with EdAdvance personnel. ● Ms. DiCorpo said no, EdAdvance works with several districts and understands the confidentiality concerns very well. New Milford has also used their support for HR previously and it worked very well. ● Mrs. Rella asked if the Town Personnel department could be a resource. Ms. DiCorpo said she did not believe so as education is a specialized area and different from the municipality. ● Mrs. Faulenbach asked if legal had reviewed the agreement from EdAdvance. ● Ms. DiCorpo said they have not, but it mirrors the last agreement used. She said she would be happy to have them do that before she signs. ● Mrs. Faulenbach asked if there is an option to request different personnel if the original is not a good fit. ● Ms. DiCorpo said she does not anticipate that problem but that EdAdvance does offer expertise that may be drawn on. <p>The motion passed unanimously.</p>	
<p>4.</p>	<p>Adjourn</p>	<p>Adjourn</p>

	Mrs. Rella moved to adjourn the meeting at 7:38 p.m., seconded by Mr. McCauley and passed unanimously.	Motion made and passed unanimously to adjourn the meeting at 7:38 p.m.
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Respectfully submitted:



Olga I. Rella
Secretary
New Milford Board of Education

**New Milford Board of Education
Special Meeting Minutes
January 19, 2022
Sarah Noble Intermediate School Library Media Center**

RECEIVED
TOWN CLERK

2022 JAN 21 P 12:32

NEW MILFORD, CT

Present:	Mrs. Wendy Faulenbach Mr. Eric Hansell Mr. Pete Helmus Mr. Brian McCauley (arrived at 6:31 p.m.) Mrs. Tammy McInerney Mr. Tom O'Brien Mrs. Olga I. Rella Mrs. Leslie Sarich
Absent:	Mr. Keith A. Swanhall Jr.

Also Present:	Ms. Alisha DiCorpo, Superintendent of Schools Ms. Holly Hollander, Assistant Superintendent Mr. Anthony Giovannone, Director of Operations and Fiscal Services Mr. Matthew Cunningham, Facilities Director Ms. Jamie Terry, Technology Consultant Ms. Linda Scoralick, Schaghticoke Middle School Principal
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1. A.	Call to Order Pledge of Allegiance The special meeting of the New Milford Board of Education was called to order at 6:30 p.m. by Mrs. Faulenbach. The Pledge of Allegiance immediately followed.	Call to Order A. Pledge of Allegiance
2.	Public Comment <ul style="list-style-type: none"> • There was none. 	Public Comment
3. A.	Discussion and Possible Action Discussion and possible action regarding MOU between the New Milford Board of Education and the New Milford School Administrators Association. The Board may take action when it returns to public session.	Discussion and Possible Action A. Discussion and possible action regarding MOU between the New Milford Board of Education and the New Milford School Administrators Association. The Board may take action when it returns to public session.

	<p>Mrs. Rella moved that the Board enter into Executive Session to discuss an MOU between the New Milford Board of Education and the New Milford School Administrators Association and invite into the executive session Superintendent Alisha DiCorpo, seconded by Mrs. McInerney and passed unanimously.</p> <p>Mr. McCauley joined the meeting at 6:31 p.m.</p> <p>The Board entered executive session at 6:31 p.m.</p> <p>The Board returned to public session at 6:46 p.m.</p> <p>Mrs. McInerney moved that the Board of Education approve the MOU between the New Milford Board of Education and the New Milford School Administrators Association as discussed in executive session and authorize the Board Chair to sign it on its behalf.</p> <p>Seconded by Mr. Hansell and passed unanimously.</p>	<p>Motion made and passed unanimously that the Board enter into Executive Session to discuss an MOU between the New Milford Board of Education and the New Milford School Administrators Association and invite into the executive session Superintendent Alisha DiCorpo.</p> <p>Motion made and passed unanimously that the Board of Education approve the MOU between the New Milford Board of Education and the New Milford School Administrators Association as discussed in executive session and authorize the Board Chair to sign it on its behalf.</p>
4.	<p>Adjourn</p> <p>Mrs. Rella moved to adjourn the meeting at 6:47 p.m., seconded by Mr. McCauley and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 6:47 p.m.</p>

Respectfully submitted:



