

**COMMITTEE FOR SHARED SERVICES**

**January 23, 2023**

**Held Remotely Via Google Meet**

**5:00 P.M.**

**MINUTES**

**PRESENT:** Barkhamsted                      Caprice Shaw  
                  Colebrook                                Alison Jassen  
                  Hartland                                        Amy Levan  
                  Regional #7                                    Theresa Kenneson, Chairperson  
                  Shared Services                              Quentin H. Rueckert, Executive Director  
                  Superintendents' Council                  Judith Palmer, Sup't-Regional #7

**ABSENT:** Norfolk                                Janet Byrne

**1. MEETING CALL TO ORDER:**

Chairperson Kenneson called the meeting to order at 5:06 p.m. The meeting was held via teleconference.

**2. PUBLIC PORTION:**

- a. Special visitors or delegations  
None
- b. Opportunity for public to speak on agenda items  
None

**3. APPROVAL OF THE MINUTES OF November 21, 2022, meeting:**

**MOTION** by Alison Jassen, seconded by Caprice Shaw, to accept the minutes as presented.

In favor: Theresa Kenneson, Amy Levan, Caprice Shaw, and Alison Jassen

Opposed: None

Abstained: None

**4. DIRECTOR'S REPORT:**

Quentin Rueckert reported that Maura Viens has taken over as Supervisor of the Highlander Transition Academy. She is settling in and doing an excellent job. Amber Lewis has replaced Maura as Social Worker at Barkhamsted School and she is also settling in nicely.

Shared Services has bought two new vans to replace older vans that are being taken out of service.

Quentin also reported that he has met with all the districts regarding their special education budgets.

Caprice Shaw asked about budgets, the excess cost grants, and how they are represented in the budgets. Quentin explained how the excess cost grant is calculated and disseminated amongst the towns.

**5. SUPERINTENDENTS' COUNCIL REPORT:**

Judy Palmer reported that the superintendents continue to meet monthly. The current main focus is discussion about budgets, grants, and special education costs.

**6. CORRESPONDENCE:**

None

**7. OLD BUSINESS:**

None

**8. NEW BUSINESS:**

- a. Presentation of the check register to the CSS treasurer: The check register was provided electronically to the Treasurer.

**9. OTHER:**

None

10. PUBLIC QUESTIONS OR COMMENTS ON AGENDA ITEMS:

None

**MOTION** at 5:23 p.m. by Alison Jassen, seconded by Amy Levan, to adjourn the meeting.

In favor: Theresa Kenneson, Amy Levan, Caprice Shaw and Alison Jassen

Opposed: None

Abstain: None

Respectfully submitted,

Quentin H. Rueckert

Approved: 2-27-23