

Tucker Elementary School

Student Handbook

2023-2024

1300 Tucker Road
Perry, Georgia 31069
(478)988-6278

Mrs. Eddie Williams

Principal

Dr. Meredith Fletcher

Assistant Principal for Instruction

Mrs. Yolanda Felder

Assistant Principal for Discipline

Mrs. Lora Ostrat

Counselor/504 Coordinator



Mr. Mark Scott, Superintendent
Houston County Board of Education
P.O. Box 1850, 110 Main Street
Perry, Georgia 31069
(478) 988-6200
www.hcbe.net

Welcome back Tucker Tigers! I know the 2023/2024 School Year will be the best year ever!

Mission: To develop compassionate, confident, lifelong learners

Vision: To provide a safe environment that engages all students, staff, and community

Values:

Kindness- We care about the feelings of others & show compassion for others.

Respect- We treat others as we would want to be treated.

Excellence- We strive to be the best we can be. (Nothing but the BEST)

Focus- We focus on reading & computing on grade level.

Proven Instruction- We teach & learn based on evidence.

Procedures & Information:

Arrival, Dismissal, Visitor & Checkout

Arrival-

- School begins at 8:30.
- Students need to be in their classroom by 8:25.
- Announcements and Pledge start at 8:25.
- Instruction begins at 8:30.
- All students report to the lunchroom between 7:45-8:05.
- Students are dismissed to their classrooms at 8:05.
- If students arrive after 8:05, they are allowed to go straight to their classroom or may go to the lunchroom to eat breakfast.
- After 8:25, the lunchroom closes breakfast and all students report to the classroom, they are offered a bag breakfast.

For safety reasons:

- Do not drop your student off or allow them to arrive as walkers or bikers before 7:45 as there is no one assigned to watch them.
- Doors do not open until 7:45.
- Do not drop them off after 8:30.
- If you arrive late, you must park your car in the front parking lot, walk them in, and check them in.
- Do not drop them at the front entrance of the school and allow them to walk in by themselves. They must be accompanied by an adult.

After School Program-

Students enrolled in our After School Program are dismissed from the classroom and report to the Lunchroom for a snack.

Parents may sign up students by contacting Ramona Johnson at 478-210-8099 or by contacting the front office at 478-988-6278. Mrs. Jane Bailey is the coordinator and Mrs. Newberry is the co-coordinator.

Students have an opportunity to work on homework with the support of our After School Program Teachers, go outside to the playground (weather permitting) and spend time using technology. They are picked up and signed out from the front entrance of the school.

Bus Riders-

- Buses drop off on the front hall in the morning.
- Students report to the Lunchroom from 7:45-8:05.
- Breakfast is available for bus students from 7:45-8:25.
- Breakfast carts are located on the front hall. If students choose, they may have breakfast on the go (bagged breakfast) to eat in the lunchroom or take with them to the classroom.

If your child is a Bus Rider, there is an APP to help you track the location of their bus.

1. Download Here Comes the Bus app or visit www.herecomesthebus.com online.
2. Click the "Sign Up" button.
3. Enter the Houston County code 29158. Students who receive special education transportation use code 29157.
4. Click "Next" followed by "Confirm."
5. Complete the "User Profile" box.
6. Under "My Students," click "Add." Enter your child's last name and student ID number.
7. Once you confirm your information, you're ready to begin customizing your settings

Car Rider Line

- The Car Rider Line moves extremely fast when we all work together.
- Please remember to have your car rider number in your car and visible.
- If you do not have your number in the car, we must call the front office, get the number, and do an ID check.

This is a safety procedure and even though it is frustrating at times, it is necessary to keep our students safe.

However, it does take time and holds the rest of the line up from moving forward.

Checking in & checking out students:

- Students must be checked in and out by an adult.
- Please remember to bring your ID in as we check it against the IC permitted-pick up list.
- For safety reasons, there will NOT be any early dismissals after 3:00 p.m. except for emergencies or doctor's appointments.
- Documentation of the appointment needs to be provided no later than the following day.
- If you need to check your child out of school for any reason, you will need to do it before 3:00 p.m.