Olga I. Rella
Secretary
New Milford Board of Education

NEW MILFORD PUBLIC SCHOOLS

EXHIBIT A

Meeting of the Board of Education
New Milford, Connecticut
January 26, 2022
**as of January 25, 2022

ACTION ITEMS

A. Personnel

1. CERTIFIED STAFF

a. RESIGNATIONS

1. None

2. CERTIFIED STAFF

b. NON-RENEWALS

1. None

3. CERTIFIED STAFF

c. APPOINTMENTS

- 1. **Mrs. Claudia DeMoura**, Head Teacher for Guidance, New Milford High School effective January 27, 2022. 2021-2022 stipend - \$2,931, pro-rated to start date

- 2. Ms. Olivia Keefe**, Elementary Teacher, Sarah Noble Intermediate School effective on or about February 14, 2022. 2021-2022 Salary – \$55,572 (Step 2 Masters), pro-rated to start date

- 3. Ms. Meghan Sickles**, Elementary Teacher, Northville Elementary School effective on or about February 28, 2022. 2021-2022 Salary – \$88,883 (Step 14 Masters+30), pro-rated to start date

Staff member since 2020

Rep: D. Lambiase

Education History:

BA: Syracuse University
Major: Writing and Rhetoric
MS: University of Bridgeport
Major: Elementary Education

Work Experience:

1 ½ yrs. Waterbury Schools
1 yr. St. Martha School, Enfield

Rep. C. Strell

Education History:

BS: CCSU
Major: Elementary Education/
Interdisciplinary Science
MA: St. Joseph College
Major: Education/Reading/Literacy

Work Experience:

13 yrs. Waterbury Schools
1 yr. South Carolina

Rep. E. Annese

- 4. **Ms. Adriana Spellman**, Special Education Teacher, Hill and Plain School effective January 31, 2022.
2021-2022 Salary – \$59,669 (Step 3 Masters+60), pro-rated to start date

Education History:

BA: State University of Rio Janeiro
Major: Education
MA: University of Rhode Island
Major: Education
MA: University of Rhode Island
Major: Special Education
MA: University of Rhode Island
Major: TESOL/Dual Language Immersion

Work Experience:

2 yrs. Waterbury Schools

Rep. J. Mattison

4. **MISCELLANEOUS STAFF**

a. **RESIGNATIONS**

- 1. None

5. **MISCELLANEOUS STAFF**

b. **APPOINTMENTS**

- 1. None

6. **NON-CERTIFIED STAFF AND LICENSED STAFF**

a. **RESIGNATIONS**

- 1. **Mrs. Michele Biondi**, Secretary to Principal, Sarah Noble Intermediate School effective February 2, 2022.

- 2. **Ms. Alexis Wiltshire**, Paraeducator, New Milford High School effective January 22, 2022.

Personal Reasons

Took position elsewhere

7. **NON-CERTIFIED AND LICENSED STAFF**

b. **APPOINTMENTS**

- 1. **Ms. Carolin Preusse**, Paraeducator, Sarah Noble Intermediate School effective January 31, 2022.

\$15.36 per hour - Hire Rate
\$16.97 per hour – Job Rate
(after completion of probationary period)
7 hours per day/5 days per week

