

DRAFT – Unofficial Until Approved
Meeting Minutes 3/24/2016

The Governing Board of the Tanque Verde Unified School District #13, Pima County, Tucson, Arizona held a Study Session Board meeting on March 24, 2016 in the Board Room, at the Tanque Verde Unified School District Administrative Office, 2300 N. Tanque Verde Loop Rd., Tucson, Arizona 85749. The meeting was called to order at 6.59 p.m.

1. ROLL CALL

Board Members present:

Dr. Peter Livingston, President	Ms. Susan Fry, Board Member
Mr. Carlos Ruiz, Board Clerk	Mr. Jeffrey Neff, Board Member
Mr. Steven Auslander, Board Member	Grace Gerbing, Student Board Member (arrived @ 7:14)

Administrative Staff:

Ms. Kimberly C. Sharp, Superintendent
Mr. Adam Hamm, Business Manager

2. APPROVAL OF AGENDA

MOTION: Mr. Auslander made a motion to approve the agenda. Mr. Neff seconded; the motion carried unanimously.

3. CALL TO THE PUBLIC

The Governing Board did not hold a call to the public during this session.

4. CONSENT AGENDA

Please see the attached.

MOTION: Mr. Auslander made a motion to approve the Consent Agenda. Mr. Neff seconded; the motion carried unanimously.

5. INFORMATION AND DISCUSSION ITEMS

A. Wolf Project – Ms. Geneasa Varner 4th grade teacher at TVES
TVES teachers Ms. Geneasa Varner and Ms. Ashley Brock were in attendance supporting the Wolf Project student presenters: Owen Brock, Sarah Herron and Robbey Skaggs. The presentation started with a short video. The students featured in the video include Garrett Thompson and Grace Adair discussing the Wolf Project, and all the different components involved with the project. As part of the Wolf project, students had the opportunity to interview a Ranger from Yellowstone park, students became involved in a video game, Wolf Quest – which taught students about Wolf behavior, how they join a pack, how to choose a mate and how to protect their territory. Each of the students Owen Brock, Sarah Herron and Robbey Skaggs spoke to the Board about this project, all expressed how much they learned and appreciated the different learning opportunities in this project which made this an interesting and fun project.

B. Dirt Road Alternate Routes – Mr. Adam Hamm

Mr. Hamm updated Board Members on dirt road alternate routes. There is one remaining dirt road we are traveling to pick up students. There are four (4) students on the Cordorniz

route. In the morning two (2) buses travel this road and in the afternoon, there are two (2) buses traveling this road, a total of 4 different buses. Mr. Hamm will work with Ms. Amy Lindflott in developing a communication to the parents advising them we will continue to transport their students; however, our pick up and drop off locations will change to either Speedway or Broadway starting the 2016-17 school year.

C. Consider Superintendent Committees – Ms. Kimberly Sharp
 Preschool Financing and Building Committee and Tanque Verde Preschool Community Connection Committee The Governing Board discussed these committees at length. Dr. Livingston volunteered to serve on the Preschool Financing and Building Committee which will be a smaller focused effort, looking at different structures and exploring finance options. Mr. Adam Hamm will lead this committee. Ms. Fry volunteered to serve on the Tanque Verde Preschool Community Connection Committee consisting of a cross section of participants. This committee will be larger, 20 to 25 people with defined outcomes for each meeting (probably three) analyzing trends and projections, developing timelines, learning about community perceptions, asking, *Why should we do this*, and conversely asking, *Why shouldn't we do this*. Ms. Claire Place will lead this committee. Both of these committees will report their findings in July.

6. ACTION ITEMS

A. Policy Advisory 536-547 (volume 28, Number 1 - February 2016)

BEC - Executive Sessions/Open Meetings – Dr. Peter Livingston

BEDA – Notification of Board Meetings – Dr. Peter Livingston

BEDH – Public Participation at Board Meetings – Dr. Peter Livingston

MOTION: Dr. Livingston made a motion to adopt policies: BEC, DEDA and BEDH as presented. Mr. Ruiz seconded.

There was discussion regarding policy BEDH –that we offer the community two opportunities to speak to the Board; Open Call to the Public (BEDH-EA) specifically for comments on items not appearing on the agenda and the second, Limited Called to the Public (BEDG-EB) would restrict comments to only agenda items. Board Members discussed this and agreed they'd like to keep both of these options available to the public.

MOTION: Dr. Livingston amended his original motion to adopt policies BEC and BEDA as submitted and to adopt BEDH reflecting the changes previously mentioned. Mr. Ruiz seconded; the motion carried unanimously.

EBBB-E Accident Reports - Mr. Jeffrey Neff

MOTION: Mr. Neff made a motion to adopt EBBB-E as submitted. Ms. Fry seconded, the motion carried unanimously.

GBEB-R – Staff Conduct – Mr. Carlos Ruiz

GCCC-ED – Professional/Support Staff Leaves of Absence Without Pay - Mr. Carlos Ruiz

GCQF – Discipline, Suspension and Dismissal of Professional Staff Member – Mr. Ruiz

MOTION: Mr. Ruiz made a motion to adopt GBEB-R, GCCC-ED and GCQF as submitted. Mr. Neff seconded; the motion carried unanimously.

