

MARCH 11, 2024

****The Board reserves the right to enter into closed session at any time during the meeting to discuss matters permitted by NJSA 10:4-12**

**NORTH WILDWOOD BOARD OF EDUCATION
WORKSESSION MEETING MINUTES
MONDAY, MARCH 11, 2024
6:00 P.M.**

AGENDA

1. CALL TO ORDER: Mr. Brown called the meeting to order at 6:00 p.m.

2. OPENING STATEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the Public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the North Wildwood Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted with the City Clerk, the Atlantic City Press and the Cape May County Herald.

3. ROLL CALL

Present:

Michael Brown, Sr.

James Farrell

Gerald Flanagan

Ronald Golden

Michele Devine-Hartnett

April Howard

Scott McCracken

Absent:

David C. MacDonald

Haroula Rotondi

Laura Stefankiewicz

4. ATTENDANCE

Also in attendance:

Philip Schaffer, Superintendent

Dawn Cottrell, Board Secretary/SBA

Robert Belasco, Solicitor

5. FLAG SALUTE

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6. BOARD PRESENTATION

Recognition of the 2023 - 2024 Margaret Mace Girls Basketball Team

7. EXECUTIVE SESSION - NONE

8. PUBLIC COMMENT- AGENDA ITEMS ONLY - NONE

The Board values and welcomes comments and opinions from residents. This meeting will now be open to public comments on [agenda items only]. Public Comment will be held for a total of 15 minutes. If your questions pertain to litigation, student or personnel items, please contact the Superintendent directly, after the meeting, as the Board does not discuss these matters in public. If there are items the Superintendent would like to address, he may wish to do so after all public comment has been heard.

9. APPROVAL OF MINUTES - NONE

10. APPROVAL OF TRANSFER OF FUNDS: NONE

11. APPROVAL OF FINANCIAL STATEMENTS as of _____, and certification of non-over expenditure of funds (roll call); acknowledgement receipt of investment report.

NONE

12. APPROVAL OF BILL LIST: NONE

13. BOE MEMBER REPORTS

A. Committee Reports, WHS Reports

14. CONSENT AGENDA

The following items are believed to be items of a routine nature requiring no discussion and which are to be voted upon a single roll call vote of the board of education. Any single member of the board of education may have any of the items on the consent agenda removed and placed on the other part of the agenda for discussion merely by so indicating prior to the vote to be taken on the consent agenda

A. On the recommendation of the Superintendent, to approve the 2024-2025 Preschool Education Aid Program Plan and Budget.

B. On the recommendation of the Superintendent, to approve the following field trips

<u>GRADE / GROUP</u>	<u>PLACE / SPEAKER</u>	<u>DATES</u>
Grade 4	Cold Spring Village	June 6, 2024

Grade 4	Sports Day WW Convention Center	March 22, 2024
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FINANCE

- A. On the recommendation of the Superintendent and the School Business Administrator, to approve Neurabilities (The Center for Neurological and Neurodevelopmental Health, LLC) for student neurological, neuropsychological and other developmental pediatric evaluations.
- B. On the recommendation of the Superintendent and School Business Administrator, to approve the 2023-2024 Substitute Custodian pay rate to \$20/hour effective immediately.
- C. On the recommendation of the Superintendent and School Business Administrator, to approve the adoption of the Tentative Budget for FY 2024-2025:

BE IT RESOLVED that the tentative budget be approved for the 2024-2025 school year using the 2024-2025 state aid figures and the School Business Administrator/Board Secretary be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	General Fund	Special Revenue	Debt Service	Total
2024-25 Total Expenditures	\$9,262,149	\$957,504	\$374,200	\$10,593,853
Less: Anticipated Revenues	(\$1,791,134)	(\$957,504)	(\$128,055)	(\$2,876,693)
Taxes to be Raised	\$7,471,015	-0-	\$246,145	\$7,717,160

And to advertise said tentative budget in the Press of Atlantic City in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the North Wildwood Board of Education located at 1201 Atlantic Avenue, North Wildwood, NJ 08260 on April 29, 2024 at 6:00 pm for the purpose of conducting a public hearing on the budget for the 2024-2025 School Year.

TUITION RESERVE WITHDRAWAL

BE IT RESOLVED that the General Fund appropriations include a \$125,856 withdrawal from the Tuition Reserve Account which were deposited into the account in SY 2022-2023 and are now required to be withdrawn to pay tuition obligations in the 2024-2025 SY.

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TRAVEL AND RELATED EXPENSE REIMBURSEMENT 2024-2025

WHEREAS, the North Wildwood Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a board of education may establish, for regular district business travel only, an annual school year threshold of \$600 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, the North Wildwood Board of Education established \$20,000 as the maximum travel amount for the current school year and has expended \$245.96 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$20,000 for the 2024-2025 school year.

- D. On the recommendation of the Superintendent and the School Business Administrator, approve the submitted proposal from Johnson Controls Fire Protection to demo and replace all dry exterior system piping in the amount of \$163,007.10 under New Jersey State Contract #83717 for the 2023-2024 school Year.

PERSONNEL

- A. On the recommendation of the Superintendent, to approve Megan Farrell for FMLA effective March 18, 2024 through March 28, 2024.
- B. On the recommendation of the Superintendent, to approve Celine Girard for Non-Public Teacher Assistant @ \$16/hour.

POLICIES

- A. None

PROFESSIONAL DEVELOPMENT AND RELATED EXPENSES

NAME	PLACE	SUBJECT	DATES	COSTS
Pete Gutierrez	Harrah's Casino, Atlantic City, NJ	2024 NJSBGA	March 17-20, 2024	Mileage +Tolls

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Carolyn Morey	The Palace of Somerset Park	Women's Leadership Conference 2024	March 18-19, 2024	\$419 plus Mileage and Tolls
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MOTION TO APPROVE CONSENT AGENDA

Motion: Mr. McCracken

Second: Mr. Flanagan

Voting Yes:

Michael Brown, Sr.
James Farrell
Gerald Flanagan
Ronald Golden
Michele Devine-Hartnett
April Howard
Scott McCracken

15. PUBLIC COMMENTS - NONE

The Board values and welcomes comments and opinions from residents. This meeting will now be open to public comments on [any item or matter]. Public Comment will be held for a total of 15 minutes. If your questions pertain to litigation, student or personnel items, please contact the Superintendent directly, after the meeting, as the Board does not discuss these matters in public. If there are items the Superintendent would like to address, he may wish to do so after all public comment has been heard.

16. BOARD COMMENTS

17. ADMIN COMMENTS - NONE

18. HARASSMENT, INTIMIDATION, BULLYING REPORTS

Motion: Ms. Howard

Second: Mr. McCracken

Voting Yes:

Gerald Flanagan
Ronald Golden
April Howard
Scott McCracken

Abstain:

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Michael Brown, Sr.
James Farrell
Michele Devine-Hartnett

19. SUPERINTENDENT'S REPORT

20. ADJOURNMENT at 6:21 p.m.

Motion: Mr. Flanagan

Second: Ms. Devine-Hartnett

Respectfully submitted,



Dawn Cottrell

School Business Administrator/Board Secretary

21. BOARD INFORMATION

A. None.

22. NEXT MEETING

March 25, 2024 - Regular meeting at 6:00 pm