

DEMAREST BOARD OF EDUCATION

PUBLIC BUDGET AND REGULAR MEETING AGENDA

County Road School – Media Center

April 30, 2024

5:30 P.M.

I. OPENING

- A. Meeting called to order.
- B. Roll Call

II. ADJOURN TO EXECUTIVE SESSION

- A. The Board has determined it will enter into executive session for the following reasons:

- 1. Student Discipline
- 2. Personnel

- B. Move to approve the following resolution to enter the executive Session:

WHEREAS, in order to protect the personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed;

WHEREAS, the length of the closed executive session is estimated to be thirty minutes, after which the Regular Public Meeting will reconvene and proceed with business where formal action may or may not be taken;

NOW THEREFORE BE IT RESOLVED, that consistent with the provision of N.J.S.A. 10:4-12(b), the Board of Education will now adjourn to executive session to discuss items stated above; and

BE IT FURTHER RESOLVED, that the Board hereby declares that its discussion of the aforementioned subjects will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

- C. Move to enter executive session

III. REOPEN PUBLIC MEETING

- A. Move to reopen the Regular Meeting to the public.
- B. Board President's Announcement

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

IV. FLAG SALUTE

V. ROLL CALL

VI. APPROVAL OF MINUTES OF THE MEETINGS

- March 12, 2024 COW Meeting Minutes
- March 12, 2024 Executive Session Meeting Minutes
- March 19, 2024 Regular Session Meeting Minutes

VII. REVIEW OF CORRESPONDENCE

VIII. BOARD PRESIDENT'S REPORT

IX. SUPERINTENDENT'S REPORT

X. COMMITTEE REPORTS

XI. PUBLIC BUDGET HEARING

- Presentation of the 2024/2025 Budget

XII. OTHER REPORTS/PRESENTATIONS

- Supervisor of Curriculum, Instruction and Assessment

XIII. REVIEW OF AGENDA

- A. Board members review the items.

XIV. PUBLIC COMMENT (AGENDA ITEMS ONLY)

- A. Move to open the meeting to public comment limited to agenda items.
B. Public comment.
C. Move to close the meeting to public comment.

XV. ACTIONS

A. Instruction – Staffing

1. Move to approve the provisional employment of Kaylee Babasade, BA, Step 1, Demarest Middle School, Sixth Grade Reading Teacher, for the 2024/2025 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 19A:6-7.7.
2. Move to approve the employment of Abigail Lopez, District Social Worker, MA, Step 5, for the 2024/2025 school year, as recommended by the Chief School Administrator.
3. Move to approve the request of Luther Lee Emerson School Staff ID# 10312850 for paid sick leave from May 8, 2024 to June 19, 2024, unpaid FMLA/NJFLA and extended leave from August 28, 2024 to December 1, 2024 returning to work December 2, 2024, as recommended by the Chief School Administrator.

4. Move to approve the employment of Jodi Braunstein, Teacher at Demarest Middle School, leave replacement for Staff ID# 10312971 from May 1, 2024 to June 30, 2024, MA, Step 2, as recommended by the Chief School Administrator.
5. Move to approve the reassignment of Nancy Sherman, from leave replacement Staff ID# 10312971 to full-time substitute teacher effective May 1, 2024 to June 30, 2024, as recommended by the Chief School Administrator.
6. Move to approve the employment of Gabrielle DeLora as substitute teacher for the remainder of the 2023/2024 school year, as recommended by the Chief School Administrator. Michelle

B. Instruction – Pupils/Programs

1. Move to approve the establishment of an ERI (Emotional Regulation Impairment) program at Demarest Middle School, for the 2024/2025 school year, as recommended by the Chief School Administrator.
2. Move to approve the establishment of an LLD (Language Learning Disabled) program at Luther Lee Emerson School, for the 2024/2025 school year, as recommended by the Chief School Administrator.
3. Move to approve the following field trip(s), as recommended by the Chief School Administrator:

Location	Month/Year	Grade/Group
Edison Academy Magnet School	April 2024	Select 7th/8th Graders
Team Makers of NJ-YMCA New Milford, NJ	June 2024	Third Grade
Lowes Orangeburg, NY	April 2024	LLD room

4. Move to approve contract with Bergen County Special Services for home instruction for SID 4436860325, for up to 10 hours per week for three weeks, as recommended by the Chief School Administrator.