Rep. P. Passero

8. **ADULT EDUCATION STAFF**

a. **RESIGNATIONS**

- 1. None

9. **ADULT EDUCATION STAFF**

b. **APPOINTMENTS**

- 1. None

10. BAND STAFF

a. RESIGNATIONS

1. None

11. BAND STAFF

b. APPOINTMENTS

1. None

12. COACHING STAFF

a. RESIGNATIONS

1. None

13. COACHING STAFF

b. APPOINTMENTS

- | | |
|---|---|
| 1. Ms. Trisha Blood , Intramural Boys' and Girls' Frisbee Coach, Schaghticoke Middle School effective April 1, 2022. | 2021-2022 Stipend: \$992
Current Staff Member |
| 2. Ms. Trisha Blood , Intramural Girls' Softball Coach, Schaghticoke Middle School effective April 1, 2022. | 2021-2022 Stipend: \$992
Current Staff Member |
| 3. Ms. Trisha Blood , Intramural Girls' Volleyball Coach, Schaghticoke Middle School effective February 1, 2022. | 2021-2022 Stipend: \$992
Current Staff Member |
| 4. **Mrs. Eileen Fino , Interscholastic Girls' Softball Coach, Schaghticoke Middle School effective April 1, 2022. | 2021-2022 Stipend: \$1985
Current Staff Member |
| 5. **Mr. Rob Hibbard , Interscholastic Boys' Baseball Coach, Schaghticoke Middle School effective April 1, 2022. | 2021-2022 Stipend: \$1985
Current staff member |
| 6. Mr. Rob Hibbard , Intramural Boys' and Girls' Flag Football Coach, Schaghticoke Middle School effective April 1, 2022. | 2021-2022 Stipend: \$992
Current Staff Member |
| 7. Mr. Sean Mahon , Intramural Boys' Baseball Coach, Schaghticoke Middle School effective April 1, 2022. | 2021-2022 Stipend: \$992
Current Staff Member |
| 8. Mrs. Theresa McGuinness , Interscholastic Girls' Track and Field Coach, Schaghticoke Middle School effective April 1, 2022. | 2021-2022 Stipend: \$1985
Current Staff Member |
| 9. Mr. Matt Wall , Intramural Boys' Volleyball Coach, Schaghticoke Middle School effective February 1, 2022. | 2021-2022 Stipend: \$992
Current Staff Member |

- 10. Mr. Matt Wall**, Interscholastic Boys' Track and Field Coach, Schaghticoke Middle School effective April 1, 2022.

2021-2022 Stipend: \$1985

Current Staff Member

14. LEAVES OF ABSENCE

1. ****Mrs. Amanda Dias**, Paraeducator, Sarah Noble Intermediate School requests to extend her unpaid personal leave of absence through approximately February 18, 2022.

2. ****Mrs. Amy D'Orio**, ELA Teacher, Schaghticoke Middle School requests an unpaid leave of absence for the 2022-2023 school year.

Unpaid

Unpaid



RANGE	MAJOR OBJECT CODE DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
100'S	SALARIES - CERTIFIED	30,341,363	75,500	30,416,863	13,610,893	15,792,953	1,013,017	96.67%
100'S	SALARIES - NON CERTIFIED	9,589,390	0	9,589,390	4,546,254	3,382,256	1,660,880	82.68%
200'S	BENEFITS	10,810,557	8,500	10,819,057	6,455,542	3,740,962	622,553	94.25%
300'S	PROFESSIONAL SERVICES	3,948,255	-83,000	3,865,255	1,932,327	1,494,241	438,687	88.65%
400'S	PROPERTY SERVICES	925,069	0	925,069	457,854	286,776	180,439	80.49%
500'S	OTHER SERVICES	9,082,593	0	9,082,593	4,234,968	3,901,373	946,252	89.58%
600'S	SUPPLIES	2,588,172	-1,000	2,587,172	979,010	1,146,105	462,057	82.14%
700'S	CAPITAL	14,404	0	14,404	599	2,124	11,681	18.91%
800'S	DUES AND FEES	95,928	0	95,928	71,727	2,569	21,632	77.45%
900'S	REVENUE	-1,549,707	0	-1,549,707	-117,968	0	-1,431,739	7.61%
GRAND TOTAL		65,846,024	0	65,846,024	32,171,206	29,749,360	3,925,458	94.04%

SALARIES - NON CERTIFIED BREAKOUT

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51180	SALARIES - NON CERT - STIPENDS	518,875	0	518,875	186,797	0	332,078	36.00%
51201	SALARIES - NON CERT - PARA EDUCATORS	2,099,881	0	2,099,881	914,838	959,103	225,941	89.24%
51202	SALARIES - NON CERT - SUBSTITUTUES	925,202	0	925,202	419,025	15,300	490,877	46.94%
51210	SALARIES - NON CERT - SECRETARY	1,919,636	0	1,919,636	1,014,835	839,070	65,731	96.58%
51225	SALARIES - NON CERT - TUTORS	275,695	0	275,695	46,369	0	229,326	16.82%
51240	SALARIES - NON CERT - CUSTODIAL	1,939,639	0	1,939,639	1,000,630	834,216	104,792	94.60%
51250	SALARIES - NON CERT - MAINTENANCE	936,257	0	936,257	453,947	350,586	131,723	85.93%
51285	SALARIES - NON CERT - TECHNOLOGY	493,540	0	493,540	265,201	170,955	57,383	88.37%
51336	SALARIES - NON CERT - NURSES	480,665	0	480,665	244,612	213,025	23,028	95.21%
TOTAL		9,589,390	0	9,589,390	4,546,254	3,382,256	1,660,880	82.68%

