

**VENTNOR CITY BOARD OF EDUCATION**  
**Regular Session Meeting – June 22, 2022 – 5:00 PM**

In Compliance with the “Open Public Meetings Act” of the State of New Jersey, adequate notice of this meeting has been provided. On May 17, 2022 written notice was given to all Board members and posted at the Ventnor Educational Community Complex, Ventnor City Hall and the Ventnor Public Library. It was also e-mailed to the Press of Atlantic City and the Downbeach Current on that same date.

**I. ROLL CALL**

Mr. Doug Biagi, President  
Mrs. Kim Bassford, Vice-President  
Mrs. Lori Abbott  
Mr. Michael Advena  
Mr. Michael Cupeles  
Mr. Michael Hagelgans  
Mr. James Quinlan

Dr. Carmela Somershoe, Superintendent  
Ms. Terri Nowotny, Bus. Admin/Board Sec.  
Mr. Andrew Brown Esq., School Solicitor

**II. PLEDGE OF ALLEGIANCE**

**III. PRESENTATION**

**1. Honoring Retired Staff**

Mark Boothby  
Vicki Cahill  
James Coates  
Marion Damiani  
Linda Lee  
Jane-Ann Marrone  
Annette Peitzman  
Vickey Persiano

**2. Dedicate tree and plaque from Board of Education to honor Eileen Johnson’s retirement**

**3. Honoring Teachers of the Year – Theresa Kennish and Evan Shea**

**4. Superintendent Update – Dr. Carmela Somershoe**

**5. Facility Update – Ron Fenton**

Exhibit: III-5

**6. Summary of HIB Reports and Investigations; School Climate Survey Data – Jenna DiMauro, Chelsea Hoffman, Brianne Westlake**

**IV. PUBLIC SESSION**

The Board of Education welcomes public comment at this time. Speaking is limited to three (3) minutes per individual, ten (10) minutes per topic. The Board President has the flexibility to alter these limitations.

**V. FINANCE**

**1. Recommend to approve Organization and Regular Session Minutes of May 16, 2022 and Special Session Minutes of June 3, 2022 as presented in:**

Exhibit: V-1

**2. Recommend to approve the Board Secretary’s Monthly Certifications: Pursuant to N.J.A.C. 6:30-2.12 (b) that as of May 31, 2022 no major budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Ventnor**

Exhibit: V-2

Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item has been over expended in violation of N.J.A.C. 6A:23A-2.11(a)1. In accordance with N.J.A.C. 6A:23A-2.11(c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of May 31, 2022

Recommend to approve the Board of Education's Monthly Certifications: Pursuant to N.J.A.C. 6A:23A-2.11(c) 4, the Ventnor Board of Education certifies that as of May 31, 2022, and after review of the secretary's monthly financial report appropriations section as presented, and upon consultation with appropriate district officials, that to the best of the Board's knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-2.11(b), that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year and

Recommend to approve acknowledging receipt of the Statements of Cash Receipts and Disbursements and the Board Secretary's report which are in agreement for the period ending May 31, 2022

Recommend to approve line item transfers for the month ending May, 2022

3. Recommend to approve June Bill list as presented in:

*Exhibit: V-3*

4. Recommend to accept the following report: Pursuant to PL 2015, Chapter 47, the Ventnor Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, and have been, in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18.et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 200. Compliance with new contracts, not listed here, will be addressed prior to Board action.

- Alarm Monitoring
- Architect/Engineer
- Attendance Software
- Attorney
- Auditor
- Banking and Investment
- Boiler and Generator Repairs and Maintenance
- Broadband Services
- Cable Services
- Cooperative Purchasing
- Custodial Services
- Energy Supplier
- E-Rate Services Consultant
- Financial Accounting Software
- HVAC Controls and Maintenance
- Insurance Agent – Benefits
- Insurance Agent – General
- Itinerant Services
- Labor Counsel
- Mobile applications
- Network and IT Support
- Nutrition Education
- Payroll Services

Pest Control  
School Boards Association  
School Physician/Medical Inspector  
Special Education Compliance Software  
Special Education Services – Consultants, Evaluations, Therapy Services  
Student Information System  
Teacher and Principal Evaluation  
Technology Services including Website and Software  
Telecommunications  
Transportation Services  
Tuition  
Cafeteria Services (Provider)