C. Support Services – Staffing

1. Move to approve the following teachers as chaperones for the overnight student field trips in the amount of \$225.00 per person, per night, as recommended by the Chief School Administrator:

Washington DC
Joanne Werner*
Elvia Acosta
Suzanne Calegari*

Andrew Cole
Wendy Heffler
Sunny Lew
Karleen McDermott
Joseph Polvere
Sherri Rinckhoff
Jon Regan

*trip planner - additional \$225 stipend

2. Move to accept the resignation of Sandra Perez, paraprofessional at County Road School, effective March 25, 2024, as recommended by the Chief School Administrator.
3. Move to approve the provisional employment of Majlinda Lulaj, substitute paraprofessional, for the remainder of the 2023/2024 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 19A:6-7.7
4. Move to approve the provisional employment of the following paraprofessional, not to exceed 29 hours per week, for the remainder of the 2023/2024 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 19A:6-7.7

School/Position	Staff Name	Step
CRS Paraprofessional Preschool	Mirvete Pllana	1

5. Move to approve Alfredo Torres as Clerk-of-the-Works, not to exceed 20 hours per week, from May 1, 2024, to June 30, 2024, as recommended by the Chief School Administrator.

D. Support Services – Board of Education

1. Move to approve the second read and adoption of the following policies and regulations, as recommended by the Chief School Administrator:

1140 Affirmative Action Program - Policy (M)
1523 Comprehensive Equity Plan - Policy (M)
1530 Equal Employment Opportunities - Policy (M)
1530 Equal Employment Opportunity Complaint Procedure - Regulation (M)
1550 Equal Employment/Anti-Discrimination Practices - Policy (M)

2200 Curriculum Content – Regulation (M)
2260 Equity in School and Classroom Practices - Policy & Regulation (M)
2411 Guidance Counseling – Policy (M)
3211 Code of Ethics - Policy
5440 Honoring Student Achievement - Regulation
5570 Sportsmanship - Policy
5750 Equitable Educational Opportunity - Policy (M)
5755 Equity in Educational Programs and Services - Policy (M)
5841 Secret Societies - Policy
5842 Equal Access of Student Organizations - Policy
7610 Vandalism – Policy & Regulation
9323 Notification of Juvenile Offender Case Disposition - Policy
2423 Bilingual Education – Policy & Regulation (M)
2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries Policy & Regulation (M)

2. Move to

approve the eighth-grade graduation date of June 18, 2024, as recommended by the Chief School Administrator.

3. Move to approve the following request for facilities use on the following dates, in accordance with policy 7510, as recommended by the Chief School Administrator:

Event	Date(s) and time	Location
PTO 4th grade moving up celebration	June 18, 2024 10:30-3:30	LLE gym and APR
PTO Embroidery Fundraiser	May 14, 2024 6:00 PM - 9:30 PM	CRS library

4. Move to approve the attendance of the following workshops, with all hotel, meals and travel reimbursed at the statutory rates per NJ OMB guidelines, as recommended by the Chief School Administrator:

Name/Title	Event	Registration Fee
Michael Fox/ Superintendent Antoinette Kelly/Business Administrator/Board Secretary Diane Holzberg/ Board President Julie Fein/ Board Member Kelly Stevens/ Supervisor Curriculum, Instruction and	NJSBA Conference Atlantic City October 21 - 24, 2024	\$2100.00/ Group

Assessment Resat Cazimoski/ Facility Manager		
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5. Move to acknowledge that the board accepts the results of HIB case number 2324-03 reported at their March 12, 2024 meeting, as recommended by the Chief School Administrator.
6. Move to approve the appointment of Veronica Conover, Guidance Counselor, as 504 Coordinator through June 30, 2024*, as recommended by the Chief School Administrator.
*modified from March 19, 2024 D.7.
7. Move to approve the appointment of Veronica Conover, Guidance Counselor, as K-4 Anti-Bullying Specialists, through June 30, 2024*, as recommended by the Chief School Administrator.
*modified from March 19, 2024 D.8.
8. Move to approve bus evacuation for transported students on March 27, 2024, supervised by Principal Regan, [as attached](#), as recommended by the Chief School Administrator.
9. Move to approve the following students to participate in the Work Based Learning (WBL) program for the 2023/2024 school year, as recommended by the Chief School Administrator:

