

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
25 Sunny Valley Road, Suite A
New Milford, Connecticut 06776

OPERATIONS SUB-COMMITTEE
SPECIAL MEETING NOTICE

RECEIVED
TOWN CLERK

2023 MAR 15 A 9:51

NEW MILFORD, CT

DATE: March 16, 2023
TIME: 7:30 P.M.
PLACE: Sarah Noble Intermediate School Library Media Center

REVISED AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. Call to Order

2. Public Comment

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

- A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.
- B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

3. Discussion and Possible Action

A. Monthly Reports

- 1. Budget Position dated February 28, 2023
- 2. Purchase Resolution D-768
- 3. Request for Budget Transfers

B. Bid Award - A&E for NMHS Woodshop

C. Shepaug Agri-Science Seats

4. Items of Information

A. Employment Report - March 2023

B. Enrollment Report - March 2, 2023

C. Competitive Bid Waiver - Security Enhancements

5. Public Comment

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accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

6. Adjourn

Sub-Committee Members: Wendy Faulenbach, Chairperson

Eric Hansell
Pete Helmus
Tom O'Brien

Alternates:

Brian McCauley
Olga I. Rella



BUDGET POSITION DATED 2/28/23

RANGE	MAJOR OBJECT CODE DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
100'S	SALARIES - CERTIFIED	30,920,462	0	30,920,462	17,781,562	12,568,841	570,059	98.16%
100'S	SALARIES - NON CERTIFIED	9,964,002	55,000	10,019,002	5,917,215	2,696,683	1,405,104	85.98%
200'S	BENEFITS	11,165,730	0	11,165,730	8,414,221	2,259,447	492,063	95.59%
300'S	PROFESSIONAL SERVICES	4,147,549	-55,000	4,092,549	2,666,711	896,643	529,195	87.07%
400'S	PROPERTY SERVICES	963,512	0	963,512	565,071	196,037	202,404	78.99%
500'S	OTHER SERVICES	9,535,698	0	9,535,698	6,366,756	3,196,704	(27,762)	100.29%
600'S	SUPPLIES	2,699,331	0	2,699,331	1,309,703	846,234	543,394	79.87%
700'S	CAPITAL	22,784	0	22,784	3,097	1,281	18,407	19.21%
800'S	DUES AND FEES	93,268	0	93,268	72,006	850	20,412	78.11%
900'S	REVENUE	-1,745,047	0	-1,745,047	-273,023	0	-1,472,024	15.65%
	GRAND TOTAL	67,767,289	0	67,767,289	42,823,318	22,662,719	2,281,252	96.63%

SALARIES - NON CERTIFIED BREAKOUT

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51180	SALARIES - NON CERT - STIPENDS	535,390	0	535,390	228,158	0	307,232	42.62%
51201	SALARIES - NON CERT - PARA EDUCATORS	2,188,657	0	2,188,657	1,260,202	835,683	92,772	95.76%
51202	SALARIES - NON CERT - SUBSTITUTES	971,737	0	971,737	768,174	0	203,563	79.05%
51210	SALARIES - NON CERT - SECRETARY	2,093,451	55,000	2,148,451	1,239,416	618,678	290,356	86.49%
51225	SALARIES - NON CERT - TUTORS	260,695	0	260,695	56,919	0	203,776	21.83%
51240	SALARIES - NON CERT - CUSTODIAL	1,971,159	0	1,971,159	1,212,498	627,207	131,454	93.33%
51250	SALARIES - NON CERT - MAINTENANCE	950,613	0	950,613	550,316	280,168	120,129	87.36%
51285	SALARIES - NON CERT - TECHNOLOGY	508,703	0	508,703	313,445	174,127	21,131	95.85%
51336	SALARIES - NON CERT - NURSES	483,597	0	483,597	288,087	160,820	34,690	92.83%
	TOTAL	9,964,002	55,000	10,019,002	5,917,215	2,696,683	1,405,104	85.98%

BENEFIT BREAKOUT

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
52200	BENEFITS - FICA	622,565	0	622,565	366,190	0	256,375	58.82%
52201	BENEFITS - MEDICARE	531,498	0	531,498	337,160	0	194,338	63.44%
52300	BENEFITS - PENSION	929,692	0	929,692	929,692	0	0	100.00%
52600	BENEFITS - UNEMPLOYMENT COMP	33,000	0	33,000	3,932	8,068	21,000	36.36%
52810	BENEFITS - HEALTH INSURANCE	8,397,600	0	8,397,600	6,360,236	2,037,364	0	100.00%
52820	BENEFITS - DISABILITY INSURANCE	125,000	0	125,000	65,025	59,975	0	100.00%
52830	BENEFITS - LIFE INSURANCE	126,000	0	126,000	63,018	57,982	5,000	96.03%
52900	BENEFITS - OTHER EMPLOYEE BENEFITS	400,375	0	400,375	288,969	96,056	15,349	96.17%
	TOTAL	11,165,730	0	11,165,730	8,414,221	2,259,447	492,063	95.59%