5. Recommend approval of the following food service prices for the 2022/2023 school year:  
LUNCH Full \$3.20; Reduced \$0.40; Student Ala Carte \$2.35; Milk \$0.65  
Adult \$4.00; Adult Ala Carte \$2.65; Adult Salad \$4.75  
BREAKFAST Full \$2.00; Reduced \$0.30; Adult \$2.55
6. Recommend to approve group rate registration for NJSBA's Workshop  
2022 in Atlantic City October 24-26, 2022 at a cost of \$2,100 (\$2,200 after July 1)  
for up to 25 attendees.
7. Recommend to approve payment of \$1,146.00 spring course reimbursement for Rochelle  
Gimmillaro as per terms of the Ventnor City Education Association Agreement.
8. Recommend to award quoted transportation contract ML-VEC3 to Delaware City  
Bus Company for two DCP&P students to VECC at a per diem cost of \$288.00 with  
\$2.00 per mile adjustment cost for 22 days, total cost \$6,336.00.
9. Recommend to adopt the following resolution: Transfer of Current Year Surplus to Reserve:

WHEREAS, NJAC 6a-14.3 AND 14.4 permit a Board of Education to  
deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under  
the authority of the Commissioner of Education, which permit a board of education  
to transfer anticipated excess current revenue or unexpended appropriations  
into reserve accounts during the month of June by board resolution, and

WHEREAS, the Ventnor Board of Education wishes to deposit anticipated  
current year surplus into Tuition, Maintenance and Capital Reserve Accounts  
at year end, and

WHEREAS, the Ventnor Board of Education anticipates total tuition costs of \$5,000,000  
including tuition adjustments with Atlantic City High School for the 2021/2022 budget  
of \$500,000, and

WHEREAS, the Ventnor Board of Education has determined that up to  
\$350,000 is available for such purpose of transfers;

**NOW THEREFORE BE IT RESOLVED** by the Ventnor Board of Education that  
it hereby authorizes the district's School Business Administrator to make a transfer of  
up to \$200,000 to Tuition Reserve, up to \$50,000 to Maintenance Reserve and up to  
\$100,000 to Capital Reserve consistent with all applicable laws and regulations.

10. Recommend to approve Atlantic County Special Services Extended School Year tuition contract for 6 students at a cost of \$575 per week for 4 weeks plus 1 student personal aide charge of \$575 per week for 4 weeks.
11. Recommend to approve Itinerant Agreement for 2022-2023 school year with Cape May County Special Services School District as presented in: Exhibit: V-11
12. Recommend to approve Spectrum Fitness, LLC to provide Physical, Speech, and Occupational Therapy Services as needed at the rate of \$80.00 per hour effective July 1, 2022 through September 1, 2022 and September 1, 2022 through June 30, 2023 as presented in: Exhibit: V-12
13. Recommend to approve the specifications and advertisement for transportation bid 2022-1 as presented in: Exhibit: V-13
14. Recommend to approve the specifications and advertisement for transportation bid 2022-2 as presented in: Exhibit: V-14
15. Recommend to approve the Title III Memorandum of Understanding for the 2022-2023 School Year with Greater Egg Harbor Regional High School as fiscal agent for the Consortium allowing district to accept the Title III funds as presented in: Exhibit: V-15
16. Recommend to approve 2022/2023 ESEA Title III Consortium with GEHR Allocation as follows:
 

Instructional Program	\$ 600.00
Instructional Materials	\$1,944.00
Non-Instructional Materials	\$ 200.00
17. Recommend to approve 2022-2023 transportation jointure with Cape May County Special Services to transport one student to Cape May County Special Services School District ESY at a cost of \$263.34 per day plus 7% administrative fee.
18. Recommend to award quoted transportation contract ESY-YALENF to Pick Me Up for one student to YALE Northfield ESY at a per diem cost of \$237.00 with \$2.00 per mile adjustment cost for 30 days, total cost \$7,110.00.
19. Recommend to approve the following insurance policies for 2022-23 as presented in: Exhibit: V-19