Transportation Changes

- Our front office staff is incredibly busy during dismissal.
- To avoid any confusion, missed buses, and safety issues, we cannot change transportation for your child after 3:00 p.m.
- Please do not send a change of dismissal through Class Dojo as teachers do not always get to check that until after school.
- If you need to change dismissal, please make sure to call the office before 3:00 p.m.
- These procedures are put into place for the safety of your children and to make dismissal run more smoothly.

Communication

- Class DOJO- This app helps the school inform you of school events and information as well as being a way to communicate with the teacher on an individual basis.
- Thursday Folders- This folder goes home every Thursday with your student. It holds your students' work, forms you may need to fill out, and general information.
- Social Media- We also use social media as one form of communication so please follow us on Facebook and our website.






Discipline


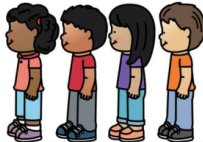



- At Tucker we are kind and respectful.
- We use Positive Behavior Intervention System (PBIS) as our school-wide discipline plan.
- As a PBIS school, we address behavior by teaching the desired behavior, giving positive reminders, reteaching desired behavior, and rewarding desired behavior.


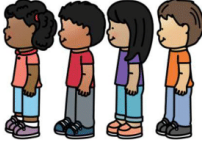

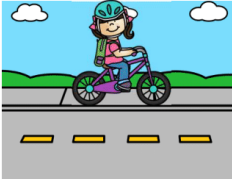

TIGERS...	Classroom
Body Level: 0	Walking Feet, Silent Voice
Be Kind	
Be Engaged	
Be Responsible	
Be Safe	
Be Mindful	

TIGERS...	MUSIC
Body Level: 1	Walking Feet, Whisper Voice
Be Kind	I will be aware of how I treat others.
Be Engaged	<p>I will keep my attention on the teacher and the lesson.</p> <p>I will participate in the music activities to the best of my abilities.</p>
Be Responsible	<p>I will do my best.</p> <p>I will raise my hand and wait to be called on before I speak.</p>
Be Safe	<p>I will keep my hands and feet to myself.</p> <p>I will sit in my chair correctly.</p>
Be Mindful	<p>I will use positive self-talk.</p> <p>I will make healthy choices.</p> <p>I will use my Second Step strategies to self-regulate.</p>

TIGERS...	ART
Body Level: 1	Walking Feet, Whisper Voice
<p style="text-align: center;">Be Kind</p>	<p>I will use nice words and good manners.</p> <p>I will be helpful.</p>
<p style="text-align: center;">Be Engaged</p>	<p>I will come to art ready.</p> <p>I will try my best.</p>
<p style="text-align: center;">Be Responsible</p>	<p>I will follow directions and ask questions.</p>
<p style="text-align: center;">Be Safe</p>	<p>I will raise my hand before I move.</p> <p>I will get quiet quickly.</p>
<p style="text-align: center;">Be Mindful</p>	<p>I will use positive self-talk.</p> <p>I will make healthy choices.</p> <p>I will use my Second Step strategies to self-regulate.</p>

TIGERS...	P. E.
Body Level 3	
<p style="text-align: center;">Be Kind</p>	<p>I will play with kind words and actions.</p> <p>I will play fairly.</p> <p>I will include others so no one is left out.</p> 
<p style="text-align: center;">Be Engaged</p>	<p>I will follow directions.</p> <p>I will play by the rules.</p> <p>I will stay in the assigned area.</p> 
<p style="text-align: center;">Be Responsible</p>	<p>I will STOP, LOOK, and LISTEN when I hear the whistle.</p> <p>I will go to an adult for help.</p> <p>I will leave the area as clean as I found it or better.</p> 
<p style="text-align: center;">Be Safe</p>	<p>I will be aware of my surroundings.</p> <p>I will keep my hands and feet to myself.</p> <p>I will use the equipment appropriately.</p> 
<p style="text-align: center;">Be Mindful</p>	<p>I will use positive self-talk.</p> <p>I will make healthy choices.</p> <p>I will use my Second Step strategies to self-regulate.</p> 






