

**REGULAR MEETING OF THE  
SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT  
BOARD OF EDUCATION  
December 13, 2016**

A regular meeting of the Board of Education of the Santa Maria Joint Union High School District was held on December 13, 2016 with a closed session at 5:30 p.m. and an open session at 6:30 p.m. Members present: Garvin, Karamitsos, Lopez, Palera, Perez

**OPEN SESSION**

Dr. Garvin called the meeting to order at 5:34 p.m. and immediately adjourned to closed session.

**RECONVENE IN OPEN SESSION**

Dr. Garvin called the meeting to order at 6:37 p.m. The flag salute was led by Roberto Aguilar-Luis.

Items #7 and #8 were moved to the beginning of the agenda due to resolutions that required their approval. Motions and voting results are listed in the minutes under each item.

The board members elected to office on November 8, 2016 (Jack Garvin and Amy Lopez) were administered the Oath of Office by Bill Cirone, Santa Barbara County Superintendent of Schools.

Ms. Lopez introduced her husband and Dr. Garvin introduced his two daughters and his wife.

They were sworn in and will serve until 2020.

**ANNOUNCE CLOSED SESSION ACTIONS**

Dr. Richardson announced the closed session items. The certificated and classified personnel actions were approved as submitted. The Board was updated regarding labor negotiations and approved three student matters as submitted.

**ORGANIZATION FOR YEAR DECEMBER 2016 TO DECEMBER 2017**

**Approval of President**

As outlined in Board Bylaw 9100, the current Clerk of the Board was confirmed as the President of the Board of Education.

A motion was made by Ms. Lopez, seconded by Ms. Perez and carried with a vote of 5-0 to approve Dr. Karamitsos as President of the Board of Education.

### **Turn over to New President**

The meeting was turned over to the new president, Dr. Carol Karamitsos.

### **Election of Clerk**

A motion was made by Mr. Palera, seconded by Ms. Lopez and carried with a vote of 5-0 to approve Diana Perez as Clerk of the Board of Education.

### **Appointment of Secretary to the Board of Education**

A motion was made by Ms. Perez, seconded by Ms. Lopez and carried with a vote of 5-0 to approve Mark Richardson as Secretary to the Board of Education.

### **County Committee on School District Organization**

The Board of Education is required to designate the representative and alternate to elect members of the County Committee on School District Organization. (The current representative is Jack Garvin with Diana Perez as alternate.)

A motion was made by Ms. Lopez, seconded by Mr. Palera to keep the representatives as is with Jack Garvin as the representative and Diana Perez as the alternate to the County Committee on School District Organization. The motion passed with a vote of 5-0.

### **Selection of Meeting Dates, Time and Place**

In order to facilitate payroll requirements and other reporting deadlines, the administration recommended that the Board meet each month on the dates below. The meetings will be held at 5:30 p.m. (closed meeting) and 6:30 p.m. (open meeting) at the District Support Services Center. Dr. Richardson asked that the June 27, 2017 date be moved to June 20, 2017.

January 10, 2017	May 16, 2017	September 12, 2017
February 14, 2017	June 13, 2017	October 10, 2017
March 14, 2017	June 20, 2017	November 14, 2017
April 11, 2017	July 11, 2017	December 12, 2017
	August 1, 2017	

A motion was made by Ms. Perez, seconded by Mr. Palera and passed with a vote of 5-0 to approve the meeting dates listed above.

## **PRESENTATIONS**

### **Recognition of Retirees**

Name	Assignment	Years in District
Cleofas "Cleo" Peralta	Custodian at PVHS	12 years
Les Wood	Network Operations Coordinator	23 years

Dr. Richardson recognized the mid-year retirees. Mr. Peralta was unable to attend.

Mr. Wood was in attendance and introduced his wife and grandson. He thanked his family and staff. He plans to complete a Honey Do List and travel with his wife in their RV to see the United States (including Cooperstown, Grand Canyon and Canton, Ohio).

## **REPORTS**

### **Student Reports**

Candace Corpuz/PVHS – The Drama Department has cast the "School of Rock" play (which hopefully will be presented in May at the new facility); Winter Faire was on Friday; The All Club BBQ was on Saturday. There are tournaments this week for all sports. They had Japanese Exchange students that attended PV for a week and were paired with ASB students. Last week was the Annual Dress Up Week.

