



# BESSEMER CITY SCHOOLS

1621 FIFTH AVE N  
BESSEMER, AL 35020  
(205) 432-3000  
BESSK12.ORG

**[Parent/Guardian Name]**

[Parent/Guardian Address]

[City, State, ZIP Code]

**Subject: Notification of Enrollment Decision Under the McKinney-Vento Act**

Dear \_\_\_\_\_,

We have reviewed your request for enrollment under the McKinney-Vento Homeless Assistance Act for [Student's Name]. After careful consideration of the information provided, we have determined the following:

\_\_\_\_\_ **qualifies** for McKinney-Vento services and is approved for enrollment at [School Name]. The district will provide necessary support, including transportation (if applicable) and access to educational resources.

\_\_\_\_\_ **does not qualify** for McKinney-Vento services because [brief reason, e.g., the student does not meet the definition of homelessness under the Act]. Based on this decision, [School Name] will not enroll [Student's Name] under McKinney-Vento. However, you have the right to appeal this decision.

If you disagree with this decision, you may request an appeal by submitting a written request to Kimbley Gaston, McKinney-Vento Liaison at (205) 432-3049 or [kgaston@bessk12.org](mailto:kgaston@bessk12.org). During the appeal process, \_\_\_\_\_ has the right to remain enrolled and receive services until a final decision is reached.

If you need further assistance, please contact me at (205) 432-3049 or [kgaston@bessk12.org](mailto:kgaston@bessk12.org) the McKinney-Vento Liaison. We are committed to supporting students and ensuring that all children and youth receive a quality education.

Sincerely,

Kimbley Gaston  
McKinney-Vento Liaison