BUDGET POSITION DATED 2/28/23

AGENDA ITEM 3A-1
MARCH 2023 MEETING

EXPENDITURES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51110	CERTIFIED SALARIES	30,920,462	0	30,920,462	17,781,562	12,568,841	570,059	98.16%
51200	NON-CERTIFIED SALARIES	9,964,002	55,000	10,019,002	5,917,215	2,696,683	1,405,104	85.98%
52000	BENEFITS	11,165,730	0	11,165,730	8,414,221	2,259,447	492,063	95.59%
53010	LEGAL SERVICES	238,553	0	238,553	222,089	0	16,464	93.10%
53050	CURRICULUM DEVELOPMENT	75,000	0	75,000	7,424	0	67,576	9.90%
53200	PROFESSIONAL SERVICES	2,406,345	0	2,406,345	1,487,111	691,734	227,500	90.55%
53201	MEDICAL SERVICES - SPORTS	52,700	-50,000	2,700	2,260	0	440	83.70%
53210	TIME & ATTENDANCE SOFTWARE	10,500	0	10,500	5,749	0	4,751	54.75%
53220	IN SERVICE	114,450	0	114,450	58,359	65	56,026	51.05%
53230	PUPIL SERVICES	576,592	0	576,592	393,936	125,819	56,837	90.14%
53300	OTHER PROF/ TECH SERVICES	46,785	0	46,785	22,344	0	24,441	47.76%
53310	AUDIT/ACCOUNTING	41,250	0	41,250	41,250	0	0	100.00%
53500	TECHNICAL SERVICES	238,871	0	238,871	179,865	7,313	51,692	78.36%
53530	SECURITY SERVICES	228,503	0	228,503	156,792	71,711	0	100.00%
53540	SPORTS OFFICIALS SERVICES	118,000	-5,000	113,000	89,532	0	23,468	79.23%
54101	CONTRACTUAL TRASH PICK UP	93,016	0	93,016	61,862	22,112	9,042	90.28%
54301	REPAIRS & MAINTENANCE	475,762	0	475,762	349,589	93,140	33,032	93.06%
54302	FIRE / SECURITY MAINTENANCE	1,700	0	1,700	1,351	0	349	79.49%
54303	GROUPS MAINTENANCE	12,700	0	12,700	8,620	0	4,080	67.88%
54310	GENERAL REPAIRS	43,170	0	43,170	7,850	7,434	27,886	35.41%
54320	TECHNOLOGY RELATED REPAIRS	41,637	0	41,637	18,683	2,123	20,831	49.97%
54411	WATER	68,195	0	68,195	29,712	38,483	0	100.00%
54412	SEWER	15,559	0	15,559	15,559	0	0	100.00%
54420	LEASE/RENTAL EQUIP/VEH	211,773	0	211,773	71,844	32,744	107,185	49.39%
55100	PUPIL TRANSPORTATION - OTHER	175,790	0	175,790	130,600	45,190	0	100.00%
55101	PUPIL TRANS - FIELD TRIP	22,750	0	22,750	7,197	2,873	12,680	44.26%
55110	STUDENT TRANSPORTATION	5,053,987	0	5,053,987	3,453,116	1,962,575	-361,705	107.16%
55200	GENERAL INSURANCE	306,689	0	306,689	306,689	0	0	100.00%
55300	COMMUNICATIONS	39,440	0	39,440	19,170	20,270	0	100.00%
55301	POSTAGE	32,750	0	32,750	9,963	22,787	0	100.00%
55302	TELEPHONE	80,966	0	80,966	57,654	23,312	0	100.00%