Isabella Powell/ERHS – Senior Pictures were submitted last week for the yearbook; Day of the Dead Rally was held and students had their faces painted in Spanish classes; two ASB officers attended the Social Media presentation; Drama Club performed High School Musical; The Band and Drumline performed on Dec. 6; ASB is winding down but are brainstorming for second semester (Kindness Week); and final exams start tomorrow.

Roberto Aguilar-Luis/Delta – Mrs. Madd's Leadership Class participated in the Orcutt Parade and raised money for the Food Bank. Mr. Tracht held an event called "Holiday Store". Each classroom had the opportunity to shop by writing a reason to be thankful. Ms. Dee has organized a new Mentoring Program and are partnering with the Dream Center to help youth make decisions that help them recapture their destiny. Mr. Abshere took 23 students on a field trip to Allan Hancock.

Dr. Karamitsos told the students that board members will try to attend the Superintendents Council meetings (but only two may attend at a time).

### **Superintendent's Report**

Dr. Richardson had a second meeting with the Superintendents Council which is helping with policies for the district. The council will be bringing some things forward after Winter Break.

He recognized key people that helped in getting the bond passed for the district. The final passage rate was 57.3%. It is a testament to the people in the Santa Maria Valley to all the bonds that have passed. He thanked Jeff Hearn, the chair of the committee; Abel Guillen, from Gold Coast, Yolanda Ortiz, Edwin Weaver, Willie Galvan, and all of the people in the district that volunteered (students from ASB, FFA, Ag Teachers, Administrators making phone calls). He is excited about it and the work that CFW has done. Kudos to everyone that was involved in that effort.

We are starting the building at Righetti High School over the break and we are hoping to get into the building at PVHS by the time the play opens. There is going to be a lot of work at SMHS as well. We are going to be busy for a number of years in this district. It will be great for our kids and will make a difference.

### **Board Member Reports**

Jack Garvin – He attended a great conference in San Francisco. There were great workshops. He wants to use the idea for site visitations (from San Luis Obispo Coastal); looking forward to that. He thanked everyone for supporting he and Amy. Happy Holidays!

Amy Lopez – She shares in Dr. Richardson's excitement with the passage of the bond and is excited to be elected on the board. She attended her first CSBA conference and the speakers were amazing. One issue was trauma and the effects it has on students in school. Another issue was AB2016 (Ethnic Studies). Happy Holidays and she is looking forward to the new year!

Dominick Palera – He congratulated Jack and Amy. The conferences are real rewarding to get to hear what is coming down the pike. It is interesting to see the governor's budget committee. They are predicting a dip in the economy and want school boards to be cautious in the next year. He thanked everyone for the passing of the Bond. He mentioned the Oversight Committee. Dr. Richardson said he will bring a resolution in January and then the district has sixty days to form the oversight committee and/or ask the current committee to oversee it. It is an awesome responsibility for the board and they will make sure it will be spent on what they said it would be spent on. He wished everyone a Merry Christmas and Happy New Year.

Diana Perez – She congratulated Jack and Amy. She thanked the taxpayers. She said it is an exciting time to be on the Board and they will be good stewards. To see the new buildings and changes will be exciting. The CSBA conference was inspirational. It is her third time going and CSBA is trying to make sure that school board members are trying to improve their districts. There were good sessions on LGBT and Undocumented Students. She is inspired to continue to bring up these issues and making sure they are meeting the needs of all of these students. She wishes everyone a Merry Christmas and Happy Holidays.

Carol Karamitsos - She echoes all the sentiments. She is pleased with the election outcomes including her becoming president. It is great to have so many segments of the community on

the Board (a former superintendent, social services, law and order, college, and medical). She is happy for the community and happy with the composition of the current board. The CSBA conference is a phenomenon with energizing and compassionate people. It makes you come back ready to make changes but school districts move very slowly. A school district is like a big aircraft carrier and moves slowly. They had three astronauts at the end of the conference (First African American Woman Astronaut, Mae Jemison; First Latino Astronaut, Jose Hernandez; and current Astronaut, Victor Glover). Two main focuses included that we all belong to each other, and we learn so much more that we can apply and use for our own good. She thinks about that with students. We want them to reach for the stars. We may not see immediate results but further down the line it will pay off (in a sense of giving our students the opportunity that we want them to have).

