

PURCHASING PROCEDURES

Procedures for purchasing will be developed by the Superintendent or his/her designee.

Purchasing procedures will be designed to avoid assumption of risk and to ensure the best possible price for the desired products and services.

These procedures will require that all purchases are made on properly approved purchase orders and that for items not put to bid, price quotations will be solicited for items over \$1,000.

Special arrangements may be made for ordering perishable and emergency supplies.

First Reading:	October 9, 2019
Second Reading:	December 11, 2019
Adopted:	December 11, 2019