TIGERS...	Bus Riders
Body Level: 0	Walking Feet, Silent Voice
<p style="text-align: center;">Be Kind</p>	<p>I will use kind words.</p> <p>I will follow directions.</p> <p>I will wait my turn.</p> 
<p style="text-align: center;">Be Engaged</p>	<p>I will stand in line on the blue.</p> <p>I will get my tag scanned.</p> 
<p style="text-align: center;">Be Responsible</p>	<p>I will go straight to the bus ramp.</p> <p>I will be sure to get all my things.</p> 
<p style="text-align: center;">Be Safe</p>	<p>I will keep my hands and feet to myself.</p> <p>I will sit on my bottom and face forward in my assigned seat.</p> 
<p style="text-align: center;">Be Mindful</p>	<p>I will use positive self-talk.</p> <p>I will make healthy choices.</p> <p>I will use my Second Step strategies to self-regulate.</p> 


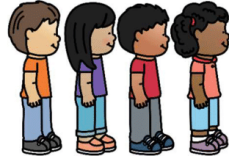



TIGERS...	Walkers
Body Level: 0	Walking Feet, Silent Voice
<p style="text-align: center;">Be Kind</p>	<p>I will use kind words.</p> <p>I will follow directions.</p> <p>I will wait my turn.</p> 
<p style="text-align: center;">Be Engaged</p>	<p>I will stand in line on the paw prints.</p> <p>I will get my tag scanned.</p> 
<p style="text-align: center;">Be Responsible</p>	<p>I will find my siblings or walking buddies.</p> <p>I will be sure to get all of my things.</p> 
<p style="text-align: center;">Be Safe</p>	<p>I will keep my hands and feet to myself.</p> <p>I will follow sidewalks and use crosswalks.</p> <p>I will look both ways when crossing the street.</p> <p>I will go straight home.</p> 
<p style="text-align: center;">Be Mindful</p>	<p>I will use positive self-talk.</p> <p>I will make healthy choices.</p> <p>I will use my Second Step strategies to self-regulate.</p> 





TIGERS...	Car Riders
Body Level: 0	Walking Feet, Silent Voice
<p style="text-align: center;">Be Kind</p>	<p>I will use kind words.</p> <p>I will follow directions.</p> 
<p style="text-align: center;">Be Engaged</p>	<p>I will listen for my name.</p> <p>I will sit on a bench.</p> 
<p style="text-align: center;">Be Responsible</p>	<p>I will find my siblings or riding buddies.</p> <p>I will be sure to get all of my things.</p> 
<p style="text-align: center;">Be Safe</p>	<p>I will keep my hands and feet to myself.</p> <p>I will wait until my car comes to a complete stop before I get in.</p> 
<p style="text-align: center;">Be Mindful</p>	<p>I will use positive self-talk.</p> <p>I will make healthy choices.</p> <p>I will use my Second Step strategies to self-regulate.</p> 






TIGERS...	Library
Body Level: 1	Walking Feet, Whisper Voice
<p style="text-align: center;">Be Kind</p>	<p>I will keep food, drinks, and gum out of the library.</p> <p>I will wait quietly in the checkout line.</p> <p>I will use kind words.</p>
<p style="text-align: center;">Be Engaged</p>	<p>I will put books where they belong.</p> <p>I will find my book, then sit, and read.</p>
<p style="text-align: center;">Be Responsible</p>	<p>I will return my books in a timely manner.</p> <p>I will use a shelf marker to help me find books.</p> <p>I will choose a seat and stay there.</p>
<p style="text-align: center;">Be Safe</p>	<p>I will clean my area before leaving.</p> <p>I will move around the area safely.</p> <p>I will present a library pass when entering and exiting.</p>
<p style="text-align: center;">Be Mindful</p>	<p>I will use positive self-talk.</p> <p>I will make healthy choices.</p> <p>I will use my Second Step strategies to self-regulate.</p>

