

**Sterling Board of Education**  
**Minutes of the Regular Meeting**  
**July 20, 2022**  
**Community Room - 6:00 pm**  
**“EXCELLENCE WITH KINDNESS”**

**I. Call to Order**

The meeting was called to order at 6:00pm

Present were: Michael Rouillard, Lee Shippee, Dottie Capobianco, Victoria Robinson-Lewis,  
Jennifer Mossner

Also Present were: Heather Nickerson, Margaret Pearson, Courtney Brannon, Christine Chandler

Absent from the meeting: Courtney Langlois

**II. Pledge of Allegiance**

- M. Rouillard introduced the new Superintendent, Theodore (Ted) Friend.

**III. Public Comment**

None

**IV. Reports and Communications**

A. **Correspondence** - None

B. **Consent Agenda**

1. Minutes of Special Meeting, May 18, 2022
2. Minutes of the Regular Meeting, May 18, 2022
3. Minutes of Special Meeting, June 20, 2022
4. Superintendent’s Report (June)
5. Special Education Director’s Report (June)
6. Principal’s Report (June)
7. Clinical Supervisor’s Report (June)
8. Monthly Check Register FY 22 (May - July 13)

- Motion was made by V. Robinson-Lewis and seconded by D. Capobianco to accept the consent agenda as presented. Vote: All in favor Motion passed

**C. Budget and Expense Report**

C. Brannon gave an update on the Budget and Expense report.

V. Robinson-Lewis asked if the audit was done. C. Brannon stated that the audit is completed and that we should have the draft report soon. The BOE would have to vote on the report at the next meeting.

- Motion was made by V. Robinson-Lewis and seconded by J. Mossner to accept the Budget and Expense report as presented. Vote: All in favor Motion passed

**D. Plainfield Board of Education Liaison**

L. Shippee attended the May meeting. She presented the board members with a printout of the highlights of the meeting. M. Rouillard read through them.

PHS administration had decided to stick with the 4 x 4 course schedule (as opposed to A/B). It was also mentioned that Sterling Student Representative, Eeava Stone, spoke eloquently on the subject of Plainfield High School's 4 x 4 course scheduling.

Nick Bousquet has been named teacher of the year by a national science/technology group. He has initiated six new technology related courses at PHS.

PHS students brought home a State Championship in Electronic Sports.

Summer projects at PHS - removal of old bleachers, repair of rooftop units (air quality) and installation of a security window at the main office.

**V. Unfinished Business**

None

**VI. New Business**

A. Review, Discussion and Possible Action to Approve Line Item Transfers - 2021/2022 School Budget.

C. Brannon spoke about the Line Item Transfers.

- A motion was made by L. Shippee and seconded by V. Robinson-Lewis to approve the Line Item Transfers as listed. Vote: All in favor Motion passed

B. Policy 1st Reading - Policy P6172.1 (b) Instruction - Gifted and Talented Students Program  
Second reading will be done at the next BOE meeting with change as noted - is should be in.

C. Letter of Resignation

- A motion was made by L. Shippee and seconded by V. Robinson-Lewis to accept Amber Campbell's letter of resignation with deep regret. Vote: All in favor Motion passed

D. Introduction of New Employees

Heather Nickerson introduced the following teachers that will be joining us for the 2022-2023 SY.

Ted Friend, Superintendent, introduced our new Safety and Security Officer, Thomas Guglielmetti. Tom will be joining us for the 2022-2023 SY.

Adam LaMake - Middle School Spanish Teacher

Cheryl Viveiros - Middle School Math Teacher

Alethea Reynolds - 6th Grade Teacher

Jon Dyson - Music Teacher

E. Discussion and Possible Action to Approve the Completion of Pavement Restoration Services for the Parking Lot. Cost \$51,500.00

- A motion was made by D. Capobianco and seconded by L. Shippee to approve the completion of the pavement restoration services for the parking lot. Vote: All in favor Motion passed

F. Discussion and Possible Action on the Line Striping for the Parking Lot. Cost \$9,782.07

- A motion was made by L. Shippee and seconded by D. Capobianco to approve the line striping for the parking lot. Vote: All in favor Motion passed

G. Discussion and Possible Action to use SCS Funds to Complete Pavement Restoration Services and Line Striping Services.

- A motion was made by V. Robinson-Lewis and seconded by J. Mossner to approve using SCS funds to complete pavement restoration and line striping services.

Vote: All in favor Motion passed

**VII. Committee Updates**

A. Policy - continuing

B. Budget - nothing to report

**VIII. Recommendations, Questions and/or Comments**

V. Robinson-Lewis discussed having all copies of resignation letters presented to the BOE, not just the certified employees. All board members were in agreement. All resignation letters for all employees will be forwarded to the BOE.

J. Mossner asked if there was a policy for hybrid and remote meetings. C. Chandler will give this information to the BOE.

T. Friend spoke about the ESSER II and ARP grants. He spoke about changes being made to the grant to include the following 2 year positions:

1. A Transition Room Coordinator - 2 full-time position, Elementary and Middle School
2. An Academic Tutor - full-time and part-time

**IX. Public Comment**

None

**X. Executive Session**

Not necessary

**XI. Adjournment**

- A motion was made by J. Mossner and seconded by V. Robinson-Lewis to adjourn the meeting.  
Vote: All in favor      Motion passed
- Meeting was adjourned at 6:23pm