## **ITEMS SCHEDULED FOR ACTION**

### **GENERAL**

#### **Board Policies – First Reading**

The administration asked the Board to review the board policy below. The policy will be on the next board agenda for approval.

<b>BP 5142.12</b> Search and Seizure	Policy included to reflect that the Governing Board is fully committed to promoting a safe learning environment and, to the extent possible, eliminating the possession and use of weapons, illegal drugs, and other controlled substances by students on school premises and at school activities.
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A motion was made by Mr. Palera, seconded by Dr. Garvin and passed with a vote of 5-0 to review the proposed policy and list it for approval at the next meeting.

### **BUSINESS**

#### **2016/2017 First Interim Report – *Appendix C***

California Education Code requires each school district to file two interim reports detailing the financial and budgetary status to the County Office of Education. The First Interim report shall cover the period ended October 31, and approved by the Board of Education no later than 45 days after the close of this period.

Brenda Hoff presented the report and asked the board to adopt a Positive Certification for the First Interim report for fiscal year 2016/2017. The full report is in accordance with the state-adopted Standards and Criteria, and is posted on the District website at [www.smjuhsd.k12.ca.us](http://www.smjuhsd.k12.ca.us).

A motion was made by Dr. Garvin, seconded by Ms. Lopez and passed with a vote of 5-0 to adopt a Positive Certification for the First Interim report for 2016/2017 as shown in Appendix C.

### **Delegation of Governing Board Powers and Duties**

Education Code Section 35161 grants the Board of Education the authority to delegate various powers and duties to employees of the district to act on its behalf. The Board has approved resolutions and authorized signers for various duties in the past. It is necessary to annually update those resolutions and authorizations, in addition to periodic changes in personnel.

Passage of Resolution Number 6-2016-2017 authorizes the Superintendent, Assistant Superintendent of Business Services, Assistant Superintendent of Human Resources, Director of Fiscal Services, Director of Facilities and Operations and the Director of Support Services to act on behalf of the Board of Education with specific limitations or restrictions.

A motion was made by Mr. Palera, seconded by Ms. Lopez and carried with a roll call vote of 5-0 to approve Resolution Number 6-2016-2017 delegating specific powers and duties of the Board of Education to employees of the district and to notify the County Superintendent of Schools accordingly.

A roll call vote was required:

Dr. Karamitsos	Yes
Ms. Perez	Yes
Mr. Palera	Yes
Ms. Lopez	Yes
Dr. Garvin	Yes

### **Authorization to Make Budget Revisions**

Income and expenditures have been updated in accordance with revenues, grant awards, personnel and other expenditure adjustments. The working budget, as shown in the Projected Year Totals column of the 2016/2017 First Interim Report has been adjusted to reflect these changes was presented as Resolution Number 7-2016-2017.

A motion was made by Ms. Lopez, seconded by Dr. Garvin and carried with a roll call vote of 5-0 to approve Resolution Number 7-2016-2017 authorizing budget revisions as identified in the 2016/2017 First Interim Report.

A roll call vote was required:

Dr. Karamitsos        Yes  
Ms. Perez                Yes  
Mr. Palera                Yes  
Ms. Lopez                Yes  
Dr. Garvin                Yes

**Award of Bid for the Support Services Center Walk In Freezer Project #15-181**

District administration opened bids on December 2, 2016, for the Support Services Center – Walk In Freezer Project #15-181. The bid recap and administrative recommendation follows:

<b>BIDDER</b>	<b>BASE BID</b>	<b>ADD ALT #1-SHELVING</b>
Vernon Edwards Constructors	\$182,144	\$18,150

After reviewing the bid(s) received by administration, Vernon Edwards Constructors was determined to be the apparent low bidder.

