

**Craighead Elementary School**  
**1000 South Ann Street**  
**Mobile, AL 36605**  
**(251) 221-1155 Fax (251) 221-1151**

**Tracey L. Hunter – Principal**  
**“It Takes a TEAM to Help Children DREAM!”**

Date \_\_\_\_\_

To the Parents of: \_\_\_\_\_

From: Tracey L. Hunter

Please be advised that your child was out of uniform today. Please be sure to correct the following uniform violations.

- |  |   |
|--|---|
| _____ Out of uniform shirt               | _____ Out of Uniform Jacket or Sweater (solid navy) |
| _____ Out of uniform pants               | _____ Dangling Earrings (girls)                     |
| _____ Wrong Color shoes/wrong shoes      | _____ No belt or wrong color belt                   |
| _____ Wrong Color socks/no socks         | _____ Unusual haircut or hair color                 |
| _____ Huge hair bows & stretch headbands | _____ Artificial Fingernails                        |
| _____ Jewelry                            | _____ Earrings (boys)                               |
| _____ Other                              |   |

If a student is found violating, the following actions will be taken:

- First Offense:      Warning Letter Sent Home**  
**Second Offense:    Parent Called to Bring Correct Clothing**  
**Third Offense:     Detention/Suspension**

This letter serves as notice of the \_\_\_\_\_ offense. Immediate measures should be taken to rectify the infraction. Please sign this letter and return it to school the next school day. Please refer to the Craighead Parent-Student Handbook and the Mobile County Public Schools Student Handbook and Code of Conduct.

Please contact me at 221-1155 if you have any questions.

Parent signature \_\_\_\_\_

Date \_\_\_\_\_