EXPENDITURES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
55400	ADVERTISING	8,000	0	8,000	1,030	0	6,970	12.87%
55505	PRINTING	31,210	0	31,210	14,583	3,436	13,191	57.73%
55600	TUITION - TRAINING	30,000	0	30,000	-900	0	30,900	-3.00%
55610	TUITION - PUBLIC PLACEMENTS	1,129,164	0	1,129,164	805,814	142,984	180,366	84.03%
55630	TUITION - PRIVATE PLACEMENTS	2,578,401	0	2,578,401	1,552,563	973,252	52,586	97.96%
55800	TRAVEL	46,551	0	46,551	9,277	25	37,249	19.98%
56100	GENERAL INSTRUCTIONAL SUPPLIES	168,026	0	168,026	84,965	26,530	56,532	66.36%
56110	INSTRUCTIONAL SUPPLIES	397,899	0	397,899	247,704	25,385	129,194	68.63%
56120	ADMIN SUPPLIES	31,918	0	31,918	6,188	2,564	23,166	27.42%
56210	NATURAL GAS	219,960	0	219,960	79,494	140,466	0	100.00%
56220	ELECTRICITY	1,021,171	0	1,021,171	427,374	495,184	98,613	90.34%
56230	PROPANE	4,251	0	4,251	0	0	4,251	0.00%
56240	OIL	238,503	0	238,503	165,057	50,383	23,063	90.33%
56260	GASOLINE	38,375	0	38,375	10,378	2,722	25,275	34.14%
56290	FACILITIES SUPPLIES	320,428	0	320,428	161,010	70,673	88,745	72.30%
56291	MAINTENANCE COMPONENTS	16,475	0	16,475	497	7,341	8,637	47.58%
56292	UNIFORMS/ CONTRACTUAL	13,222	0	13,222	8,722	3,295	1,205	90.89%
56293	GROUNDSKEEPING SUPPLIES	22,585	0	22,585	2,108	5,143	15,335	32.10%
56410	TEXTBOOKS	63,639	0	63,639	45,574	2,763	13,202	75.95%
56411	CONSUMABLE TEXTS	27,126	0	27,126	13,493	56	11,477	49.95%
56420	LIBRARY BOOKS	52,049	0	52,049	27,518	5,876	18,655	64.16%
56430	PERIODICALS	17,224	0	17,224	8,586	2,622	5,832	65.07%
56460	WORKBOOKS	1,900	0	1,900	0	0	1,900	0.00%
56500	SUPPLIES - TECH RELATED	44,580	0	44,580	21,034	5,233	18,313	58.92%
57345	INSTRUCTIONAL EQUIPMENT	7,154	0	7,154	1,557	0	5,597	21.76%
57400	GENERAL EQUIPMENT	2,500	0	2,500	610	1,281	609	75.62%
57500	FURNITURE & FIXTURES	13,130	0	13,130	930	0	12,200	7.08%
58100	DUES & FEES	93,268	0	93,268	72,006	850	20,412	78.11%
EXPENDITURE TOTAL		69,512,336	0	69,512,336	43,096,341	22,662,719	3,753,276	94.60%



REVENUES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
43103	EXCESS COSTS	-1,301,689	0	-1,301,689	0	0	-1,301,689	0.00%
43105	MEDICAID REIMBURSEMENT	-60,507	0	-60,507	-87,813	0	27,306	145.13%
44105	FOI & FINGERPRINTING FEES	-1,900	0	-1,900	0	0	-1,900	0.00%
44705	BUILDING USE FEES (BASE RENTAL)	-55,000	0	-55,000	-18,923	0	-36,077	34.41%
49102	BUILDING USE FEES (CUSTODIAL)	-27,951	0	-27,951	-13,813	0	-14,138	49.42%
44800	REGULAR ED TUITION	-116,000	0	-116,000	-40,000	0	-76,000	34.48%
44822	SPECIAL ED TUITION	-29,900	0	-29,900	-34,660	0	4,760	115.92%
49103	DCF TUITION	-85,000	0	-85,000	-21,814	0	-63,186	25.66%
44860	ADMISSIONS/ATHLETIC GATE RECEIPTS	-25,400	0	-25,400	-20,000	0	-5,400	78.74%
44861	PARKING PERMIT FEES	-41,700	0	-41,700	-36,000	0	-5,700	86.33%
	REVENUE TOTAL	-1,745,047	0	-1,745,047	-273,023	0	-1,472,024	15.65%

GRAND TOTAL	67,767,289	0	67,767,289	42,823,318	22,662,719	2,281,252	96.63%
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BOE Capital Reserve Acct #43020000-10101	
MUNIS Balance as of 7/1/22	3,039,825
Contribution Towards NMHS Roof Replacement	-450,000
Approved by BoF - 5 year Capital Withdraw 22/23	-980,030
Close and return of Security Grant Set-Asside	201,875
Wastewater Management Plan - SMS	-20,000
NMHS Woodshop	-233,980
Central Office to SNIS move	-100,000
Fiscal Year end 21/22 Deposit	2,816,025
TOTAL AS OF 2/28/23*	4,273,715

