

The regular monthly meeting of the Minerva Central School Board of Education held on June 13, 2024 was called to order by President, Nellie Halloran at 6:31 pm.

Present: Mrs. Killon, Ms. Halloran, Mrs. West, Mrs. Griffen, Mr. Sanalidro, Mrs. Husson, Ms. Hyatt, Mrs. McCauliffe and Mrs. Green.

2 Faculty/Staff Members

0 Community Members

Pledge of Allegiance

Motion by Mrs. Killon seconded by Mrs. West to Enter into Executive Session at 6:32 pm. Carried 4-0
Mr. Sanalidro joined Executive Session at 6:45 pm.

Motion by Mrs. Griffen seconded by Mr. Sanalidro to exit Executive Session at 7:10 pm. Carried 5-0

Public Comment – None

Mrs. Husson gave Superintendent's report including: Personnel, math position, possible retired teacher for part-time coverage, Mrs. Fabin will continue until January, Mr. Corcoran will continue in tech position for 1 more year, a bus driver/custodian will start September 1st. No capital project updates. Sign out front, town is purchasing one for Courtney Park, possible avenue for us to purchase, sign cost and variances for sign. Merger timeline, report from State Ed is finalized, July 1st study will be released, July 15 will be released to the community, no meetings will be held over the summer, presentation in September to public, then both boards will vote at the same time on possible straw vote on September 12th, October/November straw vote if passed – petition for commissioner vote in January, if passed February planning, September of 2026 would start new district, a letter will be put out to the community when dates are decided.

Mrs. McCauliffe reported last of the COVID grant was spent on social emotional learning, will be closed in September.

Mrs. Husson continued report: Spring sports are done, sports banquet recognized James Gereau for 21 years of coaching. May activities, elementary dance, field trips, budget and spring concert/art show, National Honor Society dinner, 7-12 beach day, grand march for Kindergarten and seniors, electric bus fleet assessment done, district wide safety plan, regents dates, July 11th will be reorganization meeting.

Ms. Hyatt gave Curriculum and Instruction report including: Summer enrichment program, curriculum mapping and standards changing, end of year updates, elementary awards, sweet success, 5th grade studying history of Minerva, beach trips and museum field trip.

Mrs. West asked about handing out elementary sports awards at awards ceremony.

Motion by Mr. Sanalidro seconded by Mrs. West to approve the Minutes of the Budget Hearing held May 14, 2024 with name correction. Carried 5-0

Motion by Mrs. Griffen seconded by Mrs. West to approve the Minutes of the Regular Meeting held May 14, 2024. Carried 5-0

Motion by Mrs. Griffen seconded by Mrs. West to approve the Minutes of the Special Board Meeting held May 21, 2024. Carried 5-0

Motion by Mrs. Killon seconded by Mr. Sanalitra to approve Financial Reports including: Treasurer's Report, Warrant # 24 \$94,734.60, Budget Revenue and Status, Extra Classroom Report \$40,166.94.

Carried 5-0

Correspondence: Letter of request for Non-Resident Student Enrollment – J. Secor, Letter of request for Non-Resident Student Enrollment – E. Corcoran and Letter of request for Non-Resident Student Enrollment – M. Johnson.

Motion by Mrs. West seconded by Mrs. Griffen to approve New Business a-h:

- a) Permission to perform end-of-year budget transfers, as needed.
- b) Permission to use the Employee Benefit Accrued Liability Reserve account for the current liability.
- c) Permission to use the Employee Benefit Accrued Liability Reserve account for the maximum liability.
- d) Permission to fund Capital Reserve for Bus Purchases in the amount of \$100,000
- e) Permission to fund Employee Retirement System Reserve in the amount of \$30,000
- f) Permission to fund the Teachers Retirement Reserve in the amount of \$33,618.57
- g) Action to close the student activities account for the Class of 2024 and to donate the balance of funds to the Class of 2025.
- h) Action to appoint Matthew Brown as the Elementary Cross Country Coach (Kids on the Run) for the spring 2024 Season.

Carried 5-0

Motion by Mrs. Killon seconded by Mrs. West to approve resolution i:

- i) BE IT RESOLVED that the Board of Education of the Minerva Central School District, upon the recommendation of the Superintendent of Schools, hereby appoints Jody Hyatt to the tenure position of Coordinator of Student Services and Instructional Support, effective July 1st, 2024.

Carried 5-0

Motion by Mr. Sanalitra seconded by Mrs. Killon to approve resolution j:

- j) BE IT RESOLVED that the Board of Education of the Minerva Central School District hereby accepts the recommendation of the Superintendent to appoint Lisa Fabin to a term position as a Reading Teacher (Step 20 Masters plus any previous in-service credit \$675) Mrs. Fabin's appointment will be effective September 1, 2024, and will continue until January 31, 2025 unless sooner terminated by the Board.