BENEFIT BREAKOUT

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
52200	BENEFITS - FICA	618,237	0	618,237	289,163	0	329,074	46.77%
52201	BENEFITS - MEDICARE	528,854	0	528,854	258,375	0	270,479	48.86%
52300	BENEFITS - PENSION	918,524	0	918,524	918,524	0	0	100.00%
52600	BENEFITS - UNEMPLOYMENT COMP	33,000	0	33,000	12,430	2,570	18,000	45.45%
52810	BENEFITS - HEALTH INSURANCE	8,050,300	8,500	8,058,800	4,574,519	3,484,281	0	100.00%
52820	BENEFITS - DISABILITY INSURANCE	125,000	0	125,000	50,982	74,018	0	100.00%
52830	BENEFITS - LIFE INSURANCE	126,000	0	126,000	52,796	68,204	5,000	96.03%
52900	BENEFITS - OTHER EMPLOYEE BENEFITS	410,642	0	410,642	298,752	111,890	0	100.00%
TOTAL		10,810,557	8,500	10,819,057	6,455,542	3,740,962	622,553	94.25%



EXPENDITURES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51110	CERTIFIED SALARIES	30,341,363	75,500	30,416,863	13,610,893	15,792,953	1,013,017	96.67%
51200	NON-CERTIFIED SALARIES	9,589,390	0	9,589,390	4,546,254	3,382,256	1,660,880	82.68%
52000	BENEFITS	10,810,557	8,500	10,819,057	6,455,542	3,740,962	622,553	94.25%
53010	LEGAL SERVICES	224,553	0	224,553	222,343	2,210	0	100.00%
53050	CURRICULUM DEVELOPMENT	75,000	0	75,000	6,486	5,085	63,429	15.43%
53200	PROFESSIONAL SERVICES	2,201,248	-83,000	2,118,248	1,028,603	1,000,025	89,619	95.77%
53201	MEDICAL SERVICES - SPORTS	30,500	0	30,500	8,300	0	22,200	27.21%
53210	TIME & ATTENDANCE SOFTWARE	11,800	0	11,800	3,796	206	7,798	33.91%
53220	IN SERVICE	117,150	0	117,150	49,216	2,460	65,474	44.11%
53230	PUPIL SERVICES	622,224	0	622,224	243,887	303,442	74,895	87.96%
53300	OTHER PROF/ TECH SERVICES	59,800	0	59,800	3,734	16,253	39,813	33.42%
53310	AUDIT/ACCOUNTING	40,500	0	40,500	40,500	0	0	100.00%
53500	TECHNICAL SERVICES	233,708	0	233,708	208,230	23,448	2,029	99.13%
53530	SECURITY SERVICES	218,672	0	218,672	60,427	141,111	17,134	92.16%
53540	SPORTS OFFICIALS SERVICES	113,100	0	113,100	56,805	0	56,295	50.23%
54101	CONTRACTUAL TRASH PICK UP	96,748	0	96,748	41,626	26,358	28,765	70.27%
54301	REPAIRS & MAINTENANCE	475,487	0	475,487	234,917	156,186	84,384	82.25%
54302	FIRE / SECURITY MAINTENANCE	2,500	0	2,500	1,494	0	1,006	59.77%
54303	GROUNDS MAINTENANCE	12,700	0	12,700	3,403	3,097	6,200	51.18%
54310	GENERAL REPAIRS	43,970	0	43,970	5,022	2,553	36,395	17.23%
54320	TECHNOLOGY RELATED REPAIRS	29,847	0	29,847	8,232	323	21,292	28.66%
54411	WATER	68,195	0	68,195	28,878	39,317	0	100.00%
54412	SEWER	15,559	0	15,559	13,162	0	2,397	84.60%
54420	LEASE/RENTAL EQUIP/VEH	180,063	0	180,063	121,121	58,942	0	100.00%
55100	PUPIL TRANSPORTATION - OTHER	116,250	0	116,250	64,096	8,987	43,167	62.87%
55101	PUPIL TRANS - FIELD TRIP	22,750	0	22,750	3,548	0	19,202	15.60%
55110	STUDENT TRANSPORTATION	4,996,291	0	4,996,291	2,513,039	2,405,490	77,762	98.44%
55200	GENERAL INSURANCE	296,763	0	296,763	296,763	0	0	100.00%
55300	COMMUNICATIONS	50,240	0	50,240	24,124	25,972	144	99.71%
55301	POSTAGE	32,750	0	32,750	9,573	23,177	0	100.00%
55302	TELEPHONE	80,069	0	80,069	56,015	24,054	0	100.00%