Turf Field Replacement Acct #43020000-10130	
CONTRIBUTION - FROM BOE 17.18 FYE BALANCE	50,000
CONTRIBUTION - FROM BOE 18.19 FYE BALANCE	50,000
CONTRIBUTION - FROM BOE COLLECTED TEAM FEE'S & BANNER SALES	10,225
CONTRIBUTION - FROM TOWN DATED 6/4/20	50,000
CONTRIBUTION - FROM TOWN DATED 6/16/21	50,000
CONTRIBUTION - FROM BOE COLLECTED TEAM FEE'S 6/23/21	3,765
CONTRIBUTION - FROM BOE COLLECTED TEAM FEE'S 9/29/21	1,890
CONTRIBUTION - FROM BOE 20.21 FYE BALANCE	100,000
CONTRIBUTION - FROM TOWN DATED 6/9/22	50,000
TOTAL AS OF 2/28/23*	365,880



WHEREAS, the equipment, supplies and/or services for which the following Purchase Orders have been issued and deemed necessary by the Superintendent of Schools, and the cost, thereof, are within the budget appropriations approved by the voters of the Town, NOW, BE IT RESOLVED, that the said purchase orders and all disbursements in connection, thereof, are hereby approved.

Funding	Location	Vendor Name	Description	Amount	Object Code
5 YEAR CAPITAL	SMS	OMNI DATA	SECURITY CAMERA UPGRADES @ SMS	\$ 75,000.00	57400
5 YEAR CAPITAL	DISTRICT	LANDMARK FACILITIES GROUP, INC.	A&E SERVICES FOR NMHS WOODSHOP	\$ 16,500.00	57300
GENERAL	DISTRICT	TRAVELERS	CYBER SECURITY POLICY	\$ 15,404.00	55200
GENERAL	DISTRICT	EDADVANCE	EXPULLED STUDENTS (3) TUITION FOR JANUARY 2023	\$ 9,240.00	55105
GENERAL	DISTRICT	TYLER TECHNOLOGIES	PACE TRAINING HOURS PLUS 3 PASSES TO TYLER CONNECT CONFERENCE	\$ 7,725.00	53200
GENERAL	TECHNOLOGY	SCREENCASSTIFY	SITE LICENSE FOR THE DISTRICT	\$ 5,700.00	53200



BUDGET TRANSFER REQUESTS

AGENDA ITEM 3A-3
MARCH 2023 MEETING

#	DETAIL				FROM (-)			TO (+)		
	REASON	AMOUNT	LOCATION	ORG	OBJECT	LOCATION	ORG	OBJECT		
			NONE AT THIS TIME							

Requesting Approval Across MOC

#	DETAIL				FROM (-)			TO (+)		
	REASON	AMOUNT	LOCATION	ORG	OBJECT	LOCATION	ORG	OBJECT		
			NONE AT THIS TIME							

Informational Within Major Object Code



Office of Fiscal Services & Operations
50 East Street
New Milford, Connecticut 06776

3-B
Operations Sub-Committee
March 2023

TO: Dr. Janet Parlato, Superintendent
FROM: Anthony J. Giovannone, Director of Fiscal Services and Operations
Date: March 6, 2023
RE: RFP E-2223-003 - A&E for NMHS Woodshop

The request for proposal related to A&E for the NMHS Woodshop was posted on February 8, 2023, required a mandatory walk-through on February 17, 2023 and closed on February 27, 2023. The bid documents were available on our website, emailed to current and prospective bidders as well as being sent to the newspaper to run as a legal notice. There were two vendors who submitted proposals and their pricing is below:

- Landmark Facilities Group - \$16,500
- Silver Petrucelli + Associates - \$37,045

Based on the price savings and confirmation of positive reference checks, it is the joint recommendation of both myself and Mr. Matt Cunningham (Director of Facilities) that this be awarded to Landmark Facilities Group.

The complete proposal from Landmark Facilities Group and/or Silver Petrucelli + Associates is available via the Facilities Office. The amount of the award totals \$16,500 and is listed for approval on the Purchase Resolution presented this month.

Sincerely,
Anthony J. Giovannone
Director of Fiscal Services and Operations

3C
Operations Sub-Committee
March 14, 2023

March 8, 2023

To: Board of Education Operations Subcommittee
From: Janet P. Parlato, Ed.D., Superintendent of Schools

Re: Seats for the Shepaug Agri-Science Program

I am writing to provide background information regarding seats for New Milford students to participate in the Shepaug High School Agri-Science Program.

