

COLEBROOK SCHOOL DISTRICT

BUILDING EXPANSION COMMITTEE

Meeting Notes

March 23, 2022

5:30 pm

Colebrook School Library

*Members present: John Falconer, Tanya Young, Craig Hamelin, Nate Lebel, Deb Greene,, Stacey Campbell, Jordan Phinney, Robert Murphy, Dawn Hall, Ron Patterson, Jennifer Mathieu, Ryan Call, Jenny Keazer, Kristen Brooks, Kim Wheelock, Debra Taylor, Shane Cloutier, Cheryl Covill
Lavallee and Brensinger Architect Representatives: Anne Ketterer, Jay Doherty.*

Meeting Notes

1. John Falconer called the meeting to order at 5:30 pm. Members and guests were introduced.
2. The minutes of the 2-23-22 meeting were reviewed and approved with corrections.
 - a. S.Campbell/D.Greene: Motion to approve the minutes of 2-23-22 with corrections. Vote: Motion carried.
3. The committee discussed the Visioning Report provided at the last meeting and accepted it as final.
4. The Architectural Firm Representatives joined the meeting remotely to save time and travel. They presented a preliminary report on existing conditions findings from the architect and engineer visits in early March.
5. The committee also received a report of survey responses from the school staff survey.
6. Next they discussed the status of the Construction Estimator RFP.
7. An updated project schedule was distributed (attached).
8. Future meeting dates were set and are as follows: April 20, May 18, June 15. All meetings are at 5:30 pm in the Colebrook Library.
9. Next Meeting Agenda Items
 - a. Discuss Initial Design Concepts
10. Future Meeting Date

April 20, 2022 at 5:30 pm.

11. Adjourn

The meeting adjourned at 6:16 pm.

- a. S.Campbell/D.Greene: Motion to adjourn the meeting at 6:16 pm. Vote: Motion carried.

Submitted by:

Debra Taylor