

**CALIFON BOARD OF EDUCATION
REGULAR MEETING MINUTES
August 12, 2021
7:00 p.m. Library**

I. CALL TO ORDER – OPENING STATEMENT

This meeting was called to order at 7:02 p.m. with the following opening statement read by Mr. Keiser:

“I would like to announce and have placed in the minutes that adequate notice of this meeting of the Califon Board of Education has been provided in accordance with the Open Public Meetings Act. Proper notice of this Regular Meeting was provided to Hunterdon County Democrat and the Hunterdon Review. A copy of this notice has also been posted on the public bulletin board in the Municipal Building and filed with the Borough Clerk. The agenda of this meeting has been posted at the Califon School and on the district’s website.”

II. THE PLEDGE OF ALLEGIANCE

All who were in attendance pledged the flag.

III. ROLL CALL

Mr. Christopher Keiser - President	Present
Mr. Michael Reaves - Vice President	Present
Ms. Rebecca Kipp-Newbold	Absent
Ms. Rita Lemley	Present
Mr. Netz Sacro	Present

Also present

Dr. Michele Cone, Superintendent	Present
Ms. Cheryl Zarra, Board Secretary	Present

IV. PUBLIC COMMENT

AT THIS TIME, COMMENT IS INVITED ON RESOLUTIONS ON TONIGHT’S AGENDA ONLY. PLEASE RESPECT THE 3 MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 AND BOARD MEETING PUBLIC COMMENT GUIDELINES POSTED ON THE SCHOOL WEBSITE SO THAT BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

None

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V. APPROVAL OF MINUTES

1. Motion by Mr. Reaves and Seconded by Ms. Lemly to approve the following minutes:
 - July 21, 2021 Regular Session

Motion approved on unanimous roll call vote.

VI. WRITTEN COMMUNICATIONS

None

VII. SUPERINTENDENT'S REPORT

Dr. Cone shared the following:

- Enrollment is at 88 with seven returning tuition students, one new tuition student and eleven new resident students.
- Reopening Updates
 - Califon will follow the recent executive order #251.
 - We will utilize the cafeteria for lunch, students will be able to use the art room and library for classes.
 - A return of the PTA lunches.
 - Expansion of science for all students.
- New Student Orientation - August 24, 2021
- NJDOE "Start Strong" Standardized Assessment-Fall 2021

VIII. BOARD COMMITTEE REPORTS

Curriculum & Instruction Committee: Met and discussed Graduate and Internship requests which are on the agenda as well as new legislation for civics.

Policy & Legislation Committee: Met and discussed the policies on the agenda.

Finance, Facilities, & Transportation Committee: Did not meet but did converse about transportation and school choice.

Personnel Committee: Met and discussed new personnel and stipend positions as well as an emergent new hire authorization motion on the agenda.

Negotiations Committee: Did not meet.

Long Range Planning, Shared Services Committee: Did not meet.

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IX. CONSENT AGENDA

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

Mrs. Zarra read the addendum motions to be added to the consent agenda.

Motion made by Mr. Keiser and seconded by Mr. Reaves to approve adding the addendum motions to the consent agenda.

Motion approved on unanimous roll call vote.

Motion made by Mr. Keiser and seconded by Mr. Reves to discuss the Consent Agenda.

Motion approved on unanimous roll call vote.

Mr. Keiser explained how the Board currently works via committees and how all board members are aware of all motions prior to the meeting allowing the public to understand how the Board is able to move swiftly through the agenda.

Motion made by Mr. Reaves and Seconded by Ms. Lemley to approve the consent agenda including addendum motions.

Motion approved on unanimous roll call vote.

Finance/Facilities/Transportation/Personnel/Curriculum and Instruction/Policy

Finance:

1. Motion to approve bills list dated August 12, 2121 in the amount of \$252,643.67.
2. Motion to approve and file the Treasurer's and Board Secretary report for July 2021 and note that sufficient funds are available to meet the district's financial obligation and that no major account has been over-expended in accordance with N.J.A.C 6A:23A:16.20.

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3. Motion to approve the transfers for July 2021.
4. Motion to approve an Affiliation Agreement with Hunterdon Healthcare for School Based Youth Services for the 2021-2022 school year.

Facilities:

Transportation:

1. Motion to enter into a Joint Transportation Agreement with Tewksbury Township Board of Education to transport 9 students on Tewksbury Township School District Routes at \$9,000 for the 2021-22 school year.

Personnel:

1. Motion to approve the following positions for the 2021-2022 school year.

Name	Position	Compensation
Michele Morano	Full time Middle School Science Teacher	Step 4 MA \$57,994.00

2. Motion to authorize the Chief School Administrator to make emergent hires in order to address any unfilled positions that may occur between today and the date of the next Board meeting. Any such emergent hires are subject to approval by the Board at its next regularly scheduled meeting.
3. Motion to accept the annual Affirmative Action Report for the 2019-2020 school year.