IKE – Promotion and Retention of Students – Mr. Steven Auslander

IKF – Graduation Requirements – Mr. Steven Auslander

IKF-RB – Graduation Requirements – Mr. Steven Auslander

IKF-EA – Graduation Requirements – Mr. Steven Auslander

IKF-EB – Graduation Requirements – Mr. Steven Auslander

MOTION: Mr. Auslander made a motion to adopt IKE, IKF, IKF-RB, IKF-EA, and IKF-EB as submitted. Mr. Neff seconded.

Board Members discussed these polices, regulations and exhibits. Based on their discussion they would like additional time to study policy IKF – Graduation Requirements.

MOTION: Mr. Auslander amended his motion. He recommended the adoption of IKE, IKF-RB, IKF-EA and IKF-EB as submitted and to hold policy IKF for further study. Mr. Neff seconded; the motion carried unanimously.

JFAB – Tuition / Admission of Nonresident Students – Ms. Susan Fry

JK – Student Discipline – Ms. Susan Fry

JK-RB – Student Discipline – Ms. Susan Fry

KDB-R – Public’s Right to Know / Freedom of Information – Ms. Susan Fry

MOTION: Ms. Fry made a motion to adopt policy JFAB as presented. Mr. Neff seconded; the motion carried unanimously.

MOTION: Ms. Fry made a motion to table policy JK, and regulation JK-RB as submitted. Mr. Neff seconded. Board Members discussed this policy at length and requested additional time to study this policy and regulation. The motion carried unanimously.

MOTION: Ms. Fry made a motion to adopt KDB-R as submitted. Mr. Ruiz seconded. Board Members discussed this regulation, there was discussion regarding the word ‘shall’ verses ‘may’. Board Members prefer the word ‘shall’ as reflected in the regulation. The motion carried unanimously.

B. Consider Administrative Positions – Ms. Kimberly Sharp

Assistant Superintendent – District Office

Assistant Principal – Tanque Verde Elementary School

Mrs. Sharp addressed the Governing Board stating under policy, GCA Professional Staff positions are created only with the approval of the Board. Ms. Sharp presented the job descriptions with the specific qualifications and performance responsibilities for both positions.

Ms. Sharp spoke about Tanque Verde Elementary School being our largest school. The 6th grade alone has a population that is nearly the equivalent to a 1/3 of the entire EGJH student population. TVES has the most students and employees. There is a need for infrastructure to support the students and employees. The addition of an Assistant Principal at this site will help support these needs.

Ms. Sharp talked about the transition from Human Resources Director to Superintendent, leaving the district without a full time HR director. In her current position as Superintendent a considerable amount of her time includes HR director responsibilities. The addition of an Assistant Superintendent would oversee Human Resources as well as

oversight among the gaps in positions of professional development and curriculum. When Ms. Glennon took on the Special Education director position, it was quickly realized her attention was needed full time in this area.

MOTION: Mr. Ruiz made a motion to approve Administrative positions: Assistant Superintendent and an Assistant Principal at TVES. Mr. Auslander seconded the motion carried unanimously.

7. ANNOUNCEMENTS

Ms. Sharp announced TVHS teachers, Mr. Jeremy Samoy and Ms. Andrea Heck received praise from community members for their efforts in the Mock trial competitions and Mock interviews.

May 4 is the End of Year Celebration

May 24 is TVHS Graduation

8. FUTURE BOARD AGENDA ITEMS

Policy IKF – Graduation Requirements

Policy JK – Student Discipline and Regulation JK-RB – Student Discipline

9. ADJOURNMENT

Dr. Livingston adjourned the meeting at 8:29 p.m.

Respectfully submitted by,
Judy Bower, Board Secretary

Peter Livingston, Board President

Susan Fry, Board Member

Carlos Ruiz, Board Clerk

Jeffrey Neff, Board Member

Steven Auslander, Board Member

Personnel Items - Board Meeting - March 24, 2016

Administrator Contracts	Position	Reason	Site	FTE	Salary	Date
Certified Contracts	Position	Reason (Replace / New)	Site	FTE	Salary	Date
Certified Resignations						
Sarah Ramos	English Teacher	To be with family	TVHS	1.00	\$34,700.00	5/26/2016
Classified Contracts	Position	Reason (Replace / New)	Site	FTE	Wage	Date
Classified Agreements	Position	Reason (Replace / New)	Site	FTE	Wage	Date
Carly McCauley	Food Services Assistant	Replace Rebecca Shockley	EGJH	0.31	\$9.22	3/10/2016
Andrea Schalk	Paraprofessional II/III	New (in place until end of school year)	ACES	0.41	\$9.21	3/14/2016
Other Continuations	Position	Reason (Replace / New)	Site	FTE	Wage	Date
Classified Resignations	Position	Reason	Site	FTE	Wage	Date
Jeff Turner	Custodian	He didn't like the job	TVHS	1.00	\$9.56	3/15/2016
TOSA Contracts	Position	Reason	Site	FTE	Wage	Date
Other Discontinuations	Position	Reason	Site	FTE	Wage	Date
Other New Hires	Position	Reason	Site	FTE	Wage	Date