In the 2022-23 school year, the total number of seats available for New Milford students to attend Shepaug Agri-Science was increased from a cap of 20 students to a cap of 28 students to accommodate additional students who wanted to participate in the Shepaug program.

Looking ahead to the 2023-24 school year, the number of current New Milford students (25) participating in the Shepaug Agri-Science Program means that there are only three Shepaug seats available for students currently in eighth grade to begin at Shepaug in ninth grade in 2023-24. There were 27 applications from New Milford eighth graders to attend the Shepaug program for 2023-24. At the same time, the superintendent's proposed 2023-24 budget and the Board of Education's adopted 2023-24 budget did not include increases for additional Shepaug seats. Tuition for New Milford students to attend Shepaug Agri-Science is \$6,823 per student per year.

The attached memo from the Region 12 (Shepaug) superintendent to Dr. Paddyfote explains that 17 of the 27 New Milford applicants earned the top score on Shepaug's screening rubric. Unfortunately, we did not receive this communication from Region 12 in time to be included on the February Operations Committee agenda. The memo from Region 12 also correctly points out that there is pending legislation for the 2024-25 school year that will shift the tuition responsibility for agri-science programs from local school districts to the state, which will allow us to remove or significantly increase the current participating student cap.

Currently, New Milford students are transported to Shepaug on the same bus as Brookfield students, and the cost of this bus to Shepaug is included as part of our bus contract without additional charge. Dr. Paddyfote explained to me that additional seats for Shepaug agri-science from New Milford would most likely necessitate another bus.

On a related note, the pickup point for the Shepaug bus is at the East Street building, and we will consider another centrally located pickup point. I am aware that parents have asked for door-to-door service to and from Shepaug, and as of yet, no vendor has picked up the door-to-door contract. The rate of pay for door-to-door service was increased for 2023-24 with the hope that a vendor will pick up this contract.

DR. MARC J. GOSSELIN, JR.
Superintendent of Schools
gosselin@region-12.org

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DR. TERESA DEBRITO
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ALLYSON O'HARA
Director of Pupil
Personnel Services
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February 14, 2023

Dear Dr. Paddyfoote,

I am following up on our meeting last week concerning the strong interest from New Milford students in our Agricultural Science program here in Region 12. As I shared, we have 27 applications from New Milford residents. Applications from New Milford make up the lion's share of our applications. The 27 applications exceed the next highest town's applications by 12. We have 17 candidates from New Milford that have earned a top score on our screening rubric. We are reaching out to see if New Milford would allow a greater number than the four slots currently open to New Milford under our current agreement. This would enable us to meet the educational needs of these students and avoid New Milford from having to tell 24 families that their children cannot pursue this unique program of academic and career preparation.

The cost to New Milford is \$6,823 per student, and it should be noted that Region 12 spends \$29,347 per student. As such, Region 12 does bear a significant cost to educate these students that exceed the tuition we receive from sending communities. This is a shared sacrifice in the best interest of these students.

As you know, pending legislation is expected to be adopted and implemented in the 24-25 school year that would shift the tuition burden to the state for students opting into agriscience education.

We are looking to send acceptance letters as soon as this week and would love for New Milford to take advantage of this chance to meet the needs of the students and families of New Milford. Please let us know if New Milford would like to reserve additional seats for their students in the freshmen class for 2023-2024.

Sincerely,

A handwritten signature in black ink that reads "Marc J. Gosselin Jr." in a cursive script.

Dr. Marc J. Gosselin Jr.
Region 12 Superintendent of Schools

NEW MILFORD PUBLIC SCHOOLS

EMPLOYMENT REPORT

Regular Meeting of the Board of Education
New Milford, Connecticut

March, 2023

**As of March 16, 2023

A. Personnel

1. **CERTIFIED STAFF**

a. **RESIGNATIONS**

- | | |
|--|------------|
| 1. Mrs. Gloria Capone , Music Teacher, Sarah Noble Intermediate School effective June 30, 2023. | Retirement |
| 2. Mrs. Floretta (Jean) Ficke , Special Education Teacher, Schaghticoke Middle School effective June 30, 2023. | Retirement |
| 3. Ms. Angela Herdter , English Teacher, Schaghticoke Middle School effective June 30, 2023. | Retirement |
| 4. Ms. Jennifer Morrison , Technology Integration Specialist, Schaghticoke Middle School/New Milford High School effective June 30, 2023. | Retirement |
| 5. Mrs. Janice Perrone , Business Teacher, New Milford High School effective June 30, 2023. | Retirement |
| 6. Mrs. Keli Solomon , Social Studies Teacher, Schaghticoke Middle School effective June 30, 2023. | Retirement |
| 7. Ms. Susan Sullivan , Art Teacher, Sarah Noble Intermediate School effective June 30, 2023. | Retirement |