Annual AA Complaints	Number
2020-2021	0

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4. Motion to approve the following staff members for stipend positions for the 2021-2022 school year:

Name	Position Club/Activity	Compensation
Lisa Kooger	Student Council	\$500.00
Christine Sullivan Amanda DiDonato	Yearbook Advisor (s)	450.00 each
Tracy O'Brien	Eight-grade Advisor	\$500.00
Linda Patterson Lisa Kooger	Teacher in Charge	\$80/day

5. Motion to approve Patrick Whelan as Part-Time (0.4 FTE) Leave Replacement Media Teacher for the 2021-2022 school year at Step 1, Level BA with a salary of \$21,295 (\$280.20 per day, approximately 76 days) pending criminal history background check.
6. Motion to approve the following stipend positions for the 2021-2022 school year:

Position	Compensation
Cross Country Coach	TBD
Assistant Cross Country Coach	TBD

7. Motion to approve unpaid Family Leave for Isabel Maginnis, part-time Spanish Teacher, effective August 30, 2021 through approximately November 30, 2021.

Curriculum and Instruction

1. Motion to accept the Health Report for June 2021.
2. Motion to approve the ESY 2021/2022 Special Education Tuition Contract Agreement with The Tewksbury Township Board of Education in the amount of \$2,614.40 with related transportation costs in the amount of \$468.35.
3. Motion to approve a 2021-2022 Special Education Tuition Contract with Tewksbury School District to receive the following student:
- a. One (1) Special Education (Half Day Preschool Handicapped Program) SID# 8327254 at a tuition rate of \$9,000.
- Further resolved that any extraordinary or individual related service required will be provided by the sending district.

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4. Motion to approve tuition contracts for the following Preschool/PreK students for the 2021/2022 school year :

Student ID#	Contract Amount
670477	N/A
670478	\$5,500
670487	\$5,500

5. Motion to approve 2021-2022 District Professional Development Plan.

6. Motion to approve Professional Development provider, Bobbie Felip, in the amount of \$1500.00 to provide staff professional development for Personalized Student Learning.

7. Motion to approve the following tuition request:

Staff Member	Course	Tuition Amount
Alison DeMarco	Internship in School Leadership- Fall 2021	1905.00
Alison DeMarco	Leadership Skills in Communication- Spring 2022	1905.00

8. Motion to approve internship experience during 2021-2022 school year for Alison DeMarco in cooperation with Montclair State University with Dr. Michele Cone as her mentor.

POLICY

1. Motion to approve Califon Public School District first reading for the following policies:
- P 1581 Domestic Violence (M) (Revised)
 - R 1581 Domestic Violence (M) (New)
 - P 1648.11 The Road Forward COVID-19 Health and Safety (M)
 - P 2422 Health and Physical Education (M) (Revised)
 - P & R 5330 Administration of Medication (M) (Revised)
 - P 7243 Supervision of Construction (M) (Revised)
 - P 8210 School Year (Revised)
 - P 8220 School Day (M) (Revised)
 - P 8462 Reporting Potentially Missing or Abused Children (M) (Revised)

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2. Motion to approve Califon Public School District second reading for the following policies:

- P 0131 Bylaws, Policies, and Regulations Revised
- P 3134 Assignment of Extra Duties Revised
- P & R 3142 Nonrenewal of Non Tenured Teaching Staff Member Revised
- P & R 4146 Nonrenewal of Non Tenured Support Staff Member Revised
- P & R 3221 Evaluation of Teachers (M) Revised
- P & R 3222 Evaluation of Teacher Staff Members, Excluding Teachers and Administrators (M) Revised
- P & R 3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M) Revised
- P & R 3224 Evaluation of Principals, Vice Principals, and Assistant Principals (M) Revised
- P & R 6471 School District Travel (M) Revised

XI. OLD BUSINESS

Mr. Reaves asked if we are following the statute for School Choice Transportation.

- Ms. Zarra replied that Califon is following statute.

XII. NEW BUSINESS

XIII. PUBLIC COMMENT

(all school-related topics; time limits: 30 min. total; 3 min. /person)

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- Cathay Smith asked for clarification on the following and responses were provided by Dr. Cone:
 - 1st day of school - September 1, 2021
 - Community feedback on new protocol - The next letter will go home to parents soon.
 - Are committee minutes public? - No, committee minutes are not public.

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XIV. EXECUTIVE SESSION - None

XV. ADJOURNMENT

Motion made by Mr. Keiser, seconded by Mr. Reaves to adjourn the meeting at 7:25 pm with full board consent via roll call vote.

Respectfully submitted



Cheryl Zarra
Board Secretary