TIGERS...	Office
Body Level: 1	Walking Feet, Whisper Voice
<p style="text-align: center;">Be Kind</p>	<p>I will wait my turn patiently without interruption.</p> <p>I will use polite words: "Excuse me." "May I...?" "Thank you"</p> <p>I will keep your hands to yourself.</p>
<p style="text-align: center;">Be Engaged</p>	<p>I will enter the office with permission from an adult or with a note.</p> <p>I will only talk when asked to.</p>
<p style="text-align: center;">Be Responsible</p>	<p>If I am late, I will get a tardy slip before going to my classroom.</p> <p>I will stay in front of the counter.</p> <p>I will explain why I am in the office clearly.</p>
<p style="text-align: center;">Be Safe</p>	<p>I will enter and exit through the correct door.</p> <p>I will keep my hands, feet, and objects to myself.</p> <p>If I am waiting in the office, I will sit on the floor.</p>
<p style="text-align: center;">Be Mindful</p>	<p>I will use positive self-talk.</p> <p>I will make healthy choices.</p> <p>I will use my Second Step strategies to self-regulate.</p>

TIGERS...	Restroom
Body Level: 0	Walking Feet, Silent Voice
<p style="text-align: center;">Be Kind</p>	<p>I will respect others' privacy.</p> <p>I will knock before opening the stall door.</p> 
<p style="text-align: center;">Be Engaged</p>	<p>I will go and flush.</p> <p>I will wash my hands.</p> <p>I will return to class.</p> 
<p style="text-align: center;">Be Responsible</p>	<p>I will keep the restroom as I found it or better.</p> <p>I will report any problems to an adult.</p> 
<p style="text-align: center;">Be Safe</p>	<p>I will keep my feet on the floor.</p> <p>I will shake the extra water off in the sink.</p> 
<p style="text-align: center;">Be Mindful</p>	<p>I will use positive self-talk.</p> <p>I will make healthy choices.</p> <p>I will use my Second Step strategies to self-regulate.</p> 

TIGERS...	Hallway
Body Level: 0	Walking Feet, Silent Voice
<p style="text-align: center;">Be Kind</p>	<p>I will use hallway manners.</p> <p>I will greet with "hallway hellos" (smile and wave).</p> 
<p style="text-align: center;">Be Engaged</p>	<p>I will keep my eyes forward walking on the blue on the right side of the hallway.</p> 
<p style="text-align: center;">Be Responsible</p>	<p>I will go directly where I need to go.</p> 
<p style="text-align: center;">Be Safe</p>	<p>I will keep my body to myself.</p> <p>I will follow the adults' directions.</p> <p>I will respect others' personal space.</p> 
<p style="text-align: center;">Be Mindful</p>	<p>I will use positive self-talk.</p> <p>I will make healthy choices.</p> <p>I will use my Second Step strategies to self-regulate.</p> 

TIGERS...	Playground
Body Level: 3	Running Feet, Outside Voice
<p style="text-align: center;">Be Kind</p>	<p>I will play with kind words and actions.</p> <p>I will include others, so no one is left out.</p> 
<p style="text-align: center;">Be Engaged</p>	<p>I will play by the rules.</p> <p>I will stay in the assigned area.</p> 
<p style="text-align: center;">Be Responsible</p>	<p>I will leave the area as I found it or better.</p> <p>I will go to an adult for help.</p> <p>I will line up at the signal.</p> 
<p style="text-align: center;">Be Safe</p>	<p>I will keep my hands and feet to myself.</p> <p>I will use the equipment correctly.</p> 
<p style="text-align: center;">Be Mindful</p>	<p>I will use positive self-talk.</p> <p>I will make healthy choices.</p> <p>I will use my Second Step strategies to self-regulate.</p> 