2. **CERTIFIED STAFF**

b. **NON-RENEWALS**

1. **None**

3. **CERTIFIED STAFF**

c. **APPOINTMENTS**

1. **None**

4. **NON-CERTIFIED STAFF AND LICENSED STAFF**

a. **RESIGNATIONS**

- | | |
|---|------------|
| 1. Mrs. Tammy Bass , Paraeducator, Schaghticoke Middle School effective June 30, 2023. | Retirement |
| 2. **Ms. Demetra Cote , General Worker for Food Services, Schaghticoke Middle School effective March 13, 2023. | Personal |
| 3. Mrs. Elaine Donahue , Adult Education Secretary, New | Retirement |

Milford High School effective June 15, 2023.

4. **Mr. John Green**, Custodian, Hill and Plain School effective June 30, 2023.

Retirement

5. NON-CERTIFIED AND LICENSED STAFF

b. APPOINTMENTS

1. **Mr. Philip Buonanno**, Paraeducator, Schaghticoke Middle School effective March 13, 2023.

\$15.67 per hour - Hire Rate
\$17.31 per hour – Job Rate
(after completion of probationary period)
7 hours per day/5 days per week

Rep. S. Ruffler

2. ****Mrs. Christina Coelho**, Accounts Payable Bookkeeper effective March 27, 2023.

\$23.89 per hour, 8 hrs. per day
Step 5, Class I
Calendar Year Secretary

Rep. E. Rama

3. **Mrs. Sandra Coons**, General Worker for Food Services, Schaghticoke Middle School effective March 8, 2023.

\$14.00 per hour
(based on current contract)
4 hours/day

Rep: M. Florio

4. **Ms. Lindsay Marino**, Administrative Secretary to the Director of Fiscal Services & Operations and Director of Human Resources effective March 6, 2023.

\$21.23 per hour, 8 hrs. per day
Step 2, Class I
Calendar Year Secretary

Rep. J. Smith

5. **Ms. Ayla Nelson**, Custodian, Northville Elementary School effective March 13, 2023.

\$24.32 per hour
(based on current contract)

Rep. S. Caprilozzi

6. ADULT EDUCATION STAFF

a. RESIGNATIONS

1. **None**

7. ADULT EDUCATION STAFF

b. APPOINTMENTS

1. **None**

8. BAND STAFF

a. RESIGNATIONS

1. **None**

9. BAND STAFF

b. APPOINTMENTS

1. **Mr. Jonathan Dabie , Winter Percussion – Visual Caption Head, Marching Band, New Milford High School effective December 15, 2022.	2022-2023 Stipend: \$1985
2. **Ms. Sophia Fallanca , Winter Percussion – Visual Tech, Marching Band, New Milford High School effective December 15, 2022.	2022-2023 Stipend: \$1486
10. THEATRE STAFF	
a. RESIGNATIONS	
1. None	
11. THEATER STAFF	
b. APPOINTMENTS	
1. None	
12. COACHING STAFF	
a. RESIGNATIONS	
1. None	
13. COACHING STAFF	
b. APPOINTMENTS	
1. Ms. Tricia Blood , Intramural Girls’ Softball Coach, Schaghticoke Middle School effective April 1, 2023.	2022-2023 Stipend: \$992
2. Ms. Tricia Blood , Intramural Girls’ and Boys’ Frisbee Coach, Schaghticoke Middle School effective April 1, 2023.	2022-2023 Stipend: \$992
3. Mr. Evan Cassells , Varsity Boys’ Lacrosse Coach, New Milford High School effective March 18, 2023.	2022-2023 Stipend: \$4846
4. Mr. Jason Ezra , Volunteer Boys’ Lacrosse Coach, New Milford High School effective March 18, 2023.	Volunteer
5. Mrs. Eileen Fino , Interscholastic Girls’ Softball Coach, Schaghticoke Middle School effective April 1, 2023.	2022-2023 Stipend: \$1985
6. Ms. Michelle Freeman , Varsity Boys’ Outdoor Track Coach, New Milford High School effective March 18, 2023.	2022-2023 Stipend: \$4882
7. Mr. Peter (Casey) Gawlak , Varsity Girls’ Track and Field Coach, New Milford High School effective March 18, 2023.	2022-2023 Stipend: \$4882
8. Mr. Mark Grant , JV Boys’ Baseball Coach, New Milford High School effective March 11, 2023.	2022-2023 Stipend: \$3214

