



Clarksdale Collegiate Board of Directors August 2018 Meeting Minutes

Date/Time: August 13, 2018 • 5:30 – 7:00 pm

Location: 1012 W 2nd Street, Clarksdale, MS 38614

Directors Present: Aurelia Jones-Taylor, Billy Crews, Chuck Rutledge, Soenda Howell, Zedric Clayton, and Clifton Johnson

Directors Absent: Barbara Logan Smith, Chuck Rutledge, and Harland Webster

Staff Present: Amanda Johnson and Nikki Hall

Minutes

I. Call to Order

- a. A. Jones-Taylor called the meeting to order at 5:32 pm.

II. Approval of Minutes

- a. The minutes from the July 9, 2018 meeting were presented. Z. Clayton moved to approve the minutes; B. Crews seconded. A. Jones-Taylor called for a vote which resulted in unanimous approval.

III. Executive Director's Report

- a. A. Johnson gave the Executive Director's report and answered questions regarding the status of the metrics. A. Johnson also reviewed the 2018-19 goals. A goal regarding personnel was requested and will be added.
- b. No action was taken.

IV. Finance Committee Report

- a. Representatives from 4th Sector Solutions presented the July financial report and answered questions. S. Howell moved to approve the July financial reports; Z. Clayton seconded. A. Jones-Taylor called for a vote which resulted in unanimous approval.
- b. 4th Sector Solutions recommended the following financial policy changes:
 - ED approval up to \$10,000
 - Board Chair approval \$10,000 from \$25,000
 - Board approval of contracts above \$25,000
 - Require three competing bids for purchases above \$5,000
 - Provide the ED with a credit card with no more than \$5,000 limitS. Howell moved to approve the recommend finance policy changes; Z. Clayton seconded. A. Jones-Taylor called for a vote which resulted in unanimous approval.
- c. Based on the recommendation from 4th Sector Solutions, the board discussed moving the regular meeting date to the 4th Monday of the month to ensure the board is reviewing financial information in a timely manner. Z. Clayton moved to change the board meeting date to the 4th Monday of the month; S. Howell seconded. A. Jones-Taylor called for a vote which resulted in unanimous approval.

V. Governance Committee Report

- a. A. Johnson presented the records request policy for board consideration. B. Crews moved that the board to approve the records request policy; S. Howell seconded. A. Jones-Taylor called for a vote which resulted in unanimous approval.
- b. A. Johnson presented the Scholar and Family Handbook for the board to review and discuss. S. Howell moved to approve the handbook with the addition of board notification and approval under the



section regarding expulsions; B. Crews seconded. A. Jones-Taylor called for a vote which resulted in unanimous approval.

VI. Board Next Steps & Meetings

- a. The next regular meeting of the Board will be September 24, 2018 at 5:30 pm at 1012 W 2nd Street in Clarksdale.

VII. Public Comment

- a. No public comments were made.

VIII. Adjournment

- a. Z. Clayton moved to adjourn the meeting; S. Howell seconded. A. Jones-Taylor called for a vote which resulted in unanimous approval.