# **REQUEST FOR PROPOSAL (RFP)**

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#### INTRODUCTION

Na' Neelzhiin Ji Olta' Inc. invites and welcomes proposals for their Teacher housing project. All sealed proposals submitted for consideration must be received by the time as specified under the "SUBMISSION DEADLINE."

BIDDERS SHOULD NOTE THAT ANY AND ALL WORK INTENDED TO BE SUBCONTRACTED AS PART OF THE BID SUBMITTAL MUST BE ACCOMPANIED BY BACKGROUND MATERIALS AND REFERENCES FOR PROPOSED SUBCONTRACTOR(S) – NO EXCEPTIONS.

#### PROJECT AND LOCATION

The bid proposal is being requested for Na' Neelzhiin Ji Olta' Inc. which is located at Na' Neelzhiin Ji Olta, (Torreon New Mexico).

#### **PROJECT OBJECTIVE**

The objective and ultimate goal for this project is to bring in a single wide mobile home for additional teacher home.

## PROJECT SCOPE AND SPECIFICATIONS:

To deliver (1) 2 beds, 2 baths (up to 900 sq. ft.) single wide new mobile home, all appliances included. Set up unit, install skirting, all utilities and anything else included. Bidders may schedule a walk through if needed.

## **DEADLINE TO SUBMIT PROPOSAL**

All proposals must be received by August 10, 2023, no later than close of business at 4 pm for consideration in the project proposal selection process.

## **PROPOSAL SELECTION:**

Only those proposals received by the stated deadline will be considered. All proposals, submitted by the deadline, School Board will be reviewed and evaluated based upon information provided in the submitted proposal.

## **SUMMARY OF BIDDER BACKGROUND TO INCLUDE:**

- Bidder's Name(s)
- Bidder's Address
- Bidder's Contact Information
- Contractor's License information
- Duns #
- References

## **PROPOSED OUTCOME**

Summary of timeline and work to be completed.

#### **COST OF PROPOSAL SUMMARY AND BREAKDOWN**

- A detailed list of any and all expected costs or expenses related to the Proposed Project.
- Summary and explanation of any other contributing expenses to the total cost.
- Brief summary of the total cost of the proposal.