

## **St. Alphonsus Pastoral Council Meeting Minutes**

**Thursday, November 6, 2025**

Present: Fr. Kevin McManaman, Christine Blackwood, Alan Close, Maggie Ensing, Nadine Flemming, Art Hokanson, Sandy Kramschuster, Kathy Monacelli (virtual), Mary Newell, Camille Nicolai, Mary Sue Taft

Not Present Harold Anderson and Mike Wusterbarth

Meeting called to order at order at 6:33pm by Chris Blackwood

**1. Opening Prayer** – Fr. Kevin

**2. Approval of October 2, 2025, Meeting Minutes** – Nadine

Flemming motioned to approve the minutes, seconded by Sandy Kramschuster. None opposed, the motion passed.

**3. Guest Presenter** – Matt Evrard, Director of Ministerial Support

- Matt advised the PC that he has been in his position for one and a half years.
- Some of his duties recently have included assisting with the hiring process of the custodial staff, cleaning up after the August 2025 flood and working with the insurance company to get items replaced that were ruined due to the flood.
- Matt updated the PC on the FEMA Security Grants that St. Alphonsus received. Cameras and key fobs in the PMC and school will be updated. Also with the grant funds, we will purchase a generator and panic buttons for the church.
- Matt attended a communications meeting hosted by the Archdiocese. Matt's goal is to have a post a day on Facebook. He welcomes stories and pictures to post especially on how "Faith programs" have helped people grow in their faith. Photos with children must have more than one child in it and we never give out the last names of children. Parents must sign a waiver to have their child appear in a photo.
- Matt shared with the PC that the school has an Instagram account and the church has a YouTube Channel.

**4. November Committee Updates**

## **School**

- Megan Sagat, School Principal, created a registration form. There is a \$75.00 non-refundable registration fee per family to hold their spot for the upcoming school year.
- Megan Sagat created a four-page outline of the five-year Technology Plan.

## **Christian Formation**

- There will be a First Reconciliation Retreat on Saturday, November 15<sup>th</sup>.
- There will be a Christmas Bulletin Cover Design Contest. The selected design will be on the Bulletin Cover on the fourth Sunday of Advent.
- The plans continue for the June 2026 teen Mission Trip to Chattanooga, Tennessee with a few other parishes. The total cost per teen for the trip will be between \$700.00-\$800.00. Fund raising will be forthcoming and will help pay for the trip. An example of a task the teens might be doing on the Mission Trip is yard work around a parish.
- Vacation Bible School is being re-thought. Perhaps we will bring it back to St. Alphonsus and the My Sunday Visitor method is being considered.

## **Liturgy Worship**

- Volunteers are needed in all ministries (choir, ushers, etc), especially at the 11:00am Mass. There currently is no scheduled sacristan and there are insufficient Eucharistic Ministers.
- The Praise and Worship Adoration Hour is still being considered.

## **Human Concerns**

- The Giving Tree coordinator is Barb Nelson. The tree will be set up with tags in the Gathering Space for three weekends beginning November 30<sup>th</sup>. The Giving Tree helps underserved K-3<sup>rd</sup> grade children get a new toy for Christmas. The committee works with local Catholic Schools, St. Al's Food Pantry families, St. Alphonsus School, Christian Formation, and Greendale Elementary schools to distribute the toys.
- The Care for Creation Committee is hosting a showing of the movie "Common Ground" on Tuesday, December 2<sup>nd</sup> in the Community Room. There is no cost for attending the event.
- The Human Concerns Committee had a discussion regarding the Rose Sale. There is concern about not having a coordinator for the event and lack of overnight refrigeration to store the roses.

## **Hands and Hearts**

- The committee finalized the plans for the upcoming November 8<sup>th</sup> Family Bingo night.
- Discussion was held on Homebound Outreach. The committee continues to send cards and letters to the St. Alphonsus Homebound parishioners. They were also exploring the possibility of delivering cookies and/or poinsettia plants at Christmas.
- The committee discussed sending post cards to residents within the St. Alphonsus Church boundaries. The post cards would invite the residents to Christmas Mass.
- Seven new members joined St. Alphonsus in the month of September.

## **Finance**

- The committee met in October to review the Financial Statements. It was noted that we are doing good with the "funds to budget" at this time.

- The committee continues preparing to apply for the School Choice Program.
- There was a change in the financial reporting of the school in September because K3 is not part of the School Choice Program.
- St. Alphonsus will receive \$11,000 - \$12,000 reimbursement per child in the School Choice Program.
- A reminder that St. Alphonsus is a non-profit and therefore we do not pay sales tax. Therefore, if you purchase an item on behalf of St. Alphonsus, we do not reimburse sales tax.

## **Pastor's Report**

- The Annual Campaign Appeal is currently in process. The second Appeal letter will go out to parishioners that have not responded.
- There was a discussion on the Corporate Review Meeting regarding possibly changing the method of how this information is disseminated.
- The culvert at the main entrance of the church has been repaired again. Labor was not charged the second time the culvert had to be repaired. This completes the flood repairs.
- Parishioners and family members can come to the Shout Hosanna program. The information is posted on Facebook.
- There was discussion held on cell phones going off during Mass. An announcement at the beginning of Mass may help with this issue.
- Baptisms have increased recently. There have been requests for private Baptisms. Father Kevin will do private baptisms on the first Saturday of the month or the third Sunday of the month.
- The November 4<sup>th</sup> Mass of Remembrance was well attended.
- Deacon Yunior will be preaching on Sunday, November 9<sup>th</sup> at the 9:00am and 11:00am Masses. He will also preach in December.
- The OCIA group is a small group this year.

- Father Kevin will be starting a Men's Small Group in January.

### **Continuing/Informational Items**

- The October 21<sup>st</sup> All-Committee Meeting went well.
- St. Alphonsus hosted the October 28<sup>th</sup> Deanery Meeting. Much of the meeting was spent discussing safety in church. The last Mass at St. Rita Parish will be November 23, 2025. St. Martin of Tours does one day pilgrimages. The next scheduled meeting is April 21, 2026, at Mother of Perpetual Help Church.
- Google Docs Access Support – no issues reported.
- December Councils Christmas Social (PC and Finance) – The Social will take place on Tuesday, December 16<sup>th</sup> at 6:30pm.
- Planned Absences – Please use the online Absence Form or let Chris B. know if you are not going to attend a PC meeting.
- The next PC meeting is Thursday, January 8, 2026, and the next All-Committee Meeting is Tuesday, January 20, 2026.

### **Closing Prayer – Fr. Kevin**

- Upon motion by Nadine Flemming and seconded by Mary Newell, the meeting was adjourned at 8:14pm. None opposed, the motion passed.

Respectfully submitted by Camille Nicolai

