

**New Milford Board of Education
 Policy Sub-Committee Meeting Minutes
 March 4, 2025
 Sarah Noble Intermediate School Library Media Center**

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 NEW MILFORD, CT

Present:	Mrs. Tammy McInerney, Chairperson Mrs. Sarah Herring Mr. Dean Barile
Absent:	Mr. Randall Scofield

Also Present:	Dr. Janet Parlato, Superintendent of Schools Ms. Holly Hollander, Assistant Superintendent of Schools
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1.	Call to Order The New Milford Board of Education Policy Sub-Committee was called to order at 6:30 pm by Mrs. Tammy McInerney, Chairperson.	Call to Order
2.	Public Comment None	Public Comment None
3.	<p>Discussion and Possible Action</p> <p>A. Policy Revisions Recommended for First Read</p> <ol style="list-style-type: none"> 1. 4118.112 Policy Regarding Employees 4218.112 and Section 504 of the Rehabilitation Act of 1973 and Title II of the Americans with Disabilities Act of 1990 2. 4112.5 Employment and Student 4212.5 Teacher Background Checks <p>Mrs. McInerney noted in each policy, one policy number is for certified staff and the other is for non-certified staff. Mrs. McInerney thanked Dr. Paddyfote and Dr. Parlato for highlighting the areas where changes were made. Dr. Parlato stated it is easier to show the changes because it is small revisions and minor technical changes. The changes in 3A.#1 is to ensure the appeal processes are lining up.</p>	<p>3. Discussion and Possible Action</p> <p>A. Policy Revisions Recommended for First Read</p> <ol style="list-style-type: none"> 1. 4118.112 Policy Regarding 4218.112 Employees and Section 504 of the Rehabilitation Act of 1973 and Title II of the Americans with Disabilities Act of 1990 2. 4112.5 Employment and 4212.5 Student Teacher Background Checks