EXPENDITURES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
55400	ADVERTISING	8,000	0	8,000	615	0	7,385	7.69%
55505	PRINTING	33,010	0	33,010	10,892	1,618	20,500	37.90%
55600	TUITION - TRAINING	35,000	0	35,000	0	0	35,000	0.00%
55610	TUITION - PUBLIC PLACEMENTS	1,002,397	0	1,002,397	387,417	311,061	303,919	69.68%
55630	TUITION - PRIVATE PLACEMENTS	2,362,209	0	2,362,209	862,425	1,096,529	403,255	82.93%
55800	TRAVEL	46,864	0	46,864	6,462	4,484	35,918	23.36%
56100	GENERAL INSTRUCTIONAL SUPPLIES	167,207	0	167,207	61,560	25,199	80,447	51.89%
56110	INSTRUCTIONAL SUPPLIES	430,051	-1,000	429,051	183,464	42,291	203,296	52.62%
56120	ADMIN SUPPLIES	32,678	0	32,678	10,382	4,445	17,851	45.37%
56210	NATURAL GAS	188,000	0	188,000	68,140	119,860	0	100.00%
56220	ELECTRICITY	990,569	0	990,569	388,300	602,269	0	100.00%
56230	PROPANE	3,900	0	3,900	506	3,394	0	100.00%
56240	OIL	211,068	0	211,068	60,326	150,742	0	100.00%
56260	GASOLINE	27,186	0	27,186	4,615	22,571	0	100.00%
56290	FACILITIES SUPPLIES	317,042	0	317,042	126,594	130,820	59,628	81.19%
56291	MAINTENANCE COMPONENTS	16,475	0	16,475	2,769	5,016	8,690	47.25%
56292	UNIFORMS/ CONTRACTUAL	13,100	0	13,100	4,545	8,045	510	96.11%
56293	GROUNDKEEPING SUPPLIES	22,585	0	22,585	3,696	9,804	9,085	59.77%
56410	TEXTBOOKS	26,127	0	26,127	3,760	1,861	20,506	21.51%
56411	CONSUMABLE TEXTS	32,455	0	32,455	18,396	4,500	9,559	70.55%
56420	LIBRARY BOOKS	51,928	0	51,928	14,524	5,692	31,712	38.93%
56430	PERIODICALS	16,162	0	16,162	8,305	5,218	2,639	83.67%
56460	WORKBOOKS	2,535	0	2,535	380	363	1,793	29.29%
56500	SUPPLIES - TECH RELATED	39,104	0	39,104	18,748	4,015	16,341	58.21%
57345	INSTRUCTIONAL EQUIPMENT	4,500	0	4,500	0	0	4,500	0.00%
57400	GENERAL EQUIPMENT	6,127	0	6,127	599	58	5,469	10.73%
57500	FURNITURE & FIXTURES	95,928	0	95,928	71,727	2,569	21,632	77.45%
58100	DUES & FEES	3,777	0	3,777	0	2,066	1,711	54.69%
EXPENDITURE TOTAL		67,395,731	0	67,395,731	32,289,174	29,749,360	5,357,196	92.05%



REVENUES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
43103	EXCESS COSTS	-1,089,825	0	-1,089,825	0	0	-1,089,825	0.00%
43105	MEDICAID REIMBURSEMENT	-60,507	0	-60,507	-16,375	0	-44,132	27.06%
44105	FOI & FINGERPRINTING FEES	-1,900	0	-1,900	0	0	-1,900	0.00%
44705	BUILDING USE FEES (BASE RENTAL)	-55,000	0	-55,000	-10,273	0	-44,727	18.68%
49102	BUILDING USE FEES (CUSTODIAL)	-27,951	0	-27,951	-11,320	0	-16,631	40.50%
44800	REGULAR ED TUITION	-114,400	0	-114,400	-30,000	0	-84,400	26.22%
44822	SPECIAL ED TUITION	-29,900	0	-29,900	0	0	-29,900	0.00%
49103	DCF TUITION	-85,000	0	-85,000	0	0	-85,000	0.00%
44860	ADMISSIONS/ATHLETIC GATE RECEIPTS	-25,400	0	-25,400	-6,000	0	-19,400	23.62%
44861	PARKING PERMIT FEES	-59,824	0	-59,824	-44,000	0	-15,824	73.55%
REVENUE TOTAL		-1,549,707	0	-1,549,707	-117,968	0	-1,431,739	7.61%

