

OLIVE BRANCH MIDDLE SCHOOL



2022-2023 SCHOOL REGISTRATION

ATTENTION PARENTS:

Registration for the 2022-2023 school year will open Monday, June 13 and run throughout the summer. You will receive an email with a registration link. You can upload your documents during online registration, fax (662-895-7358), email (obms.records@dcsms.org) or bring them to the school office.

School office hours will be 8:00 am-2:00 pm Monday-Friday.

This year, everyone must provide 2 proofs of residency (1 Primary proof and 1 Secondary proof)

- I. 1 Primary Proof--mortgage or full lease document
- II. 1 secondary proof, listed below:
 - a. Current utility bill (gas, water, or electric) with current date and **service** address
 - b. Car tag registration receipt
 - c. Government mailing with name and current date

**If you are living with someone, you will have to complete a residency affidavit to register your child. You can come to the school to pick up the affidavit form and have it notarized. All affidavits must be taken and approved at the Central Services Office, 5 East South Street, Hernando, MS.

You must have the following documents to get your affidavit approved:

- I. Homeowner's mortgage or full lease document
- II. 1 secondary proof listed below from the homeowner:
 - a. Current utility bill (gas, water, electric) with current date and service address
 - b. Car tag registration receipt
 - c. Government mailing with name and current date
- III. 2 Parent Proofs listed below (parent of child)
 - a. Driver's License with address on affidavit
 - b. Car tag registration receipt with address on affidavit
 - c. Government mailing with address, name, and current date

Please don't wait until the last minute to register your child. Nobody likes to stand in long lines at Meet the Teacher Night or on the first day of school. Students will not be placed in a class until registration is complete. **NO PARTIAL PROOFS OF RESIDENCE WILL BE ACCEPTED.**