Carried 5-0

Motion by Mrs. West seconded by Mr. Sanalitra to approve resolution k:

- k) BE IT RESOLVED that the Board of Education of the Minerva Central School District hereby accepts the recommendation of the Superintendent to appoint Edward Corcoran to a term position as a Technology Teacher (Masters Step 11) Mr. Corcoran's appointment will be effective September 1, 2024, and will continue for the 2024-2025 school year unless sooner terminated by the Board.

Carried 5-0

Motion by Mrs. Killon seconded by Mrs. Griffen to approve resolution l:

- l) BE IT RESOLVED, that the Board of Education of the Minerva Central School District, does hereby appoint Robin Green as a Cook-Manager, 10 month, 52-week probationary

appointment effective July 1, 2024. Pay and benefits shall be as set forth in the CSEA collective bargaining agreement. Carried 5-0

Motion by Mrs. West seconded by Mrs. Griffen to approve resolution m:

- m) BE IT RESOLVED, that the Board of Education of the Minerva Central School District, does hereby appoint Amber Mulligan as an Assistant Cook-Manager/Food Service Helper 10 month and Cleaner 2 months (July/August), 52-week probationary appointment effective July 1, 2024. Pay and benefits shall be as set forth in the CSEA collective bargaining agreement. Carried 5-0

Motion by Mrs. Killon seconded by Mr. Sanalidro to approve resolution n:

- n) BE IT RESOLVED, that the Board of Education of the Minerva Central School District does hereby appoint Nicole Owens as a Custodian/Bus driver as per CSEA contract (Step 4/CDL). In accordance with Civil Service Rules, such an appointment is a probationary appointment in effect for 52 weeks, effective September 1, 2024. Pay and benefits shall be as set forth in the CSEA collective bargaining agreement. Carried 5-0

Motion by Mr. Sanalidro seconded by Mrs. Griffen to approve resolution o:

- o) BE IT RESOLVED, that the Board of Education hereby amends the action taken at the September 14, 2023 Board of Education meeting and approves Ashley Christian as Advisor for the Class of 2026 and Danielle Vanderwarker as Volunteer Advisor for the Class of 2026. This resolution shall supersede all prior resolutions regarding this matter. Carried 5-0

Motion by Mrs. West seconded by Mrs. Griffen to approve New Business items p-w:

- p) Action to appoint Colleen Fuller Summer Enrichment Teacher, per contract salary, effective July 8th, 2024- August 8, 2024 (if numbers deem position needed)
- q) Action to appoint Matt Brown Summer Enrichment Teaching Assistant, per contract salary, effective July 8th, 2024- August 8, 2024 (if numbers deem position needed)
- r) Action to appoint April Williams Summer Enrichment Teacher Aide, per contract salary, effective July 8th-August 8th, 2024(if numbers deem position needed)
- s) Action to appoint Amy Scott Summer Enrichment Teacher, per contract salary, effective July 8th, 2024- August 8, 2024 (if numbers deem position needed)
- t) Action to accept the amended contract of Cortney McCauliffe Business Manager, Dated July 1, 2021 - June 30, 2025 (amended May 22, 2024).
- u) Action to accept the amended contract of Jody Hyatt Coordinator of Student Services and Instructional Support, originally dated July 9, 2020, amended May 22nd, for the 2024-2025 and 2025-2026 school years.
- v) Action to approve the request for Non-Resident Student Enrollment for the 2024-2025 school year:
 - i. Liakai Secor
 - ii. Wyatt Jarvis

- iii. Penelope Kushi
- w) District Wide Safety Plan to be posted on the website with a 30 day public comment period. Carried 5-0

Motion by Mrs. West seconded by Mr. Sanalidro to accept the recommendations of the Committee of Special Education for students numbered 7742, 7713, 7496, 7732, 7479, 7565, 7549, 7533, 7666, 7682, 7697, 7648, 7463, 7494, 7686, 7497 and 7574. Carried 5-0

Public Comment – None

Cake was enjoyed in honor of Jody Hyatt tenure.

Motion by Mr. Sanalidro seconded by Mrs. Killon to enter into Executive Session at 7:58 pm. Carried 5-0

Motion by Mrs. Killon seconded by Mrs. West to exit Executive Session at 8:36 pm. Carried 5-0

Motion by Mrs. West seconded by Mrs. Griffen to adjourn meeting at 8:37 pm. Carried 5-0

Lynn Green
District Clerk
June 14, 2024