<p>9. Mr. Richard Grudzewick, Assistant Boys’ and Girls’ Outdoor Track Coach, New Milford High School effective March 18, 2023.</p>	<p>2022-2023 Stipend: \$3172</p>
<p>10. Mr. Louis Heaton, Volunteer Girls’ Lacrosse Coach, New Milford High School effective March 18, 2023.</p>	<p>Volunteer</p>
<p>11. Mr. Robert Hibbard, Interscholastic Boys’ Baseball Coach, Schaghticoke Middle School effective April 1, 2023.</p>	<p>2022-2023 Stipend: \$1985</p>
<p>12. Ms. Kelsey Holub, Varsity Girls’ Lacrosse Coach, New Milford High School effective March 18, 2023.</p>	<p>2022-2023 Stipend: \$4846</p>
<p>13. Mr. Aaron Johnson, Volunteer Boys’ Baseball Coach, New Milford High School effective March 11, 2023.</p>	<p>Volunteer</p>
<p>14. Mr. Ryan Johnson, Varsity Boys’ Baseball Coach, New Milford High School effective March 11, 2023.</p>	<p>2022-2023 Stipend: \$4943</p>
<p>15. Mr. Sean Mahon, Intramural Boys’ Baseball Coach, Schaghticoke Middle School effective April 1, 2023.</p>	<p>2022-2023 Stipend: \$992</p>
<p>16. Mrs. Theresa McGuinness, Interscholastic Girls’ Track and Field Coach, Schaghticoke Middle School effective April 1, 2023.</p>	<p>2022-2023 Stipend: \$1985</p>
<p>17. Mr. Sean McMahon, JV Boys’ Lacrosse Coach, New Milford High School effective March 18, 2023.</p>	<p>2022-2023 Stipend: \$3151</p>
<p>18. Mr. Steven Monteiro, Volunteer Boys’ Lacrosse Coach, New Milford High School effective March 18, 2023.</p>	<p>Volunteer</p>
<p>19. Ms. Morgan Moore, JV Girls’ Lacrosse Coach, New Milford High School effective March 18, 2023.</p>	<p>2022-2023 Stipend: \$3151</p>
<p>20. Mr. Sean Murray, Weight Room Supervisor, New Milford High School effective March 20, 2023.</p>	<p>2022-2023 Stipend: \$5042</p>
<p>21. Mr. Chris O’Loughlin, Freshman Boys’ Baseball Coach, New Milford High School effective March 11, 2023.</p>	<p>2022-2023 Stipend: \$2473</p>
<p>22. Mr. Rory Perry, Varsity Boys’ Tennis Coach, New Milford High School effective March 18, 2023.</p>	<p>2022-2023 Stipend: \$3158</p>
<p>23. Mr. Bryan Shanks, Volunteer Girls’ Softball Coach, New Milford High School effective March 11, 2023, pending receipt of coaching permit.</p>	<p>Volunteer</p>

24. Ms. Kayleen Soper , Freshman Girls' Lacrosse Coach, New Milford High School effective March 18, 2023.	2022-2023 Stipend: \$2420
25. Mrs. Kathryn Tong , Varsity Girls' Softball Coach, New Milford High School effective March 11, 2023.	2022-2023 Stipend: \$4942
26. Ms. Peou Pisey Ung , Varsity Girls' Tennis Coach, New Milford High School effective March 18, 2023, pending receipt of coaching permit.	2022-2023 Stipend: \$3158
27. Mr. Giles Vaughan , Boys' and Girls' Unified Track and Field, New Milford High School effective April 5, 2023.	2022-2023 Stipend: \$992
28. Mr. Matt Wall , Interscholastic Boys' Track and Field Coach, Schaghticoke Middle School effective April 1, 2023.	2022-2023 Stipend: \$1985
29. Mr. David Warren , Volunteer Boys' Lacrosse Coach, New Milford High School effective March 18, 2023.	Volunteer

14. LEAVES OF ABSENCE

- 1. None**

New Milford Enrollment Matrix By School

Date: 03/02/2023

NES	Actual 6/1/22	Proj 22-23	Actual 3/2/23	Proj 3/1/23	Actual 3/2/23	Proj 3/1/23	Actual 3/2/23	Proj 3/1/23	Actual 3/2/23	Proj 3/1/23	Actual 3/2/23	Proj 3/1/23	Variance
PK	67	53	54	1									
K	138	145	139	-6									
1	125	127	136	9									
2	137	123	128	5									
Totals	467	448	457	9									