GRAND TOTAL	65,846,024	0	65,846,024	32,171,206	29,749,360	3,925,458	94.04%
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BOE Capital Reserve Acct #43020000-10101	
Total as of 7/1/21	268,260
Contribution Towards NMHS Roof Replacement	-250,000
NMHS Alarm System Upgrades	-11,975
Eversource Rebate	6,250
Total as of 12/31/21	12,535*
* Does not include approved but pending final audit contribution from the BOE 20/21 fiscal year end balance	

Turf Field Replacement Acct #43020000-10130	
CONTRIBUTION - FROM BOE 17.18 FYE BALANCE	50,000
CONTRIBUTION - FROM BOE 18.19 FYE BALANCE	50,000
CONTRIBUTION - FROM BOE COLLECTED TEAM FEE'S & BANNER SALES	10,225
CONTRIBUTION - FROM TOWN DATED 6/4/20	50,000
CONTRIBUTION - FROM TOWN DATED 6/16/21	50,000
CONTRIBUTION - FROM BOE COLLECTED TEAM FEE'S 6/23/21	3,765
CONTRIBUTION - FROM BOE COLLECTED TEAM FEE'S 9/29/21	1,890
Total as of 12/31/21	215,880**
** Does not include approved but pending final audit contribution from the BOE fiscal year end balance	



PURCHASE RESOLUTION D - 754

WHEREAS, the equipment, supplies and/or services for which the following Purchase Orders have been issued and deemed necessary by the Superintendent of Schools, and the cost, thereof, are within the budget appropriations approved by the voters of the Town, NOW, BE IT RESOLVED, that the said purchase orders and all disbursements in connection, thereof, are hereby approved.

Funding	Location	Vendor Name	Description	Amount	Object Code
GENERAL	TECHNOLOGY	SHI INTERNATIONAL	SONICWALL SECURITY SUITE SUBSCRIPTION	\$ 13,103.40	53300
GENERAL	SPED	THE NURSE NETWORK	SUBSTITUTE BILLS COVERING NOV. 2021 - JAN. 2022	\$ 13,000.00	53230
GENERAL	TECHNOLOGY	AMPLIFIED IT	GOOGLE WORKSPACE ED PLUS LICENSES	\$ 12,600.00	53200
GENERAL	FACILITIES	TRANE COMPANY	REPLACEMENT OF A/C FAN COILS AT SNIS	\$ 7,446.00	54301
GENERAL	NMHS	SANDY HOOK PROMISE FOUNDATION	STUDENT LEADER TRAINING FOR 3 COHORTS	\$ 7,000.00	53200
GENERAL	FACILITIES	DBS ENTERPRISES, LLC.	21/22 YEARLY - ANTICIPATED VEHICLE REPAIRS	\$ 5,000.00	54301

Funding	Location	Vendor Name	Description	Amount	Object Code
LOCAL COVID	TECHNOLOGY	ZOOM VIDEO COMMUNICATIONS	LICENSE AGREEMENT FOR DISTRICT	\$ 5,760.00	57999

GRANT EXPENDITURES ARE PRESENTED IN BOLD AND ITALICIZED FONT IN THE ABOVE LISTING



BUDGET TRANSFER REQUESTS

AGENDA ITEM 6B-3
JANUARY 2022 MEETING

DETAIL			FROM (-)			TO (+)		
#	REASON	AMOUNT	LOCATION	ORG	OBJECT	LOCATION	ORG	OBJECT
			NONE AT THIS TIME					

Requesting Approval
Across MOC

DETAIL			FROM (-)			TO (+)		
#	REASON	AMOUNT	LOCATION	ORG	OBJECT	LOCATION	ORG	OBJECT
			NONE AT THIS TIME					

Informational
Within Major Object Code