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	<p>Dr. Parlato stated the substantive edits in item 3A.#2 is the change in the DCF complaint. If a DCF complaint is found to have substance and the person then has the complaint overturned, then it cannot be shared with the potential employer.</p> <p><i>Mrs. Herring moved to bring policies 4118.112, 4218.112, 4112.5 and 4212.5 to the full board for first review. Seconded by Mr. Barile. Motion passed unanimously.</i></p> <p>B. Policies Recommended for Second Review</p> <ol style="list-style-type: none"> 1. 2500 Retention and Disposition of Records and Information 2. 4131 Social Media 4231 3. 5112 Policy Regarding Admission to the Public Schools at or Before Age Five 4. 5118.1 Homeless Children and Youth 5. 5125 Confidentiality and Access to Education Records 6. 5131.9 Student Use of the District's Computer Systems and Internet Safety 7. 5141.5 Suicide Prevention and Intervention 8. 5158 Policy to Improve the Completion Rates of the Free Application for Federal Financial Aid (FAFSA) 9. 1330 Policy Regarding Use of School Facilities 10. 3160 Board Budget Procedures and Line Item Transfers 11. 3260 Disposal of Obsolete or Surplus Equipment/Materials 12. 3280 Policy Regarding Gifts, Grants, and Bequests to the District 13. 3300 Purchasing 14. 3453 School Activity Funds 	<p>Motion made and passed unanimously to bring policies 4118.112, 4218.112, 4112.5 and 4212.5 to the full board for first review.</p> <p>B. Policies Recommended for Second Review</p> <ol style="list-style-type: none"> 1. 2500 Retention and Disposition of Records and Information 2. 4131 Social Media 4231 3. 5112 Policy Regarding Admission to the Public Schools at or Before Age Five 4. 5118.1 Homeless Children and Youth 5. 5125 Confidentiality and Access to Education Records 6. 5131.9 Student Use of the District's Computer Systems and Internet Safety 7. 5141.5 Suicide Prevention and Intervention 8. 5158 Policy to Improve the Completion Rates of the Free Application for Federal Financial Aid (FAFSA) 9. 1330 Policy Regarding Use of School Facilities
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	<p>Dr. Parlato stated these policies address retention.</p> <p><i>Mr. Barile moved to bring policies 2500, 4131, 4231, 5112, 5118.1, 5125, 5131.9, 5141.5, 5158, 1330, 3160, 3260, 3280, 3300, 3453 to the full board for second review. Seconded by Mrs. Herring. Motion passed unanimously.</i></p> <p>C. Bylaws Not Required, but the Board May Wish to Retain Them after Review for Compliance:</p> <ol style="list-style-type: none"> 1. 9005 Role of the Board and Its Members (Integrity) 2. 9115 Annual Organizational Meeting of the Board 3. 9125 Attorney 4. 9132 Standing Committees 5. 9150 Board Consultants 6. 9160 Student Involvement in Decision Making 7. 9230 Orientation of New Board Members 8. 9240 Board Member Development 9. 9271 Code of Ethics 10. 9325.2 Order of Business 11. 9400 Monitoring Products and Processes (Self-Evaluation) 12. 9410 Public Announcements and Accomplishments 13. 9420 Recognition of Accomplishments by Citizens, 	<ol style="list-style-type: none"> 10. 3160 Board Budget Procedures and Line Item Transfers 11. 3260 Disposal of Obsolete or Surplus Equipment/Materials 12. 3280 Policy Regarding Gifts, Grants, and Bequests to the District 13. 3300 Purchasing 14. 3453 School Activity Funds <p>Motion made and passed unanimously to bring policies 2500, 4131, 4231, 5112, 5118.1, 5125, 5131.9, 5141.5, 5158, 1330, 3160, 3260, 3280, 3300, 3453 to the full board for second review.</p> <p>C. Bylaws Not Required, but the Board May Wish to Retain Them after Review for Compliance:</p> <ol style="list-style-type: none"> 1. 9005 Role of the Board and Its Members (Integrity) 2. 9115 Annual Organizational Meeting of the Board 3. 9125 Attorney 4. 9132 Standing Committees 5. 9150 Board Consultants 6. 9160 Student Involvement in Decision Making 7. 9230 Orientation of New Board Members 8. 9240 Board Member Development 9. 9271 Code of Ethics 10. 9325.2 Order of Business 11. 9400 Monitoring Products and Processes (Self-Evaluation) 12. 9410 Public Announcements and Accomplishments
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	<p style="text-align: center;">Students, Staff Members or the Board</p> <p>Mrs. McInerney stated the board removed policies that were not mandated or otherwise necessary and retained the ones that were important. Mr. Barile asked what the RFP process is for policy 9125, Attorney. After looking at other districts in the area, New Milford is significantly higher. Mr. Barile suggested looking at the contract and agreement. Dr. Parlato asked Ms. Hollander to follow up with details on the attorney agreement with Mr. Barile and the other members of the board.</p> <p>Mrs. McInerney stated the board could make 9125 regulation.</p> <p><i>Mrs. Herring moved to bring bylaws 9005, 9115, 9125, 9132, 9150, 9160, 9230, 9240, 9271, 9325.2, 9400, 9410, 9420 to the full board for possible retention. Seconded by Mr. Barile. Motion passed unanimously.</i></p> <p>D. Bylaw for Second Review 1. 9005 Official Duties—Assistant Secretary</p> <p>Mrs. McInerney noted the other officers had official duties and felt it was appropriate for the Assistant Secretary to have it as well.</p> <p><i>Mr. Barile moved to bring bylaw 9005 Official Duties - Assistant Secretary to the full board for second review. Seconded by Mrs. Herring. Motion passed unanimously.</i></p> <p>E. Items of Information: 1. 2500 R Administrative Regulations</p>	<p>13. 9420 Recognition of Accomplishments by Citizens, Students, Staff Members or the Board</p> <p>Motion made and passed unanimously to bring bylaws 9005, 9115, 9125, 9132, 9150, 9160, 9230, 9240, 9271, 9325.2, 9400, 9410, 9420 to the full board for possible retention.</p> <p>D. Bylaw for Second Review 1. 9005 Official Duties—Assistant Secretary</p> <p>Motion made and passed unanimously to approve policy 9005 Official Duties - Assistant Secretary to the full board for second review.</p> <p>E. Items of Information: 1. 2500 R Administrative Regulations Regarding the</p>
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	<p style="text-align: center;">Regarding the Retention and Disposition of Records and Information</p> <ol style="list-style-type: none"> 2. 4118.112 R and 218.112 R Administrative Regulations Regarding Section 504 of the Rehabilitation Act of 1973 and Title II of the Americans with Disabilities Act of 1990 3. 4131 R and 4231 R Administrative Regulations Regarding Social Media 4. 5112 R Administrative Regulations Regarding Admission to the Public Schools Before Age Five 5. 5118.1 R Administrative Regulations Regarding Homeless Children and Youth 6. 5125 R Administrative Regulations Regarding Confidentiality and Access to Education Records 7. 5131.9 R Administrative Regulations Regarding Student Use of the District’s Computer Systems and Internet Safety 8. 5141.5 R Administrative Regulations Regarding Suicide Prevention and Intervention 9. 5158 R Administrative Regulations to Improve the Completion Rates of the Free Application for Federal Financial Aid (FAFSA) 10. 1330 R Administrative Regulation (Appendix 1) Regarding Use of School Facilities 11. 3280 R Administrative Regulations Regarding Gifts, Grants and Bequests to the School District 12. 3453 R Administrative Regulations Regarding School Activity Accounts <p>Dr. Parlato clarified the bylaws in item 3.C are if the board wishes to retain them, not delete them. Mrs. McInerney stated she will ensure the board</p>	<p style="text-align: center;">Retention and Disposition of Records and Information</p> <ol style="list-style-type: none"> 2. 4118.112 R and 4218.112 R Administrative Regulations Regarding Section 504 of the Rehabilitation Act of 1973 and Title II of the Americans with Disabilities Act of 1990 3. 4131 R and 4231R Administrative Regulations Regarding Social Media 4. 5112 R Administrative Regulations Regarding Admission to the Public Schools Before Age Five 5. 5118.1 R Administrative Regulations Regarding Homeless Children and Youth 6. 5125 R Administrative Regulations Regarding Confidentiality and Access to Education Records 7. 5131.9 R Administrative Regulations Regarding Student Use of the District’s Computer Systems and Internet Safety 8. 5141.5 R Administrative Regulations Regarding Suicide Prevention and Intervention 9. 5158 R Administrative Regulations to Improve the Completion Rates of the Free Application for Federal Financial Aid (FAFSA) 10. 1330 R Administrative Regulation (Appendix 1) Regarding Use of School Facilities 11. 3280 R Administrative Regulations Regarding
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		knows the recommendation is to retain these bylaws even though they are not mandated.	Gifts, Grants and Bequests to the School District 12. 3453 RAdministrative Regulations Regarding School Activity Accounts
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4.		Public Comment None	Public Comment
5.		Adjourn <i>Mrs. Herring moved to adjourn the meeting at 6:45 pm, seconded by Mr. Barile and passed unanimously.</i>	Adjourn Motion made and passed unanimously to adjourn the meeting at 6:45 pm.

Respectfully Submitted,



Mrs. Tammy McInerney, Chairperson