Policy Coverage	Fund/Company	Premium
Package/Excess Liability	School Alliance Insurance Fund (SAIF)	\$147,758
Federal Flood	Assurant	\$4,255
Statutory Bonds	Travelers	\$1,212
Student Accident	Bollinger Ins	\$5,643
Workers Compensation	Diploma JIF	\$110,116
20. Recommend to approve TTI / Turn-Key Technologies coverage and support for cameras and software at a total cost of \$15,627.55 under state contract and as presented in: Exhibit: V-20
21. Recommend to approve submission of the 2022-2023 ESEA Grant application as presented in: Exhibit: V-21
22. Recommend to approve Houghton Mifflin Harcourt for professional development

- programs to be paid through Title II funds as presented in: Exhibit: V-22
23. Recommend to approve Cummins Equipment for purchase of Kubota Tractor, lowest quote total cost \$32,263.99, as presented in: Exhibit: V-23
  24. Recommend to approve Falasca Mechanical Change Order No. 1 – Final for Replacement of Energy Recovery Unit Ventilators resulting in a net decrease in the contract of \$96,148.21 as presented in: Exhibit: V-24
  25. Recommend to approve 2022-2023 tuition for 1 student at Bancroft NeuroHealth in Camden at the approved daily rate of \$305.45 for 210 days; total \$64,144.50.
  26. Recommend to approve 2022-2023 agreement with Brett DiNovi & Associates to provide behavioral consultation for preschool, self-contained classes and individual students as presented in: Exhibit: V-26
  27. Recommend to approve submission of the 2022-2023 IDEA Basic and IDEA Preschool Grant application as follows:
    - IDEA – Tuition \$198,633
    - IDEA PreSchool – Tuition \$8,060
  28. Recommend to approve the 2022/2023 Itinerant/Shared Services Agreement and Rates through Atlantic County Special Services as presented in: Exhibit: V-28
  29. Recommend to approve contract with Bayada Home Health Care, Inc. to provide 2022/2023 RN/LPN for transportation to/from CMCSSD for one student at \$65.00 per hour RN and \$55.00 per hour LPN minimum 2 hours and as presented in: Exhibit: V-29
  30. Recommend to approve the specifications and advertisement for transportation bid 2022-3 to YALE Cherry Hill and YALE Northfield as presented in: Exhibit: V-30
  31. Recommend to approve payment of compensation for unused sick leave at retirement per terms of the Agreement with the Ventnor City Education Association (all days are pending final attendance:
    - Mark Boothby - \$6,609.37 (75% of 117.5 days at \$75 each, lump sum payable July 2022)
    - Linda Lee - \$4,500.00 (50% of 120 days at \$75 each, lump sum payable July 2022)
    - Annette Peitzman - \$7,237.50 (50% of 193 days at \$75 each, lump sum payable January 2023)
    - Vickey Persiano - \$37.50 (50% of 1 day at \$75 each, lump sum payable July 2022)
  32. Recommend to approve Houghton Mifflin Harcourt’s Into Literature for grades 6-8 at a total cost of \$27,630.30 and as presented in: Exhibit: V-32
  33. Recommend to approve purchase of 125 computers from Ocean Computer Group under state contract at a cost of \$99,682.25 with funding from ESSER III and as presented in: Exhibit: V-33

**VI. POLICIES**

**VII. PERSONNEL  
ON THE RECOMMENDATION OF THE SUPERINTENDENT:**

1. Recommend to approve Rebecca Morgan and Klaudia Advena as summer program Substitutes at the contracted hourly rate of \$48.00 per hour.

2. Recommend to accept resignation of Brittany Czekai as Middle School Special Education teacher effective June 22, 2022, with regret and as presented in: Exhibit: VII-2
3. Recommend to approve Final Report and completion of Superintendent Qualitative Goals #1 and 2 and Quantitative Goal #1 as provided previously to Board members.
4. Recommend to approve Nancy Guerrero's request for unpaid NJ FLA leave from May 27, 2022 through June 22, 2022 and returning September 1, 2022. All required documentation has been received.
5. Recommend to accept with regret resignation of Fritzner Nelson effective May 2, 2022.
6. Recommend to approve contract with Terri Nowotny as School Business Administrator/Board Secretary for the 2022/2023 school year at the negotiated salary of \$124,761.00, with benefits, and as presented in: Exhibit: VII-6
7. Recommend to approve Regina Taylor as 2022/2023 cafeteria worker, step 1, not to exceed 10 hours per week at a rate of \$13.00 per hour pending settlement of VSSA agreement and pending fingerprint and PL 2018, Chapter 5 clearance.
8. Be it resolved that the Ventnor Board of Education approves the Memorandum of Agreement dated May 12, 2022 and attached salary guides between it and the Ventnor Support Staff Association and covering the period from July 1, 2021 through June 30, 2024; and  
  
Be it further resolved that the Board President and Board Secretary are authorized to Execute the final contract document incorporating the negotiated terms, once approved by the Board Solicitor.  
  