HPS	Actual 6/1/22	Proj 22-23	Actual 3/2/23	Proj 3/2/23	Actual 3/2/23	Proj 3/2/23	Actual 3/2/23	Proj 3/2/23	Actual 3/2/23	Proj 3/2/23	Actual 3/2/23	Proj 3/2/23	Variance
PK	57	64	44	-20									
K	112	126	116	-10									
1	105	111	123	12									
2	104	101	105	4									
Totals	378	402	388	-14									

Actual 6/1/22	Proj 22-23	Actual 3/2/23	Proj 3/2/23	Actual 3/2/23	Proj 3/2/23	Actual 3/2/23	Proj 3/2/23	Actual 3/2/23	Proj 3/2/23	Actual 3/2/23	Proj 3/2/23	Actual 3/2/23	Proj 3/2/23	Variance
124	117	98	-19											
250	271	255	-16											
230	238	259	21											
241	224	233	9											
845	850	845	-5											

SNIS	Actual 6/1/22	Proj 22-23	Actual 3/2/23	Proj 3/1/23	Actual 3/2/23	Proj 3/1/23	Actual 3/2/23	Proj 3/1/23	Actual 3/2/23	Proj 3/1/23	Actual 3/2/23	Proj 3/1/23	Variance
3	247	224	257	33									
4	238	242	259	17									
5	279	236	247	11									
Totals	764	702	763	61									

SMS	Actual 6/1/22	Proj 22-23	Actual 3/2/23	Proj 3/2/23	Actual 3/2/23	Proj 3/2/23	Actual 3/2/23	Proj 3/2/23	Actual 3/2/23	Proj 3/2/23	Actual 3/2/23	Proj 3/2/23	Variance
6	249	285	284	-1									
7	285	253	254	1									
8	280	279	288	9									
Totals	814	817	826	9									

NMHS	Actual 6/1/22	Proj 22-23	Actual 3/2/23	Proj 3/2/23	Actual 3/2/23	Proj 3/2/23	Actual 3/2/23	Proj 3/2/23	Actual 3/2/23	Proj 3/2/23	Actual 3/2/23	Proj 3/2/23	Variance
9	365	292	300	8									
10	312	358	336	-22									
11	330	325	306	-19									
12	293	342	300	-42									
Totals	1300	1317	1242	-75									

	Actual 6/1/22	Actual 10/1/22	Proj 22-23	Actual 3/1/23	Proj 3/1/23	Actual 3/2/23	Proj 3/2/23	Actual 3/2/23	Proj 3/2/23	Actual 3/2/23	Proj 3/2/23	Actual 3/2/23	Proj 3/2/23	Variance
PK-2	845	835	850	845	845	845	845	845	845	845	845	845	845	0
SNIS	764	767	702	763	763	763	763	763	763	763	763	763	763	-5
SMS	814	815	817	826	826	826	826	826	826	826	826	826	826	-1
NMHS	1300	1253	1317	1242	1242	1242	1242	1242	1242	1242	1242	1242	1242	9
Totals	3723	3680	3686	3676	3676	3676	3676	3676	3676	3676	3676	3676	3676	-47

LHTC total = 17



Office of Fiscal Services & Operations
50 East Street
New Milford, Connecticut 06776

4-C
Operations Sub-Committee
March 2023

TO: Dr. Janet Parlato, Superintendent
FROM: Anthony J. Giovannone, Director of Fiscal Services and Operations
Date: March 6, 2023
RE: Competitive Bid Waiver - Security Enhancements

Taken from Policy 3300(b) located here:

<https://content.schoolinsites.com/api/documents/1f741aba1ece4c5088779e3da59b599c.pdf>

8. When, in an emergency, sufficient time shall be unavailable for the solicitation of competitive bids for a particular purchase, the Superintendent may elect to waive the competitive bidding requirements set forth in this policy. All competitive bid waivers shall be reported to the Board of Education within one month of their occurrence.

The district, through your authority outlined above, plans to engage with Omni Data for a service agreement to include both goods and services with an amount to not exceed \$225,000 moving forward without posting a formal request for proposal/bid.

This \$225,000 has already been requested, approved and allocated as part of the current year of the 5 Year Capital Plan to address upgrading security camera across the district.

The work will begin at SMS to enhance both the clarity of existing camera's as well as providing coverage to additional areas. This first phase of the work is listed for approval on the Purchase Resolution presented this month.

Sincerely,
Anthony J. Giovannone
Director of Fiscal Services and Operations