TIGERS...	Lunchroom
Body Level: 1	Walking Feet, Whisper Voice
<p style="text-align: center;">Be Kind</p>	<p>I will talk to MY square partners with kind words.</p> <p>I will include others in conversation.</p> 
<p style="text-align: center;">Be Engaged</p>	<p>I will touch and eat the food on my tray or lunchbox.</p> <p>I will carry my tray with both hands.</p> 
<p style="text-align: center;">Be Responsible</p>	<p>I will close my milk carton.</p> <p>I will pick up my trash.</p> <p>I will stand up. Then pick up my tray.</p> 
<p style="text-align: center;">Be Safe</p>	<p>I will stay seated on my bottom.</p> <p>I will wait to be dismissed.</p> <p>I will raise my hand for help.</p> <p>I will stay in my order as I walk to leave.</p> 
<p style="text-align: center;">Be Mindful</p>	<p>I will use positive self-talk.</p> <p>I will make healthy choices.</p> <p>I will use my Second Step strategies to self-regulate.</p> 

Field Trip

- At Tucker, we wear our grade level colors on field trips.
- Chaperones must have a background check before they can attend.

As a PBIS school, we address behavior by teaching the desired behavior, giving positive reminders, reteaching desired behavior, and rewarding desired behavior.

Clubs

Name of Club/Organization: Jr. Beta Club

Faculty Sponsor/Contact: Lora Ostrat and Latasha Zellner

Membership Requirement: Chapter Invitation ONLY, 4th and 5th grade "A" average, "M" Discipline

Financial Obligations/Dues: Returning Members \$10.00 New Members \$30.00

Mission/Purpose: To promote the ideals of Academic Achievement, Character, Service, and Leadership among elementary and secondary school students. To reward meritorious achievement and to encourage and assist students in continuing their education after high school.

Planned Activities: Quarterly Service Projects

Name of Club/Organization: Early Act

Faculty Sponsor/Contact: Mrs. Whiddon and Mrs. Owen

Membership Requirement: 4th and 5th grade with application with essay

Financial Obligations/Dues: free

Mission/Purpose: Public/Community service club

Planned Activities: School/Local/World project

Name of Club/Organization: 3-5 STEM

Faculty Sponsor/Contact: Mrs. Owen and Mrs. Labranche

Membership Requirement: Grades 3-5

Financial Obligations/Dues: \$20.00 membership fee

Mission/Purpose: Science/Technology/Engineering/Math focus

Planned Activities: TBD

Name of Club/Organization: Chorus

Faculty Sponsor/Contact: Mrs. Campbell

Membership Requirement: Attend all practices and performances with satisfactory conduct

Financial Obligations/Dues: \$20.00

Mission/Purpose: We strive for musical excellence in a supportive environment of respect, friendship, and fun.

Planned Activities: Performance in December and spring concert

Name of Club/Organization: Book Club

Faculty Sponsor/Contact: Mrs. Stevenson

Membership Requirement: Open to Tucker students K-5

Financial Obligations/Dues: Free

Mission/Purpose: To provide students with an opportunity to enjoy books and reading.

Planned Activities: Meet once a month or quarterly to read a story and participate in coordinating activities.

Volunteering

In order to volunteer, one must have a background check completed and on file with the school. Please reach out to our Family Engagement Coordinator at 478-988-6278. You can also reach out to our PTO President, Dalas Wright at 229-402-9113 for more volunteer information.

We need your signature on Required Documents:

Required Documents

Parent signature pages for the School Handbook, Technology agreement and various other parent signature pages can be found in Infinite Campus (IC). These documents are required by the school district and must be signed off through infinite campus. Please have all documents signed off by Friday, August 11th.

We look forward to a wonderful year at Tucker Elementary!