As presented in: Exhibit: VII-8
9. Recommend to approve unpaid FMLA leave of absence for Mrs. Hope McGlynn from September 1, 2022 through November 14, 2022 and as presented in: Exhibit: VII-9
10. Recommend to rescind 2022-2023 employment contract with employee #4892.
11. Recommend to approve 2021/2022 with salary retroactive to July 1, 2022 and 2022/2023 VSSA staff contracts as presented in: Exhibit will be provided prior to board meeting.

**VIII. CURRICULUM AND INSTRUCTION**

1. Recommend to approve the updated Return to School Plan June 2022 revision as presented in: Exhibit: VIII-1
2. Recommend to approve the 2021/2022 Nursing Services Plan as presented in: Exhibit: VIII-2

**IX. USE OF FACILITY**

**X. INFORMATION**

1. Drills: Fire Drill: 6/6/22; Shelter in Place: 5/31/22; Lockdown Drill: 6/13/22
2. VECC Monthly Enrollment Item: X-2
3. Monthly Suspension Reports Item: X-3

- 4. Elementary Individual Incident Report Item: X-4
- 5. Monthly School Cafeteria Report and 2022/2023 Budget Item: X-5
- 6. VECC Out of District Tuition Report for 2021/2022 Item: X-6
- 7. Payroll Timesheet Report Item: X-7
- 8. The Green team received a seedling from the famous NJ Salem Oak that will be planted in front of the school.

<https://www.nj.com/salem/2019/11/cherished-salem-oak-tree-will-live-on-every-nj-town-to-get-seedlings-to-plant.html>

- 9. Intervention and Referral Services Final Report – Elementary School Item: X-9

**XI. COMMITTEE REPORTS**

- 1. Building & Grounds Committee minutes of June 6, 2022 as presented in: Item: XI-1

**XII. NEW BUSINESS/OLD BUSINESS**

- 1. Recommend to approve 2022-2023 District Goals as follows:

- Ventnor Public Schools will strengthen mental health and social emotional learning supports through teacher professional development to ensure that all students will receive social and emotional support to become adaptable, confident citizens who embody self-awareness and strong interpersonal skills, and who are capable of responsible decision-making and managing their emotions and behaviors.
- Ventnor Public schools will strengthen mathematics through the implementation of the Revised NJSLA 2020 Mathematics Standards through adoption of new materials and job embedded professional development.
- Ventnor Public schools will monitor student achievement through local benchmarks and web-based programs to address student needs and promote student growth in ELA and Math.

**XIII. EXECUTIVE SESSION**

Whereas the Ventnor City Board of Education finds a need to discuss matters that are exempt from public discussion pursuant to the Open Public Meetings Act, be it resolved that that Ventnor City Board of Education hereby adjourns to a session from which the public must be excluded for the following reasons allowable under the Act (*read or check all that apply*):

- \_\_\_ 1. Matters rendered confidential by State or Federal law:
- \_\_\_ 2. Matters which could impair the right to receive federal funds:
- \_\_\_ 3. Matter which would constitute an unwarranted invasion of personal privacy if conducted in public;
- \_\_\_ 4. Negotiations;
- \_\_\_ 5. Discussions involving the purchase, lease or acquisition of real property, the setting of bank rates, or the investment of public funds, where disclosure could adversely affect the public interest;
- \_\_\_ 6. Discussions of tactics and techniques used in protecting the safety and property of the public;
- \_\_\_ 7. Discussions of pending or anticipated litigation, contract negotiations, and matters falling under attorney-client privilege;
- \_\_\_ 8. Personnel;
- \_\_\_ 9. Deliberations after a public hearing.

No formal action will take place, and the results of any discussion will be made public if and when the subject matter is no longer deemed confidential. Executive Session is expected to last \_\_\_\_ (*insert number*) minutes/hours (*select*) and action/no action (*select*) is anticipated afterwards.

**XIV. ADJOURNMENT**