A motion was made by Mr. Palera, seconded by Ms. Lopez and passed with a vote of 5-0 to award the bid for the Support Services Center – Walk In Freezer Project #15-181 to the lowest bidder, Vernon Edwards Constructors, for the Base Bid amount of \$182,144 and Add Alt #1-Shelving amount of \$18,150 to be paid from the General Fund and Cafeteria Fund.

**Annual Accounting for School Facilities Fees – Appendix D**

In accordance with California Government Code Section 66006, the district shall, within 180 days after the close of the fiscal year, make available to the public an accounting of developer fees collected. The district is required to identify the type of fees collected, beginning and ending fund balance and interest earnings, attached hereto as Exhibit A. In addition, the district shall list proposed projects for a period of five years, attached hereto as Exhibit B. Section 66001 requires districts collecting developer fees to make additional findings every five years in which those fees remained unexpended at the end of a fiscal year.

A motion was made by Mr. Palera, seconded by Dr. Garvin and carried with a roll call vote of 5-0 to approve Resolution Number 8-2016-2017 as presented in Appendix D.

A roll call vote was required:

Dr. Karamitsos	Yes
Ms. Perez	Yes
Mr. Palera	Yes
Ms. Lopez	Yes
Dr. Garvin	Yes

### **Authorization to issue a Request for Proposal (RFP) for Installation of Solar Photovoltaic (PV) District-wide**

The district engaged a consultant to determine the feasibility of solar photovoltaic to be installed district-wide. The feasibility study was completed in October 2016. The study concluded that a solar (PV) project is financially viable for the district. The district administration is requesting authorization to proceed with the next step of issuing a RFP to solicit proposals from qualified solar vendors for the project. Financing options will be evaluated to bring forward as a recommendation at a later date.

A motion was made by Dr. Garvin and seconded by Ms. Lopez to authorize the issuance of a RFP for Installation of Solar Photovoltaic (PV) District-wide. There was discussion about postponing the issuance of the RFP. The motion carried with a vote of 3-2. Dr. Garvin, Ms. Lopez and Dr. Karamitsos voted to approve the issuance and Mr. Palera and Ms. Perez voted against.

### **Approve Contract Addendum for Superintendent – *Appendix E***

The board was asked to approve a contract addendum that includes a 3% salary increase, commensurate with all district employees, post-retirement benefits, and a contract extension to June 30, 2020 pursuant to Article VI of the Superintendent's employment agreement. A motion was made by Mr. Palera, seconded by Ms. Perez to approve the addendum as presented.

### **Approve Contract for Assistant Superintendent of Human Resources – *Appendix F***

The Board of Education was asked to approve the contract for the new Assistant Superintendent of Human Resources.

A motion was made by Ms. Perez, seconded by Dr. Karamitsos and approved with a vote of 5-0 to approve the contract as presented.

### **CONSENT ITEMS**

A motion was made by Mr. Palera, seconded by Dr. Garvin and carried with a roll call vote of 5-0 to approve the consent items as presented.



A roll call vote was required:

Dr. Karamitsos	Yes
Ms. Perez	Yes
Mr. Palera	Yes
Ms. Lopez	Yes
Dr. Garvin	Yes

### **REPORTS FROM EMPLOYEE ORGANIZATIONS**

There were no reports from employee organizations.

### **OPEN SESSION PUBLIC COMMENTS**

There were no public comments.

### **ITEMS NOT ON THE AGENDA**

There were no items discussed that were not on the agenda.

### **NEXT MEETING DATE**

Unless otherwise announced, the next regular board meeting of the Board of Education will be held on Tuesday, January 10, 2017. Closed session begins at 5:30 p.m. Open session begins at 6:30 p.m. The meeting will be held at the District Support Services Center.

### **FUTURE REGULAR BOARD MEETINGS FOR 2017**

January 10, 2017	*May 16, 2017	September 12, 2017
February 14, 2017	June 13, 2017	October 10, 2017
March 14, 2017	June 20, 2017	November 14, 2017
April 11, 2017	July 11, 2017	December 12, 2017
	**August 1, 2017	

Please note:

\*Third Tuesday of the month

\*\*First Tuesday of the month

### **ADJOURN**

The meeting was adjourned at 7:37 p.m.