Demarest Middle School	Luther Lee Emerson School	County Road School
Penelope Alevrontas	Maya Cohen	Emily Selig
Haley Chroman	Trinity Lee	Haylin Roth
Ryan Lee	Lucy Brisman	Jordan Gerwitz
Matthew Sands		Trinity Lee
Matthew Slowikowski		
Riley Sugarman		

E. Support Services—Fiscal Management

1. Move to confirm the March 2024 payrolls as follows, as recommended by the Chief School Administrator:

March 15	\$ 536,049.72
March 28	\$ 493,246.58

2. Move to approve April 30, 2024 bill list as follows, as recommended by the Chief School Administrator:

<u>Subtotal Per Fund</u>	<u>Amount</u>
11 General Current Expense	\$1,319,668.60
12 Capital Outlay	\$ 2,875.20
20 Special Revenue Fund	\$ 5,685.20
21 Student Activity Fund	\$ 41,284.00
22 Athletic Fund	\$ 195.00
30 Capital Projects Fund	\$ 51,165.45

60 Cafeteria Fund	\$ 37,302.44
61 Laptop Account	\$ 12,802.16
Total Bills:	\$1,470,978.05

3. Move to approve the following resolution, as recommended by the Chief School Administrator:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C. 6:20-2.13 (d), I, Antoinette Kelly, certify that as of March 31, 2024, no budgetary line item account has obligations or payments (contractual orders) that, in total, exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

4. Move to approve the following resolution, as recommended by the Chief School Administrator:

Certification of Board of Education

Pursuant to N.J.A.C. 6:20-2.13 (e), we certify that as of March 31, 2024 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge, no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. Move to acknowledge receipt of the March 2024 Report of the Board Secretary, A148 and the Report of the Treasurer, A-149, as recommended by the Chief School Administrator.

6. Move to confirm the following budget transfer for March 2024, as recommended by the Chief School Administrator:

To:

<u>Account Number</u>	<u>Description</u>	<u>Amount</u>
11-000-230-339	General Administration-Other Professional Services	37,232.25
11-000-263-420	Upkeep of Grounds-Maintenance and Repair	72,525.00
11-110-100-110	Regular Programs-Kindergarten Substitute Salaries	210.00
11-401-100-610	School Sponsored Co-Curricular Activities-Supplies	218.85

From:

<u>Account Number</u>	<u>Description</u>	<u>Amount</u>
11-000-230-331	General Administration-Legal Services	232.25
11-000-230-334	General Administration-Architect Services	17,000.00
11-000-230-820	General Administration-Judgements Against the BOE	20,000.00
11-000-261-420	Require Maintenance-Maintenance and Repair	30,000.00
11-000-261-610	Require Maintenance-General Supplies	36,525.00
11-000-263-610	Upkeep of Grounds-General Supplies	6,000.00
11-120-100-101	Regular Programs-Grades 1-5 Regular Salaries	210.00

11-402-100-610	School Sponsored Athletics-General Supplies	218.85
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7. Move to approve Crossroads Pavement Maintenance LLC for sidewalk and asphalt work at Demarest Middle School, in the amount of 85,425.00, through a bid with Ed Data Services EDS#10980 #24A, as recommended by the Chief School Administrator:

XVI. PUBLIC COMMENT

- A. Move to open the meeting to public comment.
- B. Move to close the meeting to public comment.

XVII. NEW BUSINESS

XVIII. EXECUTIVE SESSION (if necessary)

- A. Move to enter the executive session to discuss personnel/legal matters/negotiations.
- B. Move to close the executive session and reenter the public session.

XIX. ADJOURNMENT

- A. Move to adjourn.