

How to Create Your Apple Store

Step 1: Go to eCommerce.apple.com

Step 2: Click on “Create yours now”


Sign in with your Apple ID

Apple ID

Remember me

[Forgot Apple ID or password? ↗](#)

Don't have an Apple ID? [Create yours now. ↗](#)




Step 3: Enter your district issued email, enter code, then click next.

MyAccess English (US)

Registration

Apple Online Store - Provides a quick and efficient way to browse new and featured products from Apple, create proposals, order, and check order status.

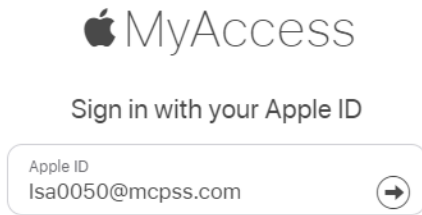
Your email address



[New Code](#)

[Cancel](#) [Next](#)

Step 4: Enter your Apple ID (your district email)



Step 5: Select "Continue"



Step 6: Sign in with your email and password for MCPSS.

Step 7: Agree to the Terms of Service

Step 8: Enter 22797 on the “Location” page and select Mobile County Board of Education then click “Next”.

The screenshot shows the 'Location' page with a search bar containing '22797' and a 'Search' button. Below the search bar is a 'Search Results' section with a single result for 'MOBILE COUNTY BOARD OF EDUCATION' at 'PO BOX 180069, MOBILE, AL, US, 36618-0069'. A 'Next >' button is circled in red. There are also 'Back' and 'Cancel' buttons at the bottom.

Step 9: Choose “Registered Proposer” for the Business Role, Manager Name: Russell Hudson, Manager Email: rhudson@mcpss.com then click the “Next” button.

The screenshot shows the 'Application Access' page. The 'Location' section is pre-filled with 'MOBILE COUNTY BOARD OF EDUCATION'. Under 'Access Roles', the 'BUSINESS ROLE' dropdown is set to 'Registered Proposer'. Under 'Attributes', the 'MANAGER NAME' field contains 'Russell Hudson' and the 'MANAGER EMAIL' field contains 'rhudson@mcpss.com'. The 'MANAGER PHONE' field is optional and empty. A 'Next >' button is circled in red at the bottom right.

Step 10: Review all information and if all information is correct click "Next".

Review

About you	NAME: Evans Bookkeeper	APPLE ID: Isa0050@mcps.com
	EMAIL: Isa0050@mcps.com	
<hr/>		
Location	📍 MOBILE COUNTY BOARD OF EDUCATION PO BOX 180069, MOBILE, AL, US, 36618-0069	
	View Map ➔	
<hr/>		
Access Roles	BUSINESS ROLE: Registered Proposer	
<hr/>		
Attributes	MANAGER NAME: Russell Hudson	MANAGER EMAIL: rhudson@mcps.com
	MANAGER PHONE:	

[Back](#) [Cancel](#) [Next](#)

Once you have clicked the next button you will get a message that say "In-Progress".